

BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held in Virtual Format via Zoom Conference Call on Thursday, August 20, 2020 at Telephone No. 1-646-558-8656.

The meeting was called to order at 9:01 a.m. by President Robert Silcox, followed by the flag salute.

Andrew Willmott, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call: Andrew Willmott, Board Secretary, called the roll:

Anna Evans	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michelle Parker	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent Ex. County Supt	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

Public Attendance: Not available due to virtual meeting format.

Communication & Correspondence: There was no communication or correspondence.

Minutes: Andrew Willmott, Board Secretary, presented the Minutes from July 2, 2020 and August 6, 2020. On a motion by Anna Evans and seconded by Leon Jones, the Board approved the Minutes.

Roll Call:

Anna Evans	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michelle Parker	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent Ex. County Supt	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

Financial Report: Andrew Willmott, Board Secretary, presented Financial Report.
On a motion by Leon Jones and seconded by Paula Lee, the Board approved the Financial Report.

Roll Call:

Anna Evans	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michelle Parker	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent Ex. County Supt	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

Public Comments - Superintendent Agenda and Addendum Only:

Dr. Nagy shared a letter received via the designated email for public comments during today’s meeting from Ms. Christine Hewitt, BCSSSD EA President. Ms. Hewitt expressed the Association’s disappointment that the meeting was being held virtually. She outlined concerns about BCSSSD coming back in person, including students who might refuse to wear a mask, have medical reasons they can’t or simply cannot manipulate a mask on their own. She indicated it is unclear how situations will be handled while being 6 feet apart per protocol which puts the BCSSSD population at high risk of exposure. She asked the Board to ensure that the air quality is safe at all campuses and HVAC and ventilation systems are working properly, and that they have answers before school opening so BCSSSD can be opened in a safe manner.

Dr. Nagy responded that the Board meeting remains in virtual format in order to be in compliance with the Governor’s executive orders regarding the number of people allowed to gather at meetings. He also responded that the Facilities Reopening team has been working on the air quality systems and has provided proof that the district is meeting and/or exceeding the requirements of the BCDOH.

Superintendent Agenda:

Dr. Nagy presented and recommended approval of the Report and Addendum. On a motion by Lorene Moore and seconded by Leon Jones, the Board approved the report.

Roll Call:

Anna Evans	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michelle Parker	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Paula E. Lee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent Ex. County Supt	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

Public Comments:

Board President Silcox thanked Ms. Hewitt for her letter and ensured the district will do whatever possible to ensure the safety of staff and students.

Adjournment

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Leon Jones and seconded by Paula Lee the Board adjourned at 9:22 a.m. with the next meeting to be on September 17, 2020, at Rutgers Media Center at 6:00 p.m.

Respectfully Submitted,

Andrew C. Willmott
Board Secretary/Business Administrator

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

No Action Taken

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Berlin, Kenneth	Teacher Assistant	Resignation	08/31/20
Burke, Ronald	Maintenance	Retirement	12/01/20
Davis, Michael L	Teacher	Retirement	10/01/20
Latesta, Michelle	Supervisor	Resignation	10/16/20
Longtin, Kathleen	Teacher Assistant	Resignation	08/31/20

2. Employment: Full Time (prorated) pending new hire requirements

Name	Position	Salary	Effective
Dorety, Peter	Teacher Assistant	BA Step 1 \$24,239	09/01/20

3. Extra Pay/Volunteer Positions *Executive Approval

Name	Extra-Curricular	Rate
Knighton, Monique	Campus Crisis Team Member - Lumberton	\$1,800
Briggs, Donna Ross, Torrell Streckenbein, Ryan	Campus Crisis Team Member - Transition	\$1,800
Artale, Daniel Buono, Zachary Cabello, Donald Caffery, Scott Fennell, Barry Ketchel, Raymond Stewart, Joshua	Campus Crisis Team Member - Westampton	\$1,800
Arket-York, Taylor Briggs, Kierstyn Gates, Janet Juliana, Erin	ESY Westampton/Transition Teacher Assistant (as needed)*	\$115/day
Niehaus, Kimberly* Staaff, Susan	ESY CST & Related Services (as needed)	\$300/day

Stepp, Diana		
Wolff, Cassandra	ESY Westampton/Transition Teacher (as needed)*	\$300/day
Siebert, Michelle	Handle with Care Training	\$56/hr
Garrano, Connie	Nursing Coordinator	\$2,500
Amodio, Alyssa Guenther-Misunas, Bethann Panetta-Hagan, Lenora	RESPITE Leaders (as needed)	\$35/hr
Roberts, Kelly Smith, Heather	Team Leader - Lumberton	\$3,800
Fletcher, Kelly Jeitner, Jessica	Team Leader - Transition	\$3,800
Bakely, Karen Flade, Katrina Hewitt, Christine Rosen, Dana Salmons, Lori Stewart, Michelle	Team Leader - Westampton	\$3,800
Clark, Tami Shappell, Bridget Williams, Nicole	Yearbook Assistant - Campus	\$1,400
Caffrey, Scott McGrogan, Kelly Rosenberg, Joyce	Yearbook Coordinator - Campus	\$1,800
Grohe, Alison	Yearbook Coordinator - District	\$2,100

RESPITE Workers 2020-2021 (as needed)		\$30/hr
Arket-York, Taylor	Forvour, Jaime	Pressley, Shaquania
Armstrong, Theresa	Gallo, Roni	Rogers, Brianna
Artale, Daniel	Grabitz, Rachelle	Roggio, Deborah
Bennett, Henrietta	Hall, Kerry	Ross, Torrell
Blount, Shanta	Holloway, Gary	Stewart, Diana
Briggs, Donna	Husted, Gina	Sweeney, Shayla
Caffrey, Scott	Ipri, Rosemary	Talkpa, Geraldine
Cox, Michelle	Kiraly, Danielle	Troncone, Madison
Davis, Matthew	Lightcap, Karen	Voelkner, Sue
Davis-Patterson, Rietta	Mayberry, Stephen	Wilcox, Vanessa
Edmonds, Phyllis	Mazareh, Asmahan	Zawadzki, Katryna

Detention - Westampton (as needed)			\$33/hr
Amodio, Alyssa Artale, Daniel	Bennett, Henrietta Gorman, Peggy Ellen	Flood, Michelle Rosenberg, Joyce	

Detention - Lumberton (as needed)			\$33/hr
Caplan, Lisa Ferrante, John Gilbert, Henry Gordon, Steven Hayes, Lori Hinkson, Wayne Hogan, Erin	Kamelia, Nina Keane, Michael Marchi, Salvatore Morris, Christopher Moscharis, Kristal O'Brien, Deborah Oswald, Eric	Roberts, Kelly Siebert, Michelle Smith, Heather Stobie, Kelly Tomlinson, Phillip Willard, Colin	

Home Instruction 2020-2021 (as needed)			\$40/hr
Arena, Adrienne Bianchi, Rita Boyle, Brian Cox, Michelle Dalia, Joseph Davis, Matthew Divney, Bridget Dornisch, Lisa Flood, Michelle	Fox, Kelly Fox, Rachel Gallagher, Patricia Guenther-Misunas, Bethann Guzman, Mimi Hassel, Tonya Jeitner, Jessica Kurtz III, Thomas Nims, Samantha	O'Brien, Deborah O'Brien, Julie O'Malley, Katharine Rosen, Dana Signorino, Ronald Stewart, Diana Troncone, Madison Wilcox, Vanessa Yanoschak, Barbara	

Substitute Bus Aides			\$14.50/hr
Artale, Cynthia Artale, Daniel Blount, Shanta Buono, Zachary Cabello, Donald Caffrey, Scott Caporale, Antoinette Colona, John Craw, Heather Crayne, Denise Cummings, Bryan Daly, Emily Davis-Patterson, Rietta Ebert, Richard Edmonds, Phyllis Evans, Martin	Fallon, Zaira Fennell, Barry Fryar, Livi Gallo, Roni Glover, Celeste Michele Grabitz, Rachelle Harris, Shannon Jabkowski, Deborah Jackson, Astaris Jordan, Brenda Ketchel, Raymond Lightcap, Karen Mayberry, Stephen Mazahreh, Asmahan Mollica, Cindy Myers, Brian	Panetta-Hagan, Lenora Pierson, Rodney Pressley, Shaquania Robinson, Marguerite Rogers, Brianna Roggio, Deborah Stewart, Joshua Streckenbein, Ryan Sweeney, Shayla Talkpa, Geraldine Thurman, Donna Walentukonis, JoAnn Westphal, Denise Zawadzki, Katarzyna	

4. Status Change: Full-Time (prorated) *Executive approval

**Non-pensionable supplemental pay

Name	From	To	Salary	Effective
Paul, Patricia	ESU Secretary	Secretary, Shared	\$45,994 + \$5,000**	08/10/20*

Status Change, Degree (prorated)

Name	Position	From	To	Effective
Eiserle, Christine	Speech Language Specialist	MA+15 Step 3 \$64,503	MA+30 Step 3 \$66,419	09/01/20
Morris, Simone	Teacher	MA+15 Step 7 \$70,014	MA+30 Step 7 \$71,969	09/01/20
O'Brien, Julie	Teacher	BA+15 Step 4 \$61,139	BA+30 Step 4 \$63,093	09/01/20

5. Leaves *Intermittent **Amended

Employee	Position	Type	Effective
Bennett, Henrietta	Teacher Assistant	FMLA*	09/02/20-06/21/21
Bradley, Paula	Occupational Therapist	FMLA**	09/02/20-09/28/20
Nizio, Jennifer	Occupational Therapist	FMLA*	09/02/20-06/21/21

6. Course: Approvals *Executive Approval

Name	Position	College	Credits
Boyle, Brian	Teacher	New Jersey City University	6
Davis, Matthew	Teacher	Rider University	3
Flood, Michelle	Autism Consultant	University of North Dakota	3
Hewitt, Christine	Teacher	Thomas Edison State University	6
Lucas-MacPhee, Nancy	Teacher Aide	University of West Florida	6
Miskey, Shannon	Teacher Aide	University of Phoenix	3 *
Morris, Simone	Teacher	Rider University	6
Morrison-Buissereth, Makeba	Teacher Aide	Florida Institute of Technology	3
Roggio, Deborah	Teacher Aide	Camden County College	3

7. Course: Reimbursements *2019-20 SY

Name	Position	College	Credits	Amount
Bailey, Jessi	Teacher	Capella University	3	\$2,000*

Bonsall, Kirstynn	Teacher Aide	University of West Florida	3	\$1,000 *
Boyle, Brian	Teacher	New Jersey City University	3	\$295*
Davis, Matthew	Teacher	Rider University	3	\$2,000*
DeSantis, Thera	Occupational Therapist	Lourdes University	6	\$808*
Downey, Stephanie	Occupational Therapist	Lourdes University	6	\$808*
Eiserle, Christine	Speech Therapist	Lourdes University	5	\$808
Flood, Michelle	Autism Consultant	University of North Dakota	3	\$1,855.56*
Freitas, Diane	Teacher Aide	Rowan College at Burlington County	6	\$1,306*
Hoffnagle, Chelsea	Teacher	Drexel University	4.5	\$2,000*
Jackson, Deborah	Speech Therapist	Lourdes University	6	\$808*
Morris, Simone	Teacher	Rider University	3	\$2,000*
Nizio, Jennifer	Occupational Therapist	University of LaVerne	3	\$375*
Nizio, Kathleen	Occupational Therapist	Lourdes University	6	\$878*
Roggio, Deborah	Teacher Aide	Camden County College	6	\$666*

8. Student Teacher/Internship/Observation * Pending Executed Affiliation Agreement

Name	College	Type	Effective
Apelacio, Io	Rutgers University	Occupational Therapy	09/01 - 12/23/20
Armstrong, Rachel	Rowan University	Observation	09/01 - 12/23/20
Beauchemin, Kyle	Holy Family University	School Counseling	09/01 - 12/23/20
Epply-Schmidt, Alexander	Bryn Mawr College *	Social Work	09/07/20-04/23/21
Rymarz, Kylie	University of Akron *	Speech Pathology	09/01 - 12/13/20

9. Approval of 2019-2020 Perfect Attendance Honorarium

The following employees achieved perfect attendance for the 2019-2020 school year and are eligible to receive a \$150 Honorarium as taxable income paid in the second payroll in August 2020:

Employees			
Blumenfeld, Jeremy	Guzman, Mimi	Moscharis, Kristal	Stevens, Sharonda
Decker, Brooke	Karr, Doris	Signorino, Ronald	
Dooley, John	Moore, Cynthia	Smith, Renee	

B. Burlington County Institute of Technology

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Fitzgerald, Kieshea	Guidance Counselor	Resignation	08/31/20
Humphrey, Elisabeth	Teacher of Electronics	Resignation	10/16/20

2. Separation Agreement/Mutual Release

Approval to accept the Separation Agreement and Mutual Release between the Board of Education and Employee #101151.

3. Employment: Full-Time (prorated) pending new hire requirements

Name	Position	Salary	Effective
Fitzgerald, Steve	School Counselor	Col C Step 10 \$70,931	09/01/20
Stabile, Maria Christina	Teacher Aide	Col C Step 2 \$27,347	09/01/20

4. Status Change: Full-Time (prorated) *Executive approval

**Non-pensionable supplemental pay

Name	From	To	Effective
Wisniewski, John	Assistant Director of Facilities, Shared	Acting Director of Facilities, Shared	08/20/20

Status Change, Degree

Name	Position	From	To	Effective
Burlage, Bridget	Teacher	Col A Step 6 \$61,888	Col B Step 6 \$63,049	09/01/20
Humphrey, Elisabeth	Teacher	Col E Step 16 \$86,170	Col F Step 16 \$87,331	09/01/20
Konrad, Jennifer	Teacher	Col C Step 2 \$61,765	Col D Step 2 \$62,928	09/01/20
Murrenburke, Holly	Teacher	Col E Step 16 \$86,170	Col F Step 16 \$87,331	09/01/20
Rista, Jessica	STEM Specialist	Col B Step 8 \$65,772	Col C Step 8 \$66,931	09/01/20
Rivera, Joseph	Teacher	Col E Step 18 \$96,964	Col F Step 18 \$98,137	09/01/20
Sommers, Kelly	Teacher	Col C Step 8 \$66,931	Col D Step 8 \$68,094	09/01/20
Towey, Mary	Teacher	Col A Step 5 \$61,166	Col B Step 5 \$62,327	09/01/20

5. Transfers

Employee	From	To	Effective
Marencin, Jaclyn	Teacher of Special Education	Teacher of Art	09/01/20

6. Leaves *Amended

Employee	Position	Type	Effective
Auleta, John	Director of Facilities	LOA	07/27/20 - TBD
Faber, Ashely	Teacher Aide - Child Care	FMLA/NJFLA	09/02/20 - 10/04/20
Phelps, Brandynn	Teacher of Mathematics	Intermittent FMLA	09/01/19 - 06/30/21*
Polizzi-Herzog, Nicole	Teacher of Art	LOA/FMLA/NJFLA	01/04/21 - 04/11/21

7. Extra Pay/Volunteers

District - Summer Specialist: Title I ESEA Executive Approval

Name	Position	Location	Max Days	Rate
Antinoro, Jessica	Literacy Specialist	District	15	Per diem
Poirier, Jessica	STEM Specialist	District	10	Per diem
Rista, Jessica	STEM Specialist	District	5	Per diem

District - Pilot - Virtual Summer Camp Instructors - \$38/hr Executive Approval

Name	Camp
Barchue, Emmanuel Taylor, Erin	Math and English Anime
Frale, Jason	Full Proof Mindset: Achieve Your Full Potential in School, Sports and Life
Harris, Glenn	Veterinary Assistant Camp

Medford

Name	Extra-Curricular	Rate
Allen, Leigha	Equestrian Club NTHS	Volunteer \$1,530
Aman, Courtney	AP Chemistry Teacher	\$2,217
Bodnar, Jason	ABIDE Bible Club Advisor (Shared ½) AP World History Teacher Building Men National Honor Society (Shared ½)	\$1,529 \$2,217 Volunteer \$1,529
Brownridge, Marcie Christine	Human Relations (Shared ½) Women of Tomorrow	\$1,529 Volunteer
Canfield-Gaskill, Melody	Student Council	\$2,331
Caton, Dean	Building Men	Volunteer

Chamberlain, Brandi	Student Activity Fund Coordinator	\$2,943
Cooney, Scott	International Thespian Society Performing Arts/Choral/Drama Performing Arts Auditions	Volunteer \$1,529 \$38/hr
Danser, Victoria	Class Advisor 2023 PRIDE Advisor Women of Tomorrow	\$2,268 \$3,049 Volunteer
Dixon, Amanda	Yearbook	\$5,601
Fessenbecker, Rachel	AP Literature & Composition Teacher	\$2,217
Gebhart, Lauren	Class Advisor 2021 National Honor Society for Dance Arts Performing Arts/Choral/Drama Performing Arts Auditions	\$2,489 Volunteer \$1,529 \$38/hr
Gonzalez, Alejandro	Class Advisor 2022	\$2,489
Hrabal, Thomas	Robotics	\$3,049
Hughes, Lee	Interact Women of Tomorrow	\$1,529 Volunteer
Jones, Aja	Scholarship Coordinator Yearbook	\$2,352 \$5,601
Klimowski, Robert	Stage Crew	Volunteer
Latigona, Joseph	Honor Guard	Volunteer
Malesich, Elizabeth	Robotics	\$3,049
Murrenburke, Holly	Class Advisor 2024 Enrichment Program Support Teacher	\$2,268 \$38/hr
Murro, Heather	Class Advisor 2024 Teen Writers Guild Women of Tomorrow	\$2,268 \$5,601 Volunteer
Pensabene, Jeffrey	Building Men/Women of Tomorrow Class Advisor 2021 Human Relations (Shared ½)	Volunteer \$2,489 \$1,529
Riley, Melissa	Performing Arts Auditions	\$33/hr
Rushen, Lynnette	AM Personnel Coordinator	\$5,665
Sienkiewicz, JoAnn	Class Advisor 2022 NTHS	\$2,489 \$1,530
Steich, Susan	ABIDE Bible Club Advisor (Shared ½)	\$1,529
Towey, Mary	Class Advisor 2023 Women of Tomorrow	\$2,268 Volunteer
Turowski, Pamela	National Honor Society (Shared ½) Performing Arts Auditions	\$1,529 \$38/hr
Ward, Terence	Student Council	\$2,331

Westampton *Executive Approval

Name	Extra-Curricular	Rate
Acosta, Nicholas	Robotics Stage Crew	\$3,049 \$38/hr
Adams, Cynthia	After school & Saturday Detention Non-Credit Coverage- Teacher	\$38/hr \$38/hr
Antinoro, Jocelyn	Science- Extra Block (S1)	Per diem
Barker, Christopher	Athletic Trainer CPR Instructor	\$24,846 \$38/hr
Bremer, Nicholas	PRIDE Advisor Science- Extra Block (S1)	\$3,049 Per diem
Burke, Michelle	Class of 2023 Advisor	\$2,268
Bush, Marissa	After school & Saturday Detention CPR Instructor Non-Credit Coverage- Teacher	\$38/hr \$38/hr \$38/hr
Burlage, Bridget	AP Language and Composition	\$2,217
Callaghan, Colleen	PRIDE Advisor Yearbook Advisor	\$4,349 \$4,349
Carey, Danielle	Class of 2023 Advisor	\$2,268
Daily, Jennifer	National Technical Honor Society Advisor Guidance Chairperson (replaces K. Fitzgerald) Two Additional Summer Guidance Days*	\$1,530 \$8,909 Per Diem
Duong-Jackson, Nancy	Class of 2021 Advisor	\$2,489
Finn, David	Stage Crew	\$38/hr
Foster, Alexas	Student Supervision	\$38/hr
Gotta, Peter	Science- Extra Block (S1)	Per diem
Gregg, James	Stage Crew	\$38/hr
Hackman, Deborah	After school & Saturday Detention Class of 2022 Advisor	\$38/hr \$2,489
Hannon, Lia	AP Literature and Language	\$2,217
Holbrook, Henry	After school & Saturday Detention GSA Advisor Non-Credit Coverage- Teacher Science- Extra Block (S1)	\$38/hr \$1,529 \$38/hr Per diem
Hurst, Anthony	Impact Bible Club Advisor (Shared ½) Stage Crew	\$1,529 \$38/hr
Jenkins, Monique	After school & Saturday Detention Human Relations	\$38/hr \$1,529
Kling, Lois	After school & Saturday Detention Enrichment Program Support Teacher Non-Credit Coverage- Teacher	\$38/hr \$38/hr \$38/hr

LaRocca, Sherry	After school & Saturday Detention After school Teacher Aide Non-Credit Coverage- Teacher Student Supervision	\$33/hr \$33/hr \$33/hr \$33/hr
Leshner, Shane	Class of 2021 Advisor AP World History	\$2,489 \$2,217
Malsbury, Vicki	Key Club Advisor	\$1,529
Mazella, Alexander	AP Chemistry After school & Saturday Detention National Honor Society Advisor (Shared ½) Non-Credit Coverage- Teacher Student Council Advisor Science- Extra Block (S1)	\$2,217 \$38/hr \$1,529 \$38/hr \$2,331 Per diem
McGuinness, Jacqueline	Class of 2022 Advisor Science- Extra Block (S1)	\$2,489 Per diem
Moretti, Janet	Student Activity Fund Coordinator	\$2,943
Morgan, Dawn	Robotics	\$3,049
Paliotta Nevadomski, Kerry	Enrichment Program Support Teacher	\$38/hr
Peel, Richard	Performing Arts Stage Crew	\$1,529 \$38/hr
Poirier, Jessica	Enrichment Program Support Teacher Student Council Advisor	\$38/hr \$2,331
Porter, Rachel	Yearbook Advisor	\$5,601
Purcell, Andrew	Class of 2024 Advisor	\$2,268
Rivera, Joseph	Student Supervision	\$38/hr
Rodriguez-Muldrow, Irene	AM Personnel Coordinator	\$5,665
Sitchler, David	Robotics	\$3,049
Sommers, Kelly	After school & Saturday Detention Non-Credit Coverage- Teacher	\$38/hr \$38/hr
Tarantini, Mary	Enrichment Program Support Teacher	\$38/hr
Tirado, Jocelyn	After school & Saturday Detention Impact Bible Club Advisor (Shared ½) Non-Credit Coverage- Teacher Student Supervision	\$38/hr \$1,529 \$38/hr \$38/hr
Williams, Kimberlee	National Technical Honor Society Advisor	\$1,530

8. Mentor

Name	Mentor
Baider, Kyra	Poirier, Jessica
Barsony, Scot	Bouchard, Joseph

Christopher, Carly	Apgar, Alison
Lysk, Samantha	Wells, Lisa
Megee, Meredith	Murro, Heather
Troutman, Michael	Rivera, Joseph

9. Co-Curricular Facilitators

RCBC CAP Instructors		
Aman, Courtney	Fessenbecker, Rachel	Paliotta Nevadomski, Kerry
Anneberg, Anne	Goduto, Derrick	Pappler, Stacey
Apgar, Alison	Hannon, Lia	Porter, Diana
Baker, Mary	Holbrook, Henry	Porter, Rachel
Bodnar, Jason	Hughes, Lee	Smith, Thomas
Bremer, Nicholas	Kenney, Edward	Sommers, Lynn
Burlage, Bridget	Kling, Lois	Storm, John
Callaghan, Colleen	Leshner, Joseph	Steer, Natola
Cermatori, Diane	Mazella, Alexander	Tarantini, Mary
Danser, Victoria	McGuinness, Jacqueline	Ward, Terence
D'Antonio, Maureen	Mohan, Mary	Wiley, Luke
Derickson, Martha	Murro, Heather	

10. Course: Approvals

Name	Position	College	Credits
Brownridge, Marcie Christine	Secretary	Wilmington University	6
Humphrey, Elisabeth	Teacher	St. Thomas University	6
Paliotta Nevadomski, Kerry	Teacher	Capella University	4
Poole, Jasmine	Teacher Assistant	Rutgers University	6

11. Course: Reimbursements *2019-2020 SY

Name	Position	College	Credits	Amount
Antinoro, Jessica	District Literacy Specialist	Thomas Edison State University	6	\$4,008
Artz, Brooke	LDTC	Stockton University	3	\$1,950
Brownridge, Marcie Christine	Secretary	Wilmington University	3*	\$571.50
Clayton, Jillian	Psychologist	Caldwell University	9	\$6,651
Conlin, Elizabeth	Teacher	Brookdale Community College	6	\$979.50
Digney, Kelly	Guidance Counselor	Montclair State University	3*	\$1,870
Purcell, Andrew	Teacher	University of Texas Rio Grande Valley	6	\$2,749.98

Williams, Raymond	Teacher	Brookdale Community College	6	\$979.50
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12. Student Teacher/Internship/Observation Pending Executed Affiliation Agreement

Name	College	Type	Effective
Emig, Jacob	Rowan University	Clinical Internship	Fall 2020, Spring 2021

13. Approval of 2019-2020 Perfect Attendance Honorarium

The following employees achieved perfect attendance for the 2019-2020 school year and are eligible to receive a \$250 Honorarium as taxable income paid in the second payroll in August 2020:

Employees		
Barchue, Emmanuel	Kling, Lois	Say, James
Carr-Olschewski, Kelley	Latigona, Joseph	Schneider, Vicky
Daily, Jennifer	Malesich, Elizabeth	Taylor, Erin
Earlen, Lionel	Ogden, Carla	Ward, Terence
Hurst, Anthony	Powell, Nickolas	Willmott, Andrew

14. Approval of 2020-2021 Perfect Attendance Award

Those employees not using any sick or personal days during the school year will be awarded a payment of \$250 at the August 2021 Board meeting to be paid through the second payroll in August 2021.

15. Amendment to Personnel Salaries to be Funded by ESEA Title I Grant, FY 20-21

Title I Funded Personnel	Total Salary	ESEA Title I Salary	ESEA Title I Funded Semester II January 31-June 22
Foster, Alexas (update)	\$99,780	\$16,630	33%
Hrabal, Thomas (update)	\$60,445	\$10,074	33%
Kling, Lois (update)	\$81,356	\$40,678	100%
Leighton, Michael (add)	\$60,445	\$10,074	33%
Poirier, Jessica (update)	\$68,931	\$34,465	100%
Vallei, Alexander (remove)	\$74,429	\$12,405	0%

16. Conferences *Over Mileage **Executive Approval

Personnel	Conference	Date	Cost*
All Participating Staff	BCPDI TCNJ PDSN-Teachers as Scholars, Virtual	Various Various	TBD \$1,528.50
Adams, Cynthia	ACF Virtual Conference, Around the World in 80 Plates, Virtual	08/03-05/20**	\$299

Holbrook, Henry	LGBTQ Curriculum Conference, West Long Branch, Virtual	10/20/20	\$199
Reigelsperger, Laura	NJPSA Covid-19 Webinar	07/08-09/20**	None
	Monthly Special Ed Directors Meeting, Various	TBD	None
	Director of Counseling Meeting, Various	TBD	None

II. PROGRAMS

Burlington County Special Services School District/Burlington County Institute of Technology

1. **Policies/Regulations**, (These items are available on the website.)
New
Policy 1648: *Restart and Recovery Plan* - Second Reading
Policy 1648.02: *Remote Learning Options for Families* - Second Reading
2. **Affiliation Agreement** - Pending Final Execution
Recommend approval of Affiliation Agreement between BCIT/BCSSSD and Rowan University-Student Internships.
3. **Acceptance and Submission of Statements of Assurance**
Acceptance and Submission of the following Statements of Assurance:
 - School Level Professional Development Plans
 - District Level Professional Development Plans
 - District Mentoring Plan
4. **Danielson Evaluation Model**
Approval to adopt the Danielson Evaluation Model for BCIT/BCSSSD administrators, teachers, and certificated support staff for the 2020-2021 SY.
5. **Genesis Evaluation Model**
Approval to adopt the Genesis Technology Platform for BCIT/BCSSSD administrators, teachers, and certificated support staff for the 2020-2021 SY AchieveNJ evaluation cycle.

A. Burlington County Special Services School District

1. **Affiliation Agreements *Pending Final Execution**
Recommend approval of 2020-21 Affiliation Agreement(s) between BCSSSD and:
 - Holy Family University Graduate Department of School Counseling Psychology
 - Rutgers University Department of Biomedical and Health Sciences and Occupational Therapy
 - University of the Sciences *
2. **Beta Testing Collaboration**
Recommend approval of BCSSSD Transitions campus for Beta Testing collaboration with the following:
 - Penn State University Graduate Computer Science Program
 - Digitability Innovative Comprehensive Work Ready Program - Ben Franklin Technology Partners
3. **SOP for Unpaid Work-Based Learning Experience (Revised)**
Recommend approval of the revised SOP for Unpaid Work-Based Learning Experience.

4. 2020-2021 SY Calendar (Revised)

Approval of revised 2020-2021 BCSSSD School Calendar to reflect new start date for school of 09/10/2020 and changes in Professional Development days for Teaching Staff.

B. Burlington County Institute of Technology

1. Activity Handbook, Athletic Coaches Handbook 2020-2021 SY

(Available in Superintendent's Office)

Recommended approval of the following:

- Westampton Activity Advisor Handbook
- Medford Activity Advisor Handbook,
- Westampton/Medford Athletic Coaches Handbook

2. Guest Speakers

Speaker(s)	Audience	Date
RCBC Spring Ahead Virtual Meeting-Taylor Bucci	Seniors	11/18/20

3. 2020 BCIT Pilot - Virtual Summer Camp Program *Executive Approval

Recommend approval of 2020 BCIT Pilot - Virtual Summer Camp Program for students in Grades 6 through 10, throughout Burlington County week of August 17th.

4. 2020 BCIT Pilot - Virtual Summer Camp Guidelines *Executive Approval

Recommend approval of 2020 BCIT Pilot - Virtual Summer Camp Guidelines for campers and camp counselors.

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. **Harassment, Intimidation and Bullying (HIB)**
Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Report is considered privileged in nature.)
2. **NJDOE HIB Self Assessment Report for School Year 2019-2020**
Recommend approval of the NJDOE School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights (July 1, 2019 - June 30, 2020)

A. Burlington County Special Services School District

1. **Suspensions:**

BCAHS	0	High School	0
Elementary	0	Lumberton/CA	0
2. **COVID-19 Cancellations**
Approval to suspend Fall Athletics/Special Olympics Schedule due to COVID-19 Pandemic health & safety concerns.

3. **Activities**

Campus	Activity	Dates
BCAS	ASVAB Testing	10/15/20 Alts: 10/20/20, 10/21/20
BCAS	Picture Day	10/06/20
BCAS	Picture Day Make-Ups	12/11/20
BCAS	ASVAB Testing	12/17/20 Alts: 12/22/20, 12/23/20
BCAS	ASVAB Testing	02/25/21 Alts: 03/02/21, 03/03/21
BCAS	Graduation	06/14/21

B. Burlington County Institute of Technology

1. **Transfers, Withdrawals, Suspensions, Homebound** (Exhibit # Report is considered privileged in nature.)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	0	4
b. Transfers out of County	0	6
c. Dropouts	0	1
d. Transfer to West/Medford Campus	0	0
e. Suspensions	0	0
f. Homebound	0	0

2. COVID-19 Cancellations

Approval to suspend Fall Athletics Schedule due to COVID-19 Pandemic health & safety concerns.

3. Field Trips *Tentative

Campus	To	Date	Personnel	S	C
Class of 2021/West	Senior Picnic, Liberty Lake Day Camp, Bordentown	06/04/21*	Duong-Jackson, N	291	13

Overnight Field Trips *Tentative

Students	Trip	Dates	Personnel	S	C
Class of 2021/West	Senior Trip, Orlando, FL	05/03-05/07/21*	Duong-Jackson, N	70	7

4. Drop Student

Recommend approval to drop student #203699, Westampton Campus from the rolls in accordance with District policy.

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

No Action Taken

A. Burlington County Special Services School District

1. Use of Facilities

Agency/Program	Building/Room - Campus	Date(s)
Rite Aid/Flu Clinic	Westampton and Lumberton Campuses	09/29/20

2. Donation

Donor	Item	Utilized
Huesken, Ted & Sue	1,000 cloth face masks	General Campus Needs

3. Daycare Fees 2020-2021SY

It is recommended a resolution be adopted approving the following fees paid via payroll deduction for Daycare at Burlington County Special Services School District for the 2020-2021 SY with enrollment preference giving to BCSSSD employees.
 \$260.00 without lunch \$290.00 with lunch (per pay)

4. Lease Agreement

It is recommended a resolution be adopted authorizing the Board of Education to enter into a Facilities Use and Lease Agreement with the Y.A.L.E Schools to rent one (1) classroom and one (1) office located at 1020 Briggs Road, Mount Laurel, New Jersey from August 24, 2020 until June 30, 2021.

B. Burlington County Institute of Technology

1. Early Childhood Education Tuition 2020-2021 SY

It is recommended that a resolution be adopted approving the following tuition rates for Early Childhood Education at Burlington County Institute of Technology for the 2020-2021 SY with enrollment preference given to BCIT employees.

Required Payroll Deduction for BCIT Employees September 15, 2019 - June 15, 2020 (19 equal payments)	
1 Child - \$300.00	2 or More Children (10% discount) - \$270.00 each
Weekly Rates for non-BCIT Employees September 8, 2019 - June 21, 2020	
1 Child - \$145.00/wk	2 or More Children (10% discount) - \$130.50 each

2. Donation

Donor	Item	Utilized
Holiday Ice Cream & Cafe	300 Free Ice Cream Vouchers	Westampton-Class of 2020*

V. ENTERPRISE

A. Burlington County Special Services School District: ESU

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Alu, Danielle	Speech Language Pathologist	Resignation	09/01/20
Turner, Carly	Speech Therapist	Resignation	10/16/20

Resignations: Hourly

Name	Position	Reason	Effective
Conda, Karol	Occupational Therapist	Retirement	10/01/20
Flynn, George	Security	Resignation	06/30/20
Friedberg, Beth	Teacher of Elementary/TOSD	Resignation	07/29/20

2. Reappointment 2020-2021 SY

Name	Position	Salary
Lewis, Amanda	Occupational Therapist	\$65,439

Employment: Full Time pending new hire requirements

Name	Position	Salary	Effective
Coletta, Jennifer	Educational Interpreter	Step 11 \$49,090	09/01/20

Employment: Hourly pending new hire requirements

Name	Position	Hourly Rate	Effective
Cohen, Suzan	Job Coach	\$18.50	TBD

3. Professional Services Agreements

District	Type
Freehold Regional High School District	2020-2021 Professional Services Agreement
Galloway Township School District	2020-2021 Professional Services Agreement
Merchantville School District	2020-2021 Professional Services Agreement
Ocean City School District	2020-2021 Professional Services Agreement
Quinton Twp School District	2020-2021 Professional Services Agreement

4. Course: Approvals

Name	Position	College	Credits
Garcia, Rasheda	Teacher	Montclair State University	6

Hartman, Jean	Speech Therapist	Colorado State University	3
Holmes, Michele	Teacher	Lourdes University	9

5. Course: Reimbursements *2019-2020 SY

Name	Position	College	Credits	Amount
Bradley, Paula	Occupational Therapist	Lourdes University	6	\$808*
Hartman, Jean	Speech Therapist	Colorado State University	3	\$350
Milman, Jean	Teacher	Rowan University	3	\$2,000

6. Transportation Contracts 2020-2021 Special Ed Transportation-Bid 127, 08/13/20

The Superintendent recommended that a resolution be adopted awarding the following transportation contracts, as a result of bids received, in accordance with N.J.A.C.6A:279.10, between the Educational Services Unit and the corporations indicated for the 2020-2021 school year.

En Route Bus Service LLC

J13-\$282.00 per diem, \$3.00 mileage clause

J16-\$222.00 per diem, \$100.00 per aide, \$3.00 mileage clause

J18-\$222.00 per diem, \$100.00 per aide, \$3.00 mileage clause

First Student

J15-\$721.00 per diem, \$244.00 per aide, \$1.00 mileage clause

Hillman's Bus Service

J10-\$313.00 per diem, \$84.00 per aide, \$1.00 mileage clause

J11-\$384.51 per diem, \$111.49 per aide, \$1.00 mileage clause

Safety Bus Company

J12-\$256.00 per diem, \$2.00 mileage clause

J14-\$256.64 per diem, \$60.08 per aide, \$2.00 mileage clause

J17-\$408.86 per diem, \$83.83 per aide, \$2.00 mileage clause

Sheppard Bus

J19-\$114.00 per diem, \$1.20 mileage clause

B. Burlington County Institute of Technology: Adult Education

1. Events

Event	Audience	Date
Google Training	Adult Education Instructors and Staff	08/27,31/20
Pet Grooming Clinic	Public	TBD
Cosmetology Clinic	Public	TBD
Adult Education Graduation	Public	06/29/21
LPN Pinning Ceremony	Public	07/28/21
Dental Radiology Clinic	Public	TBD

2. Guest Speakers *Tentative

Guest Speaker	Audience	Date
Michael Fitzpatrick, DMD	Dental Radiology Clinic	09/01/20-08/31/21*

3. LPN Pediatric & Community Health Nursing Clinical Rotation and LPN Nursing Alternative Clinical Simulation Plan

Recommend approval of the Burlington County Institute of Technology Licensed Practical Nursing (LPN) Pediatric & Community Health Nursing Clinical Rotation, and LPN Alternative Clinical Simulation Plan.

4. Affiliation Agreement - Pending Final Execution

Recommend approval of Affiliation Agreement & Trainee/Faculty Participation Agreement, Assumption of Risk and Release of Liability Agreement between BCIT and Virtua Clinical Sites.

5. Affiliation Agreement - Pending Final Execution

Recommend approval of Affiliation Agreement for Medical Assistant Program between BCIT and Kadin Foot and Ankle.

6. Professional Services Agreement

Recommended approval of Professional Services Agreements between Adult Education and RCBC for Phlebotomy and Certified Nursing Aide.

7. Memorandum of Understanding

Recommend approval of a Memorandum of Understanding between BCIT and the County of Burlington Workforce Development Board.

8. Title IV, HEA Federal Financial Aid

Acceptance of approval to participate in BCIT Adult Education, Title IV, HEA (Federal Financial Aid) programs for Medical Assisting, Cosmetology, Licensed Practical Nursing, and Dental Radiology. Acceptance of granted provisional certification until June 20, 2022.

B. Burlington County Institute of Technology: Fire School

1. Appointments

Name	Position	Date	Hourly Rate
Tomaszewski, Matthew	Emergency Services Instructor	09/01/20	\$15