

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND  
THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

**REGULAR MEETING**

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday evening, August 31, 2017, at the Rutgers Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 4:30 p.m. by President Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

**Roll Call:** Theresa Margiotta, Board Secretary, called the roll:

Kathleen Burgess	Term Ex.	6/30/19	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tyler Seville	Term Ex.	6/30/19	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent	Ex. County Supt		<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**Public Attendance:** Acosta, Nicholas; Adams, Cynthia; Barbagiovanni, Joan; Bonsall, Todd; Cohen, Jeremy; Cruet, Patrick; Delaney, Michelle; DeVito, Joyce; Evans, Judith; Finn, David; Geltch, Laura; Hagan, Christine; Hampton, Jerry; Hampton, Nicola; Hewitt, Christine; Pagan-Colon, Katrina; Parker, Mike; Sabatini, Lisa; Sherer, Helen; Smith-Evans, Samantha; Stevenson, Charleen; Tisdale, Larry; Varga, Ryan; Venuto, Joe; Vincent, Cinnamon; Will, Barbara.

**Communication & Correspondence:** Nothing at this time.

**Minutes:** Theresa Margiotta presented Minutes of July 6, 2017. On a motion by Leon Jones and seconded by Kathleen Burgess the Board approved the Minutes.

**Roll Call:**

Yes Kathleen Burgess    Yes John Ferry    Yes Leon Jones    Yes Paula Lee  
Recuse Daryl Minus-Vincent    Yes Robert Silcox    Absent Tyler Seville

**Financial Report:** Theresa Margiotta, Board Secretary, presented Financial Report.

On a motion by Paula Lee and seconded by Leon Jones, the Board approved the Financial Report.

Roll Call:

Yes Kathleen Burgess   Yes John Ferry   Yes Leon Jones   Yes Paula Lee  
Recuse Daryl Minus-Vincent   Yes Robert Silcox   Absent Tyler Seville

**Presentations:** Dr. Christopher Nagy presented the HIB Self-Assessment for school year 2016-2017. Stating the BCSSSD Lumberton Campus was removed from the Early Warning List by the Department of Education.

**Public Comments - Superintendent Agenda Only:**

Dave Finn, BCIT: Asked for clarification of item IV. #3 Cooperative Pricing Agreement.

Dr. Bonsall, Asst. Supt.: Explained this was a cooperative pricing agreement with Bergen County for items such as Snap-on Tools for the discounted pricing rate.

**Superintendent Agenda:**

Dr. Nagy requested a moment of silence for the hurricane Harvey victims.

Dr. Nagy announced changes of Board of Education meetings: Will be posted on website

September 28 changed to September 26

November 30 changed to November 21

Dr. Nagy presented and recommended approval of the report, along with the addendum. On a motion by Kathleen Burgess and seconded by Paula Lee the Board approved the report.

**Roll Call:**

Yes Kathleen Burgess   Yes John Ferry   Yes Leon Jones   Yes Paula Lee  
Yes (recuse items: Article I, #1,2; Article II, #2, 3; Article II. #B.3.4.5.6; Article III, #2; Article V.4.5.6.7; B.7 and Entire Addendum) Daryl Minus-Vincent   Yes Robert Silcox   Absent Tyler Seville

**Public Comments:**

J. Hampton, BCIT-M Parent: Requested in the future that important events such as Halloween be taken into consideration when scheduling future board meetings.

L. Sabitini, BCIT-M Parent: Presented a letter of concerns regarding her daughter's IEP and program.

**Board Comments:**

Leon Jones: Thanked custodians for all the shop renovations and for everyone getting school ready over the summer.

Kathleen Burgess: Welcomed everyone back and looking forward to a wonderful year.

Paula Lee: Welcomed everyone back and looking forward to attending events throughout the year.

Jack Ferry: Look forward to the future.

Daryl Minus-Vincent: Welcome back.

President Silcox: Prayers for Kathy Burgess' daughter and all those affected by the Harvey Hurricane. This will be another exciting year with a lot of challenges. The District is focusing more on trades and shop and getting a lot more positive publicity. Thanked everyone for all their work and input.

**Adjournment:**

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Paula Lee the Board adjourned at 4:53 p.m. with the next meeting to be the on September 26, 2017, at Rutgers Media Center at 6:00 p.m.

Respectfully Submitted,

Theresa L. Margiotta  
Board Secretary/School Business Administrator

**I. PERSONNEL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Resignation: Part-Time**

Name	Position	Reason	Effective
Piegari, Pasquale	Interim Asst Superintendent of Sp Ed	Resignation	09/01/17

**Resignation: Substitute**

Name	Position	Reason	Effective
Edwards, Levonnie	Bus Driver	Resignation	07/06/17

**2. Employment: Part-Time (pending new hire requirements)**

Name	Position	Rate	Effective
Livengood, Michael	Interim Asst Superintendent of Sp Ed	\$600 per diem	09/01/17

**Employment: Hourly (pending new hire requirements)**

Name	Position	Hourly Rate	Effective
Thomas, Brenda	Substitute Bus Driver	\$21.50	09/01/17

**3. Conferences/Professional Workshops 2017-2018:**

Personnel	Conference	Date	Cost (over mileage)
All Participating Staff	BCPDI * Participant info will be available in the Asst. Supts. Office	Various Dates	BCIT-\$2,721.60 BCSS-\$796.50

**A. Burlington County Special Services School District**

**1. Job Description (Exhibit #1)**

Change of job title from Director of Autism to Supervisor of Autism  
 Revision of job description for Principal

**2. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Bergman, Aimee	Teacher Assistant	Resignation	08/31/17
Boston, Paige	Reading Coach	Resignation	08/27/17
Brumbaugh, Glenn	Custodian	Resignation	07/10/17
Collins, Hannah	Teacher Assistant	Resignation	08/02/17
Donahue, James A	Teacher Assistant	Resignation	08/20/17
Fenimore, Amber	Teacher Assistant	Resignation	09/01/17
Gibson, Edwin	Health & PE Teacher	Retirement	11/01/17
Hopkins, Paul	Teacher Assistant	Resignation	09/01/17
Lane, Lynn	Teacher Assistant	Resignation	09/01/17
Miller, Jonathan	Teacher Assistant	Resignation	09/01/17
Milliken, Deborah	Speech Therapist	Retirement	11/01/17
Shuler, Alva	Teacher Assistant	Resignation	09/01/17
Webb, Cynthia	Teacher	Retirement	11/01/17

**Resignations: Hourly**

Name	Position	Reason	Effective
Kleinkaufman, Sara	Speech Therapist	Resignation	08/21/17

**3. Employment: Full Time (pro-rated) (pending new hire requirements)**

Name	Position	Salary	Effective
Arket-York, Taylor	Teacher Assistant	BA Step 2 \$22,919	09/01/17
Bailey, Jessi	Teacher Assistant	BA Step 5 \$24,104	09/01/17
Corrington, Cheryl	Teacher Assistant	HS Step 4 \$15,098	09/01/17
Edwards, Theresa	Teacher Assistant	HS+90 Step 10 \$25,685	09/01/17
Freitas, Diane	Teacher Assistant	HS Step 4 \$15,098	09/01/17

Jones, Linda	Teacher Assistant	BA Step 2 \$22,919	09/01/17
Keane, Michael	Teacher of Social Studies	BA Step 4 \$56,338	09/01/17
Longtin, Kathleen	Teacher Assistant	HS Step 1 \$14,320	09/20/17
Perlmutter, Autumn	Teacher Assistant	HS Step 1 \$14,320	09/01/17
Puca, Courtney	Teacher Assistant	HS+90 Step 1 \$22,460	09/01/17
Stice, Jennifer	Teacher Assistant	BA Step 1 \$22,532	09/01/17
Tolliver, Aprile	Teacher Assistant	HS Step 7 \$16,763	09/25/17
Triocci, Denise	Teacher Assistant	HS Step 1 \$14,320	09/01/17
Utz, Melanie	Teacher Assistant	HS Step 1 \$14,320	09/01/17

**4. Status Change, (prorated) (pending requirements)**

Name	From Position	To Position	Effective
DeVito, Joyce	Director of Autism	Principal of Transition Campus	07/01/17
Huber, Erica	FT Physical Therapist	Hourly \$47/hr	07/01/17
Jones, Madison	Teacher Assistant	Teacher MA Step 1 \$57,365	09/01/17
Reinicker, Rachel	Teacher Assistant	Teacher BA Step 1 \$53,417	09/01/17
Wu, Robin	Tchr Asst HS+90 Step 1 \$22,460	Tchr Asst HS+90 Step 2 \$22,845	09/01/17

**Status Change, Degree (pro-rated)**

Name/Position	From	To	Effective
Roggio, Deborah / TA	HS+30 Step 5 \$15,721	HS+60 Step 5 \$21,733	09/01/17

**5. Transfers**

Employee	From	To	Effective
Algorri, Mirella	Lumberton	Westampton	09/01/17
Angelini, Maria	Lumberton	Westampton	09/01/17

Brand, James	High School	Transition	09/01/17
Davis, Michael	Lumberton	Westampton	09/01/17
Dimitruk, Ellen	Westampton	Transition	09/01/17
Dennion, Matthew	Middle School	Transition	09/01/17
DeSopo, Carmine	Lumberton	Transition	09/01/17
Fletcher, Kelly	Middle School	Transition	09/01/17
Gilbert, Henry	Lumberton	Westampton	09/01/17
Koch-Wood, Linda	Middle School	Transition	09/01/17
Lentini, David	Westampton	Lumberton	09/01/17
Lutgen, Sharon	High School	Transition	09/01/17
McKinney-Dewson, Linda	Middle School	Transition	09/01/17
Patriarca, Michael	High School	Transition	09/01/17
Reilley, Jeremy	Middle School	Transition	09/01/17
Tannenbaum, Wendy	Middle School	Transition	09/01/17
Will, Barbara	High School	Transition	09/01/17

**6. Leaves \*Amended \*\*Intermittent**

Employee	Position	Type	Effective
#8862		Adm Leave	07/27/17-08/01/17
Austin, Russell	Teacher Assistant	FMLA **	09/05/17-12/31/17
Boone, Karmen	Teacher Assistant	FMLA **	09/05/17-06/19/18
Bridges, John	Computer Technician	FMLA	07/20/17-10/20/17
Clark, Shannon	Secretary	FMLA **	08/02/17-06/19/18
Cohen, Amanda	Secretary	FMLA*	07/01/17-07/28/17
Lovejoy, Heather	Occupational Therapist	FMLA/NJFLA	09/05/17-10/31/17

Miller, Denise	Teacher	FMLA/NJFLA	09/05/17-10/31/17
Szymula, Agieszka	Speech Therapist	NJFLA/LOA	09/05/17-12/05/17

**7. Employment, Work Study Students, at \$8.44 Hourly, Effective 09/01/17**

Lumberton		
Antunez-Viafranca, Luis Bond, Rashid Bryson-Lewis, Jalen Ceruti, Joshua Cohen, Nijaquon Fleming, Quadair	Heard, Byron Horton, Darius Jacob, Tyler Johnson, Shawn McCargo, Anthony Mpela-Thompson, Tsepiso	Nossier, Moustafa Seach, Richard Smith, Zariah Still, Isaiah Volcy, Michael Warren, O'Dell Wyatt, Anthony

**8. Anti-Bullying Specialists**

Name - Campus		
Fitzgerald, Steve - AS	Lyman, Rita - HS	Rowlette, Henry - ES
Keen, Johnna - MS & TS	Rabinowitz, Jay - LS	

**9. Stipends/Extra Curricular/Extra Pay**

**Resignations**

Name	Extra-Curricular	Effective Date
Shuler, Alva	Bus Aide	08/08/17

**Stipends/Extra Curricular/Extra Pay**

Name	Stipend/Extra-Curr	Pay
Artale, Daniel Fennell, Barry Moses, Brandee	Campus Crisis Team Member - HS	\$1,100
Bonn-Annee, Mona Cummings, Bryan Knighton, Monique	Detention - After School & Saturday	\$30/hr
Briggs, Donna	Campus Crisis Team Leader- TS	\$1,600
Cabello, Donald	Campus Crisis Team Member - MS	\$1,100



Caffrey, Scott	Campus Crisis Team Leader- MS	\$1,600
Castellane, Mark	Adult Exercise Program Coordinator	\$4,300
Colella, Donna Dimitruk, Ellen Garrano, Connie Sue Rooney, Karen Rowe, Rosanne Temple, Diane Wolcott, Barbara	After Hours Event/ Nurse - Field Trip/Nurse	\$53/hr
Cummings, Bryan	Campus Crisis Team Member - LS	\$1,100
Flade, Katrina	Team Leader-MS	\$3,600
Garrano, Connie Sue	Nursing Coordinator	\$2,300
Hewitt, Christine Shields, Belle	Team Leader -ES	\$3,600
Jordan, Brenda	Substitute Bus Aide	\$14.50/hr
Ketchel, Raymond Walker, Sherahn	Campus Crisis Team Member - ES	\$1,100
Knighton, Monique	Campus Crisis Team Leader - LS	\$1,600
Lewis, Kristine Roberts, Kelly	Team Leader - LS	\$3,600
Lyman, Rita	After Hours Event/Certificated - Transition Fair (5 hrs max)	\$37/hr
Rodgers, Keith	Black Seal	\$1,020
Stewart, Joshua	Campus Crisis Team Leader- ES	\$1,600
Stewart, Michelle Willey, Jacqueline	Team Leader-HS	\$3,600
Walker, Sherahn	Bus Aide	\$14.50/hr

**10. Mentor, Effective School Years 2017-2018**

Name	Mentor
Bianchi, Rita	Hepp, Mary
Divney, Bridget	Arena, Adrienne
Doctor-Chamber, Latrice	Karworski, Debra
Hoffnagle, Chelsea	Rinaldi, Fiona
Keane, Michael	Morris, Christopher
O'Malley, Grace	Flood, Michelle
Jones, Madison	Bakely, Karen
Wills, Valeen	Hogan, Erin
Reinicker, Rachel	Scherer, Helen

**11. Course: Approvals**

Name	Position	College	Credits
Barbagiovanni, Joan	Principal	Rowan University	5
Boyle, Brian	TA	Holy Family University	3
Cann, Victoria	OT	Bowling Green State Univ	3
Carlson, Wendy	TA	Wilmington University	3
Cohen, Jeremy	Director	Rowan University	6
Divney, Bridget	TA	RCBC	3
Doctor-Chambers, Latrice	Teacher	Kean University	3
Guenther-Misunas, Bethann	Teacher	Stockton University	3
Hill, Christina	TA	RCBC	1
Lucas-Macphee, Nancy	TA	Rutgers Univ - Camden	9
McConomy, Kaitlyn	School Counselor	Seton Hall University	3

Morris, Christopher	Teacher	Stockton University	3
O'Malley, Katharine	Teacher	LaSalle University	3
Wyllner, Robert	Teacher	Rowan University	2

**12. Course: Reimbursements**

Name	Position	College	Credits	Amount
Angelini, Maria	Teacher	Rowan University	6	\$3990
Cohen, Jeremy	Director	L2L - State of NJ	N/A	\$800
Downs, Bobbie	Director	Rowan University	6	\$4,134
Hill, Christina	TA	RCBC	6	\$696

**13. Approval of 2016-2017 Perfect Attendance Honorarium**

The following employees achieved Perfect Attendance for the 2016-2017 school year and are eligible to receive a \$150 Honorarium as taxable income paid through the August 31, 2017 payroll:

Employee		
Bonsall, Todd	Daly, Sean	Jones, Maureen
Bosman, Artavious	Hill, Kenneth	Merlino, Joseph

**14. Student Teacher/Internship/Observation 2017-2018 School Year**

\*Pending Signed Affiliation Agreement

Student	College	Type	Effective
Chang, Hannah	Thomas Jefferson Univ	OT Level I	09/28-11/16/17
Coppola, Christina	Philadelphia University	OT Level II	09/11-11/03/17
Disipio, Jessica	Stockton University	MSW	09/01/17-05/30/18
Fedoris, Allison Skamarakas, Anna	Univ of Pennsylvania *	MSW	09/06/17-04/30/18
Moshier, Haley	Thomas Jefferson Univ	OT Level I	09/28-11/16/17
Rossi, Ashlee	Rutgers University	OT Level II	09/14-11/17/17

**15. Conferences/Professional Workshops \* Executive Approval**

Personnel	Conference	Date	Cost (over mileage)
Bigelow, Pennie	NJALC Fall Symposium, Somerset	10/20/17	\$165
Cohen, Jeremy	L2L Orientation, Monroe Twp.	07/26/17	None
Downs, Bobbie	NJJDA Annual Conf., Atlantic City	09/13/17	\$150
Goff, Alyce	Payroll Law for 2018, Edison	10/31/17	\$149
Hirt, Judith	Genesis User Group Training, Shamong	09/20; 11/29/17; 01/30; 03/13; 05/29/18	None
Husted, Gina	*Advanced Intervener Training, Ewing	8/18; 9/09,22/17	\$200
Koch, Kathleen	Ed Strategies & Accommodations for Visually Impaired, New Brunswick	10/18/17	None
Moore, Andrea Pyfrin, Tara Shainline, Jason Wittmann, Linda	Danielson Training, Galloway	08/17/17	\$178 ea

**B. Burlington County Institute of Technology**

**1. Reappointments 2017-2018 school year. \*Salaries Pending Settlement of Negotiated Agreement**

Name	Position	Salary
Miller, Antoine	Teacher Aide	Step 1 Col E \$25,928
O'Hare, Raymond	Teacher Aide	Step 1 Col E \$25,928
Tirado, Jocelyn	Teacher Aide	Step 1 Col C \$25,158

**2. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Anenberg, Anne Marie	Teacher of Science	Resignation	08/24/17
Bayley, Dawn	Secretary	Resignation	09/22/17

Loughead, Maureen	Secretary	Resignation	07/25/17
Romano, Michael	Teacher Aide	Resignation	09/01/17
Weisman, William	Custodian/Shift Foreperson	Retirement	11/01/17

**3. Employment: Full-Time** (pro-rated) (pending new hire requirements)

**\*Salaries Pending Settlement of Negotiated Agreement**

Name	Position	Salary	Effective
Leighton, Michael	Teacher of Mathematics	Step 1 Col A \$54,207	09/01/17
Maira, Michael	Teacher of Social Studies	Step 1 Col C \$56,531	09/01/17
Purnell-Respes, Tonia	Teacher of Fashion Design	Step 1 Col B \$55,367	10/01/17

**Employment: Substitute** (pending new hire requirements)

Name	Position	Rate	Effective
Mandel-Jamison, Debra	Substitute Nurse	\$150 per diem	09/01/17

**4. Status Change** (pro-rated) \*Executive approval

Name	From	To	Salary	Effective
Fazzie, Karen	TA	Secretary	Step 15 Col A \$49,443	08/21/17*

**Status Change, Degree** (pro-rated)

Name	Position	From	To	Effective
Cermatori, Diana	Teacher	Step 2 Col A \$54,707	Step 2 Col B \$55,867	09/01/17
Hannon, Lia	Teacher	Step 6 Col C \$59,476	Step 6 Col E \$61,800	09/01/17
Harris, Keturah	Teacher	Step 8 Col C \$62,212	Step 8 Col D \$63,374	09/01/17
Rodriguez, Joelle	Secretary	Stp 10 Col A \$38,293	Stp 10 Col C \$39,063	09/01/17

**5. Leaves 17/18 School Year**

Employee	Position	Type	Effective
Fitzgerald, Kieshea	Guidance Counselor	LOA	09/05/17 - 11/10/17

**6. Salary Adjustments, Unpaid Absences**

Name	Position	Rate	Date
Adams, Robert	Custodian	-\$135.05	06/30/17
Hughes, Jennifer	Secretary	-\$258.74	08/10-11/17
Morano, Mark	Custodian	-\$270.10	06/28-29/17

**7. Employment, Work Study Students, Effective 17-18 SY \*Executive approval**

Student	Department	Campus	Hrly Rate
Mason, Jordan*	Video Director ASL Courses	District	\$8.50

**8. Stipends/Extra-Curricular Pay for 2017-18 School Year \* Executive Approval**

**Resignations**

Name	Extra-Curricular	Effective
Pensabene, Jeffrey	Assistant Bowling Coach	07/26/17
Powell, Nickolas	Assistant Softball Coach	07/21/17
Allen, Penny	Assistant Soccer Coach	08/21/17

**District**

Summer Curriculum Writers		\$34/hr
Acosta, Nicholas* David, Jonathan* Hagar, Timothy*	Haney, Kevin* Hernandez, Hiromi* Rivera, Joseph*	Sommers, Kelly* Steich, Susan*

ESEA Mathematics Push-In Support*		\$34/hr
Duong-Jackson, Nancy	Porter, Rachel	Poirier, Jessica

ESEA Push-In Support*		\$34/hr
Cermatori, Diana Jenkins, Monique	Mongada, Sharon Sommers, Kelly	Weiler, Amanda

ESEA Extended Day Support *		\$34/hr
Duong-Jackson, Nancy Kling, Lois	Paliotta Nevadomski, Kerry Poirier, Jessica	Schott, Gregory

**Medford**

Name	Extra-Curricular	Rate
Jaworski, Leonard	SkillsUSA Advisor	\$2,560
Pensabene, Jeffrey	Head Bowling Coach	\$6,780
Powell, Nickolas	Head Softball Coach	\$7,423

**Westampton**

Name	Extra-Curricular	Rate
Bodine, Bernie	Custodial Repair (*effective 07/01/17)	\$2,500
Duong-Jackson, Nancy	Class of 2021 Advisor	\$1,831
Vallei, Alexander	Fall Site Supervisor*	\$4,000
	Spring Site Supervisor	\$4,000
Purnell-Respes, Tonia	FCCLA Advisor	\$2,560
Tarantini, Mary	Extra Block Semester 1	per diem

**9. Approval of 2016-2017 Perfect Attendance Honorarium**

The following employees achieved Perfect Attendance for the 2016-2017 school year and receive a \$250 Honorarium as taxable income paid through the August 30, 2017 payroll:

Employee		
Cox, Kelly Ogden Carla	Pino, Christian Schneider, Vicky	Schott, Gregory

**10. Approval of 2017-2018 Perfect Attendance Award**

Those employees not using any sick or personal days during the school year will be awarded a payment of \$250 at the August 2018 Board meeting to be paid through the second payroll in August 2018.

**11. Course: Approvals**

Name	Position	College	Credits
Brownridge, Marcie	Secretary	Rider University	3
Burlage, Bridget	Teacher	Rutgers University	3
Cruet, Patrick	AE Principal	Gwynedd Mercy University	3
Hannon, LaChan	Teacher	Montclair State University	3
Hannon, Lia	Teacher	Rider University	6
Harris, Keturah	Teacher	Concordia University	6
Latigona, Joseph	Teacher	University of Cincinnati	3
Murro, Heather	Teacher	Drexel University	4
Rista, Jessica	Math Specialist	Stockton University	2
Saiia, Jessica	Teacher	Holy Family University	3

**12. Course: Reimbursements**

Name	Position	College	Credits	Amount
Bouchard, Heidi	Asst Principal	Concordia University	2	\$1,510
Rista, Jessica	Math Specialist	Stockton University	3	\$1,950
Saiia, Jessica	Teacher	Holy Family University	3	\$1,362

**13. Student Teacher/Internship/Observation 2017-2018 SY \*During Prep/Non-Work Hrs**

Student	College	Type	Effective
Antinoro, Jocelyn	TCNJ	Internship*	17-18 SY
Rista, Jessica	Stockton University	Internship*	09/05-12/16/17



**14. District Mentors, 2017-2018**

Westampton		Medford	
Acree, Pamela	Leary-Bova, Michela	Allen, Leigha	Ogden, Carla
Antinoro, Jocelyn	McGuinness, Jacqueline	Apgar, Alison	Passini, Maria
Arora, Ruchika	Nevadomski, Kerry	Baker, Mary	Pine, Vickie
Callaghan, Colleen	Quick, Rachelle	Bartello, Stacey	Reed, Richard
Finn, David	Rivera, Joseph	Bodnar, Jason	Sienkiewicz, Joann
Foster, Alexas	Schott, Greg	Canfield-Gaskill, M.	Smith, Thomas
Gill, Karen	Sommers, Kelly	Cerminara, Wendi	Steich, Susan
Haney, Kevin	Steer, Natola	Dogostino, Michelle	
Hannon, LaChan	Stevenson, Herbert	Fessenbecker, Rachel	
Holbrook, Henry	Tarantini, Mary	Gebhart, Lauren	
Kenney, Edward	Trzaska, Barbara	Hughes, Lee	
Kling, Lois	Vallei, Alex	Murro, Heather	

**15. Transfers**

Employee	From	To	Effective
Vincent, Cinnamon	Westampton	Westampton/Medford	09/01/17

**16. Conferences \*Executive approval**

Personnel	Conference	Date	Cost (over mileage)
Aiken, Frederick	Section 504 in NJ, Marlton	10/04/17	\$99.99
Brownbridge, Christine Geib, Catherine	Genesis User Group, Shamong	Monthly	None
Daily, Jennifer Johnson, Beth	ABS -How to Investigate HIB Claims, Monroe Twp	09/26/17	\$150 ea
Digney, Kelly O'Neill, Mary	ABS-Bullying Law Update & the Role of the ABS, Monroe Twp	09/25/17	\$150 ea
Dinovelli, Diane Rosetti, Lauren	School Psychologist Co Meetings, Westampton	Various	None
Evans, Judith	Yth Suicide Prev., W Long Branch CIACC Meetings, Westampton Traumatic Loss Coalition Meetings, Westampton	09/20/17 Various Various	None None None

Forline, Beverly	BCSCA Fall Breakfast, Marlton HESAA Financial Aid Training, Lakewood	09/28/17 10/25/17	\$10 None
Inman, Ellen	2017 Fall AG Ed Prof Dev Conf, Bordentown Atlantic Coast Vet Conf, AC	09/29/17 10/10-12/17	\$65 \$290
Jacob, Nicole Polizzi, Nicole	Art Educators of NJ Conf, Long Branch	10/02-03/17	\$135 ea
Mari, Cathy	Payroll Law for 2018, Edison	10/31/17	\$149
Mariano, Anthony* Sitchler, David*	American Honda Training, Mt Laurel (Required for NATEF accreditation)	08/14-18/17 20/hrs ea	\$34/hr max
Milanowicz, Lauren	Think Before You Post, Webinar	11/21/17	\$40
O'Neill, Mary	College Board Fall Counselor Workshop, Ewing	08/10, 09/29/17	None
Pappler, Jesse	Legal Liability/Athletics, Robbinsville	09/28/17	\$125
Pensabene, Jeffrey	ASAP, Sicklerville	Various	None
Pino, Christian*	Legal One Hot Issues in HIB, Webinar	08/17/17	\$40
Sheehan, Anna Maria	HOSA Advisor Meeting, TBD Rutgers Advisor Meeting, TBD	Various	None
Smith-Evans, Samantha	Penny Stack/PESI Rehab, Cherry Hill	10/27/17	\$219.99

**17. Teaching Staff Salaries To Be Funded by ESEA Grant, 17-18 School Year**

<u>Title I Funded Personnel</u>	<u>Total Salary</u>	<u>Title I Salary</u>	<u>Title I Funded</u>
Brownell, Jacqueline	\$115,350	\$38,065.50	33%
Conyer, Robert	\$67,017	\$22,115.61	33%
Dixon, Amanda	\$54,207	\$27,103.50	50%
Hartman, Danielle	\$112,082	\$36,987.06	33%
Kling, Lois	\$68,491	\$34,245.50	50%
Paliotta Nevadomski, Kerry	\$57,875	\$28,937.50	50%
Rista, Jessica	\$56,867	\$56,867	100%

**18. Approval, Accept IDEA Grant Funding FY 2018 (Exhibit #A1)**

Approve submission and acceptance of the IDEA Grant of \$467,968 to be allocated for salaries as follows:

IDEA Funded Personnel	Total Salary	IDEA Salary	IDEA Funded
Campanella, Robert	\$25,208	\$25,208	100%
Cimoch, Leo	\$26,128	\$26,128	100%
Davies, Lawrence	\$41,224	\$41,224	100%
Evangel-Rindosh, Victoria	\$26,128	\$26,128	100%
Fisicaro, Joseph	\$27,184	\$27,184	100%
Hajzer, Shane	\$25,928	\$25,928	100%
Jedda, Dennis	\$34,342	\$34,342	100%
Larocca, Sherry	\$40,454	\$19,951	49%
O'Hare, Raymond	\$25,928	\$25,928	100%
Palazzo, Joseph	\$26,528	\$26,528	100%
Powell, Nickolas	\$27,184	\$27,184	100%
Say, James	\$41,994	\$41,994	100%

Thornton, Clara	\$29,052	\$29,052	100%
Tillery, Alexander	\$28,026	\$28,026	100%
Tirado, Jocelyn	\$25,158	\$25,158	100%
Wheatley, Tamie	\$38,005	\$38,005	100%

## II. PROGRAMS

### **Burlington County Special Services School District/Burlington County Institute of Technology**

1. **Policies/Regulations,** (These items are available on the website.)
  - Revised**
    - P2461 Special Education/Receiving Schools (M) (BCSSSD)
    - R2461 Special Education/Receiving Schools (M) (BCSSSD)
    - R2461.08 Special Education/Receiving Schools In Service Training
  - New:**
    - Special Education/Receiving Schools (M) (BCSSSD)**
      - R2461.13 Observation of Education Programs
      - R2461.14 Amending Policies, Procedures, The services provided, or the location of facilities
      - R2461.15 Operation of an Extended Academic Year Program
      - R2461.16 Employment of a Full-time Non-Teaching Principal
      - R2461.17 Submission Fiscal Information and Obtaining Certificates
      - R2461.18 Notice to Department of Education Prior to Ceasing Operation or Change of Ownership
2. **Comprehensive Equity Plan Statement of Assurance(s)** (Exhibit #2)  
Acceptance and Submission of the Comprehensive Equity Plan Statement of Assurance.
3. **Acceptance and Submission of the District Professional Development Plan Statement of Assurance**  
Acceptance and Submission of the District Professional Development Plan Statement of Assurance.
4. **Parent/Student & Staff Handbooks**  
Approval of Parent/Student & Staff Handbooks for both schools. (These items are available on the website and 48 hours before the meeting in the Supt.'s Office.)

**A. Burlington County Special Services School District**

**1. Guest Speakers**

Speaker(s)	Audience	Date
Ed Friedrich, JJC Weekly Presentation	BCAS	2017-2018
Daniel M. Rosenberg, BCBA	BCAS	1/10/18

**2. Affiliations Agreements**

Recommend approval of 2017-2018 Affiliation Agreement(s) between BCSSSD and:

- a. Salus University
- b. Rutgers University School of Health Professions
- c. Rowan University
- d. University of Pennsylvania School of Social Policy and Practice

**3. 17-18 DEAC & ScIP Members**

DEAC Members	ScIP-AS	ScIP-LS	ScIP-West
Bonsall, Todd Brogan, Carla Dennion, Matthew DeVito, Joyce Dickerson, Candace Fletcher, Kelly Kneringer, Mary J Nagy, Christopher Varga, Ryan	Joan Barbagiovanni Michelle Delaney Cathy Maista Mark Gromen	Castellane, Mark Hayes, Lori Kneringer, Mary Jean Knighton, Monique Lentini, David Lewis, Kristine Lowenthal, Kahleelah Rabinowitz, Jay Roberts, Kelly Rowe, Roseanne	Ciasca, Michelle Cohen, Jeremy Dickerson, Candace Fletcher, Kelly Flood, Michelle\ Guenther-Misunas, Bethann Karwoski, Debra Koch, Kathleen McHugh, Alphonsus McKinney-Dewson, Linda Valasek, Adell Wilkins, Patricia Will, Barbara

**4. Rite Aid Free Flu Clinic for Staff**

Approval for Rite Aid to offer a free flu clinic for staff on September 27, 2017 at the Westampton and Lumberton Campuses.

**5. Constitutionally Protected Prayer Assurance (Exhibit #3)**

Acceptance and Submission of the Constitutionally Protected Prayer Assurance

6. **Revised Curricula** \*Curricula will be available in the Superintendent’s Conference Room 48 hours prior to the Board meeting

Recommend approval of the following revised curricula:

Curricula	
English Language Arts Grades K-5	Graphic Design
Math Grades K-2	Science Grades K-7
Technology	Transition Year 3

7. **Request to Establish a Program**

It is recommended a resolution be adopted approving the submission of the “Request to Establish a Special Education Program or Service” to the Burlington County Office of Education for the addition of an Autism 3-5 class within the Elementary population of BCSSSD.

**B. Burlington County Institute of Technology**

1. **Guest Speakers**

Speaker(s)	Audience	Date
Making Freshman Connections-Waldman, Keith; Leffever, Gene; Wood, Bill; Brady; Putz, Bernadette; Gonzales, Dave	Freshmen-Med Freshman-West	09/14/17 10/05, 11/17
Teen Truth-Pohl, JC; Scott, Jared	Med & West	10/06/17
Burl Co Library Info-Wagner, Rosy	9-12 & Parents	09/28, 10/26/17
Flu Clinic-Patel, Harnisha; Noll, Rebecca	Med	10/17/17
Yearbook 101-Saunders, Murdocc; Bruno, Karen	Yearbook	17-18

2. **17-18 DEAC & SCIP Members**

DEAC Members	ScIP-Med	ScIP-West
Bonsall, Todd Bouchard, Heidi Cheney, Karen Finn, David Hartman, Danielle Nagy, Christopher	Allison, Apgar Bodnar, Jason Bartello, Stacey Hughes, Lee Dogostino, Michelle Murrenburke, Holly	Aiken, Frederick Finn, David Hartman, Danielle Lee, Valerie Steer, Natola Venuto, Joseph

Parker, Michael Steer, Natola Venuto, Joseph	Sienkiewicz, Joann Tisdale, Larry	
----------------------------------------------------	--------------------------------------	--

3. **Accept, ESEA School-Wide Waiver, Medford Campus (Exhibit #4)**  
Accept, ESEA School-Wide Waiver, Medford Campus.
4. **Reject, ESEA Grant Funds, Title III, FY'18**  
Reject, ESEA Grant Funds, Title III, \$879.00.
5. **Articulation Agreement Renewal**  
Recommend approval of renewal of RCBC CAP Articulation Agreement
6. **Substitute Teacher Handbook**  
Approval of Substitute Teacher Handbook
7. **Accept and Submit, ESEA Grant Funding, FY'18 (Exhibit #A2)**  
Recommend approval to submit and accept, ESEA Grant Funds for \$563,822, FY'18.
8. **Revised Curricula** \*Curricula will be available in the Superintendent's Conference Room 48 hours prior to the Board meeting  
Recommend approval of the following revised curricula:

Curricula		
Advertising Art & Design Algebra I Algebra II American Sign Language 2 English I-IV	Entertainment Technology Geometry Honors Algebra I Honors Algebra II Honors Chemistry	Honors English I-IV Honors Geometry Precalculus STEM



**III. STUDENT ACTIVITIES**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. HIB Self-Assessment Report Period for 2016-2017**

Recommend approval of the HIB Self-Assessment for school year 2016-2017, presented by Dr. Christopher Nagy, Superintendent.

**A. Burlington County Special Services School District**

**1. Activities**

Campus	Activity	Dates
AS	Constitution Day Activities	09/18/17
AS	Back to School Night	09/18/17
AS	Hispanic Heritage Month Activities	09/22/17
AS	School Picture Day	10/02/17
AS	Week of Respect Activities	10/2-6/17
AS	LGBT Month Activities	10/11/17
AS	School Violence Awareness Week Activities	10/17-21/17
AS	Red Ribbon Week Activities	10/24-28/17
AS	Liaison Breakfast	11/16/17
AS	Parent-Teacher Conferences	11/20-21/17
AS	American Indian & Alaska Native Heritage Month Activities	11/29/17
AS	RCBC Spring Ahead	11/29/17
AS	World AIDS Day Activity	12/1/17
AS	School Picture Day	12/8/17
AS	Project Pride Assembly	12/14/17
AS	Black History Month Activities	02/5-9/18
AS	Back to School Night	02/12/18

AS	Parent-Teacher Conferences	02/13/18
AS	Asian & Pacific-Island Heritage Month Activities	05/09/18
AS	High School Graduation	06/11/18
AS	8th Grade Advancement Ceremony	06/15/18
AS	Field Day/Sodexo Picnic	06/19/18
LS	School Picture Day	10/20/17

### Fundraisers

Campus	Activity	Dates
West	Box Tops for Education	Year long
West	Fall Mum Sale	09/05 - 10/10/17
West	Spirit Wear Sale	09/05 - 22/17

### 2. Field Trips \* Pending Dr. Bonsall Approval

Campus	To	Date	Inst.	S	T
West	Occupational Training Ctr, Burlington	09/14,19,26,28/17	Fletcher, K. McKinney, L.	11	3
AS	Fernbrook Farms Env Ctr	09/28/17	Barbagiovanni, J	35	2
AS	West BCSSSD Campus *	10/2/17	Barbagiovanni, J	35	2
West	Special Olympics Volleyball, Lawrenceville	11/4,18; 12/2,9,16/17; 01/6,13/18	Caplan, L Fletcher, K	12	2
AS	ISC Mount Laurel - Monthly Rewards Trip	9/29; 10/27; 11/17; 12/22/17; 1/26; 2/23; 3/23; 4/27; 5/25/18	Barbagiovanni, J	25	3
AS	RCBC Comm Svc Expo	10/13/17	Barbagiovanni, J	45	6
AS	Eastern State Penitentiary	10/30/17	Codianni, J	30	3/4

AS	McCarter Theatre/Applebee's	12/8/17	Willis, C	30	5
AS	RCBC - Mount Laurel	12/20/17	Speas, S	25	5
AS	P.I.N.E.S	2/1/18	Barbagiovanni, J	25	3
AS	EERC	3/15/18	Maista, C	30	2/3
AS	Medieval Times	4/12/18	Barbagiovanni, J	27	3
AS	Rowan Planetarium	4/20/18	Maista, C	30	3
AS	Old City Philadelphia	6/8/18	Codianni, J	40	5/6

**B. Burlington County Institute of Technology**

**1. Transfers, Withdrawals, Suspensions, Homebound** (Exhibit #5 Report is considered privileged in nature.)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	10	5
b. Transfers out of County	3	2
c. Dropouts	0	1
d. Transfer to West/Medford Campus	0	0
e. Suspensions	14 (June)	0
f. Homebound	0	0

**2. Harassment, Intimidation and Bullying (HIB)**

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Exhibit #6: Report is considered privileged in nature.)

**3. Field Trips (\*Administrative Approved)**

Students	Trip	Date	Personnel	S	C
FCCLA	Riverfest, Burlington	09/09/17	Cross, G	15	1
Key Club	Palmyra Cove Nature Park, Palmyra	09/22/17	Malsbury, V	15	1
	Beach Cleaning, Seaside Heights	10/02/17		15	1
	Key Club Conf-Great Adventure, Jackson	10/08/17		15	1
	Annual Youth Service Conf & Expo, Mt Laurel	10/13/17		20	2

	Amico Island Park, Riverside Alzheimer's Walk, Phila, PA Masonic Homes, Burlington  Barnes & Noble, Moorestown Rancocas Nature Ctr, Westampton	11/06/17 11/11/17 12/08/17; 01/15/18 12/15/17 04/25/18		15 15 15 15 7 15	1 1 1 1 1 1
Human Relations	Trenton Soup Kitchen, Trenton	Various	Sims, L	10	2
Perf Arts	Phila Perf & Visual Arts College Fair, Phila	09/26/17	Cooney, S	30	3
Robotics	Hatboro-Horsham HAVOC Robotics Comp, Horsham, PA Duel on the Delaware XVI, Carneys Point	09/29-30/17 10/21/17	Morgan, D	35 35	3 3
Social Studies	Valley Forge National Historical Park, King of Prussia, PA	10/04/17	Gill, K	48	2
Math Comp	Math League, Various Locations	Various	Callaghan, C	10	1
Student Council	NJASC Fall Business Meeting, Ewing NJASC Winter Convention, Ewing	10/10/17 01/10/18	Mazella, A	12 12	2 2
Early Chldhd	Johnson's Farm, Medford  Theatre-Santa Claus is Coming to Town, Pitman, NJ Adventure Aquarium, Camden **33 Preschool; 15 HS students	10/11/17  12/19/17 04/27/18	Cross, G	48* * 48* * 48* *	5 5 5 5 4
Culinary	Wegmans, Mt Laurel Cathedral Kitchen, Camden	10/16/17 12/04/17	Sbraga, J	40 10	4 1
Culinary Soph	Specca's Farms, Mt Holly	10/17/17; 02/27; 04/23/18	Adams, C	40	4

Impact Bible Club	Cathedral Kitchen, Camden	10/19/17;	Sbraga, J	5	1
		04/12/18		10	1
	Fountain of Life, Burlington	03/29/18		25	2
	Sight/Sound Theatre, Strasburg, PA	06/06/18		25	2
Culinary Srs	Atlantic Cape Community College, Mays Landing	10/24/17	Sbraga, J	12	1
Honors Chem	Chemical Heritage Fndn, Phila, PA	10/26/17; 04/19/18	Mazella, A	35	3
SkillsUSA	SkillsUSA Leadership Conf, Trenton	11/03/17	Bouchard, J Bouchard, J; Haney, K	10	2
	Habitat Re-Store, Maple Shade	06/08/18		12	2
Auto/Diesel	Phila Auto Dealers Assoc, East Norristown, PA	11/03/17	Sitchler, D	5	1
	Automotive Training Ctr, Warminster, PA	02/23/18		5	1
	Raceway Park, Englishtown	06/08/18		40	4
History	Phila Museum of Art, Phila, PA	11/16/17	Gill, K	40	4
HOSA	Fall Leadership Conf, Pennington	11/16/17	Sheehan, A; Bremer, N	10	2
FCCLA	Fall Leadership Conf, Edison	11/20/17	Cross, G	30	3
	Fall Leadership Boot Camp, Edison	TBD		10	1
FFA	FFA Vet Leadership Conf, New Brunswick	12/09/17	Inman, E	20	2
DECA	DECA Competition, Cherry Hill	01/04/18	Hodges, M	35	3
Vet Asst	Arram Dawn Farm, Bordentown	02/15; 03/16/18	Inman, E	20	2
POR English	Macbeth in HD Stratford Festival, New Brunswick	03/05/18	Sims, L	45	4
Culinary Jrs	Walnut Hill College & Reading Terminal Market, Phila, PA	03/14/18	Baez, P	44	3
	Atlantic Cape Community College, Mays Landing	04/10/18	Sbraga,J	12	1

Printing	AC Convention Center, AC	03/16/18	Finn, D	18	2
Rocketry	Rocketry Comp, Glassboro	04/30/18	Bouchard, J	6	2
Fund of Art	NJ Renaissance Faire, Bordentown	05/31/18	Jacob, N	40	4
C/O 2018	West Sr Picnic, Millstone, NJ	06/07/18	Purcell, D; Rosetti, L Dogostino, M	150	12
	Med Sr Picnic, Millstone, NJ	06/08/18		TBD	TBD
Human Relations/Sr	Six Flags Great Adventure, Jackson	06/08/18	Sims, L	200	20

**Overnight Field Trips**

Students	Trip	Dates	Personnel	S	C
Vet FFA	FFA Leadership Experience & Development Conf, Mt Laurel	10/06-07/17	Inman, E	6	2
DECA	DECA State Conf, AC	02/27-03/01/18	Hodges, M	35	3
	DECA Natl Conf, Atlanta, GA	04/21-25/18		15	2

**4. Activities**

Campus	Activity	Dates
W	AM Activity Periods	09/20; 10/17; 11/17; 12/19/17; 01/17; 02/15; 03/14; 04/20; 05/15; 06/07/18
W	Winter/Spring Sports Schedules (on website)	SY 2017-2018
W/M	NJSIAA Scholar Athlete Awards Luncheon	05/20/18
W	Impact Bible Club - Prayer at the Flagpole	09/27/17; 05/03/18
W	PRIDE Picnic	05/25/18 (*06/01/18 rain date)
W	PRIDE Straight-A Brunch	02/13/18
W	PRIDE "Pixarpalooza" Movie Event	12/22/17
W	Student Council - Blue & White Night	03/28/18

W	Student Council-Bring Your Child to Work Day	04/26/18
W	Student Council-Spirit Week Activities	03/26/18-03/29/18
W	Key Club-Candy Gram Food Drive	09/22/17-12/19/17
W	Human Relations-Stockings for Kids Drive	12/11/17-12/20/17
W	Human Relations-National Hispanic Month Activities	10/2/17-10/4/17
W	Student Council Pep Rally	01/18/18
W	PRIDE People's Choice Awards	04/26/18
W	Basketball to practice at BCSSSD-Westampton gym as needed	Winter Season SY 2017-2018
W	Soccer, Baseball, Softball to practice at Westampton Recreation Center as needed	SY 2017-2018
W	Athletic Awards Banquet	05/30/18
W	Fitness Club - Tuesday, Thursday, Saturday	09/12/17-6/16/18
W	Junior/Senior Pre-Prom Assembly	05/18/18
W/M	Fall BCSL Soccer & Field Hockey Senior Showcase Games at Bordentown HS	11/15/17
W/M	Winter BCSL Basketball Senior Showcase Games at Holy Cross Academy	03/09/18
W/M	NJSIAA Postseason Schedule (on website)	SY 2017-2018
M	B&G Basketball team practice at BCSSSD gym as needed	11/20/17-03/02/18
M/W	B&G Basketball - Carino Club Events; Captain's Day, Unsung Heroes Day, Senior Day, All-Star Game @ Rutgers Camden, Awards Banquet	TBD
W	National Honor Society Induction	11/14/17

M	Yearbook Underclass Photos	09/14-15; 10/25/17
W	VoTag's Senior Citizen Prom	05/10/18
W	VoTag Student Presentations	05/22/18
M	Softball/Baseball Schedules	SY 2017-2018
W	Student Activities Fair	09/22/17
M	Sports Awards Ceremony	06/06/18
W	Yearbook Underclassman Photos	09/11-12; 10/23/17
W	Senior Portraits	10/9,13,16,17; 11/16-17/17
W	Senior Awards & Art Show	06/05/18

### Fundraisers

Fund/Campus	Activity	Dates
SkillsUSA/Med	Take-Home Meals	Wed-Fri, Weekly-09/17-06/18
C/O 2020/Med	½ Day Dress Down	Sept 2017
Wrestling/West	Car Wash-Sunoco, Mt Laurel	09/24/17
C/O 2021 & FFA/West	Back to School Dress Down	09/29/17
C/O 2019/West	Back to School Dance	09/29/17
Wrestling/West	Chick-Fil-A	10/06/17
C/O 2018/Med	Fall Fashion Show	10/13/17
DECA/West	Breast Cancer Awareness Dress Down	10/18/17
DECA/West	Class T-Shirt Contest	10/30-11/03/17
HOSA/West	HOSA Blood Drives	11/03/17; 03/16/18
C/O 2020/Med	Aquarium Fundraiser	11/06/17
SkillsUSA/West	Fandom Dress Down Day	11/06/17



Wrestling/West	Dress Down Day	12/01/17
Perf Arts/Med	Winter Dance Concert	12/07-08/17
NHS/West	Holiday Gram Cards	12/14-19/17
DECA & Glow Club/West	Glow in the Dark Dance	12/15/17
IMPACT Bible Club/West	Holiday Dress Down Day	12/22/17
PRIDE/Student Council/West	Penny Wars	Homecoming Week-TBD
IMPACT Bible Club/West	Hope Night	01/24/18
Student Council/West	Winter Semi-Formal Dance	01/26/18
C/O 2021 & GLOW Club/West	Rainbow Dress Down	02/15/18
C/O 2020 /Med	Spring Fling Semi-Formal	04/20/18
Robotics/West	Dress Down Day	04/27/18
PRIDE/West	Rita's	TBD
Perf Arts/Med	Spring Dance Concert	05/23-24/18
C/O 2019/West	Hawaiian Dress Down Day	05/25/18

**IV. BUSINESS/FINANCIAL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Appointment of Architect**

A./B. **BCSSSD/BCIT**

BE IT RESOLVED by the Board of Education that the firm of Design Collaborative, 414 Garden State Parkway, Cape May Court House, NJ, is hereby appointed the Architect of Record for the period commencing July 1, 2017 and ending June 30, 2018, to provide architectural services as needed.

**2. Appointment of Health Insurance Broker**

A./B. **BCSSSD/BCIT**

BE IT RESOLVED by the Board of Education that Innovative Risk Solutions, 3330 Bargaintown Road, Suite 2, Egg Harbor Township, NJ be appointed the Insurance Agency for the District's Vision and Dental Programs, from July 1, 2017 to June 30, 2018, to perform the professional services ordinarily provided by an insurance broker for health insurance. These professional services are necessary and are required by this Board of Education.

**3. Cooperative Pricing Agreement**

It is recommended a resolution be adopted approving an agreement between the County of Bergen and Burlington County Institute of Technology/Burlington County Special Services School District to participate in the Bergen County Cooperative Pricing System # CK04-BERGEN.

**A. Burlington County Special Services School District**

**1. Use of Facilities**

Agency/Program	Room-Campus	Date(s)
4H Cloggers/Practice	MPR - HS	09/14/17-07/12/18 Thurs
BCAS/Liaison Breakfast	Cafeteria-BCAS	11/16/17
BCAS - Sodexo/ Field Day - BBQ	Cafeteria-BCAS	06/19/18
BCASA/Superintendent Roundtable	Media Center-Central	09/12/17-06/12/18 2nd Tues
Burl Co Independents - Phantoms	MPR-ES	11/01/17-01/03/18

(Special Olympics)/ Floor Hockey Practice		Wed
Burl Co Independents (Special Olympics)/ Soccer Practice	Field - HS	09/12/17-10/24/17 Tues
Burl Co OPICS Special Olympics/ Soccer	Field - JS	09/07-
BCIT Medford/Basketball Practice	Gym - LS	11/20/17-02/28/18
BCIT Westampton/Basketball Practice	Gym - Central	11/20/17-02/12/18
BCSSSD/Alumni Dance	Gym - Central	04/27/18
BCSSSD/ASL University	Media Center - Central	Various
BCSSSD/Holiday Show - Craft Fair	Gym, Hallways - Central & MPR-ES	12/14/17
BCSSSD/Poster Presentation	Gym-Central	05/24/18
BCSSSD/Resource Fair	Gym, Hallways-Central	03/22/18
BCSSSD/Respite	MPR - MS	12/09,16/17; 5/05,12/18
BCSSSD-Scholastic/ Book Fair	Media Center - Central	02/07-13/18
BCSSSD/Transition Fair	Gym - Central	09/18/17
BCSSSD-Red Cross/Blood Drive	Gym - Central	04/25/18
BCSSSD Foundation/Meeting	Media Center - Central	09/13; 10/11, 11/08/17; 01/10; 04/11/18
Crisis Response Team/Training	Media Center - Central	09/14-15/17; 01/25/18
ESU/ 20th Anniversary	Media Center - Central	09/29; 10/20/17
Universal Soccer Academy/Practice & Seminars	MPR/Gym - Lumberton	Various

2. **BOE Accepts the Resolution Reached in NJEA Case No. 17206105**  
Recommend approval to accept the resolution reached in the **NJEA Case No. 17206105.**

**B. Burlington County Institute of Technology**

**1. Use of Facilities - \*Executive Approval**

Agency/Program	Building/Room-Campus	Date(s)
ESTC/Symposium	Auditorium, Atrium-West	11/18/17
Faith In Action!/Camp Show	PAC, Dressing, Classroom-Med	08/16-19/17*
Jersey Sound Chorus/ Concert	Auditorium, Classrooms-West	12/19/17
Renegade Cloggers/ Practice	Auditorium or Cafeteria-West	09/06/17-06/14/18 Wed
Rutgers Cooperative Ext Morris County/ Course	Classroom-West	09/06/17-03/31/18 Wed

**2. Contracted Professional Services: Education Services, 2017-2018 (as needed)**

Dr. Edwin Castillo	Psychiatrist	\$600 per evaluation
Dr. Carl J. Chiappetta	Psychiatrist	\$450 per routine eval/report \$550 per urgent eval/report
Dr. James Hewitt	Psychiatrist	\$525 per eval at Lawnside Office \$550 per eval at Vineland Office \$550 per eval at school \$600 per eval Neurodevelopmental
Dr. Hatice Yilmaz	Psychiatrist	\$750 per eval
Dr. Liya Beyderman, Nemours, DuPont Pediatrics	Neurological Evals	\$491 per standard eval \$621 per eval beyond 60 minutes
Dr. Barbara Leech	Neuropsychological Evals	\$1,400 per eval
Dr. Mark Wagner	Neuropsychological Evals	\$2,500 per evaluation
REM Audiology	Audiological Eval Central Auditory Processing Eval	\$250 per eval \$495 per eval
ParaPlus Translations,	Language Interpreters	\$80 per hour and \$0.51 per mile
Educational Specialized Associates, LLC	Bilingual Child Study Team Evaluations	\$500 per eval

The Bilingual Child Study Team	Bilingual Child Study Team Evaluations	\$900 per eval
Adv Opportunities	Asst Tech Evaluations	\$880 per eval
Brett DiNovi and Associates, LLC	Functional Behavior Assessments	\$125 per hour, estimate 10 hours per eval

**3. PETTY CASH ACCOUNTS**

BE IT RESOLVED by the Board of Education to increase the petty cash funds in the following departments for the 2017-2018 school year for a total increase in petty cash funds of \$100:

- Athletics, Medford \$100.00
- Athletics, Westampton \$100.00

**V. ENTERPRISE**

**A. Burlington County Special Services School District: ESU**

**1. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Shainline, Jason	Supervisor	Resignation	09/01/17

**Resignations: Hourly**

Name	Position	Reason	Effective
Drumm, Jennifer	Teacher	Resignation	08/01/17
Hoey, Donna	Elementary Teacher	Resignation	08/01/17
Prescavage, Michele	Registered Nurse	Resignation	07/31/17

**2. Employment: Full Time (pro-rated) (pending new hire requirements)**

Name	Position	Salary	Effective
Hassel, Tonya	Teacher	BA Step 3 \$55,258	09/01/17
Palombo, Amanda	Physical Therapist	MA+30 Step 1 \$62,391	09/01/17
Rittinger, Wilma	Educational Interpreter	NCLP Step 14 \$48,152	09/01/17
Schuele, Amber	Teacher Assistant	BA Step 2 \$22,919	09/01/17

**Employment: Hourly (pending new hire requirements)**

Name	Position	Hourly Rate	Effective
Cruz, Robert	Teacher	\$36	09/01/17
Vega, Danielle	Registered Nurse	\$26	09/01/17

**3. Status Change, Degree (pro-rated)**

Name	Position	From	To	Effective
Gaw, Deborah	LDTC	Full Time	Hourly \$47.72	09/01/17

**4. Professional Services Agreements 2017-2018 School Year**

District	Type
Benjamin Bannekar Prep Charter	Professional Services Agreement
Berlin Borough	Professional Services Agreement
Beverly City	Professional Services Agreement
Cherry Hill	Professional Services Agreement
Cinnaminson	Professional Services Agreement
Delran	Professional Services Agreement
Eastampton	Nonpublic Chapters 192/193; Nonpublic IDEA
Hampton Academy	Professional Services Agreement
LCR Education Consultants	Evaluator for ESU Staff Observations
Medford Lakes	Professional Services Agreement
Medford Twp	Professional Services Agreement
Mercer County Tech	Professional Services Agreement
Palmyra	Professional Services Agreement
Region V Council for Special Ed	Professional Services Agreement
Riverside	Professional Services Agreement
Southampton Twp	Professional Services Agreement
Springfield Twp	Professional Services Agreement
Tabernacle Twp	Professional Services Agreement

**5. Agreement for The Educational Services Unit of Burlington County Special Services School District to oversee Burlington County Professional Development Institute and the Crisis Response Team**

It is recommended a resolution be adopted approving The Educational Services Unit of Burlington County Special Services School District to oversee the Burlington County School Crisis Response Team (BCSCRT) and for the Burlington County Professional Development Institute (BCPDI) for the 2017-2018 School Year.

**6. ESY 2017 Joint Transportation Agreement**

It is recommended a resolution be adopted for the following new transportation jointures, in accordance with N.J.A.C. 6A:27-9.16, between the Burlington County Special Services School District ESU and the county/district listed below for ESY 2017:

**Central Regional**

Joint Transportation Agreement with Central Regional. BCSSSD ESU to transport one Central Regional student to BCSSSD High School in Westampton, NJ for ESY 2017 for the sum total of \$542.27.

**East Brunswick Public Schools**

Joint Transportation Agreement with East Brunswick Public Schools. BCSSSD ESU to transport one East Brunswick Public Schools student to Eden Institute in Princeton, NJ for ESY 2017 for the sum total of \$1795.50.

**Hamilton Twp BOE**

Joint Transportation Agreement with Hamilton Twp BOE. BCSSSD ESU to transport one Hamilton Twp student to Kingsway Learning Center in Moorestown, NJ for ESY 2017 for the sum total of \$1,606.50.

**Lacey Twp BOE**

Joint Transportation Agreement with Lacey Twp BOE. BCSSSD ESU to transport one Lacey Twp student to BCSSSD Elementary in Westampton, NJ for ESY 2017 for the sum total of \$731.34.

**Logan Twp BOE**

Joint Transportation Agreement with Logan Twp BOE. BCSSSD ESU to transport one Logan Twp student to BCSSSD in Lumberton, NJ for ESY 2017 for the sum total of \$1,090.36.

**7. Transportation Contracts 2017-2018 Special Ed Transportation-Bid 119, 07/27/17**

The Superintendent recommended that a resolution be adopted awarding the following transportation contracts, as a result of bids received, in accordance with N.J.A.C.6A: 279.10, between the Educational Services Unit and the corporations indicated for the 2017-2018 school year.

**Laurel Enterprises, Inc.**

H62 - \$198.00 per diem, \$60.00 per aide, \$1.50 mileage clause

H65 - \$199.00 per diem, \$60.00 per aide, \$1.50 mileage clause

H70 - \$205.00 per diem, no aide, \$1.50 mileage clause

**Rick Bus Co., Inc.**

H64 - \$292.00 per diem, \$76.00 per aide, \$3.00 mileage clause - Route Never Ran

H66 - \$282.00 per diem, no aide, \$3.00 mileage clause

H67 - \$282.00 per diem, \$66.00 per aide, \$3.00 mileage clause

H68 - \$282.00 per diem, \$66.00 per aide, \$3.00 mileage clause

H69 - \$228.00 per diem, \$52.00 per aide, \$3.00 mileage clause



**Safety Bus Service, Inc.**

H63 - \$251.41 per diem, \$48.07 per aide, \$1.50 mileage clause

**B. Burlington County Institute of Technology: Adult Education**

**1. Appointments, Instructors, 2017-2018 School Year**

Name	Position	Hourly Rate
Reed, Richard	Plumbing Instructor	\$34
Torres, Alberto	Plumbing Instructor	\$34

**2. Employment (pending new hire requirements)**

Name	Position	Date	Hrly Rate
Mazzio, Steven J.	Plumbing Instructor	09/01/17	\$34
McGough, Bryan	Advanced Manufacturing Instructor	09/01/17	\$34
McKeon, Paul	Water/Wastewater Operations Instructor	09/01/17	\$34

**3. Conferences \*Executive approval**

Personnel	Conference	Date	Cost (over mileage)
Cruet, Patrick	GSETA, A/C (funded by CAC Grant)	10/04-05/17	\$396
Melrose, Larry*	American Honda Training, Mt. Laurel (Required for NATEF accreditation)	08/14-18/17	\$34/hr max 20/hrs

**4. Affiliations Agreements, 2017-2018 School Year between:**

- a. Practical Nursing students and:
  - Alaris Health at Cherry Hill, Cherry Hill, NJ;
  - Archway Programs, Atco, NJ;
  - Care One at Evesham, Marlton, NJ;
  - Southern Jersey Family Medical Centers, Hammonton, NJ;
  - Trenton State Hospital, Trenton, NJ
- b. CNA students and:
  - Alaris Health at Cherry Hill, Cherry Hill, NJ;
  - Care One at Evesham, Marlton, NJ;
  - Marcella Center, Burlington, NJ;
  - Wiley Mission, Marlton, NJ

- c. Medical Assisting students and:  
Anthony M. Albert-Puleo, MD, Medford, NJ;  
Southern Jersey Family Medical Centers, Hammonton, NJ

- 5. **Student Handbook** (These items are available on the website and 48 hours before the meeting in the Supt.'s Office.)  
Recommend approval of Adult Education General Student Handbook.
- 6. **Eligible Training Provider Agreement**  
Recommend approval to accept the Eligible Training Provider Agreement with the Burlington County Job Center for adult students, effective July 1, 2017 through June 30, 2018.
- 7. **Approval, Carl D. Perkins Grant Post Secondary Funding FY'18** (Exhibit #7)  
Recommend approval to submit and accept the Carl D. Perkins Post Secondary Grant Funds for \$102,906, effective 07/01/17-06/30/18.

8. **Guest Speakers**

Guest Speaker	Audience	Date
Boliage Techniques-Matthews, Jennifer Academy Pro Hair Extensions-Pucci Fisher, Stephanie	Cosmetology	04/30/18 03/29, 05/03/18

**B. Burlington County Institute of Technology: Fire School**

1. **Employment, Hourly Staff, 2017-2018 School Year**

Name	Position	Hourly Rate
McCorkle, William	Emergency Services Instructor	\$15
Patti, Kevin	Emergency Services Instructor	\$15