

BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday evening, September 29, 2016, at the Rutgers Media Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 5:30 p.m. by President Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call Theresa Margiotta, Board Secretary, called the roll:

Christopher Baxter	Term Ex.	6/30/16	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kathleen Burgess	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/17	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent	Ex. County Supt		<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Public Attendance: Adam, Cynthia; Aman, Courtney; Ciasca, Michelle; Colwell-Stingel, Marge; Conpra, Trudy; Cruet, Patrick; Demidont, Andy; Downs, Bobbie; Finn, David; Fletcher, Kelly; Geltch, Laura; Graven-Eells, Maureen; Hajzer, Shane; Hewitt, Christine; Kneringer, Mary-Jean; Lewis, Krisia; Parker, Mike; Price, Eileen; Scherer, Helen; Shields, Belle; Stevenson, Charleen; Thurman, Donna; Venuto, Joseph; White, Kellie; Wilcox, Sandra; Will, Barbara.

Communication & Correspondence: None at this time.

Presentations: Dr. Bonsall, Asst. Supt. of Curriculum and Instruction presented information regarding the partnership with Rowan College for the College Head Start Program and the Advanced Manufacturing & Fabrication Program.

Minutes: Theresa Margiotta presented Minutes of August 23, 2016. On a motion by Kathleen Burgess and seconded by Paula Lee the Board approved the Minutes.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Yes John Ferry Yes Daryl Minus-Vincent

Absent Leon Jones Yes Paula Lee Yes Robert Silcox

Financial Report: Theresa Margiotta, Board Secretary, presented Financial Report.

On a motion by Kathleen Burgess and seconded by Paula Lee, the Board approved the Financial Report.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Yes John Ferry Abstain Daryl Minus-Vincent
Absent Leon Jones Yes Paula Lee Yes Robert Silcox

Public Comments - Superintendent Agenda Only: Nothing at this time.

Superintendent Agenda:

Dr. Nagy presented and recommended approval of the report, along with the addendum. On a motion by Paula Lee and seconded by John Ferry the Board approved the report.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Yes John Ferry Yes Daryl Minus-Vincent
Absent Leon Jones Yes Paula Lee Yes Robert Silcox

Public Comments:

Helen Scherer, BCSSSD: Thanked the BCSSSD Foundation for the new functional living center and shared a poster board with pictures of the new center.

Maureen Graven-Eells, BCSSSD: Spoke on behalf of BCSSSD Ed Assoc. regarding concerns with textbooks not having arrived, visitors and S4T substitutes.

Christine Lewis, BCSSSD-Lumberton: Stated the students behaviors are in check under the leadership of Eileen Price as Principal. Thanked everyone for their support.

Board Comments:

Kathleen Burgess: Thanked Dr. Nagy for his great job of making necessary changes in the district. Discussed the cost of college education and thanked Dr. Bonsall for the new College Head Start program.

Paula Lee: Attended openings of BCIT/BCSSSD, and Dr. Nagy's presentation and way it was received was amazing, especially the "empty chair". Welcomed Mr. Vincent stated when he sees what we do he will be dazzled.

John Ferry: Welcome back, welcome Mr. Vincent.

Daryl Minus-Vincent: Thank you for welcoming atmosphere. I have been in the county for 5 years and am

looking forward to learning more about BCIT/BCSSSD.

President Silcox: Looking forward to the new school year. Thanked everyone.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Yes John Ferry Yes Daryl Minus-Vincent
Absent Leon Jones Yes Paula Lee Yes Robert Silcox

Adjournment:

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Kathleen Burgess and second by Paula Lee the Board adjourned at 6:00 p.m. with the next meeting to be the on October 18, 2016, at Rutgers Media Center at 4:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta
Board Secretary/School Business Administrator

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

1. McKinney-Vento Homeless Officers

BE IT RESOLVED by the Board of Education that Kieshea Fitzgerald be appointed the McKinney-Vento Homeless Officer for the Burlington County Institute of Technology and Eileen Price appointed for the Burlington County Special Services School Districts from July 1, 2016 to June 30, 2017.

2. Job Description (Exhibit #1)

Secretary - IT

3. Status Change Pro-rated *Shared

Name	From	To	Salary	Effective
Davis, Jeffery	Substitute Bus Driver	*Dispatcher	\$37,000	10/01/16

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Haynes, Juliette	Teacher Assistant	Resignation	08/31/16
Rambo, Erin	Teacher Assistant	Resignation	08/31/16
Young, Roberta	Dispatcher	Retirement	09/02/16

2. Job Description (Exhibit #2)

Account Analyst

3. Employment: Full Time Pro-rated (Pending new hire requirements)

Name	Position	Salary	Effective
Lee, Jason	Teacher Assistant	Step 1 BA \$22,532	10/17/16
Gizzi, Thomas	Teacher Assistant	Step 1 BA \$22,532	11/02/16
Hoffangle, Chelsea	Teacher	Step 1 BA \$53,417	10/17/16

Employment: Substitute (Pending new hire requirements)

Name	Position	Hourly Rate	Effective
Jones, Keith	Bus Aide	\$14.25	10/01/16

4. Status Change, Pro-rated

Name	Position	From	To	Effective
Brown, Maureen	Secretary	Part Time	Full Time Step 3 \$38,805	10/01/16

Status Change, Degree Pro-rated

Name	Position	From	To	Effective
Bergman, Aimee	TA	HS+30 Step 5 \$15,721	HS+60 Step 5 \$21,733	10/01/16

5. Leaves *Intermittent **Amended

Employee	Position	Type	Effective
Brambilla, Elijah	Teacher	FMLA	09/01/16 - 09/23/16
Carpenetti, Terri	Speech Therapist	FMLA/NJFLA/Child Rearing Leave	10/13/16 - 04/13/17
Clark, Shannon	Secretary	FMLA	09/06/16 - 10/04/16
DeMara, Marlane	Teacher	FMLA*	09/01/16 - 06/16/17
Dennion, James	Teacher	FMLA *	09/01/16 - 06/16/17
Dodulik-Swern, Doriann	Teacher	FMLA	09/01/16 - 11/30/16
Downs, Dawn	Teacher Assistant	FMLA	09/13/16 - 10/21/16
Fleisch, Kerry	Teacher	FMLA/NJFLA/LOA	09/01/16 - 12/23/16
Friel, Wendy	Teacher	FMLA *	09/01/16 - 06/16/17
Huber, Erica	PT	FMLA/NJFLA/LOA	09/01/16 - 12/09/16
Kiczek, Renee	TA	FMLA*	09/01/16 - 06/16/17
Martin, Andrea	Teacher	LOA **	09/01/16 - 06/16/17

Murdy, Deanna	Teacher Assistant	FMLA	09/01/16 - 11/23/16
Osborne, Robert	Teacher	FMLA	09/01/16 - 11/30/16
Snow, Debbi	TA	FMLA*	09/01/16 - 06/16/17
Walker, Sherahn	TA	FMLA/NJFLA*	09/01/16 - 04/04/17
Wilcox, Sandra	Teacher Assistant	FMLA	09/01/16 - 11/18/16

6. Stipends/Extra Curricular, 2016-2017 SY

Name	Extra-Curricular	Rate
Edelschein, Robert	Horticulture Coordinator	\$4,050
Rowe, Roseanne (LUM)	Workshop Presenter - CPR	\$52/hr
Home Instruction		\$36/hr
Angelini, Maria Arena, Adrienne	Davis, Michael L. Graven-Eells, Maureen	Roberts, Kelly Stolarski, Sherry
Detention		\$29/hr
Boyle, Brian (MS) Cabello, Donald (MS)	Caffrey, Scott (MS) Colona, John (ES)	Lightcap, Karen (MS) Stewart, Diana (MS)
Special Olympics		
Armstrong, Theresa	Asst Bowling Coach	\$1,150
Caplan, Lisa	Volleyball Coach	\$1,550
Crosby, Deborah	Special Olympics Coordinator	\$2,850
Panetta-Hagan, Lenora	Bowling Coach	\$1,550
Voelker, Suzanne	Asst Bowling Coach Asst Volleyball Coach	\$1,150 \$1,150

7. Course: Approvals

Name	Position	College	Credits
Downs, Bobbie	Director ESU	Rowan University	3
Limanni, Juliet	School Psychologist	Rowan University	3

Course: Reimbursements

Name	Position	College	Credits	Amount
Garcia, Rasheda	Teacher	Marygrove College	3	\$748
Holmes, Michele	LDT/C	Rowan University	3	\$1,983
Mari, Kristen	Secretary	Wilmington Univ	3	\$2,000
O'Malley, Katharine	Teacher	LaSalle University	3	\$1,155
Schouten, Simone	Teacher	Wilmington Univ.	3	\$1,332

8. Student Teacher/Interns

Name	College	Type	Effective
Artis, Belinda	Stockton Univ.	Social Worker	10/01/16
Greer, Danielle	Jefferson Univ.	OT	09/30/16
Lafferty, Elizabeth	Jefferson Univ.	OT	09/30/16

9. Mentor, Effective School Year 2016-17

Name	Mentor
Agos, Matthew	Presner, Angela
Grohe, Alison	Hogan, Erin
Megonigal, Jamie	O'Malley, Katharine
Reilley, Jeremy	Fletcher, Kelly
Voza, Sara	Karwaski, Debra

10. Conferences/Professional Workshops *ASHA Grad Student Fee **ASHA New Member Fee ***ASHA Member one day fee + Admin Assignment

Personnel	Conference	Date	Cost (over milage)
Birch, Katherine Burkert, Jillian* Cruz, Andrea Egbert, Rachel** Krumbein, Judith** Kuehner, Katherine Moscarello, Carol Wajda, Cathleen Witowski-Argentin, J.	American Speech Language Hearing Convention, Philadelphia, PA	11/18/16	\$325** \$215* \$325** \$425 \$425 \$425 \$275*** \$425 \$425
Cruz, Andrea	ASHA Convention, Philadelphia, PA	11/18/16	\$325
Downs, Bobbie +	Special Education Litigation Conf. Monroe Township	10/5, 11/1, 2/15	\$470
Garcia, Rasheda	Fairview Learning Rdg Pro, Ewing	09/29-30/16	\$125
Hewitt, Christine	Communication Blind and Visually Impaired, West Windsor	10/12/16	None
Hogan, Erin	Art Educators of NJ, Long Branch	10/11-12/16	\$185
Hirt, Judith Markley, Jill	Genesis User's Group Meeting Mt. Holly, NJ	09/28;11/21 01/25;03/15 06/17/17	None
Pozega, Kris	Evidence Based Treatment Ped. Neuro Disorders, Mt. Laurel	10/14/16	\$199
Price, Eileen	Ed. Homeless Children/Youth, Princeton	10/21/16	0
Stroud, Bruce	Pediatric Neurodevelopmental Disorders, Mt. Laurel	10/14/16	\$199.99
Venables, Tara	Conf. School Based OT, Voorhees	12/05/16	\$249
Williamson, Samantha	Phonological Awareness King of Prussia, PA	10/07/16	\$125

B. Burlington County Institute of Technology

1. Job Description (Exhibit #2)

ESL Teacher

2. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
MacDonald, Susan	Guidance Counselor	Retirement	10/01/16

3. Employment: Part-Time Pro-rated (Pending new hire requirements)

***Salaries Pending Settlement of Negotiated Agreement**

Name	Position	Salary	Effective
Staff IV, Frank	Adv Manufacturing/Fab	Step 1 Col A \$54,207 (.5 FTE)	10/01/16

4. Status Change, Degree *Executive Approval

Name	Position	From	To	Effective
Antinoro, Jocelyn	Teacher	Step 2 Col C \$57,031	Step 2 Col D \$58,192	09/01/16*

5. Leave *Intermittent

Employee	Position	Type	Effective
Allen, Leigha	Teacher of Vet Tech	FMLA/LOA	10/11/16-01/31/17

6. Course: Approvals

Name	Position	College	Credits
Murrenburke, Quinn	Head Maint	Rutgers Ctr Gov Serv (2 Classes)	N/A
Turowski, Pamela	Teacher	Temple Univ	1
Williams, Natalie	Teacher	Rowan Univ	1

Course: Reimbursements

Name	Position	College	Credits	Amount
Cruet, Patrick	Administrator	Immaculata Univ	3	\$1,653.60
Harris, Keturah	Teacher	Concordia Univ	3.5	\$1,995
Williams, Natalie	Teacher	Rowan Univ	6	\$3,990

7. **Stipends/Extra-Curricular Pay for 2016-17 School Year**
Westampton

Name	Extra-Curricular	Rate
Breisacher, Jennifer Jenkins, Monique Sommers, Kelly Williams, Natalie	ELL Support Services (Extra Block)	per diem
Byrd, Cetshwayo Frable, Jason Hall, Nia (S4T) Miller, Antoine (S4T) White, Darrell	Fitness Club Advisors	Volunteer
Duong-Jackson, Nancy Poirier, Jessica Storm, John	Title 1 Study Skills Enrichment Teacher	\$34/hr
Gotta, Peter	Photography Club	Volunteer
Kenney, Edward	Supplemental Instruction per IEP-80 min per wk	per diem
Leary-Bova, Michela	Extra Block Coverage S1/B4	¼ per diem
O'Neill, Mary Kate	Anti-Bullying Specialist (secondary support)	None
Polizzi, Nicole	Extra Block Coverage	per diem
Tarantini, Mary	Extra Block Coverage S1/B2	¼ per diem

Medford *Grant Funded

Name	Extra-Curricular	Rate
Canfield-Gaskill, Melody	Homework Club Instructor	\$34/hr
Cattanea, James	Intervention Push in Support *(NCLB)	Per diem
Davies, Lawrence	After School Detention	\$29/hr
Dixon, Amanda	Table Top Game Club	Volunteer
Greathouse, Stacey	Math Push-in*(NCLB)	Per Diem

Harris, Glenn	Leave Replacement Coverage	Difference Per Diem & \$265
Ilconich, Lori	CST Chairperson, Medford Campus	\$8,027
Mongada, Sharon	Intervention Push-In *(NCLB)	Per Diem
Turowski, Pamela Van Sciver, John	Jaguar Band	Volunteer
Wheatley, Tamie	After School Detention	\$29/hr

District

Name	Extra-Curricular	Rate
Demree, John Mozelewski, Joseph	School-to-Work Supervision	\$34/hr
McCoy, Tammy Schott, Gregory Sims, Laura Trzaska, Barbara	Homebound Instructors	\$34/hr
Mozelewski, Joseph	CIE Chairperson	\$5,748

8. Employment, Work Study Students, \$8.50 Hourly, Effective 16-17 SY

Student	Department	Campus
Hopkins, Marissa	Stage Crew	West

9. Mentor, Effective School Year 2016-17

Name	Mentor
Staff, Frank	Steich, Susan

10. Conferences

Personnel	Conference	Date	Cost (over mileage)
Anenberg, Anne M.	NJ Science Convention, Princeton	10/25/16	\$175
Auleta, John	PEOSH Indoor Air Quality Training, Westampton	01/13/17	None
	School IPM Training, Westampton	11/04/16	None
Auleta, John Murrenburke, Quinn	Lead Sampling in School Facilities, Hammonton	09/27/16	None
Bonsall, Todd	THREAD-ESL/Bilingual, Trenton	09/26/16	None
Brownell, Jacqueline	Achieve 3000 Blended Learning Breakfast, Sewell	10/04/16	None
	New ESL/ELS Supervisor's Training, Edison	10/24/16	None
Bouchard, Heidi	LGBTQ Legal Issues, Monroe	11/03/16	\$150
Cross, Genevieve	Curriculum Connections Conf, Edison	10/26/16	\$115
Daily, Jennifer	HESAA Fall 2016 Training Institute for School Counselors, Lawrenceville	10/28/16	None
	Mental Health Fair & PD Opportunity, Burlington	11/08/16	
Digney, Kelly O'Neill, Mary Kate	Anti-Bullying Specialist Certificate Program, Monroe Twp	10/13/16; 02/07;04/25	\$450 ea
Fitzgerald, Kieshea	Ed for Homeless Children and Youth Programs Statewide Tech Asst, Princeton	10/21/16	None
Forline, Beverly	Burl Co School Counselor's Assoc Development Breakfast, Marlton	09/30/16	None
	Ann.l School Counselor Fall Conf, Lawrenceville	10/14/16	\$125
Geib, Catherine	Genesis Users Group Meeting, Mt. Holly	09/28; 11/02/16; 01/25; 03/15; 06/07/17	None

Hodges, Marguerite	+DECA Colt Conference, Union SJ DECA Advisor Meeting, Cherry Hill	+10/25; 11/16;02/15; 03/15;04/05, 12;5/10,17/1 7; *12/16	+\$18 \$35 *None
Jones, Michael	AP World History Professional Development, Robbinsville	11/04/16	\$225
Malsbury, Vicki	NJASL 2016 Fall Conf, Long Branch Lib 2.0 2016-A Media Specialist Symposium, Galloway	11/18/16 11/02/16	\$110 \$178
McCardell, Linda	Crisis Team Training, Westampton RCBC Counselor/Admin Breakfast Info Session, Mt Laurel	09/28;12/07 01/24;06/08 10/07/16	None
Pappler, Jesse	Progressive Supervision & Corrective Action Plans, Monroe Twp Student Athletes, Health Issues & the Law, Robbinsville	10/04/16 12/13/16	None \$100
Passini, Maria	Restorative Discipline, Cherry Hill	10/31/16	\$245
Pinardo, Karen Williams, Kimberlee	NJ State Board of Cosmetology & Hairstyling, Westampton	10/03;01/23; 03/27; 05/01,15-16	None
Schroeder, Julie	2016 NJ APA Fall Administrator Training, Mt Laurel	09/16/16	None
Turowski, Pamela	SJBODA Fall Membership Meeting, Sewell	10/05/16	None

II. PROGRAMS

Burlington County Special Services School District/Burlington County Institute of Technology

1. **Policies/Regulations, (Exhibit #3)** (These items are available on the website.)
Revised
P/R 5530 Substance Abuse (M)

2. **NJ QSAC**
Recommend a resolution be adopted attesting to accuracy of the New Jersey Quality Single Accountability Continuum Statement of Assurance for the school year 2016-2017.

3. **Evaluation Rubrics (Exhibit #4)**
Recommend approval of revised Evaluation Rubrics as follows:
Principals/Asst. Principals Principals NJ Leadership
Directors Supervisors

A. Burlington County Special Services School District

1. **Lumberton School Safety Plan (Exhibit #5)**
Resolution to recommend approval of the Lumberton School Safety Plan, site correction for 2016-2017 school year.

2. **Substitute Coverage - SOP (Exhibit #6)**
Approval of the Standard Operational Procedure for Substitute Coverage. (This item will be available on the website.)

3. **ESY Program Approvals**
Approval for BCSSSD Extended School Year Programs:
Capital Academy Lumberton Campus Westampton Campus

4. **Constitutionally Protected Prayer Assurance (Exhibit #7)**
Acceptance and Submission of the Constitutionally Protected Prayer Assurance.

5. Guest Speakers *Executive Approval

Speaker(s)	Speaking to	Date
Transition Agencies/Transition Fair *	HS	09/19/16
Youth and Job Readiness - Cleveland Nelson	BCAS	10/13/16
Woodford Cedar Run Wildlife Refuge	MS	10/14/16
It's Time for a Change - Kelly Logan	LUM	10/17/16
More Than Sad - Siobhan Foley	BCAS (Staff Only)	12/13/16
Youth and Job Readiness Skills-Cleveland Nelson	BCAS	10/13/16

6. Affiliation Agreement

University of Pennsylvania, School of Social Policy & Practice - Field Placement Agreement: 7/01/16-06/30/17.

B. Burlington County Institute of Technology

1. Revised Curriculum *Curricula will be available in the Supt's Conference Room 48 hours prior to the Board meeting.

HVAC Spanish I Circuits I Digital Circuits

2. Articulation Agreement Renewal

Recommend approval of renewal of RCBC CAP Articulation Agreement.

3. Fitness Club Proposal-Westampton

Approval of Fitness Club at BCIT-Westampton. Students will have options to participate in after-school fitness activities. Five (5) volunteer coaches available to supervise the club.

4. Affiliation Agreement (Exhibit #8)

TCNJ-School of Nursing, Health and Exercise Science: 07/01/16-06/30/17
Masonic Home Student Experience Agreement: 7/01/16-06/30/17

5. Performing Arts Center/Split Rental Agreement (Exhibit #11a)

Approval of Performing Arts Center Rental Agreement and Split House Rental Agreement SOPs.

6. Guest Speakers

Speaker(s)	Speaking to	Date
Acad of Cul Arts College Presentation-Adaszczik, Erin	Culinary Arts	10/03/16
Community Blood Council of NJ-Reinhardt, Loriann	HOSA	10/04/16
Flu Clinic-Patel, Harnisha	Staff	10/04/16
West Twp Fire Dept-Shaw, David	Childcare	10/04/16
Anti-Bullying Presentation-Deltano, Keith	Med/West Students	10/13/16
Train at MCC for Careers w/Local Lexus Dealers-Graves, Kristy; Hiller, Frank; Myers, Joseph; Pearl, Randy	Auto Tech/Diesel	10/25/16
RCBC Testing & Spring Ahead Info Sessions-LaTorre, Nicholas	Srs-West	11/01/16
Careers in Marketing/Corporate-Marthins, Jeff	Marketing	11/01/16
Univ of Northwestern Ohio-Moore, Terry	Auto Tech/Diesel	11/01/16
UTI-Henken, Bob	Auto Tech/Diesel	11/03/16
Auto Training Center-Hiscox, Matthew	Auto Tech/Diesel	11/07/16
Walnut Hill Hospitality Industry-Taylor, Kristen; Rausch, Pierre	Culinary Arts	11/07/16
Character Creation & Exploration-Walnut Street Theatre Education	Perf Arts-Theatre	11/30/16
Johnson & Wales-Terra, Alexandra	Culinary Arts	12/05/16

7. Volunteer Club Proposals

- a. Tabletop Games Club: Students will play tabletop games after-school which Will help build reasoning and problem solving skills through cause and effect scenarios.
- b. Band Club: Students will be offered the opportunity to participate in After-school band club for various instruments.

8. Approval, Accept IDEA Grant Funding FY 2017 (Exhibit #12a)

Approval to submit and accept the IDEA allocation of \$498,113 to be used for salaries as follows:

IDEA Funded Personnel	Total Salary	IDEA Salary	IDEA Funded
Abdallah, Ibtisam	\$41,224.00	\$41,224.00	100%
Byrne, Colleen	\$26,128.00	\$26,128.00	100%
Campanella, Robert	\$25,208.00	\$25,208.00	100%
Cimock, Leo	\$26,128.00	\$26,128.00	100%
Davies, Lawrence	\$41,224.00	\$41,224.00	100%
Dragish, Ellen	\$40,454.00	\$40,454.00	100%
Fisicaro, Joseph	\$27,184.00	\$27,184.00	100%
Harris, Glenn	\$31,134.00	\$4,473.00	14%
Matus, Edward	\$25,928.00	\$25,928.00	100%
O'Hare, Raymond	\$25,928.00	\$25,928.00	100%
Palazzo, Joseph	\$26,528.00	\$26,528.00	100%
Powell, Nicholas	\$27,184.00	\$27,184.00	100%
Romano, Michael	\$25,543.00	\$25,543.00	100%
Say, James	\$41,994.00	\$41,994.00	100%
Soper, Laura	\$25,928.00	\$25,928.00	100%
Thornton, Clara	\$29,052.00	\$29,052.00	100%
Wheatley, Tamie	\$38,005.00	\$38,005.00	100%

9. Staff Professional Development Award Contract 2016-2017

It is recommended a resolution be adopted awarding the following contract as a result of RFPs, to Staff Development Workshops, Inc.:

WHEREAS, the Burlington County Institute of Technology Board of Education (“Board”) has determined that it has a need for the provision of professional development services to teacher and teacher assistants throughout the 2016-2017 school year.

WHEREAS, the Business Administrator/Board Secretary has certified the availability of funds for payment of such services; and

NOW, THEREFORE, BE IT RESOLVED by the Board that the Board President and Board Secretary are hereby authorized and directed to execute the contract with Staff Development Workshops, Inc.; and

BE IT FURTHER RESOLVED that notification of this contract award shall be published in The Burlington County Times as required by N.J.S.A. 18A:18A-5(a)(2).

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. Harassment, Intimidation and Bullying (HIB)

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Exhibit #9: Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. Suspensions:

BCAHS	3	High School	1
Elementary	0	Lumberton/CA	12

2. Activities

Campus	Activity	Dates
ES	Halloween Parade; students parade around Westampton	10/31/2016

Fundraisers

Campus	Activity	Dates
MS	Loose Change Collection for Cedar Run Wildlife Refuge	11/1/16-01/31/17
ES/MS/HS	Scholastic Book Fair	02/08-02/15/17
All	Activities-Staff Dress Down Days	Friday's 09/30-06/17

3. Field Trips

Campus	To	Date	Inst.	S	T
MS	Dollar Tree	09/21; 10/5,19; 05/31; 06/14	Fletcher, K	11	8
MS	Burger King, Burlington	10/04,06,18,20; 11/01,03,15,29; 12/01; 01/10,12,24,26	Fletcher, K.	13	10
HS	BCSSSD, Lumberton	10/6; 11/5; 12/1; 1/2; 2/2; 3/2; 4/6; 5/8,9,	Stewart, M. Willey, J.	12	40

		5/10,11,12; 6/1			
PASC/ Host	BCSSSD Pool, Westampton	10/13,27; 12/08; 01/12; 02/09; 03/09; 04/06; 05/04; 06/01	Fletcher, K.	15	6
ES	BCSSSD, Lumberton	10/19,20/16	Brogan, C. Shields, B.	106	61
HS	Jake's Place, Cherry Hill	TBD	Willey, J.	112	53
HS	Mt. Holly International Buffet, Lumberton	10/27/16	Fletcher, K.	16	8
ES	Paws Farm, Mt. Laurel	10/28/16	Arthur, L.	14	3
MS	BCSSSD Smitty's Cafe, Lumberton	10/28; 11/04; 12/02 01/06; 02/03; 04/28	Fletcher, K.	10	5
HS	Halloween Parade, Med	10/29/16	Cook, T.	18	9
MS	Big Lots, Lumberton	11/02,16; 04/27; 06/08	Fletcher, K.	11	8
MS	Special Olympics Volleyball Team, Lawrenceville Galloway	11/05,12,19; 12/03, 10,17; 01/07,08			
HS	Harvest Festival, Lumb	11/17/16	Cook, T.	8	4
ES	FOP Holiday Party, Cherry Hill	12/19/16	Brogan, C. Shields, B.	100	45
ES	Burlington County Library Walking Trip	10/3/16 - 06/09/17 (1x/week)	Brogan, C. Shields, B.	100	35
ES	Funplex, Mt. Laurel	11/09/16	Wilkins, P.	20	5
ES	Burl. Co. Fire Training Center Westampton	10/09,14/16	Brogan, C. Shields, B.	200	35
HS	Westampton Diner	12/22/16	Fletcher, K.	16	8
HS	Five Below, Mt. Laurel	01/19, 03/16	Fletcher, K.	16	8
MS	WalMart, Burlington	01/11,25/17	Fletcher, K.	11	8

MS	McDonalds, Burlington	02/07,09,21,23; 03/07,09,21,23; 04/04,06; 05/02,04, 16,18,30; 06/01,13,15			
MS	Acme, Mt. Holly	02/08,22;5/03,17	Fletcher, K.	11	8
HS	Regal Cinema, Burlington	02/16/17	Fletcher, K.	16	8
MS	Shop Rite, Burlington	03/08,22; 04/05,	Fletcher, K.	11	8
MS	Popcorn Zoo, Forked Rvr	05/05/17	Fletcher, K.	12	10
HS	Franklin Institute, Phila PA	05/09/17	Rosenberg, J.	10	4
MS	Broadway Theater, Pitman	05/19/17	Fletcher, K.	53	12
HS	Moorestown Mall, Moorestown	05/25/17	Fletcher, K.	16	8
MS	Cedar Run Wildlife Refuge, Medford	05/26/17	Fletcher, K.	12	4

B. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Homebound (Exhibit #10 Report is considered privileged in nature.)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	1	10
b. Transfers out of County	4	5
c. Dropouts	1	1
d. Transfer to West/Medford Campus	0	1
e. Suspensions	0	0
f. Homebound	0	3

2. Drop Student

Recommend approval to drop student AP, Medford Campus from the rolls in accordance with District policy.

3. Field Trips (*Administrative Approved)

Students	Trip	Date	Personnel	S	C
Allied Health	Masonic Home, Burlington	Various	Wood, D	10	1
Human Relations/Impact Bible Club	Food Bank of So Jersey, Pennsauken	Various	Sims, L Sbraga, J Tirado, J	12	2
Ad/Art	Antonelli Inst, Erdenheim, PA Woodmere Art Museum, Phila,	10/13/16	Steich, S	16	2
Peanut Butter Club	Smithville Park, Mt. Holly	10/24/16	McCardell, L; Baptiste, D	3	2
Arch & Design	Rowan Univ, Glassboro	10/28/16	Persichetti, M	9	2
Engineering/IT	Lockheed Martin, Moorestown	10/27/16	Humphrey, E	22	2
Sports Medicine	Atlantic City Conv Ctr, AC	11/01/16	Sienkiewicz, J	28	2
Culinary Arts	Atlantic Cape CC, Academy of Culinary Arts, Mays Landing	12/08/16	Saxton, M	23	3
Law/Public Sfty	Cooper Hospital, Camden	12/16/16	Latigona, J	20	4
DECA	DECA Regionals, Cherry Hill	01/04/17	Hodges, M	40	4

Marketing	Hill Corp, Phila, PA	01/06/17	Hodges, M	30	2
Student Council	TCNJ, Ewing	01/11/17	Mazella, A	8	2
Honors Chem	Chemical Heritage Fndtn, Phila	04/27/17	Mazella, A	35	3
Class of 2017	Black Bear Lake, Millstone Tw	05/30/17	Pensabene, J	180	15

Overnight Field Trips

Students	Trip	Dates	Personnel	S	C
DECA	DECA State Conf, AC	02/21-02/23/17	Hodges, M; Purcell, A	20	2
DECA	DECA Intl Career Dev Conf, Anaheim, CA	04/26-04/30/17	Hodges, M; Purcell, A	25	2
FCCLA	FCCLA Conf, Edison	11/20-21/16	Cross, G	1	1

4. Activities

Campus	Activity	Dates
W/M	Cheerleading - NJTAC Competition, East Brunswick Tech	3/4/17
W	Impact Bible Club- Bring Your Bible to School	10/6/16
W	Fitness Club - Tuesday, Thursday, Saturday	10/3-6/17
M	Financial Aid Night-Stockton Univ	10/25/16
M	NHS Induction Ceremony 6p-8p	11/03/16
M/W	Holiday Bowl Tournament - Laurel Lanes	12/14/16
W	NJ St Capitol Shootout, Trenton Catholic Acdmy, Girls Basketball	12/17/16
W	MLK Invitational at Pemberton HS, B/G Basketball	1/14/17
W	Discovery Week (transportation provided by BCIT to sending district students)	02/06-02/10/17
M	Discovery Week (transportation provided by BCIT to sending district students)	02/06-02/10/17

Fundraisers

Fund/ Campus	Activity	Dates
Intl Thespian Society/Med	BCEFA World Aids Day Awareness Dress Down Day	11/21-12/01
Class of 2018 & 2020	Pay to Play Video Games	Every Fri (excluding 04/07/17)

IV. BUSINESS/FINANCIAL

A. Burlington County Special Services School District

1. Use of Facilities

Agency/Program	Building/Room-Campus	Date(s)
AKKA Soccer	Gym - Central	01/09/16-02/27/17 Mondays
Arc of Burlington County/Dance	Main Gym - Central	11/18/16
Burl Co Independents Special Olympics- Softball Practice	HS - Fields	04/06/17-06/01/17 Thursdays
Burl Co School Nurses Assoc/Meetings & Seminar	Media Center - Central	10/1,17/16; 12/05/16; 03/06/17
BCSSSD Education Foundation/Meeting	Media Center - Central	10/19/16; 01/01; 03/15/17
BCPDI/Workshops, Committee Meetings	Media Center - Central	08/23; 09/29; 10/05,18,26,27; 11/02,17; 12/06; 01/12,25; 02/07,23 03/01,09,16; 05/17/17
BCSCRT/Trainings	Media Center - Central	09/28; 12/07/16; 01/24; 06/08/17
Universal Soccer Academy/Practice	Main Gym - Lumberton	01/09/17-03/03/17 Monday-Saturday
Westampton Rec/Youth Indoor Soccer	MPR - ES, MS Gym - Central	12/03/16-02/25/17 Saturdays 11/12/16-02/25/17 Saturdays

2. Donation

Donor	Item	Utilized
Lovett, David	Rifton Pacer-Size Medium, blue with chest, forearm and ankle prompts; Quickie, IRIS Wheelchair with tilt in space, head array and lateral trunk supports; Rifton Prone Stander Size Medium, color blue including tray and adjustable Footplates, Rifton Supine Stander	BCSSSD

3. Submission of State Project# 0605-011-17-1000

It is recommended a resolution be adopted approving the submission of the application for Burlington County Alternative School Project# 0605-17-1000 by Rodier Ebersberger Architects. The Project is being reviewed as an “other capital project” and the Burlington County Special Services Board of Education is not seeking state funding for this project.

B. Burlington County Institute of Technology

1. Use of Facilities

Agency/Program	Room-Campus	Date(s)
BC Bar Assoc/Children’s Holiday Party No Charge - Category A/B	Cafeteria- West	12/02-03/16
Grapevine League Wrestling/Tour Various Charges - Category B	Main Gym, Aux Gym, Atrium, Cafe - West	02/25-26/16
Jon-Christopher Webb/Christian Concert Various Charges - Category B	Aud, Dressing Rooms-Med	12/11/16
Triveni/Cultural Dance, Drama, Talks Various Charges - Category B	Aud, Cafe, Classrooms-Med	10/15/16
Westampton Recreation/Futsal Custodial Charges - Category A/B	Main & Aux Gym-West	12/4/16-02/19/17 Sundays

2. Support Services Agreement

Bancroft Neurohealth 08/30/2016-08/30/2017

V. ENTERPRISE

A. Burlington County Special Services School District: ESU

1. Status Change

Name	From	To	Rate	Effective
Marz, Deanna	M1	Hrly Registered Nurse	\$27.43/hr	10/11/16
Paige, Meghan	Secretary	Business Manager	\$70,000	10/01/16

2. Professional Services Agreements 2016-2017 School Year

District	Type
Camden City Schools Greater Egg Harbor Reg. HS District Mastery Schools of Camden Pemberton Twp School District Trenton STEM-TO-CIVICS Charter Voorhees Twp School District	Professional Services Agreement
Chesterfield Twp School District	Professional Services Agreement Nonpublic IDEA Nonpublic Nursing
Florence Twp School District	Communications Aide
Willingboro Twp School District	Professional Services Agreement Nonpublic 192/193 Nonpublic IDEA Nonpublic NCLB Nonpublic Nursing

3. IEP Direct

Recommend approval of the agreement between the Educational Services Unit and Frontline Education for the use of IEP/ESA Direct Software. Total cost not to exceed \$11,497.50 for the 2016-2017 school year.

4. 2016-2017 Joint Transportation Agreements

It is recommended a resolution be adopted for the following new transportation jointures, in accordance with N.J.A.C. 6A:27-9.16, between the Burlington County Special Services School District ESU and the counties/districts listed below for the 2016-2017 school year:

Central Regional

Joint Transportation Agreement with Central Regional School District. BCSSSD ESU to transport one Central Regional student to BCSS High School in Westampton, NJ for the 2016-2017 school year for the sum total of \$4,199.51.

Franklin Twp.

Joint Transportation Agreement with Franklin Twp. BCSSSD ESU to transport two Warren County students to BCSSSD in Westampton, NJ for the 2016-2017 school year for the sum total of \$12,452.44.

Lacey Twp.

Joint Transportation Agreement with Lacey Twp. School District. BCSSSD ESU to transport one Lacey Twp. student to BCSS Elementary School in Westampton, NJ for the 2016-2017 school year for the sum total of \$5,119.40.

Morris County ESC

Joint Transportation Agreement with Morris County Educational Services Commission. BCSSSD ESU to transport one Morris County ESC student to Bancroft School in Haddonfield, NJ for the 2016-2017 school year for the sum total of \$12,196.38.

Toms River

Joint Transportation Agreement with Toms River School District. BCSSSD ESU to transport one Toms River student to BCSS High School in Westampton, NJ for the 2016-2017 school year for the sum total of \$3,481.20.

5. Transportation Contract Renewals 2016-2017

It is recommended a resolution be adopted renewing the following transportation contracts, in accordance with N.J.A.C. 6A:27-9.13, between the Educational Services Unit and the corporations listed for the 2016-2017 school year:

Eagle/Wolfington Leasing Corp. - AMENDED

Multi-Contract WOLF15-16#1: H47 - \$299.70 per diem

B. Burlington County Institute of Technology: Adult Education

1. Reappointments, Instructors, \$34 Hourly, 2016-2017 School Year

Hartner, David	HVAC/R
McGinty, Donna	Cosmetology

2. Resignation/Abandonment of Position

Name	Position	Reason	Effective
Newman, Rauf	Medical Billing Instructor	Resignation	09/28/16

3. Employment: Hourly (Pending new hire requirements)

Name	Position	Hourly Rate	Effective
Staff IV, Frank	Adv Manufacturing/Fab	\$34	10/01/16

4. Field Trips

Students	Trip	Date(s)	Personnel
Water/Wastewater Management	Wastewater Treatment Plant, Mt Laurel	11/16/16	Cimorelli, M
Cosmetology	MirAno's Barber Shop; Caravelli's Barber Shop; Towne Barber Shop, Haddonfield	12/22/16	McGinty, D; Gardner, M
Cosmetology	Legendz Barber Shop, Blackwood; Kuttin Zones Barber Shop, Mt. Holly	05/22/16	Gardener, M

- 5. Student Handbooks** (These items are available in the Supt Conf Room 48 hour before the meeting.)
 Recommend approval of the 2016-17 Dental Assisting Student Handbook, Dental Radiology Student Handbook, and LPN Student Handbook.

B. Burlington County Institute of Technology: Fire School

1. Employment: Hourly (Pending new hire requirements)

Name	Position	Hourly Rate	Effective
MacFarland, Robert	Emergency Services Instructor	\$15	10/01/16