

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND
THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

EXECUTIVE CLOSED MEETING

The Executive Closed Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held in-person on Thursday, August 24, 2023.

The meeting was called to order at 5:30 pm by President Tyler Burrell.

RESOLUTION AUTHORIZING EXECUTIVE SESSION

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and Whereas, the Board of Education of the Burlington County Special Service School District/Institute of Technology has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

Whereas the regular meeting of this Board of Education will reconvene at the conclusion of closed session; and

Now, Therefore, Be It Resolved that the Board of Education of the Burlington County Special Service School District/Institute of Technology will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Legal/Personnel

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public.

Be It Further Resolved that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

Be it Further Resolved, that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Andrew Willmott, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Burlington County Special Service School District/Institute of Technology Board of Education at their meeting held on August 24, 2023.

Andrew Willmott, Board Secretary, stated that this meeting was in accordance with a printed announcement published in the newspaper and this was a closed meeting. The closed meeting adjourned at 6:07 pm.

A motion by Mr. Odise Carr and seconded Ms. Michelle Parker was approved to close the executive closed session and to open the public session.

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held at 6:00 pm in hybrid format, both in-person and virtual audio format via Zoom Conference Call on August 24, 2023 in the Media Center at BCSSSD 20 Pioneer Blvd Westampton, NJ.

Mr. Tyler Burrell called the meeting to order at 6:07 pm and led the flag salute.

Sunshine Notice

Mr. Andrew Willmott, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call: Andrew Willmott, Board Secretary, called the roll:

Odise Carr	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tiffany Cohen	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Raymond Marini Exec. County Supt.	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Dr. Charles McCabe	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michelle Parker	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert Brittain	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tyler J. Burrell	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

In-person public attendance: E. Joseph, R. Wright, R. Loughlin, C. Hewitt, D. Hartman, A. Holley, F. Staff, D. Jedda, N. Acosta, J. Fable, K. Digney, B. Johnson, G. Forrester, L. Salmons, B. Will, S. Will, S. Wilcox, H. Scherer, B. Downs, L. Wells, N. Duong-Jackson

Virtual public attendance by registering through Zoom: M. Jenkins, J. Colby, T. Grelling, A. Mazella, N. Roman, E. Talavera, J. Forvour, M. Ferrell, M. Stewart, B. Shinn, MJ Kneringer

Presentation: President Burrell called for Dr. Nagy to introduce the presenters this evening. Dr. Nagy explained why the test assessment report is being presented at the August meeting as the State of NJ has changed its report submission date to August 30. Dr. Nagy introduced Director of Curriculum and Instruction Danielle Hartman and Assistant Superintendent Eder Joseph to present the BCIT NJSLA and NJGPA testing results.

Presentation: Dr. Nagy introduced Dr. Bobbie Downs, BCSSSD Director of CST & Related Services/ESU to present the updates from BCSSSD.

Communication & Correspondence: Mr. Willmott announced that the Board of Education had not received communication or correspondence.

Minutes: Mr. Burrell, Board President, presented the Meeting Minutes from July 6, 2023. On a motion by Mr. Odise Carr and seconded by Ms. Michelle Parker, the Board approved the Meeting Minutes.

Roll Call: Mr. Andrew Willmott, Board Secretary, called the roll:

Odise Carr	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Tiffany Cohen	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Dr. Charles McCabe	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Michelle Parker	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Tyler J. Burrell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Financial Report: Mr. Burrell, Board President, presented the Financial Report and called for a motion to approve the report. On a motion from Dr. Charles McCabe and seconded by Mr. Odise Carr, the Board approved the financial report.

Roll Call: Mr. Andrew Willmott, Board Secretary, called the roll:

Odise Carr	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Tiffany Cohen	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Dr. Charles McCabe	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Michelle Parker	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Tyler J. Burrell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Public Comments on Superintendent's Agenda: Mr. Burrell made a motion to open the public comments on the Superintendent's Agenda only. Ms. Michelle Parker motioned and Mr. Odise Carr seconded to open the public comments. Mr. Burrell asked if any attendees wished to comment on the Superintendent's Agenda only. Mr. Andrew Willmott announced to public members on Zoom who wished to make a comment to raise their hand on the Superintendent's Agenda only.

Ms. Christine Hewitt, Lumberton NJ asked the Board of Education for clarification on the new sick day policy listed on the Board of Education agenda this evening. Dr. Nagy explained that the sick policy is being reviewed with a first reading tonight.

There were no additional requests to make a public comment on the Superintendent's Agenda and this closed the public comments portion of the meeting on a motion by Mr. Odise Carr and seconded by Ms. Michelle Parker.

Superintendent's Agenda: Mr. Burrell invited Dr. Nagy to present the superintendent's report to the Board.

Dr. Nagy announced that added to the agenda due to increased enrollment at BCSSSD will be an approval for the establishment of class programs for Autism K-2, Autism 1-3, Autism 7-9 and ERI 2-4 and the documents to be sent to the New Jersey Department of Education for review and approval.

Dr. Nagy noted the number of projects in the works over the summer in both districts. The digital signs at the entrances to the campuses, the playground at BCSSSD, as well as paving the BCSSSD parking lot will be completed soon. There are HVAC upgrades on both campuses, front entrance upgrades to BCIT West and replacement of carpeting in the BCIT West library, to name a few projects. Bid proposals to be put out for the BCIT Campus expansions and renovations using CTE Bond Funds is on the agenda for approval.

Dr. Nagy congratulated Dr. Ashanti Holley for being named one of the eleven Burlington County women who will be recognized for their leadership and service to the community during the 2023 Outstanding Women of Burlington County Awards reception in October.

New Staff Orientations are taking place for BCIT and BCSSSD. Dr. Holley, Mr. Joseph and Dr. Nagy will be addressing all BCIT, BCSSSD and ESU staff next week in the superintendent's annual staff address. Board President Tyler Burrell will make the opening remarks. At these convocations, staff in both districts will be honored for the milestones reached with years of service to the districts.

Throughout this week, special training was provided to the administrators in both districts to allow all to be more informed on the latest information in the education field or latest standard operating procedures and for staff members to learn about artificial intelligence (AI). Administrators and staff for BCIT will be trained during the month of October, utilizing grant funds, in multiple virtual sessions during professional development days.

Dr. Nagy noted that during the summer, the administration conducted a number of interviews to fill positions due to retirement or resignations. Also on the agenda is the approval of the abolishment of an antiquated job description and position with the approval for the corresponding updated job description for Student Assistance Counselor. A number of policies and regulations, be they first readings or abolished ones are included on the agenda.

Dr. Nagy announced that the Board and public should expect to see the Board of Education student representatives this coming school year starting in September. The BCIT representative name is on the agenda tonight, and the BCSSSD will be on the September agenda for approval.

Dr. Nagy shared two amendments to the agenda. The Board will uphold superintendent's response with BCIT Grievance #0001 and the termination of employee #9935 will be tabled until September 27, 2023. Employee #9935 will remain on suspension without pay.

Mr. Burrell requested the Board of Education members to make a motion to approve the superintendent's agenda and amendments. On a motion by Mr. Odise Carr and seconded by Ms. Tiffany Cohen, the Board approved the superintendent's agenda and amendments.

Roll Call: Mr. Andrew Willmott, Board Secretary, called the roll:

Odise Carr	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Tiffany Cohen	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Dr. Charles McCabe	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Michelle Parker	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Tyler J. Burrell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Public Comments: Board President Mr. Tyler Burrell moved to the public comments section. Ms. Michelle Parker made a motion and Mr. Odise Carr seconded to open the public comments. Mr. Burrell requested anyone interested in making a public comment to raise their hand. Mr. Willmott invited anyone on the Zoom link to raise their hand to address the Board.

Mr. Frank Staff, BCIT EA President spoke on the great results of the test assessment result presentation offered tonight and how that shows the great work of the teachers. Mr. Staff requested that the Board of Education take into consideration the great work of the guidance counselors.

Both Mr. Burrell and Mr. Willmott confirmed that no one else had requested to speak and this closed the public comment section with a motion by Ms. Michelle Parker and seconded by Ms. Tiffany Cohen.

Mr. Burrell invited the members of the Board of Education to make a comment:

Board Comments:

Mr. Odise Carr thanked Ms. Hartman and Dr. Downs for the presentations and all of the work the educators do at the schools.

Ms. Tiffany Cohen is attending her first Board meeting and wishes everyone a successful school year.

Dr. Charles McCabe is also attending his first meeting and thanked everyone for having him tonight.

Ms. Michelle Parker is forecasting another engaging and exciting year. Ms. Parker welcomed Dr. McCabe and Ms. Cohen and congratulated Dr. Holley for being recognized.

Mr. Robert Brittain wishes all the best this year and all good things. Mr. Brittain congratulated Dr. Holley on the well-deserved award.

Mr. Tyler Burrell thanked all for their presentations and congratulated Dr. Holley and the administration.

Meeting Adjournment:

Mr. Burrell called for a meeting adjournment. Mr. Robert Brittain motioned to approve and Ms. Tiffany Cohen seconded the motion. Meeting adjourned at 6:40 pm.

Respectfully Submitted,

Andrew C. Willmott, CPA
Board Secretary/Business Administrator

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Employment: Substitute pending new hire requirements

Name	Position	Hourly Rate	Effective
Reid, Karen	Substitute Bus Driver	\$25.60	TBD

2. Conferences/Professional Workshops *exclusive of mileage ** administrative assignment

Personnel	Conference	Date	Cost*
Brittain, Robert Burrell, Tyler Carr, Odise Cohen, Tiffany Marini, Raymond McCabe, Charles Nagy, Christopher Parker, Michelle Willmott, Andrew	2023 NJSBA In-Person Workshop and accommodations, Atlantic City, NJ	10/23-26/23	\$680 each
Holley, Ashanti Joseph, Eder	2023 NJSBA In-Person Workshop Only Atlantic City, NJ	10/23-26/23	\$200 each
Holley, Ashanti	Travel and AASA Conference - San Diego, CA	02/13-17/24	\$1,100 (+meals,travel and lodging)
Holley, Ashanti	UPENN Consortia for Excellence through Equity	Various	None*
Pichardo, Adalgiza	NJSPRA Fall Event - NJSPA Conference Center, 12 Centre Drive, Monroe Twp., NJ	10/02/23	None

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time *amended ** Change noted in the meeting minutes

Name	Position	Reason	Effective
#9935 **	Teacher Assistant	Termination	08/24/23
Bonsall, Kirstynn	Teacher Assistant	Resignation	09/04/23
Burdick, Alyssa	Teacher	Resignation	08/02/23
Calderon, Maya	Teacher Assistant	Resignation	08/18/23
Fodor, Stephanie	Teacher Assistant	Resignation	08/30/23
Grohe, Alison	Teacher	Resignation	08/29/23
Jeitner, Jessica	Teacher	Resignation	10/06/23
Kerney, Dora	Teacher Assistant	Resignation	08/01/23
Lyman, Rita	Social Worker	Resignation* Approved on 06/22/23 agenda for retirement.	08/01/23
Ortega, Teresa	Teacher Assistant	Resignation	08/28/23
Roggio, Sarah	Teacher Assistant	Resignation	08/30/23
Rosen, Dana	Reading Specialist	Resignation	08/30/23
Rosenberg, Joyce	Teacher	Retirement	10/01/23
Whinna, Danielle	Teacher	Resignation	09/11/23
Wilcox, Vanessa	Teacher	Resignation	09/02/23
Wyllner, Robert	Teacher	Resignation	09/11/23

Yilmaz, Derya	Teacher Assistant	Resignation	08/09/23
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2. **Employment: Full Time** (Prorated) pending new hire requirements *amended

Name	Position	Salary	Effective
Bynoe, David	Teacher Assistant Previously approved TBD 06/22/23	BA Step 4 \$26,467	08/31/23*
Crayton, Candice	Teacher Assistant Previously approved TBD 07/06/23	HS+30 Step 5 \$20,095	08/31/23*
Gist, Chanel	Teacher Assistant	HS Step 3 \$19,796	TBD
Haas, Leanna	Teacher	BA Step 4 \$62,758	TBD
Kalapuch, Mikayla	Social Worker	MA Step 2 \$67,452	08/31/23
Nowlan, Maryann	Teacher	MA+30 Step 5 \$72,010	08/31/23
Odih, Stella	Teacher Assistant Previously approved TBD 06/22/23	BA Step 2 \$25,617	09/05/23
Principato, Christoph	Social Worker	MA Step 7 \$74,544	TBD
Sowa, Amanda	Teacher Assistant	BA Step 1 \$25,230	08/31/23
Wolfe, Christa	Teacher Assistant	BA Step 2 \$25,617	TBD

Employment: Hourly

Name	Position	Hourly Rate	Effective
Hilinski, Jennifer	Student Assistance Coordinator	\$50.00	08/28/23

3. **Status Change, Full-Time** (prorated) & salaries pending contract settlement

Name	From	To	Salary	Effective
Borrero, Jose	Substitute Bus Driver	Teacher Assistant + Substitute Bus Driver	HS+60 Step 4 \$23,956	08/31/23

Status Change, Degree (Prorated)

Name	Position	From	To	Effective
Dornisch, Lisa	Teacher	BA+15 Step 4 \$64,061	BA+30 Step 4 \$66,015	08/31/23

4. **Transfers**

Employee	From	To	Effective
Hinkson, Wayne	North	Transition	08/31/23
Langan, Lauren	East	Transition	08/31/23

5. **Leaves** *Intermittent **Amended

Employee	Position	Type	Effective
Garrano, Connie Sue	School Nurse	LOA*	03/14/23 - 06/30/24**
Jones, Keith	Teacher Assistant	FMLA*	09/01/21 - 06/30/24**

Mollica, Cindy	Teacher Assistant	FMLA*	11/02/22 - 06/30/24**
Richter, Kelli	Teacher Assistant	FMLA*	09/01/21 - 06/30/24**
Rinaldi, Fionna	Teacher	LOA/FMLA/NJFLA**	02/21/23 - 11/30/23**
Rosenberg, Joyce	Teacher	LOA	08/31/23 - 09/30/23

Administrative Leave of Absence without Pay *executive approval

Employee	Effective
# 9428	07/05/23* - TBD

6. Salary Adjustments, Unpaid Absences

Name	Position	Rate	Date
Schneider, Ian	Warehouse/Receiving Clerk	-\$84.79	½ 06/30/23

7. Employment, Work Study Students, at \$14.13/hr

Student	Department	Campus
Elston, Ebony	Sodexo	Transition

8. Extra Pay/Volunteer Positions *executive approval ** as needed

Name	Campus	Extra-Curricular	Rate
Amodio, Alyssa	East	Special Olympics Swim Head Coach	\$2,500
Artale, Daniel	South	Special Olympics Bowling Assistant Coach	\$1,400
		Crisis Team Member Respite Leader	\$1,800 \$35/hr
Ballinghoff, Nicole	Elementary	Safety Care Presentation to Security Staff *	\$56/hr
		Pioneer Data System	\$40/hr
Barbagiovanni, Joan	BCAS	District Curriculum Evaluation and Advisory Committee I&RS Team SCIP Member	Volunteer
Berger, Michael	District	District Curriculum Evaluation and Advisory Committee	Volunteer
		School Improvement Panel (SCIP)	Volunteer
Boyle, Brian	East	Special Olympics Basketball Head Coach	\$1,800
Briggs, Donna	Transition	Safety Care Presentation to Security Staff *	\$40/hr
		Staff Training-New Staff Orientation	\$40/hr
		Code Blue Team	Volunteer
		Crisis Team Member	\$1,800
Buono, Zachary	South	Crisis Team Member	\$1,800
Cabello, Donald	East	Crisis Team Member	\$1,800
Caffrey, Scott	North	After Hours Event - Support Staff**	\$30/hr
		Crisis Team Member	\$1,800

Clark, Tami	Transition	Yearbook Coordinator -Transition	\$1,800
Codianni, James	BCAS	I&RS Team Threat Assessment Team Primary	Volunteer
Colella, Donna	South	After Hours Nursing Staff**	\$47/hr
Cook, Thomas	North	Performing Arts Director	\$3,000
Cotton, Charlene	North	Special Olympics Volleyball Head Coach	\$1,800
Cutler, Karen	CST	ESY Sub Nurse*	\$160 per diem
Daly, Emily	North	After Hours Event - Support Staff**	\$30/hr
Darcy, Roseatta	District	School Improvement Panel (SCIP)	Volunteer
Del Valle, Jose	Transition	After Hours Event - Support Staff**	\$30/hr
Dennion, Matthew	Transition	Code Blue Team Work Based Learning Coordinator	Volunteer Volunteer
Dickerson, Candace	North	District Curriculum Evaluation and Advisory Committee Team Leader	Volunteer \$3,800
Downs, Bobbie	District	District Curriculum Evaluation and Advisory Committee	Volunteer
Ebert, Richard	North	After Hours Event - Support Staff**	\$30/hr
Evans, Martin	East	Crisis Team Member	\$1,800
Fennell, Barry	East	Crisis Team Member	\$1,800
Figueroa, Valentina	BCAS	IR&S Team	Volunteer
Flade, Katrina	East	Student Council	\$750
Fletcher, Kelly	Transition	District Curriculum Evaluation and Advisory Committee Work Based Learning Coordinator Team Leader- Transition Special Events Coordinator- Reunion Dance	Volunteer Volunteer \$3,800 \$800
Foster, Kelly	BCAS	Threat Assessment Team Secondary	Volunteer
Garrano, Connie Sue	East	After Hours Nursing Staff (as needed) ** Nursing Coordinator	\$47/hr \$2,500
Gessert, Pam	BCAS	I&RS Team Threat Assessment Team Primary	Volunteer
Graven-Eells, Maureen	South	Special Olympics Basketball Assistant Coach	\$1,400
Groman, Mark	BCAS	I&RS Team	Volunteer
Guenther-Misunas, Bethann	East	Respite Leader Pioneer Data System	\$35/hr \$40/hr
Gutierrez, Rebecca	Transition	Code Blue Team	Volunteer

Harris, Shannon	North	After Hours Event - Support Staff**	\$30/hr
Herron, John	Westampton	After Hours Event - Support Staff**	\$30/hr
Hewitt, Christine	South	After Hours Event - Certified Staff** District Curriculum Evaluation and Advisory Committee School Improvement Panel (SCIP Team Leader)	\$40/hr Volunteer Volunteer \$3,800
Holley, Ashanti	District	District Curriculum Evaluation and Advisory Committee	Volunteer
Holloway, Gary	East	Crisis Team Member	\$1,800
Holmes, Carol	East	Staff Training-New Staff Orientation	\$56/hr
Hood, Theresa	South	Level 2 Substitute (F. Rinaldi) 08/31/23-11/30/23	\$100/day
Husted, Gina	North	After Hours Event - Support Staff**	\$30/hr
Jackson, Astaria	North	After Hours Event - Support Staff**	\$30/hr
Jacoby, Ryan	BCAS	I&RS Team	Volunteer
Karr, Doris	North	After Hours Event - Support Staff**	\$30/hr
Kent, Nora	East	After Hours Nursing Staff**	\$47/hr
Kneringer, Mary Jean	Transition	District Curriculum Evaluation and Advisory Committee Work Based Learning Coordinator School Improvement Panel (SCIP).	Volunteer Volunteer Volunteer
Knighton, Monique	West/Transition	Crisis Team Member	\$1,800
LeCates, Jaime	North	Horticulture Coordinator	\$4,300
Leigh, Dennis	North	District Curriculum Evaluation and Advisory Committee School Improvement Panel (SCIP)	Volunteer Volunteer
Manno, Melissa	BCAS	Threat Assessment Team Primary	Volunteer
Mayberry, Stephen	North	After Hours Event - Support Staff**	\$30/hr
Mazahreh, Asmahan	Transition	After Hours Job Coach After Hours Event - Support Staff **	\$21.50/hr \$30/hr
McMonagle, Casey	BCAS	I&RS Team	Volunteer
Moses, Jennifer	South	BCS CRT	Volunteer
Nerolich, Yiwen	North	Performing Arts Assistant	\$2,500
O'Brien, Deborah	East	District Curriculum Evaluation and Advisory Committee	Volunteer
O'Malley, Katharine	Transition	School Improvement Panel (SCIP)	Volunteer
Oswald, Eric	North	District Curriculum Evaluation and Advisory Committee	Volunteer
Ottinger, Francis	BCAS	I&RS Team	Volunteer
Paravicini, David	BCAS	I&RS Team	Volunteer

Parker, I	Westampton	Summer Custodial*	\$17.43/hr
Patriarca, Michael	Transition	Code Blue Team	Volunteer
		Work Based Learning Coordinator	Volunteer
Polito, Rebecca	North	Special Events Coordinator-Prom	\$800
Rabinowitz, Jay	North	BCS CRT	Volunteer
Rafferty, Nichole	Transition	After Hours Job Coach	\$21.50/hour
Reed, Rebecca	BCAS	I&RS Team	Volunteer
		SCIP Member	
Robinson, Marguerite	North	After Hours Event - Support Staff**	\$30/hr
Rooney, Karen	South	After Hours Nursing Staff**	\$47/hr
Rowe, Roseanne	South	After Hours Nursing Staff**	\$47/hr
Savoia, Martha	North	Level 2 Substitute (C. Zavacky 8/31/23-10/10/23)	\$100/day
Sheppard, Jessica	South	Special Olympics Bowling Head Coach	\$1,800
Smith, Celeste	BCAS	I&RS Team	Volunteer
		SCIP Member	
		Threat Assessment Team Secondary	
Speas, Susan	BCAS	I&RS Team	Volunteer
		Threat Assessment Team Secondary	
Streckenbein, Ryan	Transition	Code Blue Team	Volunteer
		Crisis Team Member	\$1,800
Stewart, Joshua	South	Crisis Team Member	\$1,800
Stewart, Michelle	North	Special Events Coordinator-Senior Trip	\$800
Temple, Dianne	North	After Hours Nursing Staff**	\$47/hr
Travaglione, Kristina	East	Special Olympics Swim Assistant	\$2,000
Weight, Samantha	Transition	Team Leader- Transition	\$3,800
		Special Events Coordinator- Resource Fair	\$800
Willey, Jacqueline	North	Student Council	\$750
Wolcott, Barbara	Transition	After Hours Nursing Staff**	\$47/hr
		Code Blue Team	Volunteer
Yanoschak, Barbara	North	Special Olympics Volleyball Assistant	\$1,400
Zavacky, Catherine	North	Team Leader	\$3,800

CST/Related Services	
Cibrian, Marita Moyn, Tracy Palella, Angelina Weight, Samantha	Up to 20 hours for admission intakes from 08/02/23 - 08/30/23**

9. Mentor

Name	Mentor
Bongartz, Dane	White, Molly

10. Student Teacher/Internship/Observation *executive approval

Name	College	Type	Effective
Elliott, Ariel	Temple University	OT Level II	09/13/23 - 11/15/23
Loughlin, Abigail	Widener University	Speech Therapy	10/02/23 - 12/22/23
Miller, Madelyn	Rutgers University	Student Teacher	23-24 School Year
Moore, Ashley	Emerson College	Speech Therapy	09/04/23 - 12/21/23
Ungerer, Matthew	Kean University	OT Level II	09/11/23 - 12/01/23

11. Approval of 2022-2023 Perfect Attendance Honorarium

Employees		
Daly, Sean	DiPierro, Sarah	Robinson, Jennifer

12. Approval of 2023-2024 Perfect Attendance Award

Those employees not using any sick or personal days during the school year will be approved for a payment of \$350 at the August 2024 Board meeting to be paid through the second payroll in August 2024.

13. Course: Approvals

Name	Position	College	Credits
DiPierro, Sarah	Teacher	Rider University	3
Fazzie, Gregory	Teacher	Stockton University	5
Higgins, Pamela	Teacher	Rowan University	3
Kent, Nora	Nurse	Kean University	2
Palella, Angelina	Guidance Counselor	Rowan University Lourdes University	9 12
Schafer, Jason	TA	New Jersey City University	3

14. Course: Reimbursements * executive approval

Name	Position	College	Credits	Amount
Bradley, Paula	OT	Colorado State University - Pueblo	3	\$399
Dornisch, Lisa	Teacher	University of Phoenix	3	\$525
Hickey, Bayley	Teacher	University of South Carolina	3	\$1,716.75 *
Kennedy, Robert	OT	Lourdes University	6	\$855
Kent, Nora	Nurse	Kean University	5	\$2,000
Nizio, Jennifer	OT	Lourdes University	6	\$855

Roman, Nicole	TA	University of Phoenix	1	\$540
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15. **Conferences/Professional Workshops** *exclusive of mileage ** administrative assignment

Personnel	Conference	Date	Cost*
Downs, Bobbie	NJ4S Kick Off, Mt. Laurel **	08/30/23	None

16. **Curriculum Approvals**

Graphic Design	
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B. Burlington County Institute of Technology

1. **Resolution to Abolish Position**

Whereas the Superintendent has recommended that the following position be abolished for reasons of economy and change in the administrative and/or supervisory organization and for other good cause pursuant to N.J.S.A. 18A:28-9.

Now, therefore, be it resolved that the Board of Education for reasons of economy and a change in the administrative organization, and for other good cause pursuant to N.J.S.A. 18A: 28-9 and upon the recommendation the following position is hereby eliminated:

- A. Substance Awareness Coordinator

2. **Job Description** (Exhibit #1)

Student Assistance Coordinator

3. **Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
#109210	SAMHSA Grant Project Coordinator	Termination	08/25/23
Bremer, Nicholas	Teacher of Science	Resignation	10/20/23
Clayton, Jillian	School Psychologist	Resignation	08/31/23
Fitzgerald, Steve	Guidance Counselor	Resignation	08/24/23
Frale, Jason	Guidance Counselor	Resignation	09/25/23
Jacob, Nicole	Teacher of Adv Art & Design	Resignation	10/18/23
Mercogliano, Maria Christina	Teacher of Culinary Arts	Resignation	10/06/23
Serafini, Natasha	Teacher of Special Education	Declined Position	07/31/23

Resignations: Hourly

Name	Position	Reason	Effective
Pope, Ryan	Head Wrestling Coach	Resignation	07/20/23

4. **Employment: Full Time** (prorated) pending new hire requirements & contract settlement *amended

Name	Position	Salary	Effective
Bond, Laura	Teacher of Social Studies	Col C Step 11 \$75,690	08/30/23
Burd, Danielle	Teacher of English Previously approved TBD 06/22/23	Col C Step 2 \$64,572	08/30/23*
Burdalski, Doreen	Teacher of Marketing	Col F Step 9 \$75,176	08/30/23
Darroch, Callie	Teacher of Health & Phys Ed Previously approved TBD 06/22/23	Col E Step 11 \$78,015	08/30/23*

Ehring, Sarah	Guidance Counselor (Interim)	Col C Step 2 \$64,572	08/30/23
Ferrer, Egeria	Teacher of Spanish	Col E Step 16 \$88,892	TBD
Frazier, Kaylee	Evening Facility / Custodial Supervisor Previously approved TBD 05/25/23	Non-Align \$50,000	07/10/23*
Jamrogowicz, Stephen	Teacher of Social Studies	Col C Step 2 \$64,572	TBD
Kozar, Jamie	Secretary	Col C Step 11 \$44,429	09/01/23
Matthews, Michaela	Teacher of Mathematics	Col C Step 12 \$77,690	09/18/23
Mondragon, Antonio	Teacher of Mathematics	Col C Step 12 \$77,690	08/30/23
Muscella, Joshua	Teacher of Mathematics	Col B Step 7 \$66,461	08/30/23
Rayford, Jennifer	SAMHSA Grant Project Coordinator	Non-Aligned \$60,000	08/28/23
Snyder, Nicholas	Teacher of Health & Phys Ed	Col A Step 1 \$61,682	08/30/23
Spoltore, Megan	Teacher of Special Education	Col B Step 13 \$78,511	09/05/23
Sutton, Amanda	Teacher Aide	Col A Step 1 \$27,628	09/08/23
VanCott, Paul	Teacher of Social Studies (Leave Replacement)	Col C Step 2 \$64,572	08/30/23

5. **Status Change, Full-Time** (prorated) & salaries pending contract settlement

Name	From	To	Salary	Effective
Paliotta Nevadomski, Kerry	Teacher of Mathematics	Guidance Counselor	Col C Step 13 \$79,740	08/30/23

Status Change, Degree (prorated)

Name	Position	From	To	Effective
Paliotta Nevadomski, Kerry	Teacher of Mathematics	Col B Step 13 \$78,511	Col C Step 13 \$79,740	08/30/23
Wright, Amanda	Teacher of Mathematics	Col A Step 7 \$65,300	Col B Step 7 \$66,461	08/30/23

6. **Leaves** *intermittent **amended

Employee	Position	Type	Effective
Antinoro, Jessica	Literacy Specialist	LOA/FMLA/NJFLA	10/02/23 - 03/24/24
Avila, Amanda	Guidance Counselor	LOA/FMLA	02/27/23 - 09/30/23**
Cerminara, Wendi	Teacher of Health & Phys Ed	FMLA*	04/17/23 - 06/30/24**
Jacob, Nicole	Teacher of Adv Art & Design	FMLA*	04/20/21 - 06/30/24**

Waldis, Kerrie	Secretary	LOA	06/23/23 - 07/23/23**
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Administrative Leave of Absence without Pay *executive approval

Employee	Effective
# 109210	07/06/23* - 08/25/23

7. Approval for Sick Day Donation

The Superintendent of Schools recommends the donation/transfer of up to 60 sick days to employee #105552 in accordance with the Sick Day Donation procedures.

8. Salary Adjustments, Unpaid Absences

Name	Position	Rate	Date
Dogostino, Nicholas	Custodian	-\$75.74	½ 06/29/23
Marvin, Kelly	Custodian	-\$76.99	½ 06/26/23

9. Extra Pay/Volunteer Positions

District pending contract settlement

Name	Extra-Curricular	Rate
Fine, Erika	Admissions Test Proctor	\$42/hr
Colby, Jennifer Mack, Nereida Moretti, Janet Waldis, Kerrie	Admissions Assistants	\$37/hr *not to exceed 3 hours per session

Medford *executive approval

Name	Extra-Curricular	Rate
Apgar, Alison	School Improvement Panel Committee (SCIP)	Volunteer
Barchue, Emmanuel	Mathematics -09/05-18/23 Extra Block	Per diem
Bodnar, Jason	School Improvement Panel Committee (SCIP)	Volunteer
Bouchard, Heidi	School Improvement Panel Committee (SCIP)	Volunteer
Dogostino, Michelle	School Improvement Panel Committee (SCIP)	Volunteer
Gonzalez, Alejandro	Spanish - Semester 1 Extra Block	Per diem
Graham, Leah	Class of 2025 Advisor (Leave Replacement A. Avila through 09/30/23) Scholarship Coordinator (Only advisor) (Previously approved as split with A. Avila (05/25/23) 5 additional days (07/26/23-08/28/23)*	\$257.70 prorated \$2,435 Per diem
Hughes, Lee	School Improvement Panel Committee (SCIP) Mathematics - 09/05-18/23 Extra Block	Volunteer Per diem
Ilconich, Lori	School Improvement Panel Committee (SCIP)	Volunteer
LaRusso, Cinnamon	BCS CRT	Volunteer
Murrenburke, Holly	School Improvement Panel Committee (SCIP) Special Education - Semester 1 Extra Block	Volunteer Per diem
Murro, Heather	School Improvement Panel Committee (SCIP)	Volunteer
Ogden, Carla	School Improvement Panel Committee (SCIP)	Volunteer
Pappler, Stacey	School Improvement Panel Committee (SCIP)	Volunteer

Pensabene, Jeffrey	School Improvement Panel Committee (SCIP) BCS CRT 5 additional days (07/26/23-08/28/23)*	Volunteer Per diem
Pino, Christian	School Improvement Panel Committee (SCIP)	Volunteer
Sienkiewicz, JoAnn	School Improvement Panel Committee (SCIP)	Volunteer
Stillwell, Jennifer	Special Education - Semester 1 Extra Block	Per diem
Ward, Terence	Mathematics - 09/05-18/23 Extra Block	Per diem
Wright, Amanda	Mathematics - 09/05-18/23 Extra Block	Per diem

Westampton *executive approval

Name	Extra-Curricular	Rate
Aiken, Frederick	School Improvement Panel Committee (SCIP)	Volunteer
Antunes, David	CST Chairperson, Westampton (Replacing Dr. Jillian Clayton)	\$9,414
Antinoro, Jocelyn	Science - Semester 1 Extra Block	Per diem
Arora, Ruchika	Special Ed - Semester 1 Extra Block	Per diem
Burdalski, Doreen	DECA Advisor	\$3,156
Cabrera, Jilys	Emergency substitute Nurse coverage	\$42/hr
Cech Stevens, Colleen	Incorruptible Us Advisor Leading Ladies Advisor POCU Advisor	Volunteer Volunteer Volunteer
Cooper, Kristine	Science- Semester 1 Extra Block	Per diem
Earlen, Lionel	Boys to Men Advisor	Volunteer
Finn, David	School Improvement Panel Committee (SCIP)	Volunteer
Georgette, Brittany	Head Teacher- Mathematics	\$3,549
Hartman, Danielle	School Improvement Panel Committee (SCIP)	Volunteer
Holbrook, Henry	Science - Semester 1 Extra Block	Per diem
Kenney, Edward	English - Semester 1 Extra Block	Per diem
Johnston, Ronald	POCU Advisor	Volunteer
Kozar, Jamie	Student Activity Fund Coordinator	\$2,539 Prorated
Lee, Valerie	School Improvement Panel Committee SCIP	Volunteer
Mazella, Alexander	School Improvement Panel Committee SCIP	Volunteer
Niedermayer, Rachel	Summer IEP meetings (07/1/23 to 08/28/23)*	\$42 per hour
Quinn, Christopher	English - Semester 1 Extra Block	Per diem
Paliotta Nevadomski, Kerry	Little Warrior training 08/28/23 full day	Per diem
Pendleton, Addie	After school & Saturday Detention Non-Credit Coverage Student Supervision	\$42/hr \$42/hr \$42/hr
Schott, Gregory	Special Ed.-Semester 1 Extra Block	Per diem
Sitchler, Dawn	Special Ed.-Semester 1 Extra Block	Per diem

Tarantini, Mary	English- Semester 1 Extra Block	Per diem
Vallei, Alexander	Special Ed.-Semester 1 Extra Block	Per diem
Venuto, Joseph	School Improvement Panel Committee SCIP	Volunteer

10. Mentor

Name	Mentor
Burdalski, Dorreen	Bouchard, Joseph
Jamrogowicz, Stephen	Kenney, Edward
Snyder, Nicholas	Basham, Chad
Van Cott, Paul	Quinn, Christopher

11. Approval of 2022-2023 Perfect Attendance Honorarium

Employees	
Cox, Kelly	Lazarus, Euphemia
Loughlin, Rosemarie	Willmott, Andrew

12. Approval of 2023-2024 Perfect Attendance Award

Those employees not using any sick or personal days during the school year will be approved for a payment of \$350 at the August 2024 Board meeting to be paid through the second payroll in August 2024.

13. Course: Approvals

Name	Position	College	Credits
Georgette, Brittany	Teacher	Stockton University	3
Hurst, Anthony	Teacher	Rutgers University	3
Joseph, Eder	Assistant Superintendent	Wilmington University	6
Sgouros, Nicole	Nurse	Thomas Jefferson University	3
Smith-Evans, Samantha	LDTC	Liberty University	5
Stillwell, Jennifer	Teacher	Rowan University	3

14. Conferences/Professional Workshops *exclusive of mileage **executive approval

Personnel	Conference	Date	Cost*
Cech Stevens, Colleen	Code of Student Conduct #1 & #2, Virtual	07/19, 27/23**	\$300 (\$150 p/training)
Clayton, Jillian	Code of Student Conduct Certificate Program, Virtual	07/19, 27, 08/03/23**	\$400
Cooney, Scott	A Show from Scratch, Virtual, New Hope, PA Speech and Theatre Association of NJ Fall Conference, Montclair State Univ., Montclair, NJ; Paper Mill Playhouse, Millburn, NJ	11/14, 15/23 10/27/23; 04/24- TBA	\$300 \$175
Fessenbecker, Rachel	38th Annual Executive Function Conference, Online	10/23, 11/09/23	\$575
Fine, Erika	Creative Curriculum Training, Virtual Zoo Phonics Training, Virtual	08/30, 09/22/23 08/31/23	\$3,495 (total) \$396 (total)
Hartman, Danielle	CTE Roundtable, CCTS, Pennsauken, NJ	10/04/23	None
Hawco, Caitlin	Brookdale Stage III, Virtual	09/09-12/09/23	\$699

Herbert, Andrea	Creative Curriculum Training, Virtual Zoo Phonics Training, Virtual	08/30, 09/22/23 08/31/23	\$3,495 (total) \$396 (total)
Huchel, Lauren	Art Educators of New Jersey Fall Conference, New Brunswick, NJ	10/30, 31/23	\$150
Lee, Valerie	2023 NJPSA/FEA/NJASCD Fall Conference, Atlantic City, NJ	10/11-13/23	\$475 (+meals, travel and lodging)
McMullen Samantha	Creative Curriculum Training, Virtual Zoo Phonics Training, Virtual	08/30, 09/22/23 08/31/23	\$3,495 (total) \$396 (total)
Pensabene, Jeffrey	ASAP Meeting, Sicklerville, NJ	09/18, 11/20/23, 01/19, 03/18, 05/17/24	None
Rabinowitz, Brittany	Creative Curriculum Training, Virtual Zoo Phonics Training, Virtual	08/30, 09/22/23 08/31/23	\$3,495 (total) \$396 (total)
Reigelsperger, Laura	Special Ed. Director's County Meeting, various locations in Burlington County, NJ	09/22, 10/22, 11/17, 12/15/23, 01/26, 02/23, 03/22, 04/19, 05/24/24	None
Rista, Jessica	Association of Mathematics Teachers of NJ Fall Conference, Lincroft, NJ	10/20/23	\$215
Rivera, Joseph	Designing and Implementing Student Training Plans, Online with one live session, TBD NJ Wage and Hour Payment and Child Labor Laws, Regulations, and Hazardous Orders, Online with one live session, TBD OSHA 10+ for General Industry, Online with one live session, TBD Federal Wage and Hour and Child Labor Laws, and Hazardous Orders	09/28-11/10/23 11/01/23 09/28-11/10/23 11/01/23 09/28-11/10/23 11/01/23 TBD	\$300** \$100** \$259** \$100**
Shinn, Brenda	NJECC Training for School Secretaries and Administrative Assistants, Virtual	08/17/23**	\$110
Smith-Evans, Samantha	Burlington County Special Education Director Meeting, Various Locations Burlington County Learning Consultants Meetings, Various Locations	Various Various Monthly, 10/23-05/24	None
Venuto, Joseph	Burlington County All-Hazards Mitigation Plan Steering Committee, Virtual	08/22/23, & three additional dates-TBD	None

15. Curriculum Approvals

Allied Health	Honors English I
ACRT	Honors English II
Advertising Art	Honors English III
AP Language and Composition	Honors English IV
AP Literature and Composition	Honors Geometry
AP World History	Honors Spanish I

Art	Honors Spanish II
Biology	Honors US History I
Calculus	Honors US History II
Chemistry	Honors World History
CNC Machinist	Physics
Criminal Justice	Precalculus
Dental Occupations	Probability and Statistics
Drafting	Spanish I
English I	Spanish II
English II	Sports Medicine
English III	STEM
English IV	US History I
ESL I, II, III, IV	US History II
Fashion Design and Merchandising	World History
Geometry	
Honors Biology	
Honors Chemistry	

16. FY 2024 IDEA Grant

Recommend approval to submit and accept funds upon approval of the FY 2024 IDEA grant application in the amount of \$532,867.

Funded Personnel	Total Salary	IDEA Salary	IDEA Funded
Burke, Michael	\$65,572	\$65,572	100%
Konrad, Jennifer	\$66,734	\$66,734	100%
Stillwell, Jennifer	\$76,852	\$76,852	100%
Thornton, Clara	\$44,681	\$44,681	100%
Wells, Lisa	\$71,300	\$71,300	100%

17. FY 2024 ESEA Grant

Funded Personnel	Total Salary	ESEA Salary	ESEA Funded ***% funded Semester II
Conyer, Robert	\$88,887	\$29, 239	**66%
Duong-Jackson, Nancy	\$69,300	\$11,550	**33%
Foster, Alexas	\$102,842	\$33,938	**66%
Georgette, Brittany	\$63,182	\$21,060	**66%
Kling, Lois	\$88,892	\$29,334	**66%
Thompson, Chad	\$64,072	\$21,144	**66%

18. FY 2024 ESSER III Grant

Funded Personnel	Total Salary	ESSER III Salary	ESSER Funded
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			*ACC/Learning **% funded Semester II
Leighton, Michael	\$64,582	\$21,312	**33%
Matthews, Michaela	\$77,690	\$33,845	**50%
Pagay, Nolan	\$63,882	\$21,081	**33%
Rista, Jessica	\$73,690	\$24,318	*33%

II. PROGRAMS

Burlington County Special Services School District/Burlington County Institute of Technology

1. Policies/Regulations (These items are available on the website.)

New - First Reading

- P & R 2419 School Threat Assessment Teams (M)
- P 4217 Use of Corporal Punishment
- R 6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs (M)
- P 6115.04 Federal Funds - Duplication of Benefits (M)

Revised - First Reading

- P 0144 Board Member Orientation and Training
- *P & R 1642.01 Sick Leave Policy
- P & R 2520 Instructional Supplies (M)
- R 2560 Live Animals In School
- P 3217 Use of Corporal Punishment
- P 5305 Health Services Personnel (M)
- P & R 5308 Student Health Records (M)
- P & R 5310 Health Services (M)
- P 6112 Reimbursement of Federal and Other Grant Expenditures (M)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M)
- P 7440 School District Security (M)
- P 7490 Animals on School Property
- P 9140 Citizens Advisory Committees

Abolished Policies

- P 9100 Public Relations
- R 9140 Citizens Advisory Committee (M)

*P & R 1642.01 will replace P & R 1642 as it is not applicable to BCSSSD and BCIT school districts.

2. School Year 2022-2023 Student Safety Data System Reporting

Approval of submitted period 2 BCIT and BCSSSD Student Safety Data System reports pursuant to N.J.A.C. 6A:16-5.3(d)1, submitting reports twice a year on collected incidents of student safety and HIB Reports.

3. Guest Speakers *amended

Speaker(s)	Audience	Cost	Date
NJPSA - School Law Update - David Nash, Esq.	BCSSSD and BCIT Administrators	\$1,850* (previously approved TBD 07/06/23)	08/23/23
AI in Education: Shannon Nish, Kiker Learning	BCSSSD and BCIT Support Staff	\$1,500	08/30/23
NJPSA - HIB Law Update: Legal Requirements and Emerging Issues - John Worthington, Esq.	BCSSSD and BCIT Administrators, HIB Specialists and Guidance Counselors	\$1,850	09/20/23

4. **Handbook**
Approval of Parent/Student Handbook for BCIT and BCSSSD.
5. **Statement of Assurance Submission for School District Professional Development Plans and Mentoring Plans**
Submission approval of a statement of assurance annually certifying the school district is meeting the requirements for the school district Professional Development Plans and the district mentoring plan, as set forth in regulations (N.J.A.C. 6A:9C-4.2(b)(6); N.J.A.C. 6A:9C-5.3)
6. **Danielson Evaluation Model**
Approval to adopt the Danielson Evaluation Model for BCIT/BCSSSD administrators, teachers and other certificated support staff for the 2023-2024 SY.
7. **Genesis Technology Platform**
Approval to adopt the Genesis Technology Platform for BCIT/BCSSSD to manage administrators, teachers, and other certificated support staff for the 2023-2024 SY.

A. Burlington County Special Services School District

1. **Affiliation Agreements**

Institution	Date(s)
Emerson College	09/01/23 - 08/31/24
Kean University	09/01/23 - 06/30/24
Rutgers University School of Social Work	09/01/23 - 08/31/24

2. **Guest Speakers**

Speaker(s)	Audience	Cost	Date
NJPSA - Danielson Training for Administrators - Monica Ahearn	BCSSSD Administrators	\$1,600	08/29/23
In His Image Justice Coalition (IHIJC) - Human Trafficking Virtual Training	Bobbie Downs, Social Workers, Guidance Counselors, SAC, School Psychologists and LDTC	None	09/13/23
Gavin, Jim - The Key of Awesome	Transition Campus Students	\$1,650	09/19, 10/03, 11/07, 12/05/23, 01/02, 02/06, 03/05, 04/09, 05/07, 06/04/24
Wolfe, Maria - Maria Wolfe Presentations Native American Culture	Transition Campus Students	None	11/03/23
Spotted Frog Studios - Paint with Me	Transition Campus Students	\$1,200	02/23/24

3. **Rite Aid Flu Shot Clinic for Staff**
Approval for Rite Aid to offer a free flu shot clinic for staff on September 26, 2023 at the BCSSSD Westampton and Alternative School Campuses.
4. **BE IT RESOLVED** by the Board of Education that Jennifer Hilinski be appointed Emergency Student Assistance Coordinator from July 1, 2023 to June 30, 2024, in compliance with the New Jersey Department of Education, Burlington County office requirements for certificate.

*Motion to add and approve per meeting minutes:

5. **Request to Establish Special Education Program or Service for 2023-2024 SY**
Recommendation to approve the submission of the Request to Establish a Special Education Program or Services applications to the NJDOE Burlington County Office of Education to add:
 - (2) Preschool/Elementary Autism

- Preschool/Elementary Emotional Regulation Impairment (2-4)
- Secondary Autism

B. Burlington County Institute of Technology

1. Guest Speakers *Funded by ESEA Federal Grant

Speaker(s)	Audience	Cost	Date
CVA Checklist for Certification: Dr. Elizabeth Karwacki	Veterinary Technology	None	09/11, 10/02, 10/16, 10/23, 10/30, 11/13, 11/20, 11/27, 12/04, 12/11/23
Prevention of Injuries: Dr. Kennedy Chukwuocha	Athletics	None	09/16/23
Info Session on Certified Medical Illustrating: Ethan Geehr	Advertising Art & Design	None	09/18-29/23
In His Image Justice Coalition (IHJC) - Human Trafficking Virtual Training	Laura Reigelsperger, Case Managers & Counselors	None	09/22/23
University of Northwestern Ohio: Terry Moore	Auto & Diesel	None	09/26/23
Walnut Hill College: Jessica Dougherty	Culinary Arts	None	09/29/23
Leadership through FFA & Agricultural Colleges: Ashleigh Dickson, FFA State Treasurer	Veterinary Technology	None	10/16/23
AI in Education: Shannon Nish, Kiker Learning AI in Education: Chris McCaffrey and Shannon Nish, Kiker Learning	Admin Teachers/Admin	\$1,500* \$8,000*	10/18/23 Various Dates 10/2023
Technical Skills Refresher Project Adventure: Austin Paulson	Staff	\$3,093*	10/18/23
Executive Functioning: Peg Dawson	District Staff	\$2,400* +travel, hotel & transportation	10/26, 27/23
The Gradual Release Method: Dr. Edward Albert, Jonelle Hinchcliffe, Scott Kercher, Thomas Semko	Staff	\$7,600*	10/27/23
Owl Stories, Cedar Run: Cedar Run Educator & TBD	Child Care Center	\$250	01/19/24
SIOP Training: Schiller Ambroise	Staff	\$1,500*	Fall 2023 - Various
Prime Suspect: Lisa Desire & (Mark Desire - 1 session)	Criminal Justice	\$1,830	Fall 2023 5 sessions - TBD
Rutgers University, Mason Gross School of Art Info: Peggy Barbarite	Advertising Art & Design/Entertainment Technology	None	TBD

2. **Student Affairs Doctoral Degree Requirements** *executive approval
Recommend approval of Liberty University School of Education doctoral degree requirements for Samantha Smith-Evans. Ms. Smith-Evans will be conducting research through semi-structured interviews and surveying staff members during non-school hours. The research time period will be from September 2023 to December 2023.
3. **Handbook**
Approval of the BCIT Substitute Teacher Handbook.
4. **Atlantic Cape Community College Articulation Agreement**
Approval of articulation agreement between Atlantic Cape Community College and BCIT for the 2023-2024 school year.
5. **Pennsylvania College of Technology Pathway/Articulation Agreement**
Approval of Pathway/Articulation Agreement between Pennsylvania College of Technology and BCIT.
6. **CTE Program Title Changes**
Approval of the following CTE program title changes.

Former Program Title	New Program Title
Advanced Manufacturing & Fabrication	CNC Machinist (Industry 4.0)
Early Childhood Education	Future Educators
Electronic & Computer Engineering Technology Academy	Computer Engineering Technology

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. **Harassment, Intimidation and Bullying (HIB)**
Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. **Suspensions:**

North	0	South	1	East	0
Transition	0	BCAHS	0		

2. **Activities**

Campus	Activity	Dates
BCAS	Hispanic Heritage Month Activities	09/15/23
BCAS	Week of Respect Activities	10/03/23-10/07/23
BCAS	School Violence Awareness Week Activities	10/17/23-10/21/23
BCAS	LGBTQ Awareness Activity	10/19/23
BCAS	Red Ribbon Week Activities	10/23/23-10/27/23
BCAS	Verteran's Day Activities	11/10/23
BCAS	American Indian & Alaska Native Heritage Activities	11/20/23
BCAS	11th Annual Thanksgiving Feast	11/22/23
BCAS	World AIDs Day Awareness Activities	12/01/23
BCAS	Black History Month Activities	02/01/24

BCAS	National Women's Month Activities	03/06/24
BCAS	Asian Pacific American Heritage Activities	05/15/24
BCAS	Graduation	06/13/24
Transition	Samaritan Hospice Clay Hearts	09/01/23 - 06/17/24
Transition	Samaritan Hospice Notecards	09/01/23 - 06/17/24
Transition	Community Outreach Blanket Train	09/01/23 - 06/17/24
Transition	Community Outreach Stuff-A-Sock Collection & Donation	09/01/23 - 06/17/24
Transition	Love Letters for Literacy	09/01/23 - 06/17/24
Transition	Back To School Dance	09/22/23
Transition	Week of Respect Activities	10/03/23 - 10/07/23
Transition	Reading Buddies-Westampton Campus	10/01/23 - 06/17/24
Transition	Thanksgiving Food Drive	10/02/23 - 11/17/23
Transition	Take Charge Event: Take Charge of You - Leadership, Bully and Drug Prevention Program	10/13/23 Rain Date:10/21/23
Transition	School Violence Awareness Week Activities	10/17/23-10/21/23
Transition	Red Ribbon Week Activities	10/23/23-10/27/23
Transition	Lip Sync	11/27/23
Transition	Reindeer Dash	12/08/23
Transition	Holiday Show Sales	12/11-14/23
Transition	Winter Wonderland Dance	01/19/24
Transition	Black History Month BINGO	02/26/24
Transition	Black History Month Presentation	02/26/24
Transition	First Responder Goodie Bag Collection & Donation	03/01/24-05/31/24
Transition & Westampton	Women's History Month Presentation	03/24/24
Transition & Westampton	Annual Prom Fashion Show	04/16/24
Transition & Westampton	BCSSSD Prom @ The Merion Cinnaminson	05/3/24
Transition & Westampton	Annual Reunion Dance	05/17/24
Westampton	North Campus Back to School Dance	09/22/23
Westampton	Fall Scholastic Book Fair	09/26/23-10/3/23
Westampton	Back to School Night	09/28/23
Westampton	Respite	10/15/23, 12/02/23, 12/09/23, 01/27/24, 02/25/24
Westampton	Annual Trunk or Treat	10/28/23 Rain date 10/29/23

3. Fundraisers

Campus	Activity	Dates
Transition	Work Based Learning Craft Sale	Once monthly 23-24SY
Transition	Pioneer Posh Dollar Days	Once monthly 23-24SY
Transition	Popcorn Fundraiser	Fridays in October 2023 and May 2024
Transition	Holiday Show Sales	12/01/23 - 12/15/23
Transition	St. Patrick's Day Skittles Fundraiser	02/01/24 - 03/17/24
Westampton (all campuses)	Chick Fil A Fundraiser	10/16/23

4. Field Trips

Campus	To	Date	Inst.	S	C
BCAS	Rise Against Hunger, Folcroft, PA	10/05/23, 11/02/23, 12/07/23, 01/11/24, 02/01/24, 03/07/24, 04/04/24, 05/09/24	Smith, C.	18	2

B. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Homebound (Report is considered privileged in nature.)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	0	7
b. Transfers out of County	0	5
c. Dropouts	0	0
d. Transfer to West/Medford Campus	0	0
e. Suspensions	0	0
f. Homebound	0	0

2. Activities

Campus	Activity	Dates
Med	Activity Periods	09/21/23, 09/28/23, 10/04/23, 12/07/23, 02/08/24, 03/07/24, 05/09/24, 05/23/24
Med	Pride Week	03/25-03/28/24
Med	Senior Picnic Day	06/03/24
West	Athletic use of BCSSSD-Westampton campus gymnasium, as needed	SY 2023-2024
West	Athletic use of Westampton Sports Complex, as needed	SY 2023-2024
West	Student Council Hispanic Heritage Month Activities & Assembly	09/18/23-10/13/23
West	Student Council Voter Registration Drive	09/13/23-10/13/23
West	AM Activity Periods	09/19/23, 10/19/23, 11/16/23, 12/12/23, 02/08/24, 03/19/24, 04/19/24, 05/10/24
West	After school & Saturday detention (Wednesdays, Thursdays, and alternating every other Saturday)	09/13/23-06/13/24
West	Freshman Field Day Event	09/28/23

West	New Student Activities Fair	10/18/23
West	Student Council Food Donation Drive	10/30/23-11/17/23
West	Student Council Toy Donation Drive	11/27/23-12/15/23
West	National Technical Honor Society Induction Ceremony	12/14/23
West	Student Council Spirit Week Activities	01/12/24-01/19/24
West	Student Council Blue & White Night	01/17/24
West	Student Council Black History Month Activities & Assembly	02/01/24-02/29/24
West	Student Council Women's History Month Activities & Assembly	03/04/24-03/28/24
West	NJ HOSA State Conference	03/23/24-03/24/24
West	Student Council Take Your Child to Work Day	04/25/24
West	Student Council Asian American Pacific Islander Month Activities & Assembly	05/01/24-05/31/24
West	Pre-Prom Mock Crash Assembly	05/17/24
West	PRIDE Picnic	05/23/24 (*rain 05/24/24)
West	Athletic Awards Ceremony	06/05/24
W/M	NJSIAA Scholar Athlete Awards Banquet	TBD (05/24)

3.

Fundraisers

Fund/Campus	Activity	Dates
Class of 2027/Med Class of 2024, 2025, 2026, 2027/Med	Staff Half Day Dress Down Pass Student Half Day Dress Down Pass	09/01-10/16/23 09/01-10/16/23
International Thespian Society/Med	Chickie's & Pete's Dine and Donate	09/14/23
FCCLA & PRIDE/West	Back to School Photo Booth	09/19-21/23
Class of 2025/West	Chick-fil-A Fundraiser	09/26/23
HOSA/West	Blood Drive	09/27, 12/05/23, 02/08, 04/16/24
Class of 2024/West	Back to School Skate Night	09/28/23
IMPACT Bible/West	IMPACT Bible Club Fundraiser	10/02 -11/30/23
Class of 2025/West	Color Run	10/05/23
Class of 2024/West	PJ Whelihan's Dine and Donate	10/12/23, 02/29/24
Class of 2024, 2025, 2026, 2027/West	"3D" (Dress Down Day) Annual Pass	10/20, 11/15, 12/14/23, 01/09, 02/14, 03/14, 04/19, 05/14, 06/04/24
Class of 2025/West	Volleyball Tournament	11/02/23
Class of 2027/West	PJ Whelihan's Dine and Donate	11/08/23
Student Council/West	Candy Cane Grams	11/27-12/15/23

Student Council & Class Councils/West	Spirit Week T-shirt Sales	12/04-18/23
Student Council/West	Homecoming Semi-Formal Dance	01/19/24
Student Council/West	Flower/Candy Grams	01/22-02/12/24
IMPACT Bible/West	Panchero's Dine and Donate	01/25/24
Cheerleading & Class of 2027/West	Basketball & Wrestling Concessions	23-24 SY - Basketball & Wrestling Seasons
FCCLA/West	Pretzel Sale	23-24 SY - ½ days
FCCLA/IMPACT Bible/West	Bake Sale	23-24 SY -TBD (after school)

4. Field Trips

Campus	To	Date	Inst.	S	C
Med	Rutgers Pre-College Art Program, Rutgers, Camden, NJ (Students/guardian providing transportation; chaperoned by parent/guardians of students)	10/14, 21; 11/04, 11, 18, 25; 12/02,09, 16/23	Parker, M. Zillai, A.	3	0
Med	Kimberly Akimbo - NYC, New York, NY	12/13/23	Cooney, S.	20	3
Med	Speech and Theatre Association of NJ Annual Award Competition, Montclair State University, Montclair, NJ	01/06/24	Cooney, S.	20	2
Med	NJ Thespian Festival, Robbinsville High School, Robbinsville, NJ	01/13, 14/24	Cooney, S.	20	2
West	New Jersey Gay Pride, Cooper River Park, Cherry Hill, NJ	09/10/23	Holbrook, H.	25	2
West	Chemistry lab and campus tour, TCNJ, Ewing, NJ	10/04/23	Mazella, A.	25	2
West	Apple and Pumpkin Picking, Johnson's Locust Farm, Jobstown, NJ	10/06/23	McMullen, S.	40	3
West	Key Club Fall Rally, Six Flags Great Adventure, Jackson, NJ	10/08/23	Malbsbury, V.	15	1
West	NJASC Fall Business Meeting, TCNJ, Ewing, NJ	10/10/23	Mazella, A.	16	2
West	Beach Sweep, Island Beach State Park, Seaside Park, NJ	10/21/23	Malsbury, V.	40	5
West	Hatboro-Horsham HAVOC Robotics Competition, Hatboro-Horsham Senior High School, Horsham, PA	10/21/23	Acosta, N.	40	3
West	NJ SkillsUSA Fall Leadership, Forest Lodge, Warren, NJ	10/25/23	Bouchard, J.	6	2
West	Ramp Riot Robotics Competition, Wissahickon High School, Ambler, PA	11/04/23	Acosta, N.	40	3
West	RCBC Graphic Design Tour, RCBC Mount Holly Arts Center, Mount Holly, NJ	11/14/23	Pendleton, A.	20	2
West	Habitat for Humanity Re-Store, Maple Shade, NJ	11/16/23	Pendleton, A.	30	2
West	Walnut Hill College Tour, Philadelphia, PA	11/16/23	Hernandez, J.	20	2
West	Greater NY Dental Meeting, Jacob Javits Convention Center, New York, NY	11/27/23	Heston, C.	24	2

West	RCBC Campus Tour & Workshops, Mount Holly, NJ	12/01/23	Baider, K.	25	2
West	The Turkey Hill Experience, Columbia, PA	12/07/23	Hernandez, J.	30	2
West	FFA Leadership Conference, Rutgers University, Cook Campus Center, New Brunswick, NJ	12/09/23	Inman, E.	15	1
West	Philadelphia Museum of Art, Philadelphia, PA	12/14/23	Pendleton, A.	20	2
West	NJASC Winter Convention, TCNJ, Ewing, NJ	01/10/24	Mazella, A.	24	2
West	MLK Day of Service, Burlington, NJ	01/15/24	Malsbury, V.	15	1
West	Give Kids A Smile, RCBC, Mount Laurel, NJ	02/02/24	Heston, C.	15	1
West	HOSA Southern Regional Conference, Vineland, NJ	02/03/24	Mazella, A.	40	2
West	NJASC Spring Meeting and Awards Program, Six Flags Great Adventure, Jackson, NJ	05/29/24	Mazella, A.	35	2
West	DANB AMP, Location - TBD	TBD	Heston, C.	9	1
West	DANB ICE, Location - TBD	TBD	Heston, C.	6	1
West	DANB Radlation Exam, Location - TBD	TBD	Heston, C.	7	1

Overnight Field Trips

Campus	To	Date	Inst.	S	C
West	FFA Leadership & Development Conference, Somerset	10/06-07/23	Inman, E.	5	1

5. Recommend Acceptance of BCIT Board of Education Student Representative

Approval for BCIT Medford student, Liam Redford, to serve as the student representative on the Board of Education for the 2023-2024 school year

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Board Secretary's Monthly Certifications

Budgetary Status - Pursuant to N.J.A.C. 6A:23-2.12(c)3, the Board Secretary, Andrew Willmott, certifies that as of June, 30, 2023, July 31, 2023, no budgetary account has been over expended in violation of N.J.A.C. 6A:23-2.12(c).

Budgetary Major Account/Fund Status - Pursuant to N.J.A.C. 6A23-2.12(c)4, the Board of Education, certifies that as of June 30, 2023, July 31, 2023, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Sodexo Management Inc. Per Meal Price

BCSSSD	Price	BCIT	Price
Breakfast	\$5.4000	Breakfast	\$2.2155
Lunch/Dinner	\$7.9942	Lunch/Dinner	\$4.6588
Adult & A la Carte Meals Equiv.	\$7.9942	Adult & A la Carte Meals Equiv	\$4.6588

3. Resolution of Implementation of Responsible Contractor and Subcontractor Policy (Exhibit #2)

Submission and approval of policy for ensuring work and maintenance contracts are performed by responsible, qualified firms to maintain and perform public contracts.

A. Burlington County Special Services School District

1. Resolution to Abolish Fund: 71

Let it be resolved the Burlington County Special Services School District Board of Education will abolish Fund 71 from its financial reports and treasurer's report. The remaining assets, liabilities and fund balance will be added into the General Fund.

2. Use of Facilities * executive approval

Agency/Program	Room - Campus	Date(s)
Medford Strikers Soccer Club	Fields, Lumberton Campus	Various dates 23-24SY
ESU Non-Public Directors' Meeting	Media Center, Westampton	08/16/23 *
BCSSSD/ESU Director's Breakfast	Media Center, Westampton	10/19/23
Burlington County 4 H Cloggers	MPR, Westampton	Thursday evenings 09/01/23-06/30/24
Burl Co CST Directors Meetings	Media Center, Westampton	Multiple dates in 23-24
BCPDI Workshops	Media Center, Westampton	Multiple dates in 23-24
BCIT Basketball	Gyms, Westampton and Transition	Various dates 11/01/23-03/01/24

3. Donation

Donor	Item	Utilized
Christopher's Caterers Chris Yiallourdis 516 High Street Mt. Holly, New Jersey	Various sandwich trays	New Staff Orientation
Fisher, Sandy	Wooden Dowel Rods, Frames, Tagging Machine for Clothing	Student Artwork Display School Store/Pioneer Posh
Flanders, Victoria	T Shirt Alignment Guide Ruler	Transition Campus T Shirts
Kratz, Carolyn	Sculpty Clay Pack and Mini Sewing Machine	Transition Campus - Craft Projects
Lyman, Rita	Two metal clothing display racks	Display items at school store
Lyman, Rita	Large Popcorn Maker - Wheeled	Transition Campus
Odri, Emily	Phonmemo Label Maker and Bluetooth Label Printer	Transition Campus - Schoolda Store Displays
Old Village Pizza Bruce Wills 897 Rancocas Road Westampton, NJ	Eight Pizzas	New Staff Orientation
Scarborough, Carl	Six Photo Backdrops, Packages Alien Tape	Transition Campus Events and Pioneer Posh
Shabnaz-Ahmad, Afrina	Stander	South Campus
Sheldon, Corinne	Conversation Cards and Montessori Lock and Key sets	Transition Campus
Turkott, Theresa	Two (2) pieces of student artwork from the Lumberton Campus	To be donated to Cathedral Kitchen, Camden NJ

4. Professional Services Agreements

District	Type
Burlington County Institute of Technology	Shared Media Specialist Services

B. Burlington County Institute of Technology

1. Use of Facilities * executive approval

Agency/Program	Room - Campus	Date(s)
Burlington County Food Distribution	Parking Lot-Westampton	Various dates 08/19/23*-12/16/23
All Things Are Possible	Auditorium- Medford **rescheduled from 08/10-12/23	10/06-07/23
SJWOA	Auditorium, Gym-Westampton	12/06/23

2. Disposal of Vehicles

RECOMMENDED the Burlington County Institute of Technology Board of Education hereby approves the disposal of the following old vehicles:

- 1995 Ford Taurus VIN: 1FALP52U7SA221829
- 1985 Ford Mustang VIN: 1FABP26A7GF217865
- 1993 Ford Ranger VIN: 1FTCR14X2RTA50202
- 2002 Toyota Tacoma VIN: 5TEWM72N812826063
- 2001 Honda Civic VIN: 2HGES16583H555384
- 2001 Lexus LS VIN: JTHBN30F810001073
- 2004 Chrysler Pacifica VIN: 2C8GM68401R533232

3. Project Labor Agreements for Westampton and Medford Campus

RECOMMENDED the Burlington County Institute of Technology Board of Education hereby approves the Project Labor Agreement for the Burlington County Institute of Technology, Westampton Campus and the Burlington County Institute of Technology, Medford Campus for the CTE Grant improvements and other financial projects.

4. Out Of County Tuition Fees

BE IT RESOLVED by the Burlington County Institute of Technology Board of Education the following out of county tuition rate be established for the Burlington County Institute of Technology 2023-2024 SY:

- Annual out of county tuition rate: \$7,742

5. Approval to Initiate Bidding Process for Westampton Campus Expansion & Renovations Using CTE Grant Bond Funds.

RECOMMENDED the Burlington County Institute of Technology Board of Education hereby approves the Burlington County Institute of Technology, Westampton Campus, to initiate the bidding process for building addition and renovations using CTE Grant Bond Funds in the estimated amount of \$13,888,875.

6. Approval to Initiate Bidding Process for Medford Campus Expansion & Renovations Using CTE Grant Bond Funds.

RECOMMENDED the Burlington County Institute of Technology Board of Education hereby approves the Burlington County Institute of Technology, Medford Campus, to initiate the bidding process for building addition and renovations using CTE Grant Bond Funds in the estimated amount of \$7,860,650.

7. Resolution to Approve the Issuance of Debt for Capital Projects through Burlington County

RECOMMENDED the Burlington County Institute of Technology Board of Education approves the County of Burlington go to to issue debt for Burlington County Institute of Technology, for the following projects & amounts up to:

- Medford Campus CTE Grant Expansion & Renovations \$7,860,650
- Westampton Campus CTE Grant Expansion & Renovations \$13,888,875
- Westampton Campus Roofing Project \$11,500,000

V. ENTERPRISE

A. Burlington County Special Services School District: ESU

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Neals-Laboy, Ivory	Social Worker	Resignation	08/25/23

Resignations: Hourly *Resignation rescinded and noted at 9/27/23 BOE meeting.

Name	Position	Reason	Effective
Braun, Heidi	Teacher	Declined Position	07/31/23
Derillo, Brittany*	Teacher	Resignation	10/13/23
Gonzalez, Edwin	Security	Resignation	08/28/23
King, Jeremy	Security	Resignation	06/13/23
Kochanski, Caroline	Teacher	Declined Position	08/16/23
Peterson, Andrea	Teacher	Resignation	08/03/23

2. Employment: Full Time (prorated) *amended

Name	Position	Salary	Effective
Anderson, Valerie	Physical Therapist	BA+30 Step 5 \$70,892	TBD
Bellay, Sarah	Speech Therapist	MA Step 10 \$75,657	08/31/23
Bongartz, Dane	Teacher	BA Step 3 \$61,678	08/31/23
Cope, Christina	Social Worker	MA Step 6 \$73,171	TBD
Friend, Alaina	Social Worker Previously approved TBD 05/25/23	MA Step 3 \$68,874	08/31/23*
Holohan, Jaclyn	Speech Therapist Previously approved TBD 07/06/23	MA Step 1 \$63,785	08/31/23*
Lynch, Mackenzie	Occupational Therapist Previously approved TBD 07/06/23	MA+30 Step 4 \$70,574	08/31/23*
McMullen, Brigid	Occupational Therapist Previously approved TBD 06/22/23	MA+30 Step 2 \$68,281	08/31/23*
Shaw, Erin	Occupational Therapist Previously approved TBD 06/22/23	MA Step 13 \$80,003	08/31/23*
Sullivan, Hanna	Occupational Therapist	MA Step 1 \$63,785	TBD
Swenson, Moriah	Physical Therapist	BA+30 Step 2 \$66,549	08/31/23
Weber, Gia	Occupational Therapist Previously approved TBD 06/22/23	MA Step 3 \$65,766	08/31/23*

3. **Status Change, Full Time** (prorated)

Name	Position	From	To	Effective
Dugan, Elizabeth	Occupational Therapist	\$44.85/hr	MA Step 3 \$65,766	08/31/23

Status Change, Degree (prorated)

Name	Position	From	To	Effective
Jungblut, Katie	Teacher	BA Step 3 \$61,678	BA+15 Step 3 \$62,955	08/31/23
Wells, Renee	Social Work	MA Step 5 \$71,797	MA+15 Step 5 \$73,478	08/31/23

4. **Professional Services Agreements**

District	Type
Beverly City School District	2023-2024 Professional Services Agreement
Bordentown Reg. High School District	2023-2024 Professional Services Agreement
Burlington City School District	2023-2024 Professional Services Agreement
Department of Children and Families	2023-2024 Professional Services Agreement
Galloway Twp. School District	2023-2024 Professional Services Agreement
Hampton Academy	2023-2024 Professional Services Agreement
Jackson School District	2023-2024 Professional Services Agreement
Mount Holly Twp. School District	2023-2024 Professional Services Agreement 2023-2024 NP 192/193 Agreement 2023-2024 NP Health Services Agreement
Neshaminy School District	2023-2024 Professional Services Agreement
No. Burlington Co. Regional School District	2023-2024 NP Health Services Agreement
Pemberton Twp. School District	2023-2024 Professional Services Agreement
Plumsted Twp. School District	2023-2024 Professional Services Agreement
Point Pleasant School District	2023-2024 Professional Services Agreement
South Plainfield School District	2023-2024 Professional Services Agreement
Stafford Twp. School District	2023-2024 Professional Services Agreement
Stratford School District	2023-2024 Professional Services Agreement
Upper Deerfield School District	2023-2024 Professional Services Agreement

5. **Course: Approvals** * executive approval

Name	Position	College	Credits
Bash, Jeffrey	School Psychologist	Philadelphia College of Osteopathic Medicine *	3
Jungblut, Katie	Teacher of the Deaf	Flagler College	6
Wells, Renee	Social Worker	Rowan University	6
Yeo, Pierrette	Occupational Therapist	University of Alabama - Birmingham	3

6. **Course: Reimbursements** * executive approval

Name	Position	College	Credits	Amount
Evgeniadis, Maria	OT	Bowling Green State University	3	\$1,403.10

Link, Allyson	School Psychologist	Montclair State University	3	\$786.40*
Mackell, Jennifer	Teacher	Rutgers University	3	\$2,000

7. **Leaves** *intermittent **amended

Employee	Position	Type	Effective
Allen, Brittney	Physical Therapist	LOA/FMLA/NJFLA	05/19/23 - 11/30/23
MacNair, Haley	Occupational Therapist	LOA	08/31/23 - 11/12/23
Paluba, Mary-Beth	Teacher	LOA/FMLA	09/28/23 - 12/21/23
Pitts, James	Security Lead	LOA (hourly)	08/15/23 - TBD

8. **Extra Pay/Volunteer Positions**

Name	Campus	Extra-Curricular	Rate
Wachter, Eileen	ESU	BCS CRT	Volunteer
Wells, Renee	ESU	BCS CRT	Volunteer

9. **Transportation Joint Transportation Agreements 2023ESY**

It is recommended a resolution be adopted for the following new transportation jointures, in accordance with N.J.A.C. 6A:27-9.16, between the Burlington County Special Services School District ESU and the county/district listed below for the 2023ESY:

Cranford Public Schools

Joint Transportation Agreement with Cranford Public Schools. BCSSSD ESU to transport one Cranford Public Schools student to Burlington County Special Services in Westampton, NJ from 07/05/23-08/01/23 on Route J23S for the sum total of \$3,928.20..

Bridgewater Raritan Regional School District

Joint Transportation Agreement with Bridgewater Raritan Regional School District. BCSSSD ESU to transport one Bridgewater Raritan Regional School District student to Burlington County Special Services in Westampton, NJ from 07/05/23-08/01/23 on Route J23S for the sum total of \$3,928.20.

Lenape Valley Regional High School

Joint Transportation Agreement with Lenape Valley Regional High School. BCSSSD ESU to transport one Lenape Valley Regional High School student to Bancroft School in Mount Laurel, NJ from 07/10/23-08/18/23 on Route S01 for the sum total of \$3,960.00.

Morris County ESC

Joint Transportation Agreement with Morris County ESC. BCSSSD ESU to transport one Morris County ESC student to Archway in Atco, NJ from 07/05/23-08/18/23 on Route S20 for the sum total of \$3,416.49. BCSSSD ESU to transport one Morris County ESC student to Brookfield Academy in Cherry Hill, NJ from 07/10/23-08/10/23 on Route S26 for the sum total of \$2,100.00. BCSSSD ESU to transport one Morris County ESC student to Garfield Park Academy in Willingboro, NJ from 07/05/23-08/15/23 on Route S11 for the sum total of \$2,668.50.

10. **Transportation Contracts 2023-2024 Special Ed Transportation-Bid 136, 07/26/23**

The Superintendent recommended that a resolution be adopted awarding the following transportation contracts, as a result of bids received, in accordance with N.J.A.C.6A:279.10, between the Educational Services Unit and the corporations indicated for the 2023-2024 SY:

First Student, Inc.

K03-\$460.00 per diem, \$129.00 per aide, \$1.50 mileage clause

K04-\$495.00 per diem, \$155.00 per aide, \$1.50 mileage clause

GST Transport, Corp.

J92-\$424.00 per diem, no aide, \$1.00 mileage clause

Move Me Transport

J90-\$339.00 per diem, \$95.00 per aide, \$1.99 mileage clause

J91-\$394.00 per diem, \$80.00 per aide, \$1.99 mileage clause

J93-\$440.00 per diem, \$90.00 per aide, \$1.99 mileage clause

J94-\$379.00 per diem, \$75.00 per aide, \$1.99 mileage clause
J97-\$339.00 per diem, \$70.00 per aide, \$1.99 mileage clause
J98-\$379.00 per diem, \$70.00 per aide, \$1.99 mileage clause
J99-\$399.00 per diem, \$80.00 per aide, \$1.99 mileage clause
K01-\$429.00 per diem, \$80.00 per aide, \$1.99 mileage clause

Sheppard Bus Service, Inc.

J95-\$544.00 per diem, \$84.00 per aide, \$1.10 mileage clause
J96-\$438.00 per diem, \$84.00 per aide, \$1.10 mileage clause
K02-\$413.00 per diem, \$84.00 per aide, \$1.10 mileage clause

11. Transportation Contract Renewals 2023-2024SY

It is recommended a resolution be adopted renewing the following transportation contracts, in accordance with N.J.A.C. 6A:27-9.13, between the Educational Services Unit and the corporations listed for the 2023-2024SY:

Caravan Transport, Inc.

Route T07-\$327.67 per diem
Route C79-\$287.45 per diem
Multi-Contract CAR14#1: H35-\$272.48 per diem
Multi-Contract CAR21-22#1: J48-\$388.38 per diem
Multi-Contract CAR2223#1: J73-\$502.84 per diem

En Route Bus Service LLC

Multi-Contract ER21-22#1: J22-\$348.46 per diem, J23-\$395.93 per diem, J24-\$526.46 per diem, J25-\$352.78 per diem
Multi-Contract ER21-22#2: J42-\$464.97 per diem, J50-\$464.97 per diem
Multi-Contract ER22-23#1: J54-\$468.96 per diem, J55-\$521.89 per diem, J57-\$521.89 per diem, J58-\$468.96 per diem, J60-\$468.96 per diem, J64-\$553.65 per diem, J67-\$468.96 per diem

Garden State Transport, Inc.

Route D06-\$274.03 per diem
Multi-Contract GST#2: T57-\$332.01 per diem
Multi-Contract GST#3: P66-\$206.01 per diem
Multi-Contract GST#4: C07-\$301.85 per diem
Multi-Contract GST#36: P63, P64-\$210.12 per diem each
Multi-Contract GST #2: P17, P18, P20-\$194.72 per diem each, P33-\$183.19 per diem
P37-\$188.05 per diem
Multi-Contract GST16-17#1: V21-\$286.37 per diem
Multi-Contract GST 2223#1: J71-\$261.47 per diem, J76-\$580.11 per diem
J79-\$565.29 per diem

Hillman's Bus Service, Inc.

Multi-Contract HILL2021#1: J11-\$544.13 per diem

Holcomb Bus Service, Inc.

Multi-Contract HOLC1617#2: H53-\$525.51 per diem

Holcomb Transportation, LLC

Multi-Contract HT21-22#1: J26-\$506.77 per diem

Sheppard Bus Service, Inc.

Multi-Contract LE1718#3: H70-\$235.55 per diem
Multi-Contract SB22-23#1: J56-\$637.28 per diem, J65-\$400.15 per diem, J66-\$389.56 per diem

Wills Bus Service, Inc.

Multi-Contract WILLS22-23#1: RVRHS1-\$165.14 per diem, RVRHS2-\$165.14 per diem, RVRHS3-\$165.14 per diem

B. Burlington County Institute of Technology: Adult Education

1. Employment *amended

Name	Position	Date	Hourly
Fulmer, Amanda	Instructor of LPN Previously approved TBD 06/22/23	07/20/23*	\$59.45
Neal, Roy	Instructor of Plumbing	TBD	\$36.90

2. Extra Pay/Volunteer *executive approval

Campus	Activity	Staff Member	Rate	Date(s)
West	LPN Pinning Ceremony/Practice	James Gregg*	\$36.90	07/24/23, 07/26/23*

3. Activities/Events

Campus	Activity	Date
West	Cosmetology Services	09/01/23-06/28/24 (or when classes end)
West	Pet Grooming Services	09/01/23-06/28/24 (or when classes end)
Medford	Vet. Assisting Services	09/01/23-06/28/24 (or when classes end)
N/A	Adult Education Virtual Graduation	06/27/24
West	LPN Pinning Ceremony	07/31/24

4. Eligible Training Provider Agreement from the Burlington County Workforce Development Board

Recommend approval for submission of Burlington County Workforce Area Eligible Training Provider Agreement via AirSlate. This Agreement is entered into between Burlington County Board of Commissioners, acting as a conduit for Burlington County Workforce Area and BCIT Adult Education. Contract Period: July 1, 2023, to June 30, 2025.

B. Burlington County Institute of Technology: Fire School

1. Employment
Hourly Staff *executive approval

Name	Position	Date	Hourly
Oatman, Scott	Emergency Services Instructor	08/15/23*	\$15.00
Revy, Matthew	Emergency Services Instructor	08/15/23*	\$15.00