



Burlington County Institute of Technology
Westampton Campus: (609) 267-4226

**Discover
Your
Potential**

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February 4, 2019

Dear Parents and Guardians:

The Westampton Campus will be hosting "Back-to-School Afternoon" on Wednesday, February 13, 2019. Students will be dismissed at 12:32 p.m. with conferences beginning at 1:35 p.m.

To Schedule a conference with your son/daughter's teachers, please follow the steps below:

- Access BCIT Website
- Click on Parent Genesis at the top of the page
- Sign in
- Click on Student Data (top of page)
- Click on Conference (top right side)
- Request a Conference
- Choose Week of February 11
- Choose day February 13
- Choose a teacher
- Choose a time
- Click reserve

The appointment conference will be reserved at the end of these steps. **Conferences may be scheduled until February 12, 2019.**

Please go to the Summary tab and print your child's schedule. If you have any questions, please contact Mrs. Rodriguez-Muldrow at Ext 8622.

We look forward to having you participate in Back to School Afternoon.

Sincerely,

Joseph Venuto
Principal