



## Burlington County Institute of Technology

**Discover  
Your  
Potential**

Dr. Christopher Nagy  
Superintendent of Schools  
cnagy@burlcoschools.org

Dr. Lisa J. English  
Assistant Superintendent  
Curriculum and Instruction  
lenglish@burlcoschools.org

Dr. Ashanti Holley  
Assistant Superintendent  
Equity and Diversity  
aholley@burlcoschools.org

Mr. Andrew C. Willmott  
Acting Business Administrator/Board  
Secretary  
awillmott@burlcoschools.org

March 2, 2020

Dear BCIT School District Families:

As you are aware, there has been widespread attention in the news regarding the coronavirus disease 2019 (COVID-19), a flu-like disease that was first identified back in December. The Centers for Disease Control and Prevention (CDC), the New Jersey Department of Health (NJDOH) and local County Emergency Management Centers are monitoring the virus and its potential to spread.

Burlington County Institute of Technology School District will continue to closely monitor official communications regarding this health issue. As a precautionary measure, we are maintaining an enhanced daily cleaning and sanitizing regimen at all of our schools. We are using an approved disinfecting/sanitizing process on all solid surfaces in our buildings each day. We have also reviewed our policies and protocols in the event that school had to be closed, how students would be able to participate in school remotely.

We are asking all BCIT families and staff to take the same precautions they would during any flu outbreak, including:

- Washing hands often with soap and water for at least 20 seconds each time. Hand sanitizers may also be used to limit the spread of germs;
- Avoid touching your eyes, nose and mouth with unwashed hands;
- Clean daily cellphone and laptop or Chromebook keys;
- Stay home if you are sick! This is as much for your benefit as those that will be near you at work and school;
- Make sure to maintain a healthy immune system while getting enough sleep;
- Avoid close contact with those who are sick or showing symptoms of illness; and
- Sneeze into your inside elbow or into a disposable tissue rather than your hands.

The experts in the field often state that the best way to prevent catching the flu or other virus is to maintain very good hygiene to prevent viral transmission such as those noted above.

The Department of Health and BCIT request that families that have traveled to areas of the world highly impacted by the coronavirus, alert the School Principal and School Nurse prior to your child's return to the school building.



For additional information about coronavirus, please visit the following websites:

New Jersey Department of Health:

<https://www.nj.gov/health/news/2020/approved/20200128a.shtml>

[https://www.nj.gov/health/cd/documents/topics/NCOV/2019nCoV\\_k12schools.pdf](https://www.nj.gov/health/cd/documents/topics/NCOV/2019nCoV_k12schools.pdf)

Centers for Disease Control:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>

<https://www.cdc.gov/coronavirus/2019-nCoV/summary.html>

World Health Organization and Dr. Peter Lin video for facts about Coronavirus and practical advice:

[https://www.youtube.com/watch?v=yN\\_vbPo1DUI](https://www.youtube.com/watch?v=yN_vbPo1DUI)

Please contact your child's School Nurse if you need additional information or have questions.

Sincerely,

Dr. Christopher Nagy  
Superintendent of Schools

CN:lj