

BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND  
THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON

**REGULAR MEETING**

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Tuesday evening, August 23, 2016, at the Rutgers Media Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 5:00 p.m. by President Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

**Roll Call** Theresa Margiotta, Board Secretary, called the roll:

Christopher Baxter	Term Ex.	6/30/16	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kathleen Burgess	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent	Ex. County Supt		<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

**Public Attendance:**

Adams, Cynthia; Bonsall, Todd; Chapman, Tammy; Colwell-Stingel, Margaret; Comprá, Trudy; Demidont, Andy; DeVito, Joyce; Dinovelli, Diane; Doddulik-Swern, Doriann; Fessenbecker, Rachel; Finn, David; Geltch, Laura; Hewitt, Christine; Kneringer, MaryJean; Kotchel, Janet; Lewis, Kristine; Margiotta, Nicole; McLemore, Russell; Obermeier, Antoinette; Parker, Mike; Scherer, Helen; Shield, Beth; Smith-Evans, Samantha; Stevenson, Charleen; Venuto, Joe.

**Communication & Correspondence:** Nothing at this time.

**Presentations:** Dr. Christopher Nagy presented the (EVVRS) Violence and Vandalism Report for Report for BCIT/BCSSSD Period 1 of School Year 2015-2016.

**Minutes:** Theresa Margiotta presented Minutes of July 7, 2016. On a motion by Kathleen Burgess and seconded by Paula Lee the Board approved the Minutes.

**Roll Call:**

Absent Christopher Baxter   Yes Kathleen Burgess   Yes John Ferry   Yes Leon Jones  
Yes Paula Lee   Absent Daryl Minus-Vincent   Yes Robert Silcox

**Financial Report:** Theresa Margiotta, Board Secretary, presented Financial Report.

On a motion by Leon Jones and seconded by Kathleen Burgess, the Board approved the Financial Report.

**Roll Call:**

Absent Christopher Baxter   Yes Kathleen Burgess   Yes John Ferry   Yes Leon Jones  
Yes Paula Lee   Absent Daryl Minus-Vincent   Yes Robert Silcox

**Public Comments - Superintendent Agenda Only:**

Antoinette Obermeier; ESU/BCSSSD: Presented to Board letters and an appeal/request to not transfer her from her position at ESU to BCSSSD.

Rachael Fessenbecker; BCIT: Requested that going forward that staff be trained and compensated when required to complete new forms/procedures.

Tammy Chapman; BCIT AdEd: Requested that Adult Education LPN employees receive a contract for full-time rather than part-time due to excessive hours working.

**Superintendent Agenda**

Dr. Christopher Nagy requested a moment of silence in memory of BCIT-Westampton student, Mahogane Gunter, and School Resource Officer Max Scherzer.

Dr. Nagy presented and recommended approval of the report, along with the addendum, tabling item I.B.1 for executive session. On a motion by Kathleen Burgess and seconded by Leon Jones the Board approved the report.

**Roll Call:**

Absent Christopher Baxter   Yes Kathleen Burgess   Abstained John Ferry   Yes Leon Jones  
Yes Paula Lee   Absent Daryl Minus-Vincent   Yes Robert Silcox

**Executive Session:** The Board went into Executive Session at 5:20 p.m. under the following resolution:

AUTHORIZING EXECUTIVE SESSION

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

Whereas, the Board of Education of the Burlington County Special Service School District/Institute

of Technology has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

Whereas, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 6:00 p.m. this evening.

Now, Therefore, Be It Resolved that the Board of Education of the Burlington County Special Service School District/Institute of Technology will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

  X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is Employee: BCIT #100043; 100817;

Be It Further Resolved that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

Be It Further Resolved that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

On a motion by Paula Lee and seconded by Kathleen Burgess the Board made the resolution for Executive Session.

**Roll Call:**

Absent Christopher Baxter    Yes Kathleen Burgess    Yes John Ferry    Yes Leon Jones  
Yes Paula Lee            Absent Daryl Minus-Vincent            Yes Robert Silcox

**Reconvene**

The Board of Education Reconvened at 6:00. On a recommendation by Dr. Christopher Nagy item IB1 was approved on a motion by Kathleen Burgess and second by Paula Lee.

**Roll Call:**

Absent Christopher Baxter   Yes Kathleen Burgess   Yes John Ferry   Yes Leon Jones  
Yes Paula Lee   Absent Daryl Minus-Vincent   Yes Robert Silcox

**Public Comments:** Nothing at this time.

**Board Comments:**

John Ferry: Hope you enjoyed your summer, keep up the good work.

Paula Lee: Looking forward to the new year. There is so much scheduled to be going on. Hope everyone has a happy last couple of days of summer.

Kathleen Burgess: Also wishes everyone a nice last few days of summer. Thanked all teachers and staff, confident this year will be successful.

Leon Jones: It has been a long hot summer. Thanked all support staff, administrators, teachers for their efforts in preparing for the start of this school year.

President Silcox: We all have a lot on our plates, but our new Superintendent and Administration are working as best we can to ensure this school year will be a success.

**Adjournment:**

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Kathleen Burgess the Board adjourned at 6:04 p.m. with the next meeting to be the on September 29, 2016, at Rutgers Media Center at 5:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta  
Board Secretary/School Business Administrator

**I. PERSONNEL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

- 1. **Job Descriptions:** (Exhibit #1)  
**Revised:** Coordinator for Program Exploration and Community Relations  
**Revised:** IT Wiring Technician  
**New:** Secretary - Health Benefits  
**New:** Secretary - Human Resources

2. **Resignation/Retirements: Substitute**

Name	Position	Reason	Effective
Anderson, April	Bus Driver	Resignation	07/30/16

3. **Employment: Full Time** (pro-rated) Pending New Hire Requirements

Name	Position	Salary	Effective
Heller, Peggy	Secretary	Step 11 \$47,231	08/29/16

**Employment: Substitute** Pending New Hire Requirements

Name	Position	Hourly Rate	Effective
Collins, Yvette	Bus Driver	\$21	09/01/16
Dumont, Arnold	Bus Driver	\$21	09/01/16
Smith, Yolanda	Bus Driver	\$21	09/01/16

4. **Status Change: Shared** \*Executive Approval

Name	Position	Salary	Effective
Willmott, Andrew	Accounts Payable Specialist	\$55,875	08/01/16*

5. **Conferences/Professional Workshops**

Personnel	Conference	Date	Cost (over mileage)
Bonsall, Todd	Employer Coalition for Healthcare Workforce Expansion, Clayton	09/22/16	none

**A. Burlington County Special Services School District**

1. **Job Descriptions:** (Exhibit #2)  
**Revised:** Director Child Study Team

2. **Resignation/Retirements: Full-Time**

Name	Position - Campus	Reason	Effective
Dodulik-Swern, Doriann	Teacher - HS	Retirement	12/01/16
Dover, Barbara	Teacher Assistant - HS	Retirement	09/01/16
Howard, Lynne	Secretary - LS	Retirement	01/01/17
Marcinak, Sara	Teacher Assistant - ES	Resignation	07/25/16
Osborne, Robert	Teacher - LS	Retirement	12/01/16

3. **Employment: Full Time** Pending Completion of New Hire Requirements

Name	Position	Salary	Effective
Ekiz, Gulben	Teacher Assistant	BA Step 1 \$22,532	09/01/16
Grohe, Alison	Teacher of Art	MA Step 1 \$57,365	09/01/16
Husted, Gina	Teacher Assistant	HS Step 3 \$14,810	09/01/16
Maccar, Shelby	Teacher Assistant	HS+60 Step 2 \$20,499	09/01/16
Palmer, Rhonda	LDTC	MA+30 Step 14 \$81,727	09/16/16
Pressley, Samuel	Teacher Assistant	HS+60 Step 1 \$20,154	09/12/16

4. **Status Change, Degree (Pro-rated) \*Executive Approval**

Name	Position	From	To	Effective
Engard, Erin	TA	HS+30 Step 3 \$14,882	HS+60 Step 3 \$20,850	09/01/16
Flood, Michelle	Teacher	BA+30 Step 4 \$59,595	MA Step 4 \$60,507	09/01/16
Welch, Caroline	OT	MA+15 Step 8 \$68,028	MA+30 Step 8 \$69,986	09/01/16

**Status Change (pro-rated)**

Name	From	To	Salary	Effective
Kneringer, Mary Jean	ESU Supervisor	Director of CST	\$104,000	08/16/16*

**5. Transfers**

Employee	From	To	Effective
Obermeier, Antoinette	ESU	Full-time BCSSSD	09/01/16
Ste Claire, Celestina	ESU	Full-time BCSSSD	09/01/16
Yanoschak, Barbara	ESU	Full-time BCSSSD	09/01/16

**6. Leaves \*Intermittent**

Employee	Position	Type	Effective
DeMarco, Joseph	Teacher Assistant	LOA	09/01/16-11/08/16
Farmer, Megan	Teacher Assistant	FMLA/NJFLA	09/01/16-12/23/16
Higgs, Jennifer	Social Worker	Military LOA	09/01/16-10/26/16
Kleinkaufman, Sara	Speech Therapist	LOA*	09/01/16-06/16/17
Shinn, Debra	Teacher	FMLA*	09/01/16-06/16/17
Warren, Linda	Teacher	FMLA*	09/01/16-06/16/17

**7. Salary Adjustment, Increment Withheld**

Employee #	Position	Date
5367	Increment Withheld	09/01/16 - 06/30/17

**8. Employment, Work Study Students, at \$8.38 Hourly, Effective 08/24/16**

Lumberton		
Barkley, Tyrease Bryant, Danny Burrell, Quinton Cato, Malik	Heard, Byron Jacob, Tyler King, Jermar Martin, Leroy	Moses, Tyrese Stewart, Ty-Mier Wiggins, Lamont

**9. Stipend/Extra Pay 2016-2017 School Year (pro-rated) \*Executive Approval**

Name	Extra-Curricular/Campus	Rate
Artale, Daniel Walker, Sherahn	Campus Crisis Team Member - ES	\$1,050
Briggs, Donna	Campus Crisis Team Leader - ES	\$1,550
Brogan, Carla Shields, Belle	Team Leader - ES	\$3,550
Cabello, Donald	Campus Crisis Team Member - MS	\$1,050
Caffrey, Scott	Campus Crisis Team Leader - MS	\$1,550
Cummings, Bryan	Campus Crisis Team Member - LS	\$1,050
Flade, Katrina Fletcher, Kelly	Team Leader - MS	\$3,550
Garcia, Oriam	Black Seal (Effective 09/01/16)	\$1,002
Graven-Eells, Maureen Roberts, Kelly Stolarski, Sherry	Home Instruction	\$36/hr
Jones, Paul	Cust Sub Caller/Coord (07/01/16*)	\$1,832
Knighton, Monique	Campus Crisis Team Leader - LS	\$1,550
Lewis, Kristine Roberts, Kelly	Team Leader - LS	\$3,550
Stewart, Michelle Willey, Jacqueline	Team Leader - HS	\$3,550
Detention		\$29/hr
Bodden, Yolanda Briggs, Donna	Fennell, Barry Stewart, Michelle	Walker, Sherahn West, Kathleen

**10. Mentor, Effective School Year 2016-17**

Name	Mentor
Oswald, Eric	Smith, Heather



**11. Course: Approvals \*16-17 School Year**

Name	Position	College	Credits
Barbagiovanni, Joan	Principal	Rowan Univ	5
Boyle, Brian	TA	Holy Family Univ	3
Downs, Bobbie	Admin	Rowan Univ	3
Konzelmann, Sarah	Behavioural Consultant	Rowan Univ	3
Mari, Kristen	Secretary	Wilmington University	6
O'Malley, Katharine	Teacher	LaSalle/RTC	6
Schouten, Simone	Teacher	Wilmington Univ	5
Strittmatter, Megan	TA	RCBC	4

**12. Course: Reimbursements**

Name	Position	College	Credits	Amount
Egbert, Rachel	ESU Sp Therapist	Gallaudet University	3	\$837
Farmer, Megan	TA	Fairleigh Dickinson Univ	3	\$750

**13. Approval of 2015-2016 Perfect Attendance Honorarium**

The following employees achieved Perfect Attendance for the 2015-2016 school year and are eligible to receive a \$150 Honorarium as taxable income paid through the August 31, 2016 payroll:

Employee		
Bonsall, Todd Bosman, Artavious Castellane, Mark	Clark, Shannon Daly, Sean Hill, Kenneth	Jones, Maureen McLemore, Russell

**14. Student Teacher/Internship/Observation**

Student	College	Type	Effective
Broadbent, Michael	Philadelphia Univ.	OT	09/12/16-11/04/16
Rutgers University		Observation	09/16-12/16
Carlucci, Dominique Coucoules, Nicole Febo, Johangeliz Hall, Nora Helmbold, William Inigo, Frances Marchlowitz, Caitlin	Myers, Brian Perez, Sandra Prepsel, Samantha Riggio, Kenneth Roman, Carla Shafiq, Huda Tarricone, Phillip		
Carlin, Kathryn	Philadelphia Univ.	Field Work	09/26/16-12/16/16
Coskery, Brooke	Rowan University	Field Work	09/01/16-12/19/16
Martino, Kristie	Stockton Univ.	OT Intern	09/12/16-12/23/16
McMichael, Leo	Rowan University	Field Work	09/01/16-12/19/16
Parmar, Bhakti	Univ. of Sciences	PT Clinical	10/24/16-02/10/17

**15. Conferences/Professional Workshops**

Personnel	Conference	Date	Cost (over mileage)
Atkins, Cynthia Hewitt-Portnoy, Susan	Evid Based Treatment Ped Neurological DID, Cherry Hill	10/14/16	\$189.99 ea
Demidont, Andreas	Spec Ed Law, Mt Laurel	10/05/16	\$219
Manno, Melissa	Genesis User's Group Meeting	09/28;11/02; 01/25;03/15; 06/07/17	none
Mitchell, Alexis	NJ Juvenile Detention Assoc, AC	09/14/16	\$140
Downs, Bobbie Gaw, Deborah Kotzen, Alan	Danielson Training for New Administrators, Monroe Twp	08/24/16	\$189
Moyn, Tracy	Applied Positive Psychology Turnkey PD, PLC, Student/Parent	SY 16-17	\$3,900

Strug, Janice Valasek, Adell	Questar New Jersey APA, Mt Laurel	09/16/16	none
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**B. Burlington County Institute of Technology**

**1. Termination:**

Employee #	Effective
100043	09/01/16

**Administrative Leave:**

Employee #	Leave
100817	Authorization to File Tenure Charges

**2. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Edelman, Barbara	Teacher Fund of Art & Ad Art & Design	Retirement	09/01/16
Cuffari, MaryBeth	Social Worker	Resignation	09/01/16

**Resignation/Retirements: Hourly**

Name	Position	Reason	Effective
Balint, Siobhan	Teacher of Spanish	Resignation	08/10/16

**3. Employment: Full-Time (pro-rated) Pending New Hire Requirements \*\*Executive Approval**

**\*Salaries Pending Settlement of Negotiated Agreement**

Name	Position	Salary	Effective
Bremer, Nicholas	Teacher of Science	Step 1 Col C \$56,531	09/01/16*
Laudicina, Andrew	Custodian	Step 1 Col A \$32,213	09/06/16*
Mason, Thomas	Receiving Clerk	Step 6 Col C \$45,504	09/08/16*
Meghri, Nicholas	Teacher of Pre-Engineering	Step 5 Col F \$62,239	09/01/16*
Poirier, Jessica	Teacher of Mathematics	Step 5 Col C \$58,753	09/01/16*
Sleppy, Jennifer	Personnel Secretary	Non-Aligned \$50,000	08/16/16**
Weiler, Amanda	Teacher of English	Step 1 Col A \$54,207	09/01/16*

**Employment: Substitute** Pending New Hire Requirements

Name	Position	Hourly Rate	Effective
Kerno-Kovalesky, Kathryn	Bus Driver	\$21	09/01/16

**4. Status Change (pro-rated)**

Name	From	To	Salary	Effective
Hagan, Michael	Custodian	Evening Facility/Custodial Supv.	\$41,000	08/22/16

**Status Change, Degree**

Name	Position	From	To	Effective
Sbraga, Jesmary	Teacher	Step 9 Col A \$61,866	Step 9 Col E \$66,513	09/01/16

**5. Course: Approvals**

Name	Position	College	Credits
Antinoro, Jocelyn	Teacher	TCNJ	6
Bouchard, Heidi	Asst Principal	Concordia Univ	6
Colwell-Stingel, Margaret	Secretary	RCBC	3
Harris, Keturah	Teacher	Concordia Univ	3.5
Rista, Jessica	Math Specialist	Stockton Univ	3

**6. Course: Reimbursements**

Name	Position	College	Credits	Amount
Antinoro, Jocelyn	Teacher	TCNJ	3	\$2,084.76
Bouchard, Heidi	Asst Principal	Concordia Univ	3	\$2,390
Colwell-Stingel, Margaret	Secretary	RCBC	3	\$150
Hannon, Lia	Teacher	Rider Univ	6	\$4,068
Latigona, Joseph	Teacher	Univ of Cincinnati	3	\$1,920

Willmott, Andrew	AP Specialist	RCBC	9	\$1,467.91
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**7. Stipend/Extra Pay for 2016-2017 School Year  
Medford \*Grant Funded**

Name	Extra-Curricular	Rate
Abdallah, Ibtisam	Non-Credit Coverage Non-Instructional After School Supervision	\$29/hr \$29/hr
Aman, Courtney	Extra Block Coverage	Per Diem
Canfield, Melody Fessenbecker, Rachel Kaplan, Toby Murrenburke, Holly Murro, Heather Ward, Terry	NJDOE Senior Portfolio Appeal w Students	Per Diem
Danser, Victoria	English Push-in/extra block coverage*(NCLB) After School Financial Literacy	Per Diem \$34/hr
Dixon, Amanda	Math Push-in*(NCLB) After School Financial Literacy	Per Diem \$34/hr
Klimowski, Robert	After Hours PAC Manager	\$8,000
Powell, Nikolas	Non-Credit Coverage	\$29/hr
Richardson, Trevor	Math Push-in*(NCLB)	Per Diem
Say, James	Non-Credit Coverage Non-Instructional After School Supervision	\$29/hr \$29/hr
Thornton, Clara	Non-Credit Coverage Non-Instructional After School Supervision	\$29/hr \$29/hr
Van Sciver, John Chris	English Push-in/extra block coverage*(NCLB)	Per Diem
Velzy, Andrew	Boys Assistant Soccer Coach (S4T)	\$5,096
Wheatley, Tamie	Non-Credit Coverage Non-Instructional After School Supervision	\$29/hr \$29/hr

**Westampton \*Grant Funded**

Name	Extra-Curricular	Rate
Antinoro, Jocelyn	Blended Learning Forensic Science*(NCLB)	\$2,700
Breisacher, Jennifer	Blended Learning Human Behavior* English Push-in/extra block coverage*(NCLB)	\$2,700 Per Diem
Bremer, Nicholas	HOSA Advisor	\$2,560
Callaghan, Colleen Foster, Alexas Greeby, Rachel Kling, Lois Schott, Gregory Trzaska, Barbara	Math Push-in/extra block coverage	Per Diem
D'Antonio, Maureen Hannon, Lia Jenkins, Monique	English Push-in/extra block coverage*(NCLB)	Per Diem
Duong-Jackson, Nancy Mazella, Alexander Williams, Natalie	Math Push-in *(NCLB)	Per Diem
Haney, Kevin	Stage Crew Supervisor	\$34/hour
Hoffer, Kelly	Class of 2020 Advisor	\$1,831
Kenney, Edward Quick, Rachelle	English Push-in/extra block coverage*(NCLB)	Per Diem
Lawrence, Kyle	Girls Soccer Coach	\$7,214
McGuinness, Jacqueline	Auxiliary Personnel	****
Morgan, Dawn	Math Push-in/English Push-in/extra block coverage*(NCLB)	Per Diem
Paliotta Nevadomski, K	Head Teacher, Math Dept.	\$2,913
Poirier, Jessica	Student Council Advisor	\$1,890
Purcell, Andrew	Blended Learning Human Behavior*(NCLB) English Push-in/extra block coverage*(NCLB)	\$2.700 Per diem
Saiia, Jessica	Blended Learning Lit & Mythology*(NCLB)	\$2,700

**8. Approval of 2015-2016 Perfect Attendance Honorarium**

The following employees achieved Perfect Attendance for the 2015-2016 school year and are eligible to receive a \$250 Honorarium as taxable income paid through the August 30, 2016 payroll:

Employee		
Auleta, John Cox, Kelly Cutler, Karen	Derickson, Martha Kling, Lois Latigona, Joseph	Pino, Christian Powell, Nickolas Steer, Natola

**9. Approval of 2016-2017 Perfect Attendance Award**

Those employees not using any sick or personal days during the school year will be awarded a payment of \$250 at the August 2017 Board meeting to be paid through the second payroll in August 2017.

**10. HIB Anti Bullying Specialist**

Appointment of Kelly Digney as the HIB Anti-Bullying Specialist for the Westampton Campus, effective 09/01/16.

**11. Student Teacher/Internship/Observation**

Student	College	Type	Effective
Foster, Samantha	Stockton Univ	Intermediate Fieldwork	09/06-12/15/16

**12. Conferences \*(NCLB Grant Funds)**

Personnel	Conference	Date	Cost (over mileage)
Aiken, Frederick	Section 504 Explained, Cherry Hill	11/04/16	\$75
Cattanea, James Murro, Heather Ruder, Laura Saiia, Jessica Wells, Lisa	Fountas and Pinnell Benchmark Assessment Training, BCSSSD West	08/25/16	\$34/hr max 5 hrs ea*
Demree, John	Omega Flex Certification, Exton, PA	09/15/16	none
Frable, Jason	Applied Positive Psychology Turnkey for PD, PLC, Student/Parent	SY 16-17	\$3,900
Hartman, Danielle Rista, Jessica	Same Math, Different Delivery, Monroe Twp PARCC Math Data (HS), Monroe Twp.	09/28/16 10/25/16	\$149 ea*
Inman, Ellen	Atlantic Coast Veterinary Conf, AC 2016 Fall Ag. Ed. Prof Dev Conf. Bordentown	10/18-20/16 09/30/16	\$290 \$65
Mack, Nereida	Google Docs, Mt. Laurel Adm Asst Cert Training, Pemberton	11/15,17/16 10/8,15,22, 29/16	\$70 \$300
Pensabene, Jeffrey	ASAP-NJ, Sicklerville	09/16; 11/14 01/20; 3/20; 05/19/17	none
Schroeder, Julie	Genesis Parent Module Forms and Documents Seminar, Paramus	07/18/16	none
Sheehan, Anna Maria	HOSA Advisory Meeting, Scotch Plains Rutgers Advisor Meeting, Scotch Plains BLS Instructor Course, Mt Laurel	10/24/16 & TBD 10/13/16; 03/09/17 TBD	none none \$350



**II. PROGRAMS**

**Burlington County Special Services School District/Burlington County Institute of Technology**

1. **Parent/Student & Staff Handbooks**  
Approval of Parent/Student & Staff Handbooks for both schools. (These items are available on the website and 48 hours before the meeting in the Supt.’s Office.)
  
2. **Violence and Vandalism Report (EVVRS), for Report Period 1, 2015-2016 SY**  
Recommend approval of the Violence and Vandalism Report for both school districts. Dr. Christopher Nagy will present the report.
  
3. **2015-2016 Online School Self-Assessments for both Districts (Exhibit #3)**  
Recommend approval to submit the 2015-2016 School Self Assessment Report for both school districts.
  
4. **Uniform State Memorandum of Understanding**  
Approval of the Uniform State Memorandum of Agreement (MOA) between Burlington County Special Services School District and Burlington County Institute of Technology with Law Enforcement Officials for the 2016-2017 school year:
  - a. Westampton: BCIT/BCSSSD
  - b. Lumberton: BCSSSD
  - c. Medford: BCIT
  - d. Mt. Laurel: BCSSAS
  
5. **Revised Curriculum** \*Curricula will be available in the Supt’s Conference Room 48 hours prior to the Board meeting.  
American Sign Language I

**A. Burlington County Special Services School District**

**1. Guest Speakers**

Speaker(s)	Speaking to	Date
Juvenile Justice Commission-Trader, Roy	BCAS	09/12/16-06/16/17
Driver’s Education-Groves, David	BCAS	10/13/16
Prime America-Crail, Christopher	BCAS	10/18/16
Heads Up Drug Program-Demniski, Deanna	LUM	10/27/16
What’s Your Box?-Walnut Street Theater	BCSSSD	11/03/16
Project Pride JJC-DeBonis, Harry	BCAS	01/25/17
Black History Presentation-Walnut Street	BCSSSD	02/01/17

Theater		
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2. **Revised Curriculum** \*Curricula will be available in the Supt’s Conference Room 48 hours prior to the Board meeting.

Algebra I	Environmental Science	Physical Science
Chemistry	Health and Physical Education	Social Studies (3 - 5)
English		

3. **Request to Eliminate a Program Form – Bridge at Northern Burlington High School**

It is recommended a resolution be adopted approving the submission of the “Request to Eliminate a Special Education Program or Service” to the Burlington County Office of Education for the Bridge Deaf/Hard of Hearing Program at Northern Burlington Regional School District for the 2016-2017 school year.

4. **Request to Establish a Program Form– Bridge at BCIT**

It is recommended a resolution be adopted approving the submission of the “Request to Establish a Special Education Program or Service” to the Burlington County Office of Education for the Bridge Deaf/Hard of Hearing Program at Burlington County Institute of Technology for the 2016-2017 school year.

5. **16-17 DEAC & ScIP Members**

DEAC Members	ScIP-BCAS	ScIP-Lumb	ScIP-West
Bonsall, Todd Brogan, Carla Dennion, Matthew DeVito, Joyce Dickerson, Candace Fishman, Brandi Fletcher, Kelly Nagy, Christopher McLemore, Russell Price, Eileen Strug, Janice	Barbagiovanni, Joan Delaney, Michelle Gromen, Mark Maista, Cathleen	Castellane, Mark Lewis, Kristine Price, Eileen Roberts, Kelly Teacher (TBD)	Ciasca, Michelle Dickerson, Candace Fletcher, Kelly Flood, Michelle Graff, Michael Guenther-Misunas, Bethann Karwoski, Debra Koch, Kathleen McHugh, Alphonsus McKinney-Dewson, Linda Strug, Janice Valasek, Adell Wilkins, Patricia Will, Barbara

**B. Burlington County Institute of Technology**

**1. Guest Speakers**

Speaker(s)	Speaking to	Date
Anti-Bullying-Deltano, Keith	Med/West	10/13/16
Trauma Careers-Groves, Dave	Allied Health-West	12/16/16

**2. Textbook Approval** \*Textbook will be available in Supt’s Conf. Rm prior to the Board meeting.

***The Language of Composition, 2nd Ed.*** \*

Bedford/St. Martin’s/W.H. Freeman & Worth Publishing

**3. Revised Curriculum** \*Curricula will be available in Supt’s Conf. Rm 48 hours prior to the Board meeting.

BCIT CURRICULUM	
AP Chemistry	Intro to Electronics Syllabi
AP English Language & Composition Syllabi	Literature and Mythology
Financial Literacy	Science
Fundamentals of Engineering Design Syllabi	

**4. New Course Offerings**

NEW COURSE OFFERINGS	
AP English Language & Composition	AP Chemistry

**5. Online Spirit Wear Store** \*Executive Approval (Exhibit #4)

Approval of \*Online Spirit Wear Store and related Standard Operating Procedures. The primary purpose of the Online Spirit Wear Store is to promote school pride by providing the stakeholders with the ability to purchase apparel that displays the school logo and/or mascot. The secondary purpose is to earn credits that can be used towards offsetting future purchases from the host company for athletic equipment and/or supplies.

**6. Manual and Standard Operating Procedures** (Available on website)

BCIT West School Store Manual (new)  
 Credit Card Transaction SOP (new)  
 General Inventory SOP (revised)

7. **16-17 DEAC & ScIP Members**

DEAC Members	ScIP-Med	ScIP-West
Bonsall, Todd Bouchard, Heidi Cheney, Karen Finn, David Hartman, Danielle Nagy, Christopher Parker, Michael Steer, Natola Venuto, Joseph	Bartello, Stacey Bodnar, Jason Bouchard, Heidi Cheney, Karen Gifford, Ellen Hartman, Danielle Pappler, Jesse Parker, Michael Pino, Christian Dogostino, Michelle Sienkiewicz, Joann Tisdale, Larry	Aiken, Frederick Finn, David Hartman, Danielle Lee, Valerie Steer, Natola Venuto, Joseph

### III. STUDENT ACTIVITIES

#### A. Burlington County Special Services School District

##### 1. Suspensions:

BCAHS	0	Middle School	0
Elementary	0	PASC	0
High School	2	Lumberton/CA	0

##### 2. Activities

Campus	Activity	Dates
BCAS	Constitution Day Activities	09/16/16
BCAS	Back to School Night	09/19/16
BCAS	Hispanic Heritage Month Activity	09/22/16
BCAS	Week of Respect Activities	10/03-07/16
BCAS	School Picture Day	10/03/16
BCAS	Blue Shirt Day	10/03/16
BCAS	LGBT Month Activity	10/11/16
BCAS	School Violence Awareness Week Activities	10/17-21/16
BCAS	Wear It Pink Day	10/20/16
BCAS	Red Ribbon Week Activities	10/24-28/16
BCAS	All Birthday Celebration	10/31/16
BCAS	Spring Ahead at RCBC	11/16/16
BCAS	Liaison Breakfast	11/17/16
BCAS	Parent-Teacher Conferences	11/21/16
BCAS	Parent-Teacher Conferences	11/22/16
BCAS	Thanksgiving Feast	11/23/16
BCAS	American Indian and Alaska Native Heritage Mnth Activity	11/29/16

BCAS	World AIDS Day Activity	12/01/16
BCAS	Project Pride Assembly	01/25/17
BCAS	Black History Month Activities	02/06-10/17
BCAS	Career Day	02/09/17
BCAS	Parent-Teacher Conferences/Back to School Night	02/15/17
BCAS	Black History Month Poster Presentations	02/24/17
BCAS	Asian and Pacific-Island Heritage Month Activity	05/19/17
BCAS	Graduation	06/15/17
BCAS	Field Day	06/16/17
HS	9th Grade Student Orientation	08/29/16

**3. Field Trips**

Campus	To	Date	Personnel	S	C
BCAS	Phila Mural Trip, Phila, PA	09/23/16	Delaney, M	18	2
LUM	Mercer Cnty Sp Svcs, Hamilton	10/06/16	Herron, J	20	5
LUM	Archway Academy, Atco	10/20/16	Herron, J	20	5
BCAS	Eastern State Penitentiary, Phila, PA	10/20/16	Delaney, M	30	4
BCAS	Phila Art Museum, Phila, PA	11/03/16	Delaney, M	26	4
BCAS	Scottish Rite Auditorium, Collingswood	11/16/16	Delaney, M	30	3
BCAS	Funplex, Mt. Laurel	11/18/16	Barbagiovanni, J	35	3
BCAS	Applebees Restaurant & McCarter Theater, Princeton	12/09/16	Barbagiovanni, J	20	3
BCSSSD	Walnut Street Theater, Phila, PA	12/14/16	Stewart, M.	100 e	20
BCAS	Patriots Theater, Trenton	12/15/16	Delaney, M	26	4

BCAS	Franklin Institute, Phila, PA	01/12/17	Delaney, M	30	4
BCSSSD	Walnut Street Theater Phila, PA	12/16/16	Stewart, M	100	20
BCAS	Interntl Sports Ctr, Mt Laurel	02/03/17	Barbagiovanni, J	25	4
BCAS	Energy & Environ Res Ctr, Salem	02/28/17	Maista, C	30	4
BCAS	Historic Phila, PA	06/02/17	Delaney, M	35	5
Host	Westampton Campus Pool	09/15/16	Fletcher, K.	15	6
MS	Dollar Tree, Burlington Twp	09/21/16	Fletcher, K.	11	8
HS	Burlington Bowl, Burlington	10/17,24, 31;11/14, 28;12/5,1 2,19/16 01/09/17	Panetta-Hagan, L	22	3

## B. Burlington County Institute of Technology

### 1. Transfers, Withdrawals, Suspensions, Homebound (Exhibit # Report is considered privileged in nature.)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	23	13
b. Transfers out of County	11	8
c. Dropouts	0	0
d. Transfer to West/Medford Campus	1	0
e. Suspensions	6	0
f. Homebound	0	3

### 2. Field Trips (\*Preschool Students, \*\* High School Students)

Students	Trip	Date	Personnel	S	C
FCCLA	FCCLA Executive Council Meetings, Edison	Various	Cross, G; Lindsay, K	1	1
	FCCLA Fall Leadership Connection Itinerary, Edison	11/21/16		30	3
	FCCLA Leadership Boot Camp, Edison	01/07/17	Cross, G	10	1

Human Relations Club/NHS	Trenton Area Soup Kitchen, Trenton	Various	Sims, L; Tillery, A	12	2
Allied Health	Mutter Museum, Phila, PA	09/12; 12/12/16	Sheehan, A	20	2
Key Club	Ocean Beach Clean Up, Seaside Heights	10/04/16	Malsbury, V	15	1
	Youth Service Expo Conf, Mt. Laurel	10/07/16	Malsbury, V; Sims, L	18	2
	Key Club Fall Rally & Conference-Six Flags, Jackson	10/09/16	Malsbury, V	15	1
	Alzheimer's Walk, Phila, PA	11/12/16		16	1
	Food Bank of SJ, Pennsauken	11/22/16		15	1
	Masonic Home of NJ, MLK Day of Service, Burlington	01/16/17		15	1
Early Childhood Ed	Johnson's Farm, Medford	10/07/16	Cross, G; Fazzie, K	*32 **14	6
	Broadway Theater, Pitman	12/14/16	Cross, G	*32 **8	6
HS Juniors	Burl Co Fire Academy, Westampton	10/11/16	Cross, G	15	1
Student Council	TCNJ Fall Business Meeting, Ewing Twp	10/11/16	Canfield-G,M.	15	2
US History II	9/11 Memorial & Museum, New York, NY	10/11/16	Purcell, D; Breisacher,J	50	5
Performing Arts	St James Theater, New York, NY	10/15/16	Cooney, S	20	3
Skills USA	Skills USA Conference, Monroe Twp	10/20/16	Haney, K; Bouchard, J Jaworski, L Ward, T	10 5	2 2
	Skills USA Competition, Somerset	04/08/17	Haney, K; Bouchard, J	20	2



Robotics	Salem Co College, Carneys Point	10/22/16	Morgan, D	45	3
IMPACT Bible Club	Cathedral Kitchen, Camden	10/28/16	Sbraga, J	20	2
	Fountain of Life Theatrical Performance, Burlington	04/12/17		20	2
	Sight & Sound Theatres, Strasburg, PA	05/10/17		20	2
DECA	76ers DECA Day, Phila, PA	11/01/16	Hodges, M	40	4
Auto/Diesel	Phila Automotive Dealers Assoc, East Norriton, PA	11/04/16	Sitchler, D	5	1
AP Honors Chemistry	Chemical Heritage Foundation, Phila, PA	11/09/16	Mazella, A	35	3
HOSA	HOSA Leadership Conf, Piscataway	11/14/16	Sheehan, A	7	1
Dental	Greater NY Meeting, NY, NY RCBC "Give Kids a Smile" Mount Laurel, Pemberton	11/28/16	Heston, C	40	4
		02/03/17		15	1
Art	Phila Museum of Art, Phila, PA	11/29/16	Willey, M	40	10
Vet Tech.	Adventure Aquarium, Camden	12/02/16	Inman, E	20	2
Vet FFA	FFA Leadership Conf, New Brunswick	12/10/16	Inman, E	20	2
International Thespian Society	NJ Thespian Festival, Robbinsville	01/14, 15/17	Cooney, S	26	3
HOSA	HOSA Southern Reg. Leadership Conf, TBD	01/28/17	Sheehan, A	20	2
	HOSA State Leadership Conf, TBD	03/18, 19/17		20	2
Marketing	Business & Marketing Day-Six Flags, Jackson	05/04/16	Hodges, M	30	3

Class of 2017	Black Bear Country Club, Clarksburg	06/01/17	Lesher, S	150	T B D
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**Overnight Field Trips**

Students	Trip	Dates	Personnel	S	C
FCCLA	FCCLA Capitol Leadership Conf, Washington, DC	09/28-10/01/16	Cross, G	1	1
	FCCLA FCS Curriculum Connections Meeting, Edison	10/25,26/16		1	1
Vet FFA	FFA Leadership Experience and Development, Monroe	10/07-08/16	Inman, E; Purcell, A	6	2

**3. Activities (Exhibit #6)**

Campus	Activity	Dates
M	Baseball Schedule (Exhibit)	16-17 SY
M	Softball Schedule (Exhibit)	16-17 SY
M/W	All Sports State Playoff Schedules (Exhibit)	16-17 SY
M	Yearbook - Senior Makeup	09/14-16/16
M	Yearbook - Underclass/Staff	09/20-21, 10/26/16
M	Girls & Boys Basketball Practice, BCSSSD Lumberton	11/21/16-03/03/17 (As Needed)
M	Sports Awards Banquet	06/06/17
M/W	BCSL Winter Sports Senior Showcase, Holy Cross HS	03/09/17
M/W	BCSL Fall Sports Senior Showcase, Bordentown HS	11/16/16
W	SKILLS USA Day	12/13/16
W	Impact Bible Club -Donation Drive	10/03-10/20/16
W	Impact Bible Club- National Day of Prayer	05/04/17
W	Impact Bible Club- Flag Pole Prayer	09/28/16

W	Key Club - Resolution Wall	01/05/17
W	Key Club- Clothing Donation Drive	11/03/16-12/22/16
W	Baseball/Softball Schedule (Exhibit )	SY 16-17
W	Key Club- CAN-dy Gram Food Donation Drive	09/22/16-12/16/16
W	Key Club- Women's Heart Disease Dress Down Day / Food Donation Drive	02/03/17
W	Spirit Week Activities	04/10-04/13/17
W	Athletic Awards Banquet	05/31/17
W	Senior Awards Night	06/07/17
W	Basketball Teams to practice at BCSSSD-Westampton gym when needed	11/21/16-02/24/17
W	PRIDE People's Choice Awards	05/18/17
W	Activity Period Schedules	09/20;10/18;11/16 12/13;01/18;02/14 03/15;04/26;05/16
W	PRIDE Card Student Events	11/09;02/16;05/26
W	PRIDE Pajama Day	12/15/16
W	PRIDE Straight-A Student Brunch	03/01/17
M	Interact Operation Yellow Ribbon Care Package Collection	10/17-11/18/16

#### 4. Fundraisers

Fund/Campus	Activity	Dates
FFA/West	FFA Night at Chick-fil-A	09/14/16
Intrn Thespian Scty/Med Performing Arts/Med	Chickies & Petes Dine-In	09/15/16 10/27; 12/22/16
Class of 2018/West	Back to School Dance	09/23/16

PRIDE/West Class of 2019/Med	Chipotle	09/27/16 10/19/16
Interact Club/Med	Dress Down "Let's Grow Old, Support the Gold!"	09/27,28,29, 30/16
Class of 2019/West	Back to School Dress Down Day	09/30/16
Class of 2019/Med	Car Wash Fundraiser (Fall) Car Wash Fundraiser (Spring)	10/16-TBD 04/16; 05/16-TBD
Class of 2020/Med	Jar of Candy Guessing Game	1st Wk,10/16-05/17
Skills USA/Med	BCIT Color Dress Down Day	10/14, 11/04/16
DECA/West	Breast Awareness Dress Down & Novelties	10/14/16
Skills USA/Med	Ford Drive 4 Your School	10/08 or 10/22/16
Class of 2019/West DECA/West	Back to School Halloween/Harvest Dance	10/21/16
HOSA	Blooddrive	10/25; 03/17
Class of 2018/West	PJ Whelihans Dine & Donate	10/27/16
Class of 2017/Med	Fall Fashion Show	10/28/16
Performing Arts/Med	Stars & Bars: A History of American Music	11/03, 04/16
DECA/West	Class T-Shirt Contest	11/14-21/16
FCCLA/West	Lip Sync Battle & Concessions	11/17/16
Class of 2018/Med	Homecoming Dance	11/18/16
Class of 2018/West	Battle of the Classes and Teacher's Basketball	11/22/16

Skills USA/West	Dress Down Day	11/23/16
Performing Arts/Med	Mr BCIT Fall Play	11/23/16 12/02,03,08,09,10
Class of 2019/West	Secret Santa Holiday Gift Exchange	12/05-20/16
DECA/West	Christmas/Holiday Novelties	12/12-22/16
Performing Arts/Med	Winter Dance Concert	12/15-16/16
Student Council	Winter Semi-Formal ball	12/16/16
IMPACT Bible Club	Dress Down Day	12/20-12/23/16
Class of 2019/Med	“Ugly” Sweater Fundraiser	12/19-23/16
Class of 2018/West	Twin Dress Down Day	01/13/17
Class of 2019/West	Valentine’s Day Flower/Candy Gram	01/30-02/10/17
Class of 2019/Med	Sophomore Cotillion	02/03-10/17
Class of 2019/Med	Fandom Day Fundraiser	02/22-03//01/17
DECA/West	Saint Patrick Novelties	03/13-17/17
Performing Arts/West	Edgar Allen Poe: Musical Murder & Mystery	03/23, 24/17
Class of 2019/West	Spring Dress Down Day	03/24/17
Student Council/West	Mr WesTech Competition Spring Fling Semi-Annual	03/30/17 04/07/17
DECA/West	Mother’s Day Novelties	05/08-12-17
Class of 2020/West	Spring Dress Down-Favorite Sports Team	05/19/17
Performing Arts/Med	Spring Dance Concert	05/24-25/17

FCCLA/West	Annual Fashion Show, Concessions, Chinese Auction	06/01/17
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**IV. BUSINESS/FINANCIAL**

**A. Burlington County Special Services School District**

**1. Use of Facilities**

Agency/Program	Bldng/Room	Date(s)
Amici Della Lingua Italiana/Italian Classes	Rm 123,125,127,231	Var Tues Sept-May
Burl Co Curriculum Consortium/Meeting	Media Center	09/30/16
Burl Co Independents Special Olympics-Soccer (Badgers)	HS Fields (Tuesdays)	09/06/16-10/25/16
Burl Co Supt Monthly Directors Meeting	Media Center	10/14/16; 12/16/16
OPICS All Stars Special Olympics-Soccer	HS Fields (Thurs)	08/25/16-10/27/16

- 2. Change Order 001 for BCSSSD- Phase III Partial Reroofing Westampton Campus**  
It is recommended a resolution be adopted authorizing a change order in the amount of \$12,500.00 representing a contract increase in accordance with Patriot Roofing quotation dated April 11, 2016 to restore the damage from the fallen tree.
- 3. Change Order 002 for BCSSSD- Phase III Partial Reroofing Westampton Campus**  
It is recommended a resolution be adopted authorizing a change order in the amount of \$4,422.38 representing a contract increase in accordance with Patriot Roofing Change Order Request #2 dated June 7, 2016 for additional metal wall panels at roof area D-19 & D-20.
- 4. Change Order 003 for BCSSSD- Phase III Partial Reroofing Westampton Campus**  
It is recommended a resolution be adopted authorizing a change order in the amount of \$477,120.00 representing a contract increase in accordance with Johnson Controls proposal dated June 13, 2016 and breakdown for costs for ATC to DDC Final Upgrade.
- 5. Change Order 004 for BCSSSD- Phase III Partial Reroofing Westampton Campus**  
It is recommended a resolution be adopted authorizing a change order in the amount of \$21,000.00 representing a contract increase adding five roof hatches per contract unit price of \$4,200.00 each.

**B. Burlington County Institute of Technology**

**1. Use of Facilities**

Agency/Program	Building/Room - Campus	Date(s)
Dinoto Karate Ceremony	Gymnasium - W Category C - Various Fees	10/22/16
RCBC Chemistry Class	Classroom-M Category A - Custodial Fees	Wed 09/07/16-12/14/16
State Board of Cosmetology Exams	Atrium-W Auditorium-W (05/15-16/17) Category A - No Charge	10/03/16; 01/23; 03/27; 05/01,05,15-16/17; 07/08/17; 08/10/17
Renegade Cloggers Practice	Auditorium - W Category A - No Charge	Wed 07/07/16-06/28/17

**2. Renewal of Food Services Contract Addendum, District, 2016-2017 School Year**

A one year contractual agreement effective July 1, 2016 through June 30, 2017 with the option to renew for three (3) additional years, with Sodexo Management, Inc. (FSMC) based on the following terms:

**a. Administrative Fee:**

General Support Services Allowance equal to Thirty One Thousand Six Hundred Fifty Seven and 50/100 Dollars and (\$31,657.50) for the 2016-2017 contract year, payable in ten equal installments of Three Thousand One Hundred Sixty Five Dollars and Seventy Five Cents (\$3,165.75), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

**b. Management Fee:**

District shall pay Sodexo a Management Fee in an amount equal to Fifty Five Thousand Seven Hundred Seventy Seven and 50/100 Dollars (\$55,777.50) payable in ten equal installments of Five Thousand Five Hundred Seventy Seven Dollars and Seventy Five Cents (\$5,577.75), September through June for the 2016-2017 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

**c. Guarantee:**

District and Sodexo shall work together to ensure a financially sound operation and anticipate to breakeven for the 2016-2017 school year.



- 3. Change Order GC-01 for BCIT- Medford Campus Door & Hardware Replacement**  
It is recommended a resolution be adopted authorizing a change order in the amount of \$6,301.80 representing a contract increase in accordance with Levy Construction RFCO #3 dated June 29, 2016 to install two additional doors in existing frames at auditorium.

**4. Donation**

Donor	Item	Utilized
Wicks, James	1995 Ford Taurus	Auto-West

**V. ENTERPRISE**

**A. Burlington County Special Services School District: ESU**

**1. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Pratt, Kimberly	Speech Therapist	Resignation	08/06/16

**Resignations: Hourly**

Name	Position	Reason	Effective
Fidler, Brianna	Teacher	Resignation	08/02/16
Mazzagatti-Wilsey, Lisa	Teacher	Resignation	07/30/16

**2. Employment: Full Time (pro-rated) Pending New Hire Requirements**

Name	Position	Salary	Effective
Laster, Meghan	Teacher of the Deaf	BA Step 6 \$59,208	09/01/16
Lockhart, Wendy	Physical Therapist	MA+30 Step 14 \$81,727	09/01/16
Napravnik, Robin	Secretary/RS Scheduler	Step 5 \$40,146	08/29/16
Samis, Grace	Educational Interpreter	NCLP Step 16 \$50,449	09/01/16

**Employment: Hourly**

Name	Position	Hourly Rate	Effective
Harris, Jamie	Teacher	\$36	09/01/16
Megonigal, Jamie	Teacher of Elem/Basic Skills	\$34	09/09/16
Shappell, Bridget	Teacher Assistant	\$18	09/01/16

**3. Status Change**

Name	From	To	Salary	Effective
Richards, Sherry	M1	Hourly RN	\$26/hr	09/01/16
Siefert, Amanda	Hourly	FT Occ Therapist	MA Step 2 \$58,347	09/01/16

**4. Stipends/Extra Curricular Pay for 2016-2017 School Year \*BCSSSD Employee**

Name	Extra Curricular/Campus	Rate
Bergman, Jennifer*	Speech Home Services, Evaluations/ESU	\$195,\$250,\$270/eval
Hewitt-Portnoy, Susan*	Occupational Therapy Home Services, Evaluations/ESU	\$220/eval
Ware, Amy*	Occupational Therapy Home Services, Evaluations/ESU	\$220/eval

**5. Professional Services Agreements:  
2016-2017 School Year**

District	Type
Burlington City Public Schools	Professional Services Agreement
Delran Twp School District	Professional Services Agreement Nonpublic 192/193 Nonpublic IDEA Nonpublic Nursing
Eastampton Twp School District	Professional Services Agreement Nonpublic 192/193 Nonpublic IDEA
Henry Hudson Regional School District	Professional Services Agreement
Lindenwold Public School District	Professional Services Agreement
Maple Shade School District	NCLB (No Child Left Behind)
Moorestown Twp School District	Professional Services Agreement Nonpublic 192/193 Nonpublic IDEA Nonpublic Nursing Nonpublic Technology
Mt. Holly Twp School District	Professional Services Agreement Nonpublic 192/193 Nonpublic IDEA Nonpublic Nursing
Pemberton Twp School District	Basic Skills Agreement
Riverbank Charter School	Professional Services Agreement

Riverside Twp Public School District	Professional Services Agreement
Robbinsville Public School District	Professional Services Agreement
Shamong Twp School District	Professional Services Agreement
Tabernacle Twp School District	Professional Services Agreement (2)

**2015-2016 School Year**

District	Type
Henry Hudson Regional School District	Professional Services Agreement
Lindenwold Public School District	Professional Services Agreement

6. **Transportation Contracts 2016-2017 Nonpublic Transportation-Bid 117, 07/07/16**  
No bids received.

7. **Transportation Contracts 2016-2017 Special Ed Transportation-Bid 118, 07/14/16**  
The Superintendent recommended that a resolution be adopted awarding the following transportation contracts, as a result of bids received, in accordance with N.J.A.C.6A: 279.10, between the Educational Services Unit and the corporations indicated for the 2016-2017 school year.

**Caravan Transport**

H57 - \$227.00 per diem, \$43.00 per aide, \$1.00 mileage clause

H58 - \$237.00 per diem, \$43.00 per aide, \$1.00 mileage clause

**First Student**

H55 - \$389.50 per diem, no aide, \$1.50 mileage clause

**Hillman's Bus**

H51 - \$359.71 per diem, \$71.00 per aide, \$1.00 mileage clause

**Holcomb Bus**

H52 - \$373.00 per diem, \$83.00 per aide, \$1.00 mileage clause

H53 - \$373.00 per diem, \$83.00 per aide, \$1.00 mileage clause

H59 - \$273.00 per diem, \$60.00 per aide, \$1.00 mileage clause

**Rick Bus**

H50 - \$257.00 per diem, \$60.00 per aide, \$3.00 mileage clause

H54 - \$257.00 per diem, \$60.00 per aide, \$3.00 mileage clause

H56 - \$306.00 per diem, \$72.00 per aide, \$3.00 mileage clause

8. **Transportation Contract Renewals 2016-2017**

It is recommended a resolution be adopted renewing the following transportation contracts, in accordance with N.J.A.C. 6A:27-9.13, between the Educational Services Unit and the corporations indicated for the 2016-2017 school year:

**Car-A-Van Transport, Inc.**

Route T07 - \$283.73 per diem

Route C79 - \$248.63 per diem

Route H24 - \$236.65 per diem

Multi-Contract CAR14#1: H33 - \$226.45 per diem, H35 - \$235.62 per diem

Multi-Contract CAR15-16#1: H38 - \$231.07 per diem, H39 - \$229.06 per diem, H44 - \$246.15 per diem, H45 - \$278.27 per diem

**Eagle/Wolfington Leasing Corp.**

Multi-Contract WOLF15-16#1: H47 - \$245.97 per diem

**Garden State Transport, Inc.**

Route S53 - \$224.02 per diem

Route D06 - \$237.57 per diem

Route D56 - \$259.38 per diem

Route D07 - \$216.06 per diem

Multi-Contract 45C: M38 - \$234.99 per diem, M46 - \$241.81 per diem

Multi-Contract 27B: P60 - \$200.24 per diem, SH02 - \$198.33 per diem

Multi-Contract 28C: D41 - \$297.93 per diem

Multi-Contract 39A: D95 - \$242.50 per diem

Route P53 - \$191.40 per diem

Route P38 - \$189.31 per diem

Multi-Contract A08: M96 - \$260.79 per diem

Multi-Contract GST #2: T57 - \$287.89 per diem

Route P58 - \$99.91 per diem

Route T65 - \$289.17 per diem

Multi-Contract GST #3: P66 - \$178.76 per diem

Route Z09A - \$236.01 per diem

Multi-Contract GST #4: C07 - \$261.69 per diem, C08 - \$264.22 per diem

Route C34 - \$244.31 per diem

Route C49 - \$301.30 per diem

Multi-Contract GST #6B: Z33 - \$247.29 per diem, Z34 - \$242.64 per diem

Multi-Contract GST MULTI 7: C69 - \$314.33 per diem, C70 - \$271.30 per diem

Multi-Contract GST #5: C82 - \$247.13 per diem

Multi-Contract GST #7: H01 - \$113.71 per diem

Multi-Contract GST #14: H06 - \$160.80 per diem

Multi-Contract GST #16: H11 - \$240.69 per diem

Multi-Contract GST #36: P63 - \$182.33 per diem, P64 - \$182.33 per diem

Multi-Contract GST #2: P02, P04, P17, P18, P19, P20, P21 - \$168.96 per diem each, P33 - \$158.96 per diem, P37 - \$163.18 per diem

Route PHS-1 - \$160.97 per diem

**Hillman's Bus Service, Inc.**

Route P57 - \$93.41 per diem

Multi-Contract HILL #2: V03A, V10A - \$274.31 per diem each

Multi-Contract HILL #4: C30 - \$258.14 per diem  
 Route C77 - \$317.74 per diem  
 Multi-Contract HILL #5: Z26C, Z35B - \$262.97 per diem each  
 Route C67 - \$282.34 per diem  
 Multi-Contract HILL #6: V02B, V07B, V13B - \$265.42 per diem each  
 Route Z36 - \$234.58 per diem

**Holcomb Bus Service, Inc.**

Route H36 - \$231.35 per diem

**Laurel Enterprises, Inc.**

Multi-Contract LE #8: H10 - \$212.85 per diem  
 Multi-Contract LE14-15 #1: H23 - \$253.84 per diem, H27 - \$238.55 per diem  
 Multi-Contract LE15-16 #1: H41 - \$321.48 per diem, H46 - \$271.20 per diem

**Rick Bus Company**

Multi-Contract RBC14 #1: H22 - \$298.61 per diem  
 Multi-Contract RBC14 #2: H30 - \$286.49 per diem

**Safety Bus Services, Inc.**

Multi-Contract SAFE1516#1: H42 - \$282.53 per diem

**Wills Bus Service, Inc.**

Route P05 - \$152.50 per diem  
 Route P07 - \$153.17 per diem

**B. Burlington County Institute of Technology: Adult Education**

**1. Reappointments, Instructors, \$34 Hourly, 2016-2017 School Year**

Buckley, Roseanne	Soft Skills Course Instructor
D'Autrechy, Albert	Plumbing Instructor
Fawcett, Thomas	Auto Technology
Gardner, Marie	Cosmetology Instructor
Hatrak, Philip	Electrical Instructor
Hoch, Amanda	Pet Grooming Instructor
Jaworski, Leonard	Diesel Instructor
Link, Simone	Pet Grooming Instructor
Patton, Michael	Intro to Computers/Excel Instructor
Persichetti, Matthew	AutoCad Instructor
Woods, Rashawn	Electrical Instructor

**2. Employment: Full Time (pro-rated) Pending New Hire Requirements**

Name	Position	Salary	Effective
Patterson, Stephanie	Secretary	Step 6 Col C \$32,896	08/24/16

**Hourly Employment Pending New Hire Requirements**

Name	Position	Date	Rate
Griffin, Christine	Dental Assisting Instructor	09/01/16	\$34

**4. Conferences/Professional Workshops**

Personnel	Conference/Location	Date	Cost (over milage)
Cruet, Patrick	GSETA, A/C (funded by CAC Grant)	09/14-15/16	\$325

**5. Field Trips**

Students	Trip	Date(s)	Personnel	S	C
Veterinary Asst	House Paws Mobile Vet, Mt. Laurel	09/29/16	Cassano, P.	6	-
Dental Assisting	Greater NY Meeting, NY, NY	11/28/16	Heston, C.	20	-
Dental Assisting	RCBC "Give Kids a Smile" Mount Laurel, Pemberton	02/03/17	Heston, C.	15	1

**6. Guest Speakers**

Speaker(s)	Speaking to	Date
How We Roll-Aumiller, Lisa; Gervasoni, Jenn	Vet Asst	10/12/16

**7. Affiliation Agreements**

Recommend approval of affiliation contracts between Adult Education Dental Assisting Students and:

Alpha Dental Associates, Cinnaminson, NJ  
 Armstrong Pediatric Dental, Moorestown, NJ

**8. Student Handbook** \*Available in Superintendent's Office 48 Hrs before Board Mtg.

Recommend approval of Adult Education General Student Handbook.

**9. Adult Education Crisis Plan** \*Available in Superintendent's Office 48 Hrs before Board Mtg.

Recommend approval of Adult Education Crisis Plan.

**B. Burlington County Institute of Technology: Fire School**

**1. Appointments, 2016-2017 School Year**

**Hourly Staff**

<b>Name</b>	<b>Position</b>	<b>Rate</b>
Allen, Russell	Emergency Services Aide	\$19
Anderson, James	Emergency Services Instructor	\$25
Askenstedt, Gregory	Emergency Services Instructor	\$19
Aylesworth, Brian	Emergency Services Instructor	\$20
Bianchi, Anthony	Emergency Services Instructor	\$15
Bigoss, Patrick	Emergency Services Instructor	\$25
Bittenbender, Carl	Emergency Services Instructor	\$18
Bragg, Clarence	Emergency Services Instructor	\$25
Burnett, Anthony	Emergency Services Instructor	\$25
Burnett, Christopher	Emergency Services Instructor	\$18
Calorel, Anthony	Emergency Services Instructor	\$25
Carr, Robert	Emergency Services Instructor	\$25
Clancy, James	Emergency Services Instructor	\$15
Davis, Sean	Emergency Services Instructor	\$19
Davis, Matthew	Emergency Services Instructor	\$15
Desjardins, Alfred	Emergency Services Instructor	\$25
Dowd, Ashley	Emergency Services Aide	\$17
Drangula, Philip	Emergency Services Instructor	\$25
Everman, Joseph	Emergency Services Instructor	\$16
Farnsworth, Craig	Emergency Services Instructor	\$20
Friddell, Marc	Emergency Services Instructor	\$25
Gancarz, Robert	Emergency Services Instructor	\$16
Gardner, Brian	Emergency Services Instructor	\$25
Gsell, David	Emergency Services Instructor	\$25
Guerrini, Benjamin	Emergency Services Instructor	\$16
Jones, Michael J.	Emergency Services Instructor	\$16
Kennedy, John	Emergency Services Instructor	\$25
Kilmer, Tracy	Emergency Services Instructor	\$16
King, Thomas	Emergency Services Instructor	\$25
Lewis, Ryan	Emergency Services Instructor	\$23
Lynch, Sandra	Emergency Services Instructor	\$24
Martin, Kenneth	Emergency Services Instructor	\$25
Maschke, Joseph	Emergency Services Instructor	\$16



Mcdonough, Robert	Emergency Services Instructor	\$17
Meredith, George	Emergency Services Instructor	\$25
Miller, Donna	Emergency Services Instructor	\$25
Norman, Danny	Emergency Services Instructor	\$20
Opizzi, Christie	Emergency Services Instructor	\$24
Paolo, Joseph	Emergency Services Instructor	\$17
Ramsey, Douglas	Emergency Services Instructor	\$25
Reis, Raymond	Emergency Services Instructor	\$25
Robertson, Mark	Emergency Services Instructor	\$25
Robertson, Michael	Emergency Services Instructor	\$25
Rowe, Stanley	Emergency Services Aide	\$18
Sanders, George	Emergency Services Instructor	\$25
Schnaudt, Steven	Emergency Services Instructor	\$23
Scully, Keith	Emergency Services Instructor	\$25
Sharkey, Patrick	Emergency Services Instructor	\$16
Stranko, Marc	Emergency Services Instructor	\$25
Taylor, Steven	Emergency Services Instructor	\$25
Tremper, Richard	Emergency Services Instructor	\$23
Whitley, Melissa	Emergency Services Instructor	\$25
Woods, Stephen	Emergency Services Aide	\$15