

BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday, January 30, 2020 at the Rutgers Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 6:04 p.m. by President Robert Silcox, followed by the flag salute.

Andrew Willmott, Acting Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call: Andrew Willmott, Acting Board Secretary, called the roll:

John J. Ferry	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent Ex. County Supt	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Public Attendance: Adams, C.; Finn, D.; Parker, M.; Hampton, J.; Singh, B.; Jenkins, T.; Jenter, C.; Hampton, N.; Varga, R.; Kneringer, M.; O'Brien, J.; Venuto, J.; Harris, V.

Communication & Correspondence: Nothing at this time.

Presentations:

Ms. Anna Evans, newly-appointed Board of Education member, was officially sworn in by taking the Oath of Office.

Minutes: Andrew Willmott, Acting Board Secretary, presented the Minutes from December 12, 2019. On a motion by Paula Lee and seconded by Leon Jones, the Board approved the Minutes.

Roll Call:

Anna Evans	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Abstain
John J. Ferry	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Daryl Minus-Vincent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert C. Silcox	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent

Financial Report: Andrew Willmott, Acting Board Secretary, presented Financial Report.
On a motion by Leon Jones and seconded by Paula Lee, the Board approved the Financial Report.

Roll Call:

Anna Evans	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Abstain
John J. Ferry	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Daryl Minus-Vincent	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Recuse, entire report
Robert C. Silcox	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent

Public Comments - Superintendent Agenda and Addendum Only:

Dr. Nagy congratulated Ms. Evans on her induction to the Board of Education, noting that fellow Board members are looking forward to working with her.

Dr. Nagy indicated February is Black History Month, and all campuses would be participating in various activities to facilitate awareness among staff and students about key historical figures and leadership attributes serving as role models for our current generation.

Dr. Nagy congratulated Acting BA/BS Andrew Willmott and his team on completion of the retro payments for the Associations in a timely fashion.

Superintendent Agenda:

Solicitor Burns informed the Board that Employee # 106711 waived their rights to public hearing.

Dr. Nagy presented and recommended approval of the Report and Addendum. On a motion by Paula Lee and seconded by John J. Ferry, the Board approved the report.

Roll Call:

Anna Evans	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Abstain
John J. Ferry	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Daryl Minus-Vincent	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Recuse Entire pp 11, 13, 14, 18, 21, Addendum
Robert C. Silcox	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent

Public Comments:

T. Jenkins, Willingboro resident and BCIT parent shared that she loves the school and this is her third child in attendance. She reported ongoing issues with a math teacher at BCIT Westampton which was also reported

by a different parent at a previous Board meeting. Although a plan was put in place to help her child, Ms. Jenkins expressed that her child continues to fail, has been placed on suspension by the principal with only 15 days left in the marking period to pass. Dr. Nagy indicated he will speak with administration, and will ask her to join a meeting to look at all the pieces to help her child.

Board member L. Jones welcomed Ms. Evans to the Board.

Board member J. Ferry thanked everyone and indicated 2019 was a very special year for the District.

Adjournment

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Leon Jones and seconded by Paula Lee the Board adjourned at 6:27 p.m. with the next meeting to be on February 27, 2020, at Rutgers Media Center at 6:00 p.m.

Respectfully Submitted,

Andrew C. Willmott
Acting Board Secretary/Business Administrator

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Resignation/Retirements: Substitute

Name	Position	Reason	Effective
Scott, Barry	Bus Driver	Resignation	01/22/20

2. Employment: Substitute *Executive Approval

Name	Position	Hourly Rate	Effective
Berry, Victoria	Substitute Bus Driver	\$21.75	01/09/20*

3. Job Description (Exhibit #1)

Assistant Director of Facilities (Shared) - New

4. Salary Adjustments

Name	Position	From	To	Effective
Willmott, Andrew	Acting BA/BS	\$58,976 and Supplemental Pay \$15,000	\$90,000	01/30/20

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Arpaia, Alyson	Teacher Assistant	Resignation	01/17/20
Chilton, Megan	Teacher Assistant	Resignation	01/31/20
Cunnane, Lori	Teacher Assistant	Retirement	07/01/20
Dennion, James	Teacher of the Handicapped	Retirement	03/01/20
McConomy, Kaitlyn	Teacher Assistant	Resignation	02/10/20

2. Employment: Full Time (prorated) *Executive Approval

Name	Position	Salary	Effective
Berlin, Kenneth	Teacher Assistant	BA Step 1 \$23,768	12/16/19*
Bonsall, Kirstynn	Teacher Assistant	BA Step 3 \$24,548	01/01/20*
Brown, Rachael	Teacher Assistant	HS Step 1 \$15,556	01/01/20*
Buono, Jenny	Teacher of Elementary/TOSD	BA Step 1 \$55,528	02/18/20
Hawley, Rebecca	Teacher Assistant	BA Step 1 \$23,768	01/16/20*
King, Keeley	Teacher Assistant	BA Step 1 \$23,768	12/16/19*
Nerolich, Yiwen	Teacher Assistant	BA Step 15 \$29,591	02/01/20
Rhoden, Lakisha	Teacher Assistant	BA Step 2 \$24,155	01/01/20*
Stoneking, Kimberly	Teacher Assistant	BA Step 1 \$23,768	01/01/20*

3. Status Change, Degree (prorated)

Name	Position	From	To	Effective
Carty, Wendy	Teacher Assistant	HS+60 Step 21 \$33,944	BA Step 21 \$35,274	02/01/20

4. Leaves *Intermittent **Amended

Employee	Position	Type	Effective
Brambilla, Elijah	Teacher	FMLA*	12/16/19-6/19/20
Burdick, Alyssa	Teacher Assistant	Unpaid LOA	01/20/20-02/11/20
Clark, Shannon	Secretary	FMLA*	12/04/19-06/30/20
Connors, Kaitlyn	Speech Therapist	FMLA**	11/22/19-04/20/20
Dennion, James	Teacher of the Handicapped	FMLA* FMLA	09/03/19-01/10/20** 01/21/20-02/28/20**
Lewis, Amanda	Occupational Therapist	LOA/FMLA/ NJFLA**	09/18/19-06/19/20

Maloney, Jeanine	Speech Therapist	FMLA*	12/15/19-06/19/20
Mancinelli, Melanie	Teacher Assistant	FMLA/NJFLA	01/13/20-05/25/20
Moreland, LaToya	Teacher Assistant	FMLA	01/02/20-02/10/20
Rowlette, Henry	Social Worker	FMLA	11/18/19-01/01/20
Watson, Dawn	Secretary	FMLA*	11/15/19-05/15/20
Watson, Michael	Teacher Assistant	FMLA/LOA**	09/30/19-02/18/20

5. Salary Adjustments, Unpaid Absences

Name	Position	Rate	Date
Briner, Jordyn	Teacher Assistant	-\$71.95	½ 11/11, ½ 12/02/19
Carpenetti, Terri	Speech Therapist	-\$655.90	11/21-22/19
Rowlette, Henry	Social Worker	-\$1,259.88	01/07-08/20, ½ 01/15/20
Zielenski, Peter	Teacher Assistant	-\$266.84	12/19-20/19

6. Employment, Work Study Students, at \$9.00 Hourly

Lumberton	HS	Transition
Briganti, Michael Himchak, Gage	Marino, Armani Roberts, Joaquin	Applegate, Matthew Gonzalez, Isaac Marsh, Kendra Matelschak, Rion Wilson, Sayirah

7. Supplemental Pay/Extra Curricular

Name	Extra Curricular	Rate
Fallon, Zaira	Bus Aide	\$14.50/hr
Flood, Michelle	Special Events Coordinator- Poster Presentation Symposium	\$800/event
Lightcap, Karen	Bus Aide	\$14.50/hr
Sweeney, Shayla	Bus Aide Respite Worker	\$14.50/hr \$30/hr

8. Course: Approvals

Name	Position	College	Credits
Arena, Adrienne	Teacher	Lourdes University	3
Boyle, Brian	Teacher	New Jersey City University	1
Freitas, Diane	TA	Rowan College at Burlington County	6
Mellace, Tara	Supervisor	Liberty University	9
Morris, Simone	Teacher	Rider University	3
Nizio, Kathleen	Occupational Therapist	Lourdes University	6
Wilcox, Vanessa	Teacher	Lourdes University	3
Wills, Valeen	Teacher	Brookdale Community College	3

9. Course: Reimbursements

Name	Position	College	Credits	Amount
Angelini, Maria	Teacher	Rowan University	3	\$2,000
Bailey, Jessi	Teacher	Capella University	3	\$2,000
Cotton, Charlene	Teacher	Brookdale Community College	3	\$653
Davis, Matthew	Teacher	Rider University	3	\$2,000
Flood, Michelle	Teacher	University of North Dakota	3	\$1,391.67
Freitas, Diane	TA	Rowan College at Burlington County	3	\$790.50
Jackson, Deborah	Speech Therapist	Lourdes University	3	\$378.99
LeCates, Jaime	Teacher	Brookdale Community College	3	\$653

Mellace, Tara	Supervisor	Liberty University	3	\$1,000
Morris, Simone	Teacher	Rider University	3	\$2,000
Morrison-Buissereth, Makeba	TA	Florida Institute of Technology	3	\$850
Presner, Angela	Teacher	University of West Florida	6	\$2,307.60
Womack, Frank	TA	Rutgers University - Camden	6	\$2,000

10. Conferences/Professional Workshops *Over Mileage *Administrative Assignment

Personnel	Conference	Date	Cost*
Fletcher, Kelly	Federal Wage/Hour Child Labor Laws & Regulations, Online **	01/01-06/30/20	\$143 ea
Kneringer, Mary Jean	OSHA Plus 10, Freehold **	02/27-28/20	\$294 ea
Wyllner, Robert	NJ Wage, Hour and Child Labor Laws & Regulations, Freehold **	03/05/20	\$143 ea
	Design & Implementing Student Training Plans, Freehold **	03/11-13/20	\$429 ea
Celso, Bethany Lovett, David	Practical and Effective Treatment Strategies - Sensory Processing Disorder, Mt. Laurel	02/07/20	269.99 ea
Ware, Amy	Practical and Effective Treatment Strategies for Sensory Processing Disorder, Mt. Laurel	02/07/20	none
Patriarca, Michael	SLE Refresher Course, Online	02/07/20	none
Siebert, Michelle	Handle With Care Recertification, Clementon **	03/05/20	\$450
Holley, Ashanti	ASCD Empower Conference Los Angeles, California	03/12-16/20	\$658 (plus meals, lodging & travel)
Atkins, Cynthia Hewitt-Portnoy, Susan	Children with Severe Impairments, Mt. Laurel	03/18/20	\$269.99 ea
Koch, Kathleen	Enabling Learning in 2020, BCPDI	03/20/20	none

Rowe, Roseanne	NJ State School Nurse Convention, Princeton	03/27-28/20	\$229
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11. Student Teacher/Internship/Observation

Name	College	Type	Effective
Le, Linda	Harcum College	OT Level II	03/02/20 - 05/02/20

12. Job Description (Exhibit #2)
Security Personnel - New

B. Burlington County Institute of Technology

1. Resignation/Retirements/Abandonment of Position/Termination: Full-Time

Name	Position	Reason	Effective
DeVaughn, Iris	Teacher of Human Development and Child Care Services	Rescind Appointment due to Abandonment of Position	12/17/19
#106711	Teacher	Termination	01/30/20
#106812	Teacher of Art	Abandonment of Position	01/31/20

2. Employment: Full-Time (prorated) *Executive Approval

Name	Position	Salary	Effective
Scalamoni, Darian	Teacher of Entertainment Technology (Leave Replacement)	Col E Step 1 \$62,306	01/08/20*
Stillwell, Jennifer	TOSD/Mathematics	Col D Step 8 \$66,809	02/01/20

3. Transfers

Employee	From	To	Effective
Tarantini, Mary	TOSD/English	Teacher of English	02/03/20

4. Leaves *Intermittent **Amended

Employee	Position	Type	Effective
Colby, Jennifer	Secretary	FMLA *	07/01/19 - 12/31/20**
Danser, Victoria	Teacher of Social Studies	LOA/FMLA/NJFLA	10/21/19 - 03/03/20**
Harris, Glenn	Teacher Aide	LOA	01/31/20 - 02/17/20
Klingler, Debra	Custodian	FMLA	01/06/20 - 02/10/20
# 106711	Teacher	Administrative LOA	01/02/20 - 01/30/20

5. Salary Adjustments, Unpaid Absences

Name	Position	Rate	Date
Antinoro, Jocelyn	Teacher of Science	-\$1,290.56	01/27-30/20
Crowley, Robert	Teacher of HVAC	-\$366.88	01/08/20
		-\$366.88	01/13/20
Harris, Glenn	Teacher Aide	-\$365.10	½ 12/12/19, 12/17/19,
		-\$187.87	½ 01/06/20 01/27/20
Johnson, Joslyn	Teacher of Art	-\$3,466.30	12/10-20/19,
		-\$5,199.45	01/02-09/20 01/10-31/20
Medina, Isaac	Custodian	-\$72.37	½ 01/06/20

6. Supplemental Pay/Extra-Curricular

District * Effective 09/01/19

Name	Extra-Curricular	Rate
Antinoro, Jessica	Literacy Specialist	\$4,000*
Callaghan, Colleen	Summer Camp Coordinator	\$4,000
Poirier, Jessica	STEM Specialist	\$4,000*
Porter, Rachel	Assistant Summer Camp Coordinator	\$4,000

Medford

Name	Extra-Curricular	Rate
Avila, Amanda Jones, Aja Pensabene, Jeffrey	CAP Night	\$36/hr (2 hours maximum)
Canfield-Gaskill, Melody	CRT Math Portfolio	Per Diem
Jones, Markiss	Volunteer Boy's Basketball Coach	Volunteer
Murro, Heather	CRT ELA Portfolio	Per Diem

Westampton *Executive Approval

Name	Extra-Curricular	Rate
Daily, Jennifer Digney, Kelly Fitzgerald, Kieshea Frable, Jason Johnson, Beth O'Neill, Mary K.	CAP Night	\$36/hr (2 hours maximum)
Antinoro, Jocelyn Callaghan, Colleen Marencin, Jaclyn Mazella, Alexander McGuinness, Jacqueline Polizzi-Herzog, Nicole	Extra Block Semester 2	Per Diem
Foster, Alexas	CRT Portfolios	Per Diem
Kenney, Edward	CRT Portfolios	Per Diem
Iocco, Kimberly	Auxiliary Personnel	Per

		Contract
Kling, Lois	CRT Portfolios	Per Diem
Paliotta Nevadomski, Kerry	CRT Portfolios	Per Diem
Patterson, John	Assistant Boys Basketball Coach	Volunteer*
Polizzi-Herzog, Nicole	Prepare sub plans, grade papers for Art during Block III prep*	\$21/period
Tarantini, Mary	Semester 2: Extra Block Coverage- Lunch Duty	\$21/period
Valenti, Gina	Substitute Athletic Trainer	\$36/hr.

7. Mentor *Executive Approval

Name	Mentor
Scalamoni, Darian	Latigona, Joseph
Siwczak, Michael	Bouchard, Joseph
Tirado, Jocelyn*	Polizzi-Herzog, Nicole

8. Course: Approvals

Name	Position	College	Credits
Burlage, Bridget	Teacher	Rutgers University	3
Cermatori, Diana	Teacher	Montclair State University	6
Earlen, Lionel	Teacher	Brookdale College	6
Murro, Heather	Teacher	Drexel University	6
Reigelsperger, Laura	Director of Pupil Personnel Services	Rowan University	6
Sommers, Kelly	Teacher	Wilmington University	3

9. Course: Reimbursements

Name	Position	College	Credits	Amount
Brownridge, Marcie	Secretary	Wilmington University	6	\$2,286
Burlage, Bridget	Teacher	Rutgers University	3	\$2,217
Humphrey, Elisabeth	Teacher	St. Thomas University	6	\$4,398
Murrenburke, Holly	Teacher	Concordia University	6	\$4,356
Sommers, Kelly	Teacher	Wilmington University	3	\$1,464

10. Conferences *Over Mileage **Executive Approval

Personnel	Conference	Date	Cost
Daily, Jennifer Johnson, Beth	Treating Traumatic Stress in Kids, Cherry Hill	01/31/20**	\$219.99 ea
Azzarone, Matthew	Milo Firearm Simulator Instruction, BCIT, Westampton	02/05/20	none
Hagar, Timothy Ward, Terence	SkillsUSA Statewide Advisor Meeting, Bridgewater	02/05/20	none
Aiken, Frederick	Structured Learning Experience, Rutgers Extension, Westampton	02/20/20	none
Geib, Catherine Hirt, Judith	Excel Workbooks, Formulas, and Functions, Mount Laurel	02/20/20	\$295 ea
Turowski, Pamela	New Jersey Music Educators Convention, Atlantic City	02/21/20 - 02/22/20	none
Foster, Alexas	Effectively Dealing with Disruptive Students, Mount Laurel Develop Growth Mindset in Mathematics, Mount Laurel Practical Strategies for Improving the Behavior of Attention-Seeking, Manipulative and Challenging Students, Mount Laurel	02/25/20 03/05/20 04/02/20	\$279 ea
Fitzgerald, Kieshea	Student Records & Public Records, Monroe Township New Jersey Student Learning Assessments Training, Monroe	02/27/20 03/02/20	\$150 none

	Township		
Artz, Brooke	Changing the ADHD Brain, Mount Laurel	03/11/20	\$219.99
Fawcett, Thomas Hagaman, Daniel Sitchler, David	Automotive Training Center, Warminster, PA	03/11/20	none
Leshner, Joseph	East Asia in World History Conference, Princeton	03/13/20	none
Digney, Kelly O'Neill, Mary K.	Legal One: Responding to Kids in Crisis: The Role of the School Counselor, Monroe Township	03/17/20	\$150 ea
Christian, Monique	23rd Annual National School Social Work Conference, Baltimore, MD	03/19/20 - 03/20/20	\$540
Miller, D'Andre Robinson, Sharnaya	Fundamentals of Coaching Course, Burlington	04/01/20	\$85 ea
Schneider, Vicky	NJASBO Administrative Assistant Program, Mount Laurel	05/05/20	\$100

II. PROGRAMS

Burlington County Special Services School District/Burlington County Institute of Technology

1. **Policies/Regulations**, (These items are available on the website.)
Revised
 P/R 5530 - Substance Abuse - Adult Education Section Now Included -
 Second Reading
2. **2020-2021 District Calendars** - (Exhibit #3)
 Recommend approval of the 2020-2021 District Calendars for BCSSSD and BCIT.

A. Burlington County Special Services School District

1. **Revised Curriculum - Early Childhood Education**
 Curriculum will be available in the Superintendent’s Conference Room 48 hours prior to the board meeting
2. **Guest Speakers** *Executive Approval

Speaker(s)	Audience	Date
LaPorter, Jackie, ‘Outrageous Justice’ *	Lumberton Campus	01/16/20
Dicks, Marie, ‘The Cat in the Hat’	Elementary Campus	02/04/20
Donnelly, Helene, Pennco Tech	BCAS Campus	02/04/20
DeLeon, Michael, ‘Steered Straight’	Lumberton Campus	02/12/20
‘Anytown’ George Street Playhouse Group	Lumberton Campus	02/20/20
Geiger-Parker, Tracy, ‘Paint With Me;	Transition Campus	03/20/20
Holliday, Pat, ‘Financial Reality Fair’	Transition Campus	03/27/20 06/05/20

3. **Job Responsibilities of District Provided 1:1s**
 Approval of the Revised 2019-2020 Job Responsibilities for ESS and Sending District Provided 1:1s for BCSSSD.

B. Burlington County Institute of Technology

1. **Guest Speakers** *Executive Approval

Speaker(s)	Audience	Date
SkillsUSA In-House Judges: Jillian Connor,	Cosmetology	01/13/20*

Paige Giberson, Dorothy Jones, Ashlee Linke, Alyssa Reynolds		
Williamson College of the Trades, Applicant Interviews: Jay Merillat	Williamson Applicants	01/15/20*
Life After BCIT Sports Medicine: Sam Ringel	Sports Medicine	02/05/20
Generation Ready: Dr. Natalie McGee	BCIT Administrators	02/05/20
Career Opportunities in Welding and Transportation: Ronald Brenner	Auto Body Welding	02/10/20
Day in the Life of an HVAC Technician: Brian Crispin, Melanie Nutter, Chris Risi, Nate Rowe	HVAC	02/13/20
Life as a Graphic Designer: Zuri Alston	Advertising & Design	03/04/20
Johnson & Wales University: Victoria Esser	Culinary Arts	03/06/20
Holman Tech Apprenticeship Program: Rod Harris	Automotive Technology	03/13/20
Substance Use and Pregnancy: Kathryn Mannino	Allied Health	03/20/20
Seniors NOCTI Hands-On Test: Jeff Van Duyne	Engineering	04/27/20
NOCTI Practical Judge: Christopher Niedermayer	Entertainment Technology	04/30/20

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. Harassment, Intimidation and Bullying (HIB)

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. Suspensions:

BCAHS	4	High School	4
Elementary	0	Lumberton/CA	10

2. Activities

Campus	Activity	Dates
Transition	Winter Wonderland Dance	02/21/2020
Lumberton	Black History Expo	02/26/2020
Lumberton	Home Basketball Game	02/26/2020
Transition	Paint with Me	03/20/2020
Transition	Financial Reality Fair	03/27/2020
Transition	Financial Reality Fair	06/05/2020
Transition	Spring Fling Dance	05/08/2020

3. Field Trips

Campus	To	Date	Inst.	S	T
Elementary	Regal Cinema, Burlington	02/06/20	Hewitt, C.	75	25
High School	WalMart, Burlington	02/10/20	Stewart, M.	26	13
High School	Countryside Elementary School, Mt. Laurel	02/11/20	Zielinski, P.	28	18
Lumberton	Escape the Room, Cherry Hill	02/20/20	Robert, K.	40	8
BCAS	BCIT, Wespamption	02/26/20	Speas, S	12	1
High School	BCSSSD Lumberton Campus,	02/26/20	Cook, T.	8	3

	Lumberton				
Lumberton	Y.A.L.E. School, Cherry Hill	03/05/20	Robert, K.	15	5
High School	Jazz Band and Cheer Team, St. Patrick's Parade, Mt. Holly	03/07/20	Cook, T	15	7
High School	McDonalds, Burlington	03/16/20	Stewart, M.	26	13
Lumberton	Elite Climbing LLC, Maple Shade	03/18/20	Roberts, K.	35	8
High School	Laurel Lanes, Mt. Laurel	03/26/20 03/27/20	Stewart, M. Salmons, L.	51 45	25 22
High School	Dollar Tree/Dunkin Donuts, Burlington	04/06/20	Stewart, M.	26	13
High School	Grounds for Sculpture, Hamilton	04/30/20	Willey, J.	7	6
High School	Funplex, Mt. Laurel	05/01/20 05/07/20	Stewart, M. Salmons, L.	51 45	25 22
High School	Adventure Aquarium, Camden	05/08/20	Gorman, P.	33	15
High School	Wawa, Westampton Jake's Place, Delran	05/11/20	Stewart, M.	26	13
High School	Jake's Place, Delran	05/22/20	Rosenberg, J.	20	8
High School	Trenton Thunder Game, Trenton	05/28/20	Stewart, M. Salmons, L.	50	25
High School	Five Below, Mt. Laurel	06/01/20	Stewart, M.	26	13

B. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Homebound (Report is considered privileged in nature.)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	1	1
b. Transfers out of County	2	3
c. Dropouts	1	0
d. Transfer to West/Medford Campus	0	0
e. Suspensions	10	17
f. Homebound	7	1

2. **Field Trips** *Executive Approval

Students	Trip	Date	Personnel	S	C
Dental	AMP National Exam, Pearson Testing, Princeton	01/23/20*	Heston, C.	9	1
Boys Basketball Team	Princeton University Men's Basketball Game, Princeton	02/01/20*	Milanowicz, L.	15	5
Fashion Design	Atlantic City Fashion Week, Showboat, Atlantic City	02/06/20	Purnell-Respes, T.	30	3
	Rags to Runway Preparation, Thrift Shops: Goodwill, Maple Shade: Village Thrift, Pennsauken; and Garden State Park, Cherry Hill	02/10/20		27	2
	Rags to Runway, Somerset	03/02/20		30	2
Advanced Manufacturing	Williamson Career Fair, Media, PA	02/12/20	Staff, F.	18	2
SkillsUSA	Habitat Re-Store, Maple Shade	02/13/20	Bouchard, J. Haney, K.	25	2
Robotics Club	Robotics Competition, Cherry Hill East High School, Cherry Hill	02/22/20	Hrabal, T. Malesich, E.	13	2
SkillsUSA	New Jersey SkillsUSA Championship Events: Mercer County Technical Sypek Center, Pennington	03/05/20	Ward, T.	10	2
	Cumberland County Technical Education Center, Vineland	03/13/20		10	2
	Sussex County Technical School, Sparta	03/14/20		10	2
	Camden County Technical, Sicklerville & Gloucester County Institute of Technology, Sewell	03/21/20		20	2
Honors Spanish II	Conversación y Compra, El Primo Plaza, Bensalem, PA	03/02/20	Jenkins, M.	30	2
		03/09/20		30	2
		03/16/20		30	2

Class of 2020	Senior Bowling Night, Laurel Lanes, Maple Shade	03/05/20	Callaghan, C.	200	10
Engineering & Drafting	Rutgers Engineering Career Day, Busch Campus, Piscataway	03/18/20	Humphrey, E.	20	2
Auto/Diesel	Lincoln Technical School Tour: South Plainfield Campus, South Plainfield & Iselin Campus, Iselin Komatsu, South Plainfield	03/24/20	Sitchler, D.	50	4
Advertising, Art & Design	All Around Creative Agency, Medford	03/31/20	Steich, S.	15	2
Allied Health	Mutter Museum, Philadelphia, PA	04/23/20	Brown, K.	10	1
	Franklin Institute, Philadelphia, PA	05/21/20		15	2
Dental	AMP National Exam, Princeton; Philadelphia, PA; or Warrington, PA (Final Location TBD)	05/06/20 05/07/20 05/13/20	Heston, C.	10	1
Academy of Performing Arts-Dance	American Ballet Theatre and Lincoln Center, New York, NY	05/27/20	Gebhart, L.	30	3
Dental	RHS National Exam, Pearson Testing, Princeton; Philadelphia, PA; or Warrington, PA (Final Date & Location TBD)	05/27/20 05/28/20	Heston, C.	7	1
	ICE National Exam, Pearson Testing, Princeton; Philadelphia, PA; or Warrington, PA (Final Date & Location TBD)	06/02/20 06/03/20 06/04/20		9	1
Select 10th & 11th Graders	Youth Wellness Summit, Rowan College at Burlington County, Mount Laurel	05/28/20	Baptiste, D.	8	2

3. Activities *Executive Approval

Campus	Activity	Dates
Westampton	Girls Wrestling Tournament at Kingsway Regional School District	01/24/20*
Westampton	Girls Wrestling Tournament at Kingsway Regional School District	02/01/20*
Medford	Interact Club Teens for Jeans	02/6/20 - 02/28/20
Medford	Career Opportunities in Welding & Transportation Fields	02/10/20
Medford	Red Cross Blood Drive	02/20/20
Medford	African American Arts Festival	02/21/20
Westampton	Johnson & Wales Culinary Demo	03/06/20
Westampton	Softball Tournament at Palmyra High School	05/02/20
Medford	TWG Book Signing Ceremony	05/13/20
Medford	VOTAG Showcase	05/21/20
Medford	VOTAG Induction Ceremony	06/03/20

Fundraisers

Fund/Campus	Activity	Dates
Class of 2020/Medford	Support A Circle Coupon Book Fundraiser	02/01/20 - 03/27/20
Student Council/Medford	Talent Show	02/28/20
SkillsUSA	Take-Home Meals Fundraiser	04/03/20-06/19/20

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

BCSSSD/BCIT School Board of Education Resolution

School Board Recognition Month, January 2020

WHEREAS, The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The BCSSSD/BCIT Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The BCSSSD/BCIT Board of Education embraces goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the BCSSSD/BCIT Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH further recognizing the following school board members for their years of dedication in Burlington County:

Robert Silcox	1980 - 2020	(40 Years)
Paula Lee	1990 - 2019	(30 Years)
John Ferry	1996 - 2019	(24 Years)
Leon Jones	2010 - 2019	(10 Years)
Lorene Moore		(9 Years)
Anna Evans		New

and be it further

RESOLVED, That the BCSSSD/BCIT Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children’s education.

1. **APPOINTMENT OF ARCHITECT BCSSSD/BCIT**
BE IT RESOLVED by the Board of Education that the firm of Netta Architects, 1084 Route 22 West, Mountainside, NJ, is hereby appointed the Architect of Record for the period commencing January 30, 2020 and ending June 30, 2020, to provide architectural services as needed.

2. **Comprehensive Annual Financial Report (Reports included)**
Recommend a resolution be adopted approving the District's Comprehensive Annual Financial Report for the fiscal year ending June 30, 2019, conducted by Holman Frenia & Allison, Medford, NJ; a copy of the audit synopsis is available to the public.

3. **Audit Report Recommendation, Fiscal Year Ended June 30, 2019**
Accept the Recommendation and Corrective Actions Plan for the audit report for the Fiscal Year ending June 30, 2019.

Burlington County Special Services School District - CAP

CORRECTIVE ACTION PLAN
For the Fiscal Year Ended June 30th, 2019

SCHOOL DISTRICT/CHARTER/RENAISSANCE SCHOOL PROJECT

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

COUNTY BURLINGTON

CONTACT PERSON ANDREW C. WILLMOTT

TYPE OF AUDIT SINGLE – FISCAL YEAR ENDED JUNE 30, 2019

TELEPHONE NUMBER 609-267-4226 EXT. 8209

DATE OF BOARD MEETING JANUARY 30TH, 2020

EMAIL ADDRESS AWILLMOTT@BURLCOSCHOOLS.ORG

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
2019-001	It was noted during our audit that the District's Alternative Education Program Fund is operating at a deficit on an annual basis.	The District will budget accordingly in order to fund operating deficits for the Alternative School funds.	District Administration	Ongoing through 2019/2020 School Year.
2019-002	Capital Asset additions, deletions and depreciation should be accurately recorded and maintained during the fiscal year.	Internal controls will be put in place to ensure Capital Asset additions, deletions, and depreciation are recorded correctly in its records.	Business Office Staff	Ongoing through 2019/2020 School Year.



CHIEF SCHOOL ADMINISTRATOR

1/27/2020.

DATE



BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

1/27/20

DATE

Burlington County Institute of Technology - CAP

CORRECTIVE ACTION PLAN
For the Fiscal Year Ended June 30, 2019

SCHOOL DISTRICT/CHARTER/RENAISSANCE SCHOOL PROJECT

BURLINGTON COUNTY INSTITUTE OF TECHNOLOGY

COUNTY BURLINGTON

CONTACT PERSON ANDREW C. WILLMOTT

TYPE OF AUDIT SINGLE - FISCAL YEAR ENDED JUNE 30, 2019

TELEPHONE NUMBER 609-267-4226 EXT. 8209

DATE OF BOARD MEETING: JANUARY 30TH, 2020

EMAIL ADDRESS AWILLMOTT@BURLCOSCHOOLS.ORG

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
2019-001	The District should ensure that proper fees are being charged for these enterprise funds to ensure there is not a continuing deficit in operations	The District will budget accordingly in order to fund operating deficits for the enterprise funds.	District Administration	Ongoing through 2019/2020 School Year.
2019-002	Due to lack of building level oversight, district employees need to follow the internal controls and SOP's put into place by the District & Board of Education.	A number of changes have been implemented this year to address concerns. That being said, all building level management & staff are expected to follow internal controls and SOP's and new directives by the Superintendent.	District Administration	Ongoing through 2019/2020 School Year.



CHIEF SCHOOL ADMINISTRATOR

1/27/2020

DATE



BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

1/27/20

DATE

A. Burlington County Special Services School District

1. Donations

Donor	Item	Utilized
Enzo Cutietta	Automatic Label Dispensing Machine	Transition Campus

B. Burlington County Institute of Technology

1. Use of Facilities

Agency/Program	Room - Campus	Date(s)
South Jersey Titans/Basketball	Aux Gym - West	03/17/20-05/21/20 Tues & Thurs

2. Donations

Donor	Item	Utilized
Anthony Gennello	6 Paint Brushes, 1 Pipe Wrench, 1	Advanced Manufacturing

	5-in-1 Painter's Tool	
Miller Ford Lincoln	2014 Ford Focus 4 Door Sedan	Automotive Technology
Mark Singer	Carbide Pedestal Grinder (110V)	Advanced Manufacturing
Motor Car Colors	21-Fast Cure Window Urethane Caulk Tubes, 3-Grey Seam Sealer Foil Packs, 2-Organic Vapor Cartridges & Breathing Device, 6-Grey Seam Sealer Sausage Pack	Auto Body

V. ENTERPRISE

A. Burlington County Special Services School District: ESU

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Esaia, Leigh-Ann	Supervisor	Resignation	02/07/20
Schuele, Amber	Teacher Assistant CA	Resignation	02/07/20
Wajda, Cathleen	Speech Therapist	Retirement	01/01/20

2. Employment: Hourly

Name	Position	Hourly Rate	Effective
Evgeniadis, Maria	Occupational Therapist	\$43	01/21/20
Foglia, Alison	Occupational Therapist	\$43	01/24/20
Jackson, Clifton	Security	\$20	02/03/20

3. Professional Services Agreements

District	Type
Bergenfield	2019-2020 Professional Services Agreement
Cranbury Twp	2019-2020 Professional Services Agreement
Deptford Twp	2019-2020 Professional Services Agreement
Freehold Reg. High School	2019-2020 Professional Services Agreement
Vineland Public Schools	2019-2020 Professional Services Agreement
Winslow School District	2019-2020 Professional Services Agreement

4. Course: Reimbursements

Name	Position	College	Credits	Amount
Hassel, Tonya	Teacher	Rowan University	3	\$2,000
O'Brien, Julie	Teacher	Rowan University	3	\$2,000

5. Conferences *Over Mileage ** Administrative Assignment *** Executive Approval

Personnel	Conference	Date	Cost
Decker, Brooke Downs, Bobbie Glass, Kerith	Anxiety and Related Disorders, *** Blackwood	01/24/20	none
Martino, Kristie	Practical and Effective Treatment Strategies for Sensory Processing Disorder, Mt. Laurel	02/07/20	\$239.99
Nims, Samantha O'Brien, Julie	SLE Supervision Course, Monmouth County Vocational School, Freehold**	Multiple Dates February-March 2020	\$1,009 ea
Garcia, Rasheda	NJ Department of Education - Deaf Education, Trenton **	02/28/20	none
Ross, Deborah	SLPs: Enhance Therapy Effectiveness, Mt. Laurel	03/16/20	\$279
Abernathy, Sydney Williamson, Samantha	Controversial Issues in Pediatric Audiology, New York, NY	03/26-27/20 03/26/20	\$240 \$135
Welch, Amy	AOTA Conference, Boston, MA	03/26/20	\$451

6. Status Change: Full Time (prorated)

Name	From	To	Salary	Effective
Dragani-Reagan, Jenna	Hourly School Psychologist	Full Time School Psychologist	MA+30 Step 3 \$67,988	03/01/20
Robertson, Michelle	School Psychologist	Supervisor	\$82,000	02/01/20

B. Burlington County Institute of Technology: Adult Education

1. Employment * Executive Approval

Name	Position	Date	Hourly
Nemeth, Sharon	Instructor of LPN	01/06/20*	\$34

2. Guest Speakers

Guest Speaker	Audience	Date
Employment Opportunities in Home Care: Ellen Stone, Jamie Westman	LPN Students	01/31/20
Barbering/Shaving: Ron Johnston	Cosmetology	02/03/20-02/05/20
Scissor Types/Designs: Robert Armswood	Cosmetology	02/18/20
Facial Demo: Caroline Natale	Cosmetology	03/09/20

3. Affiliation Contract

Recommend approval of the following Affiliation Contract between:
Medical Assisting students and Anthony M. Albert-Puleo, MD, Medford NJ and
Practical Nursing students and Trenton State Hospital, Trenton NJ (Previously signed
10/24/2019.)

4. Affiliation Contract

Recommend approval of the following Affiliation Contract between:
Certified Nurse Aide students and Wiley Mission, Marlton, NJ

5. Health Occupations Proposals

Proposal #1: LPN students will participate as assigned with BCIT and BCSSSD
school nurses and daycare center staff, to address the healthcare needs of preschool,
school age, and special needs pediatric populations and participate in daily health
office procedures.

Proposal #2: A Community Health Teaching experience for LPN seniors to present
relevant topics that promote healthy lifestyles and preventive health behaviors to
BCIT's junior/senior high school populations.

Proposal #3: Adopt the Assessment Technologies Institute (ATI) nurse entrance Test
of Essential Academic Skills (TEAS) as the prerequisite entrance test for the LPN
program.

6. Release Forms

Recommend approval of Adult Education Release Forms for Pet Grooming, Veterinary
Assisting and School-Sponsored Trips.

**BURLINGTON COUNTY INSTITUTE OF TECHNOLOGY & BURLINGTON
COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

JOB DESCRIPTION

TITLE:

ASSISTANT DIRECTOR OF FACILITIES

QUALIFICATIONS:

1. Five years of experience in administering a maintenance program and/or supervising a custodial program.
2. Strong interpersonal and communication skills.
3. Required criminal history background check, drug test, and proof of US citizenship or legal resident alien status.
4. Alternatives to above qualifications as the Board of Education may find appropriate and acceptable.

REPORTS TO:

Director of Facilities

JOB GOAL:

To assist in organizing, supervising, and directing the custodial and maintenance staff of the district to provide facilities conducive to creating a positive environment for learning.

PERFORMANCE RESPONSIBILITIES:

1. Assists in directing and maintaining a school-wide system of preventive maintenance, grounds upkeep, and staff supervision for facilities, equipment and vehicles.
2. Assists the Director of Facilities, who is the district's representative on construction projects.
3. Responsible for assisting in development, review, and evaluation of bid specifications for assigned projects as well as maintenance and custodial needs.

Job Description

Assistant Director of Facility

4. Assists in budget preparation and monitoring.
5. Assists in recommending service contracts to maintain equipment used by Buildings and Grounds Department.
6. Helps plan renovation and/or repair of existing buildings.
7. Assists in the supervision of the delivery and placement of new equipment for the school.
8. Assists in the supervision of custodial and extracurricular activities for use of facilities.
9. Administers the annual property inventory in conjunction with the Business Office & Director of Facilities.
10. Follows direction from the Director of Facilities, Business Administrator, and or Superintendent.
11. In the absence of the Director of Facilities the Assistant Director of Facilities will act as the Director and fulfill their job description.
12. Performs other duties which may be assigned or required by law, code, regulation/board policy.

TERM OF EMPLOYMENT:

Twelve Month Contract

EVALUATION:

Performance of this job will be evaluated annually in accordance with state laws and the provisions of the Board of Education's policy on evaluations

Board Approved: January 30th, 2020

Burlington County Special Services School District

Job Title: Security Personnel

Qualifications:

1. High School Diploma or GED required
2. Minimum of 2-3 years of highly successful related experience.
3. Ability to follow written and oral instructions
4. Proficient with teamwork and in collaborating with colleagues and administration
5. Exhibit passion and the ability to thrive amidst change and challenging conditions while maintaining a positive outlook
6. Hold and maintain a valid driver's license with no serious violations
7. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary
8. Required criminal history background check and proof of US citizenship or legal resident alien status.

Reports to: Security Director

Job Goal: To ensure the overall safety and security of the school and be an integral part of the school's comprehensive security plans.

Performance Responsibilities:

1. Maintain an orderly post and remain at post at all times unless directed by a supervisor
2. Play critical role in the school culture and climate
3. Report unusual activity or suspicions of safety issues to supervisor or administration in a timely manner
4. Monitor student entry and dismissal process to ensure student and staff safety
5. Exercise respect and dignity at all times when interacting with students
6. Ability to respond to and implement other requests from the Security Director pertaining to this role

Terms of

Employment: Terms and hourly rate of pay to be determined by the Superintendent/Board of Education.

Evaluation: Performance will be evaluated in accordance with the negotiated agreement/Board of Education policy.

Reviewed/Concur: _____ **Date:** _____

Board approved: January 30, 2020



July 2020

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

September 2020

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JULY 2020	3	Independence Day - DISTRICT CLOSED
AUG 2020	19	Accepted Student Orientation (Medford)
	20	Accepted Student Orientation (Westampton)
	26-27	NEW TEACHER ORIENTATION
SEP 2020	2-3	ALL TEACHERS REPORT-Staff In-Service
(16 Student/ 18 Teacher days)	4	District Open for Staff, Admin - NO Teachers, Students
	7	Labor Day - All Schools, District Closed
	8	ALL STUDENTS REPORT - First Day Students
	23	Staff In service: 12:32 pm Dismissal for Students
	24	Back to School Night- CTE & Academic
	28	Yom Kippur - Schools CLOSED
OCT 2020	12	Columbus Day: Schools CLOSED
(20 Student/ 21 Teacher days)	14	Staff In-Service: Early Student Dismissal 12:32 pm (PSATS)
	22	Discovery Night (CTE ONLY)
	23	Staff In-Service: School Closed for Students
NOV 2020	5-6	NJEA Convention: Schools Closed
(17 Student/ 17 Teacher days)	11	Staff In-Service: Early Student Dismissal 12:32 pm
	16	Marking Period 1 Ends: 23rd Report Cards Sent
	17	Fall PAC Meeting @ Medford
	25	Early Dismissal 12:32 pm - Thanksgiving
	26-27	Thanksgiving: Schools CLOSED
DEC 2020	2	Staff In-Service: Early Student Dismissal 12:32 pm
(17 Student/ 17 Teacher)	23	Early Dismissal 12:32 - Winter RECESS
	24-31	WINTER RECESS: SCHOOLS CLOSED
JAN 2021	1	WINTER RECESS: SCHOOLS CLOSED
(19 Student/ 19 Teacher)	13	Staff In-Service: Early Student Dismissal 12:32 pm
	18	Dr. Martin Luther King, Jr. Day: Schools CLOSED
	29	EXAMS: Early Student Dismissal 12:32 pm
FEB 2021	1	EXAMS: Early Student Dismissal 12:32 pm, Sem 1 Ends
	2	Staff Semester Transition Day: Schools CLOSED for students / Report cards distributed 2/9
(17 Student/ 18 Teacher days)	12,15	President's Day: Schools CLOSED
	17	Back to School Night - Academic Only
	19	Staff In-Service: Early Student Dismissal 12:32 pm
	23	WINTER EXPO - Westampton Campus
MAR 2021	2	WINTER EXPO - Medford Campus
(23 Student/ 23 Teacher)	19	Staff In-Service: Early Student Dismissal 12:32 pm
	24	Spring PAC Meeting @ Westampton
APR 2021	1	Early Dismissal 12:32 pm - SPRING RECESS
(16 Student/ 16 Teacher)	2-9	SPRING RECESS: SCHOOLS CLOSED
	16	Marking Period 3 Ends: 22 - Report Cards Distributed
MAY 2021	31	Memorial Day: Schools CLOSED
20 Student / 20 Teacher days	JUN 2021	17,18,21
		Early Dismissal: 12:32 pm for Students ONLY
15 Student /		21
18 Teacher		Semester 2 Ends; Last Student Day; GRADUATION
		22
		Last Days for Teachers; No school for students

Key:

	Schools CLOSED
	Early Dismissal 12:32 pm
	School Closed: Weather
	School closed for Students ONLY

January 2021

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

February 2021

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
29	29	30	31			

April 2021

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			



July 2020 calendar grid

August 2020 calendar grid

September 2020 calendar grid

October 2020 calendar grid

November 2020 calendar grid

December 2020 calendar grid

JULY 2020 3 Independence Day - Schools CLOSED
ESY= 20 days 6 First Day ESY
31 Last Day Extended School Year

AUG 2020 26-27 NEW TEACHER ORIENTATION

SEP 2020 2-3 ALL TEACHERS REPORT
(18 Student/ 4 District Open for Admin, Staff/ NO Teachers, Students
18 Teacher 7 Labor Day - Schools Closed
Days) 8 ALL STUDENTS REPORT - Early Dismissal for students
9 Early Dismissal for Students
24 Back to School Night
28 Yom Kippur: Schools CLOSED

OCT 2020 12 Columbus Day: Schools CLOSED
(21 Student/ 21 Staff In-Service: Early Dismissal for Students
21 Teacher days)

NOV 2020 5-6 NJEA Convention: Schools Closed
(16 Student/ 10 End of Marking Period 1: 13th Report Cards Distributed
17 Teacher 11 Staff In-Service: Schools CLOSED for Students
days) 16,17 Parent Teacher Confs: Early Dismissal for Students
25 Early Student Dismissal - Thanksgiving
26-27 Thanksgiving: Schools CLOSED

DEC 2020 17 Holiday Show
(17 Student/ 23 Early Student Dismissal - Winter Recess
17 Teacher days) 24-31 WINTER RECESS: SCHOOLS CLOSED

JAN 2021 1 WINTER RECESS: SCHOOLS CLOSED
(18 Student/ 13 Staff In-Service: Schools CLOSED for Students
19 Teacher days) 18 Dr. Martin Luther King, Jr. Day: Schools CLOSED
28 End Marking Period 2

FEB 2021 3 Report Cards Distributed
(18 Student/ 9 Evening Parent Conferences
18 Teacher days) 10 Parent Confs: Early Dismissal for Students
12,15 Presidents Day: Schools CLOSED

MAR 2021 10 Staff In-Service: Early Dismissal for Students
23 Student/ 23 Teacher Days)

APR 2021 1 Early Student Dismissal -SPRING RECESS
(16 Student/ 2-9 SPRING RECESS: SCHOOLS CLOSED
16 Teacher days) 14 End Marking Period 3: 20th Report Cards Distributed

MAY 2021 31 Memorial Day: Schools CLOSED
(20 student/ 20 Teacher Days)

JUN 2021 18 HS Graduation
(15 student/ 15 Teacher Days) 21 Last Day of School - Early Dismissal for Students

School Information
Extended School Year
Schools CLOSED
Early Dismissal
School closed for Students ONLY
School closed-Weather
Regular Year: 180 days
8:15 a.m. - 2:00 pm (full day)
8:15 a.m. - 12:50 pm (early dismissal)
Extended School Year: 20 days
8:30 a.m. - 1 p.m. (full day)

In the event of school closures, in order of priority the following dates (half-day sessions) will be added to the school calendar:

- 1) 2/12/21 2) 6/22/21 3) 6/23/21
4) 4/2/21 5) 4/9/21

January 2021 calendar grid

February 2021 calendar grid

March 2021 calendar grid

April 2021 calendar grid

May 2021 calendar grid

June 2021 calendar grid