



BURLINGTON COUNTY INSTITUTE OF TECHNOLOGY

ADULT EDUCATION DIVISION

695 Woodlane Road, Westampton, NJ 08060

(609) 267-4226 ext. 8231

(609) 267-3752 – Fax

Instructions for Criminal Background Check

Go to NJSP.org

On the left hand side of page under Spotlight, click on “Criminal History Records Info”

Scroll down the page and click on “**Form A**”

Print form

Complete form and follow instructions for scheduling your fingerprint appointment

The fee for this service is \$40.66 (Payable by credit card, electronic debt check or money order; see additional terms and conditions on website)