

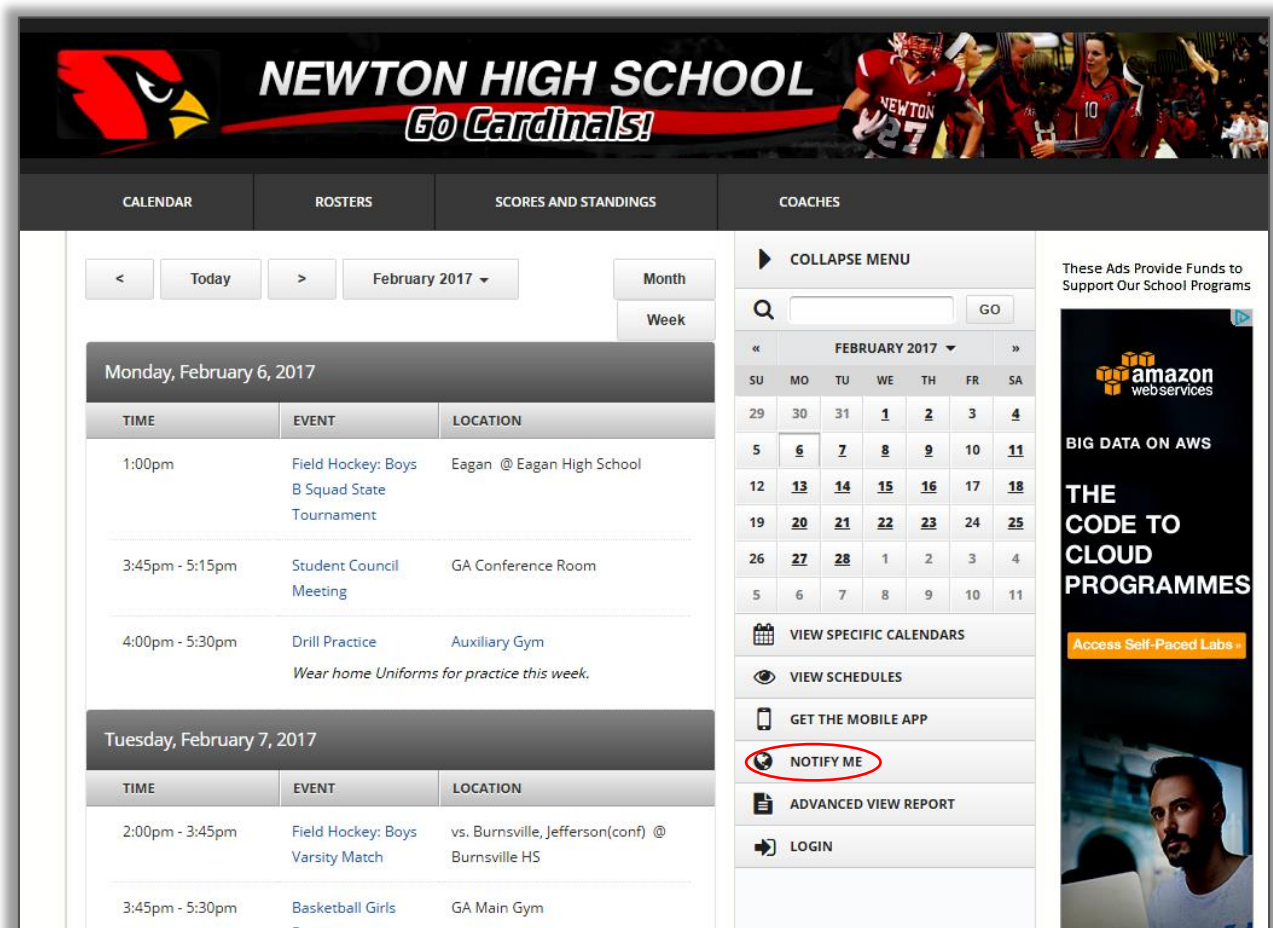
# Activity Scheduler Quick Start Guide

February 2017

## Notify me

The **Notify Me** App is one of the most popular features of the Activity Scheduler Calendar. This has been redesigned and more intuitive for users returning to edit their settings. Check below the few easier steps on subscribing to notifications.

To start off, click on the Notify Me link as shown here:



**NEWTON HIGH SCHOOL**  
*Go Cardinals!*

CALENDAR    ROSTERS    SCORES AND STANDINGS    COACHES

< Today > February 2017 ▾    Month    Week

**Monday, February 6, 2017**

TIME	EVENT	LOCATION
1:00pm	Field Hockey: Boys B Squad State Tournament	Eagan @ Eagan High School
3:45pm - 5:15pm	Student Council Meeting	GA Conference Room
4:00pm - 5:30pm	Drill Practice <i>Wear home Uniforms for practice this week.</i>	Auxiliary Gym

**Tuesday, February 7, 2017**

TIME	EVENT	LOCATION
2:00pm - 3:45pm	Field Hockey: Boys Varsity Match	vs. Burnsville, Jefferson(conf) @ Burnsville HS
3:45pm - 5:30pm	Basketball Girls	GA Main Gym

**COLLAPSE MENU**

SEARCH [ ] GO

« FEBRUARY 2017 »

SU	MO	TU	WE	TH	FR	SA
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4
5	6	7	8	9	10	11

- VIEW SPECIFIC CALENDARS
- VIEW SCHEDULES
- GET THE MOBILE APP
- NOTIFY ME**
- ADVANCED VIEW REPORT
- LOGIN

These Ads Provide Funds to Support Our School Programs

amazon web services

BIG DATA ON AWS

THE CODE TO CLOUD PROGRAMMES

Access Self-Paced Labs

## Step 1 Login or Create an Account

If you are a Returning User, just login with your registered Email address and Password. Otherwise, New Users need to create an Account first, enter your Email Address and desired Password and then click 'Create My Account'.

### Welcome to Burnsville's Notify Me!

← Back

Set yourself up to receive automatic text and email notifications for schedule changes and reminders for those activities you want to track. Log back in anytime to modify your settings

#### Already have an account? Login Now

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Email Address

Password

[Login](#)

Forgot your password?  
Enter your Email Address and [click here](#)

#### Don't have an account yet? Create it now!

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Email Address

Password

[Create My Account](#)

Then, you need to supply all necessary information (those with asterisk) under My Account Page, and click Save and Continue.

1 MY ACCOUNT      2 CHOOSE ACTIVITY      3 SETUP NOTIFICATION

### My Account

In Notify Me, you can set yourself up to receive automatic texts and email notifications for any of the activities you're involved with.

<p><b>First Name *</b> <input type="text" value="Please enter your first name"/></p> <p><b>Last Name *</b> <input type="text" value="Please enter your last name"/></p> <p><b>Primary Email Address *</b> <input type="text" value="christina@rschooltoday.com"/></p> <p><b>Who Are You *</b> <input type="text" value="----"/></p>	<p><b>Mobile Phone Number</b> (10-digits w/out dashes e.g 0987654321) <input type="text" value="dwc"/></p> <p><b>Mobile Provider</b> <input type="text" value="-- Please select your mobile provider --"/></p> <p><b>Desired Password *</b> (For changing your notification in the future) <input type="password" value="*****"/></p>
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**Important Notice**

Many spam blockers will not let these auto-notification email that something we can control. If you think there is a chance filter is in place at the email company on your internet service provider, please copy this paragraph of text into an email messages from [auto-notify@rschooltoday.com](mailto:auto-notify@rschooltoday.com) or [mail.dwebsite.com](mailto:mail.dwebsite.com) to be delivered to you.

←

## Step 2 Choose Activities

Check off the boxes for the Activities may it be under Categories, Conference/NonConference, or School Only Events that you would like to receive texts and email notifications of.

1 2 3

MY ACCOUNT CHOOSE ACTIVITY SETUP NOTIFICATION

### Step 2 - Choose Activities

In Notify Me, you can set yourself up to receive activities you're involved with. Check off the then click continue.

[Delete Account](#) [Sign Out](#)

#### Categories All

- test
- STEM
  - Mathematics
  - Sciences
- Test Aan Category
  - Sub Test Aan Category
- For students
  - Exams
  - Practices

#### Conference/Non-Conference Events

- Alpine Skiing - Boys 10
- Alpine Skiing - Girls 7th
- Alpine Skiing - Boys Junior
- Archery - Girls Gold
- Archery - Girls 10
- Archery - Boys Varsity
- Archery - Girls Varsity
- Archery - Girls Sophomore
- Badminton - Boys 8th

#### School-Only Events

- 31962 - AS
- Algebra 1
- Alpine Ski - Practice Schedule
- AP Languages
- Applied Sciences
- AS-TR
- Automotive
- Awal - TR testing Activity
- Basic JAVA

[Continue To Next Step](#)

### Step 3 Set up Notification Preferences

The last step is to Setup preferences if you like to be sent with Reminders before each Activity, and notification emails/texts for schedule changes. Once done, click on Save My Settings.

**Step 3 - Setup Notification Preferences**

You can set yourself up to receive automatic texts and email notifications for any of the activities you're involved with. Check off the activities you would like notifications or reminders for, then click continue.

[Delete Account](#) [Sign Out](#)

[Save My Settings](#)

Activity Name	Send Reminders Before Activity	Schedule Changes Notifications
Archery - Girls Sophomore	...	<input checked="" type="radio"/> Yes <input type="radio"/> No
Archery - Girls 10	6 hours	<input checked="" type="radio"/> Yes <input type="radio"/> No
Alpine Skiing - Girls 7th	...	<input checked="" type="radio"/> Yes <input type="radio"/> No
Alpine Ski - Practice Schedule	4 hours	<input checked="" type="radio"/> Yes <input type="radio"/> No
AP Languages	...	<input checked="" type="radio"/> Yes <input type="radio"/> No