



Burlington County Institute of Technology
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To: Parents/Guardians of BCIT students
From: Laura Reigelsperger, Director of Pupil Personnel Services
Date: September 1, 2022
Re: CAP registration for courses

Burlington County Institute of Technology District, in partnership with Rowan College at Burlington County College (**RCBC**) through a College Accelerated Program (CAP), offers students taking select courses an opportunity to earn both high school and college credit. Students who take CAP courses have the opportunity to earn high school credit, as well as **RCBC** college credit (see attached for a list of **RCBC** CAP courses). The CAP courses are taught during the regular school day by BCIT teachers approved by RCBC. Students who would like to receive college credits for courses will be required to complete the **RCBC** registration process at the following rates:

3-4 course credits

Regular Rate - \$150

Free/Reduced Lunch Qualified Rate - \$100

5-8 course credits

Regular Rate - \$300

Free/Reduced Lunch Qualified Rate - \$200

9+ course credits

Regular Rate - \$450

Free/Reduced Lunch Qualified Rate - \$300

Here are a few facts to consider when deciding to register for RCBC CAP college credit:

1. **No other additional fees (textbooks, lab or activity fees) will be collected.**
2. Many colleges, both in-state and out-of-state, accept credit earned through a CAP program (Please contact your specific college for confirmation).
3. CAP is not intended to replace the Advanced Placement program (although a student choosing not to test for AP credit could earn RCBC CAP credit if applicable).
4. Students should sign up for CAP credit if they have a reasonable expectation of earning a “C” or better in the course. RCBC will only grant credit if the student earns a “C” or better.
5. Students may only register for courses they are currently taking this school year.
6. Registration is final; payment for CAP classes is non-refundable. Additionally, RCBC will not refund students who drop a RCBC CAP course, get a grade lower than C in a RCBC CAP course, or if a college does not accept CAP credit.

It is recommended you research the policies of colleges you are considering and find out if your CAP credit will transfer; as well as how the grading process/GPA is applied to a student who is enrolling with CAP credits.

Rowan College at Burlington County (RCBC) is using an online registration process called DualEnroll. Attached are the two step by step documents to follow in order to register for RCBC CAP Credit (Please review the attachment). Students will need to create an account before choosing from the list of BCIT courses offered as RCBC CAP.

DualEnroll/CAP will be opening Thursday, September 15, 2022, at 9am.

The Fall 2022 deadline for course registration is: Monday, October 31, 2022.

Please use the link below to begin the registration process:

<http://rcbc.dualenroll.com/>

Step 1: Students new to the process need to create an account and choose course/s for which they are interested in purchasing CAP credit *(If you have previously registered for courses, then log into your account).*

Step 2: Student's counselor electronically approves the eligible student for CAP credit after verifying enrollment.

Step 3: Parent/Guardian gives consent and enters payment information into the system.

Once all steps are complete, the status of account will read "complete"

If you have any questions regarding this process, contact your student's counselor or Kelly Otis, RCBC, Director of Outreach and Admissions, at 856-291-4251.

LIST OF APPROVED COURSES FOR BCIT

ACADEMIC COURSES	CAMPUS
Math Calculus Pre-Calculus	Westampton & Medford
Science Honors Biology Honors Chemistry AP Chemistry* <small>*Note – For any student who has already received CAP credit for Honors Chemistry there is a course titled ‘General Chem II with Lab’ for students taking AP Chemistry so they don’t receive double credit for CHE 115 and 116 which is already awarded in Honors Chemistry through CAP*</small>	Westampton & Medford
English Honors English III Honors English IV AP Language and Composition AP Literature and Composition	Westampton & Medford
Social Studies Honors US History I Honors US History II AP World History	Westampton & Medford
CTE COURSES	
Television Video and Production, Year 2 ETV-105-C1 ETV-101-C1 Television Video and Production, Year 3 ETV-102-C1 ETL-101-C1 Television Video and Production, Year 4 ETC-201-C1	Westampton & Medford
Information Technology, Year 1 - CIS-101-C1 Information Technology, Year 2 - ACC-110-C1	Westampton & Medford
Law and Public Safety CRJ-101-C1 CRJ-102-C1 CRJ-103-C1 CRJ-106-C1	Westampton & Medford

Advertising, Art and Computer Graphics BUA-221-C1 GDD-101-C1	Westampton & Medford
Printing/Graphic Communications ART-110-C1 ART-120-C1 BUA-221-C1 ENG-106-C1	Westampton only
Marketing BUA-101-C1	Westampton only
CULINARY* (RCBC tuition rates)	Westampton & Medford
Culinary Arts CUL-107-BC1	RCBC tuition rate
Techniques & Traditions CUL-122-BC1	RCBC tuition rate
Safety & Sanitation FSM-125-BC1	RCBC tuition rate
Foundations of Baking CUL-125-BC1	RCBC tuition rate
Patisserie Baking II CUL-160-BC1	RCBC tuition rate
Menu Planning and Design CUL-211-BC1	RCBC tuition rate
Intro to Hospitality HOS-110-BC1	RCBC tuition rate
Classic Cuisine II / Elementary Nutrition FSM-215-BC1	RCBC tuition rate

ECET Program Courses

MEDFORD ONLY

*Priced at current RCBC Tuition Rates (more information www.rcbc.edu/tuition)**

HIGH SCHOOL COURSE	RCBC COURSE(S)	Credits	COST*
Intro to Computer Sc I	CSE-110-BC1	4	RCBC tuition rate
Electronic Computer Graphics	EET-111-BC1	3	RCBC tuition rate
Circuits I	EET-121-BC1	4	RCBC tuition rate
Design Computer Graphics I	EGR-110-BC1	3	RCBC tuition rate
Digital Electronics	EET-240-BC1	4	RCBC tuition rate