

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE
INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday evening, May 24, 2018, at the Rutgers Center, o2 Academy Dr., Westampton, NJ.

The meeting was called to order at 4:00 p.m. by President Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call: Theresa Margiotta, Board Secretary, called the roll:

Kathleen Burgess	Term Ex.	6/30/19	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/20	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/20	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tyler Seville	Term Ex.	6/30/19	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent	Ex. County Supt		<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Public Attendance: Adams, Cynthia; Allen, Penny; Aman, Courtney; Antonro, Jocelyn; Bonsall, Todd; Brand, Jim; Branide, Liz; Daily, Jennifer; Evans, Judith; Fazzie, Karen; Finn, David; Hernandez, Hiromi; Hewitt, Christine; McKnight, Beth; Nevadomski, Kerry; Parker, Mike; Rista, Jessica; Salmons, Lori; Scherer, Helen; Stevenson, Charleen; Stewart, Michelle; Taylor, Ann; Thurman, Donna; Tisdale, Larry; Venuto, Joseph; Ward, Terry; Wilcot, Sandi; Will, Barbara.

Communication & Correspondence: Nothing at this time.

Minutes: Theresa Margiotta, Board Secretary, presented the Minutes from April 26, 2018.

On a motion by Paula Lee and seconded by John Ferry, the Board approved the Minutes.

Roll Call:

Yes Kathleen Burgess Yes John Ferry Yes Leon Jones Yes Paula Lee
Yes Daryl Minus-Vincent Yes Robert Silcox Absent Tyler Seville

Financial Report: Theresa Margiotta, Board Secretary, presented Financial Report.

On a motion by Leon Jones and seconded by Kathleen Burgess, the Board approved the Financial Report.

Roll Call:

Yes Kathleen Burgess Yes John Ferry Yes Leon Jones Yes Paula Lee
Recuse Daryl Minus-Vincent Yes Robert Silcox Absent Tyler Seville

Presentations: Nothing at this time.

Public Comments - Superintendent Agenda Only:

Cynthia Adams, BCITEA President: Asked for an explanation of item IV. #3.BCIT b. “Management Fee.”
Theresa Margiotta, BA/Bd Sec: Explained it was a five year contract.

Superintendent Agenda

Dr. Nagy presented and recommended approval of the report, along with the addendum and honored all the retirees. On a motion by Paula Lee and seconded by Kathleen Burgess the Board approved the report.

Roll Call:

Yes Kathleen Burgess Yes John Ferry Yes Leon Jones Yes Paula Lee
Recuse Daryl Minus-Vincent Yes Robert Silcox Absent Tyler Seville

Public Comments:

Helen Scherer and Lori Salmons presented a poster board from the Student Council depicting pictures of community services such as Red Cross, Jake’s Place, Food Pantry, etc.

James Brand, BCSSSD: 35-37 School-to-Work students have earned over \$100,000 income this year. Reminded everyone about the Hershey Park Senior Trip. He thanked the Board of Education and all they do for the students and was honored to have served 45 years in the public sector.

Board Comments:

Leon Jones: Thanked all the retirees, they are the backbone of the school, and congratulated the graduating students.

Kathleen Burgess: Congratulated Dr. Nagy and BCIT on receiving the BCRCC award, very impressed. Is looking forward to the graduations.

Paula Lee: Congratulated Jim Brand and all the retirees. Thanked everyone for the amazing jobs and looking forward to the year end activities.

John Ferry: Congratulated all retirees and thanked Jim for all he has done for the Special Ed students.

Daryl Minus-Vincent: Congratulated and thanked retirees for their service and all their efforts.

President Silcox: The year flew by, outstanding job in every facet.

Adjournment

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Kathleen Burgess the Board adjourned at 4:20 p.m. with the next meeting to be the on June 21, 2018, at Rutgers Media Center at 4:00 p.m.

Respectfully Submitted,

Theresa L. Margiotta
Board Secretary/School Business Administrator

I. PERSONNEL

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Brand, James	Teacher	Retirement	07/01/18
Brunetto, Lori	Teacher	Retirement	07/01/18
DeVito, Joyce	Principal	Retirement	07/01/18
Latimer, Suzanne	Teacher Assistant	Retirement	07/01/18
Madera, Jonathan	Teacher Assistant	Declined Position	05/01/18
Massari, Jessica	Teacher Assistant	Resignation	05/07/18

2. Employment: Full Time (prorated) (pending new hire requirements) *Executive Approval

Name	Position	Salary	Effective
Bellavista, Joan	Teacher Assistant	BA Step 2 \$22,919	06/01/18
Capeles, Lauren	Teacher Assistant	HS+90 Step 1 \$22,460	06/01/18
Darby, Paula	Teacher Assistant	BA Step 5 \$24,104	06/01/18
Gidel, Rebecca	Teacher Assistant	BA Step 14 \$27,569	05/16/18*
Laughlin, Kay	Teacher Assistant	HS Step 3 \$14,810	09/01/18
McGuffin, Jr., Louis	Teacher Assistant	HS+60 Step 3 \$20,850	06/01/18
O'Donnell, Jennifer	Teacher Assistant	BA Step 2 \$22,919	06/01/18
Williams, Dawn	Secretary	Step 10 \$44,486	07/01/18

Employment: Substitute (pending new hire requirements) *Executive Approval

Name	Position	Rate	Effective
Cutler, Karen	Substitute Nurse	\$150 per diem	05/25/18
Edmond, Keith	Substitute Bus Driver	\$21.50/hr	03/17/18*

3. **Status Change (prorated)**

Name	From	To	Effective
O'Brien, Jacqueline	Autism Cons MA step 11 \$70,626	Supervisor \$80,000	06/01/18

4. **Reappointments 2018-2019 School Year:**

Certified Teacher Guide Personnel-Salaries pending the settlement of the Negotiated Agreement

Caplan, Lisa	Teacher of Cosmetology	\$75,268
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Teacher Assistant Personnel-Salaries pending the settlement of the Negotiated Agreement

Bellavista, Joan	\$22,919
Capeles, Lauren	\$22,460
Darby, Paula	\$24,104
Gidel, Rebecca	\$27,569
Laughlin, Kay	\$14,810
McGuffin, Jr., Louis	\$20,850
O'Donnell, Jennifer	\$22,919

5. **Leaves *Amended ** Intermittent**

Employee	Position	Type	Effective
Arena, Adrienne	Teacher	FMLA	04/25/18-06/26/18
Armstrong, Theresa	Teacher Assistant	FMLA**	04/25/18-06/26/18
Cooper, Joseph	Courier	FMLA/LOA	03/01/18-06/26/18*
Daly, Emily	Teacher Assistant	FMLA/LOA	01/22/18-05/18/18*
Dance, Charlene	Teacher Assistant	LOA	09/05/17-06/01/18*
Gordon, Steven	Teacher	FMLA**	05/01/18 - 06/26/18
Jabkowski, Deborah	Teacher Assistant	FMLA	03/26/18 - 04/13/18
Jeitner, Jessica	Teacher	FMLA **	04/23/18 - 06/28/18

Paetzold, Thera	OT	FMLA/NJFLA/LOA	12/04/18-05/31/18*
Ruff, Mark	Custodian	FMLA	05/31/18 - 07/16/18
Walker, Sherahn	Teacher Assistant	FMLA/NJFLA**	03/26/18 - 06/26/18

6. Salary Adjustments, Unpaid Absences

Name	Position	Rate	Date
Bennett, Henrietta	Teacher Assistant	-\$363.10	05/02-03/18
Bridges, John	Computer Technician	-\$525.15	04/12; 05/03-04/18
Briggs, Dominique	Teacher Assistant	-\$285.58	½ 04/24; 05/08-09/18
Brown, Shaolin	Teacher Assistant	-\$56.15	½ 04/30/18
Carlson, Wendy	Teacher Assistant	-\$172.05	04/27/18
Clark, Tami	Teacher Assistant	-\$107.40	04/27, ½ 4/30/18
Downs, Dawn	Teacher Assistant	-\$46.09	½ 04/27/18
Friel, Wendy	Teacher	-\$967.68	04/12; 05/07/18
Jabkowski, Deborah	Teacher Assistant	-\$535.32	04/10-13; ½ 05/01/18
Jeitner, Jessica	Teacher	-\$1,268.40	04/23-24,26, ½ 4/25/18
Kurtz III, Thomas	Teacher	-\$554.09	04/17; ½ 05/09/18
Rodgers, Keith	Maintenance	-\$270.70	05/02/18
Russo, Candace	Teacher Assistant	-\$114.83	05/03/18

7. Employment, Work Study Students, at \$8.60 Hourly

HS		
Campbell, Jalen	Giovanetti, Craig	Green, Shaton

**8. Stipends/Extra Curricular * Executive Approval
2017-2018 School Year**

Name	Extra-Curricular/Activity	Rate
Hassel, Tonya	Home Instruction	\$37/hr
Moses, Brandee *	After Hours Events - Support Staff - Reunion Dance	\$27/hr
Rodgers, Keith	Pool Certification License (eff. 07/01/17)	\$429
Rooney, Karen *	After Hours Events - Nurse - Reunion Dance	\$53/hr

After Hours Events		
Certificated Staff - Prom		\$37/hr
Algorri, Mirella Grohe, Alison Jeitner, Jessica	Lyman, Rita McNamara, Virginia Parker, I. Dusty	Scherer, Helen Wyllner, Robert
Support Staff - Prom		\$27/hr
Jones, Keith Karr, Betty	Knighton, Alvin	Mollica, Cindy
Certificated Staff - Great Adventure		\$37/hr
Jones, Madison	Roberts, Kelly	
Nursing Staff - Great Adventure		\$53/hr
Garrano, Connie Sue	Rowe, Roseann	
Support Staff - Great Adventure		\$27/hr
Artale, Daniel Boyle, Brian Ferrell, Michelle Higgins, Pamela	Jabkowski, Deborah Jackson, Astarla Lightcap, Karen Lynch, Martha	Panetta-Hagan, Lenora Petz, Lynn Pressley, Samuel Ross, Torrell

Overnight Trip Chaperones		
Special Olympics		Per Negotiated Agreement
Crosby, Deborah Engard, Erin	Kiczek, Renee Panetta-Hagan, Lenora	Travaglione, Kristina Watson, Michael

Guenther-Misunas, Beth Ann	Temple, Dianne	
Hershey Park		Per Negotiated Agreement
Armstrong, Theresa Arpaia, Alyson Brand, James Engard, Erin Ferrante, John Glass, James Karr, Doris	Knighton, Alvin Lucas-MacPhee, Nancy Lutgen, Sharon McIntyre, Becky Mazahreh, Asmahan McNamara, Virginia	Rogina, Steven Rowe, Roseanne Stewart, Michelle Voelker, Suzanne Watson, Michael Zielinski, Peter

2018-2019 School Year

Name	Extra-Curricular/Activity	Rate
Castellane, Mark	Adults Exercise Program Coordinator	\$4,300
Edelschein, Robert	Horticulture Coordinator	\$4,100
Rodgers, Keith	Pool Certification License	\$429

Home Instructors				\$37/hr
Downs, Bobbie	Hassel, Tonya	Meichenbaum, Beth Ann	Vermes, Brooke	Wittmann, Linda

ESY Summer Pay - 2018 - Rates as per Negotiated Agreement

ESY CST/Related Services (as needed)		
Atkins, Cynthia Colella, Donna (NCLP) Carpenetti, Terri Celso, Bethany Cibrian, Marita (10 Days) Davis, Bernadette Downey, Stephanie Eiserle, Christine Ferraro, Andrea Flade, Katrina Garrano, Connie Sue Gilbert, Henry	Hayes, Lori (10 Days) Jackson, Deborah Lentini, David Lovett, David Lyman, Rita Moses, Jennifer Moyn, Tracy Nizio, Kathleen Palombo, Amanda Rabinowitz, Jay Raff, Christina (NCLP) Rooney, Karen	Rowe, Roseanne Rowlette, Henry Scannell, Deanna Scheetz, Kim Sersen, Sandra Shulman, Florence Siebert, Michelle StAAF, Susan Stepp, Diana Temple, Diane (NCLP) Ware, Amy Wolcott, Barbara

ESY Teachers/Certified Staff (as needed)		
Algorri, Mirella Amodio, Alyssa Angelini, Maria Bailey, Jessi Bakely, Karen Beaulieu, Dean Bertoli, Erin Bianchi, Rita Brambilla, Elijah Carrington, Elizabeth Cheesman, Deborah Cook, Thomas Cotton, Charlene Davis, Matthew Davis, Michael L. DeLorenzo, Alban Dennion, Matthew Dennion, James Dickerson, Candace Divney, Bridget Doctor-Chambers, Latrice Edelschein, Robert Ferrante, John	Flood, Michelle Fowler, David Friel, Wendy Gallo, Roni Gorman, Peggy Ellen Graven-Eells, Maureen Grohe, Alison Guenther-Misunas, Bethann Guzman, Mimi Hepp, Mary Hewitt, Christine Hoffnagle, Chelsea Hogan, Erin Jardine, John Jeitner, Jessica Jones, Madison Koch-Wood, Linda Langan, Lauren Lutgen, Sharon McHugh, Alphonsus McKinney-Dewson, Linda McNamara, Virginia O'Malley, Grace	Palmer, Rhonda Paolini, Patricia Parker, I. Patriarca, Michael Reilley, Jeremy Reinicker, Rachel Rinaldi, Fionna Roessler, Erica Rosen, Dana Rosenberg, Joyce Schouten, Simone Stevens, Sharonda Stewart, Diana Stewart, Michelle Tannenbaum, Wendy Voza, Sara Weaver, Kristine Wilkins, Patricia Will, Barbara Willey, Jacqueline Wills, Valeen Winnick, Mary Elizabeth Wyllner, Robert
ESY Teacher Assistant (as needed)		
Arket-York, Taylor Armstrong, Theresa Artale, Cindy Artale, Daniel Balderman, Margaret Bellavista, Joan Bennett, Henrietta Blount, Shanta Bodden, Yolanda Boggs, Janine Boone, Karmen Boyle, Brian	Fennell, Barry Ferrell, Michelle Forvour, Jaime Freitas, Diane Fryar, Livi Fults, Ashley Gallo, Roni Gates, Janet Gidel, Rebecca Gilbert, Linda Grabitz, Rachelle Guenther, Janeth	Mollica, Cindy Morrison-Buissereth, Makeba Morse, Rochelle Neal, Julius Nixon, John Panetta-Hagan, Lenora Parker, Elizabeth (Beth) Petz, Lynn Phillips, Dorothy Pierson, Rodney Pressley, Samuel Price, Aundrey

Briggs, Dominique	Hall, Kerry	Puca, Courtney
Briggs, Donna	Harris, Shannon	Richter, Kelli
Briggs, Kierstyn	Hays, Jenny	Ring, Beth
Brown, Kandi	Hernandez, Carmen	Robinson, Marguerite
Brown, Sophia	Hess, Dawn	Rodgers, Shaquania
Buono, Donna	Heussaff, Morgan	Rogers, Brianna
Buono, Zachary	Higgins, Pamela	Roggio, Deborah
Capeles, Lauren	Hill, Christina	Roman, Nicole
Caporale, Antoinette	Husted, Gina	Rooney, Maura
Carlson, Wendy	Ipri, Rosemary	Ross, Torrell
Chandler, Teresa	Jabkowski, Deborah	Sharpe, Aquilina
Chen, Hsinyu	Jackson, Astaria	Snow, Debbi
Chilton, Megan	Jacurak, Dana	Stice, Jennifer
Clark, Tami	Johnson, Ondrietta	Strittmatter, Megan
Colona, John	Johnson, Saidah	Talkpa, Geraldine
Corrington, Cheryl	Jones, Keith	Thurman, Donna
Cox, Michelle	Jones, Linda	Tricocci, Denise
Craw, Heather	Jordan, Brenda	Turner, Maggie
Crayne, Denise	Juliana, Erin	Utz, Melanie
Cunnane, Lori	Karaska, Maureen	Voelker, Suzanne
Daly, Emily	Karr, Doris	Walentukonis, JoAnn
Danastasio, Mary Ginanne	Kelly, Carol	Watson, Michael
Darby, Paula	Ketchel, Raymond	West, Kathleen
Davis-Patterson, Rietta	Kiraly, Danielle	Wilcox, Sandra
Dirscherl, Brittany	Laughlin, Kay	Wilcox, Vanessa
Dodrill, Lisa	Lecompt-Yankson, Laura	Wiley, Rebecca
Downs, Dawn	Maldonado, Laura	Williams, Nicole
Duckworth, Teresa	Markelwith, Brian	Wronski, Sue
Ebert, Richard	Marquette, Shelli	Wolff, Casandra
Edmonds, Anne	Mayberry, Stephen	Wu, Robin
Edwards, Theresa	Mazahreh, Asmahan	Wyatt, Michelle
Egan, Peggy	McGrogan, Kelly	Zawadzki, Katarzyna
Eischen, Lorraine	McGuffin, Louis	Zielinski, Peter
Elstone, Christine	McIntyre, Becky	
Estanislau, Jennifer	Miller, Matthew	
Fazzie, Gregory	Miskey, Shannon	
	Mobley, Alexis	
ESY Head Cook	ESY Cafeteria Assistant	
Levin, Rhonda	Paris, Tracey	Staff, Rita

ESY Lumberton Teachers (as needed)		
Caplan, Lisa Hinkson, Wayne Lewis, Kristine Mitchell, Alexis	Morris, Christopher O'Brien, Deborah Roberts, Kelly	Tomlinson, Phillip White, Leroy Yanoschak, Barbara
ESY Lumberton Teacher Assistants (as needed),		
Blumenfeld, Jeremy Bonne-Annee, Mona Glover, Celeste	Herron, John Moreland, LaToya	Smith, Freddie Verlander, James

Capital Academy SFEA Teachers (as needed)		
Angelini, Maria Caplan, Lisa Davis, Michael K. Guzman, Mimi Hinkson, Wayne	Lewis, Kristine Mitchell, Alexis Morris, Christopher O'Brien, Deborah Roberts, Kelly	Smith, Heather Tomlinson, Phillip White, Leroy Yanoschak, Barbara
Capital Academy SFEA Teachers Assistants (as needed)		
Blumenfeld, Jeremy Bonne-Annee, Mona Edmonds, Phyllis Glover, Celeste	Herron, John Moreland, LaToya	Robinson, Marguerite Smith, Freddie Verlander, James
Capital Academy SFEA CST/Related Services(as needed): Session 1 6/27/18-6/29/18 & Session 2 8/1/18- 8/22/18		
Garrano, Connie Sue (Session 2) Lentini, David	Rabinowitz, Jay	Rowe, Roseanne (Session 1)

9. Course: Approvals 2017-18

Name	Position	College	Credits
Hassel, Tonya	Teacher	Rowan University	3

Course: Approvals 2018-19

Name	Position	College	Credits
Arena, Adrienne	Teacher	Florida Institute of Technology	3
Angelini, Maria	Teacher	Rowan University	6
Cibrian, Marita	LDTC	Florida Institute of Technology	3
Downs, Bobbie	Director	Rowan University	5
Hassel, Tonya	Teacher	Rowan University	3
O'Malley, Katharine	Teacher	LaSalle University	3

10. Course: Reimbursements

Name	Position	College	Credits	Amount
Boyle, Brian	TA	Holy Family University	3	\$1,000
Downs, Bobbie	Director	Rowan University	3	\$2,106
Guenther-Misunas, Beth Ann	Teacher	Stockton University	3	\$1,950
O'Malley, Katharine	Teacher	LaSalle University	3	\$1,300
Williams, Kevin	TA	Simmons College	8	\$2,000

11. Student Teacher/Internship/Observation *Pending submission of required documents

Name	College	Type	Effective
Donahue, Bryan	Rutgers Univ	TOSD	07/02-30/18
Hays, Jenny	Rutgers Univ	TOSD	07/02-30/18
Hunt, Lindsey	Univ of the Sciences	OT Level II	09/17-12/07/18

12. Conferences/Professional Workshops/AA *Over Mileage ** Executive Approval

Personnel	Conference	Date	Cost*
Bonsall, Todd Margiotta, Theresa	ACTE CareerTech Vision 2018 Conference, San Antonio, TX	11/28-12/01/18	\$395*** \$585*** ***(+ travel, meals/lodging)
Bradley, Paula	School Based OT Beyond the Basics, Webinar	06/25/18	\$150
Hanzok, Marquel	BCPDI: Mindfulness and Art Therapy, Westampton	05/17/18**	None
Siebert, Michelle	Handle With Care Behavior Management, Newton	05/30/18	\$625
Stroud, Bruce	Zones of Regulation, Galloway	05/18/18**	\$175.00

13. Conferences/Professional Workshops 2018-19 *Over Mileage

Personnel	Conference	Date	Cost*
Welch, Amy	Intro to Contemporary Pediatric NOT, Marlton	09/21/18	\$445

B. Burlington County Institute of Technology

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Maira, Michael	Teacher of Social Studies	Resignation	06/30/18

2. Employment: Full-Time (prorated) (pending new hire requirements)

Salaries Pending Settlement of Negotiated Agreement

Name	Position	Salary	Effective
Harris, Glenn	Teacher Aide	Col E Step 11 \$32,989	06/01/18

Employment: Full-Time 18-19 (pending new hire requirements)

Salaries Pending Settlement of Negotiated Agreement

Name	Position	Salary	Effective
Hill, Michele	Strategic Marketing, Communication & Enrollment Coordinator	\$91,000	07/20/18
Phelps, Brandynn	Teacher of Mathematics	Col C Step 6 \$59,476	09/01/18

3. Increments Withheld, School Year 2018-2019

Employee Number
#103673

4. Transfers

Employee	From	To	Effective
Crowley, Robert	Westampton	Medford	09/01/18
Pappler, Jesse	Asst Principal - Medford	Asst Principal - Adult Education	07/01/18

5. Reappointments 2018-2019 School Year:

Category A Certified Personnel-salaries pending settlement of Negotiated Agreement

Harris, Glenn	Teacher Aide	\$32,989
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6. Leaves *amended

Employee	Position	Type	Effective
Destinoble, Marc	Custodian	FMLA	04/27/18 - 05/02/18
Gill, Karen	Teacher of Social Studies	LOA	04/12/18 - 06/01/18*
Klingler, Debra	Custodian	LOA	04/17/18 - 05/11/18
#104850	Administrative Leave		05/04/18-06/30/18

7. Salary Adjustments, Unpaid Absences

Name	Position	Rate	Date
Adams, Robert	Custodian	-\$202.58	½ 04/20; 05/04/18
Benzinger, Terri	Custodian	-\$144.71	04/16/18
Goatley, Richard	Teacher of Fleet Maintenance	-\$653.73	½ 05/04, 05/07/18
Johnston, Ronald	Teacher Aide	-\$64.11	½ 04/24/18
Wheatley, Tamie	Teacher Aide	-\$760.12	04/12-17/18

8. Stipends/Extra-Curricular Pay, 2017-18 *Executive Approval

Medford

Name	Extra-Curricular	Rate
Canfield-Gaskill, Melody	Homebound Instructor*	\$34/hr
Dixon, Amanda	After School Financial Literacy Instructor	\$34/hr
Weiler, Amanda	Extra Block Coverage	Per Diem

Stipends/Extra-Curricular Pay, 2018-19 **Varies (per negotiated agreement)**

District

Summer IEP Meetings		
Aman, Courtney Antinoro, Jocelyn Apgar, Alison Bartello, Stacey	Haney, Kevin Hrabal, Thomas Hughes, Lee Kling, Lois	Sims, Laura Smith, Thomas Sommers, Kelly Spitz, Michael

Canfield, Melody Cattanea, James Danser, Victoria Dixon, Amanda Fessenbecker, Rachel Gebhart, Lauren	Murrenburke, Holly Murro, Heather Pine, Victoria Purcell, Andrew Ruder, Laura Schott, Gregory	Stevenson, Herbert Timet, Anthony Vallei, Alexander Weiler, Amanda
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Name	Extra-Curricular	Rate
Antinoro, Jocelyn Hughes, Lee Schott, Gregory Sims, Laura Spitz, Michael	Home Instruction	\$34/hr
Brown, Glenwood	Category C Bus License	\$1,376
Demree, John	Summer Cooperative Education & Job Placement Coordinator (Hazardous) - (20 Day Max)	Per diem
Hernandez, Hiromi Saia, Jessica	Summer Curriculum Writers Maximum 10 hrs/course/teacher	\$34/hr

Medford

Name	Extra-Curricular	Rate
Allen, Leigha	Equestrian Club	Volunteer
Allen, Penny	After School & Saturday Detention Coverage Non-Credit Teacher	\$29/hr \$34/hr
Aman, Courtney	After School & Saturday Detention Coverage After School Academic Support Teacher Homework Club Instructor Non-Credit Teacher	\$29/hr \$34/hr \$34/hr \$34/hr
Apgar, Alison	Enrichment Program Support Teacher Head Teacher Science Homework Club Instructor	\$34/hr \$2,913 \$34/hr
Baker, Mary	Homework Club Instructor	\$34/hr

Baptiste, Donna	AM/PM Nurse Coverage Summer Nurse (Immunizations/Physicals)	\$34/hr \$34/hr
Bartello, Stacey	AHSA Teacher AP Language & Composition Teacher Auxiliary Personnel Head Teacher English Teen Writers Guild (Shared ½)	\$34/hr \$2,142 **** \$2,913 \$4,941
Bodnar, Jason	ABIDE: A Bible Interact Discipleship AP World History Teacher Auxiliary Personnel Building Men Head Teacher Social Studies	Volunteer \$2,142 **** Volunteer \$2,913
Canfield-Gaskill, Melody	Head (Varsity) Field Hockey Coach Student Council	\$7,214 \$1,890
Caton, Dean	Auxiliary Personnel Assistant (Varsity) Baseball Coach	**** \$5,150
Cattanea, James	After School & Saturday Detention Coverage After School Financial Literacy Instructor Assistant (JV) Baseball Coach Homework Club Instructor	\$29/hr \$34/hr \$5,150 \$34/hr
Cimoch, Leo	Auxiliary Personnel	****
Cooney, Scott	Building Men Fall Show Director International Thespian Society Performing Arts/Choral/Drama Head (Varsity) Boys Soccer Coach Spring Show Director	Volunteer \$3,500 Volunteer \$1,142 \$7,214 \$3,500
Danser, Victoria	Head (Varsity) Cheerleading Coach Class Advisor 2019	\$5,547 \$2,037
Dixon, Amanda	After School Financial Literacy Instructor Homework Club Instructor Tabletop Games	\$34/hr \$34/hr Volunteer

Dogostino, Michelle	Assistant (JV) Girls Basketball Coach Head Teacher Health & Phys Ed	\$5,981 \$2,913
Fisicaro, Joseph	After School & Saturday Detention Coverage After School Academic Support Aide Non-Credit Aide	\$29/hr \$29/hr \$29/hr
Forline, Beverly	ABIDE: A Bible Interact Discipleship National Honor Society (Shared ½) PSAT Proctor Scholarship Coordinator Summer Guidance Counselor (max 10 days)	Volunteer \$1,142 \$34/hr \$1,910 Per Diem
Gebhart, Lauren	Class Advisor 2021 Fall Show Assistant Director National Honor Society for Dance Arts Performing Arts/Choral/Drama Spring Show Assistant Director	\$1,831 \$3,000 Volunteer \$1,142 \$3,000
Gilmore, Ryan	Assistant (JV) Boys Soccer Coach Assistant (JV) Softball Coach	\$5,096 \$5,150
Golding, George	After School & Saturday Detention Coverage Auxiliary Personnel Student Supervision Work Study Supervisor	\$29/hr **** \$34/hr \$34/hr
Grobelny, Barbara	Auxiliary Personnel Homework Club Instructor	**** \$34/hr
Hagar, Timothy	SkillsUSA Advisor	\$2,560
Hrabal, Thomas	Auxiliary Personnel Homework Club Instructor PSAT Proctor	**** \$34/hr \$34/hr
Hughes, Lee	AHSA Teacher Head Teacher Math PSAT Proctor	\$34/hr \$2,913 \$34/hr
Hughes, Jennifer	Auxiliary Personnel Non Credit Aide Student Supervision Aide	**** \$29/hr \$29/hr

Jurkowsch, Colleen	Student Activity Fund Coordinator	\$2,460
Kaplan, Toby	National Honor Society (Shared ½)	\$1,142
Kenney, Edward	Head (Varsity) Girls Basketball Coach	\$8,622
Klimowski, Robert	After Hours PAC Manager	\$8,000
Kwartin, Deborah	Auxiliary Personnel	****
Irizarry, Travis	Athletic Trainer	\$17,251
Latigona, Joseph	Honor Guard	Volunteer
MacDonald, Mary	Auxiliary Personnel Women of Tomorrow Head (Varsity) Soccer Coach Homework Club Instructor	**** Volunteer \$7,214 \$34/hr
Murrenburke, Holly	After School Academic Support Teacher Class Advisor 2020 Enrichment Program Support Teacher Head Teacher Small Learning Communities Homework Club Instructor Math Push-In Vo-Tag	\$34/hr \$2,037 \$34/hr \$2,913 \$34/hr Per Diem \$2,913
Murro, Heather	AHSA Teacher Class Advisor 2020 English Push-In Enrichment Program Support Teacher Summer Enrichment Program (Westampton) Women of Tomorrow Vo-Tag	\$34/hr \$2,037 Per Diem \$34/hr \$34/hr Volunteer \$2,913
Pagan-Colon, Katrina	Auxiliary Personnel	****
Paiano, Daniel	Student Supervision Video Tech Crew Advisor Work Study Supervisor	\$34/hr \$1,142 \$34/hr

Pensabene, Jeffrey	After School & Saturday Detention Coverage Auxiliary Personnel Head (Varsity) Bowling Coach Building Men/Women of Tomorrow Class Advisor 2021 Guidance Chairperson Non-Credit Teacher Assistant (JV) Girls Soccer Coach Summer Guidance Counselor (max 20 days)	\$29/hr **** \$6,780 Volunteer \$1,831 \$8,027 \$34/hr \$5,096 Per Diem
Pine, Victoria	After School & Saturday Detention Coverage Auxiliary Personnel Homework Club Instructor Non-Credit Teacher PSAT Proctor	\$29/hr **** \$34/hr \$34/hr \$34/hr
Powell, Nickolas	After School & Saturday Detention Coverage Head (Varsity) Boys Basketball Coach Head (Varsity) Cross Country Coach Head (Varsity) Softball Coach Non-Credit Aide	\$29/hr \$8,622 \$6,143 \$7,423 \$29/hr
Rossi, Jarrett	Head (Varsity) Baseball Coach Assistant (JV) Bowling Coach Assistant (Varsity) Field Hockey Coach	\$7,423 \$5,547 \$5,096
Rushen, Lynnette	AM Personnel Coordinator	\$5,000
Sienkiewicz, Joann	CPR Instructor Substitute Athletic Trainer Assistant (V) Softball Coach	\$34/hr \$34/hr \$5,150
Spitz, Michael	After School & Saturday Detention Coverage Auxiliary Personnel Non-Credit Teacher PSAT Proctor Student Supervision Summer Guidance Counselor (max 10 days)	\$29/hr **** \$34/hr \$34/hr \$34/hr Per Diem
Staff, Frank	Tabletop Games	Volunteer
Steich, Susan	Yearbook	\$4,941

Thornton, Clara	Student Supervision Aide	\$29/hr
Turowski, Pamela	Jaguar Band Spring Show Instrumental Director	Volunteer \$3,000
Van Sciver, John C.	Class Advisor 2019	\$2,037
Ward, Terry	After School Financial Literacy Instructor CPR Instructor Math Push-In SkillsUSA Advisor Student Council	\$34/hr \$34/hr Per Diem \$2,560 \$1,890
Weiler, Amanda	Extra Block Coverage Homework Club Instructor PRIDE Advisor Teen Writers Guild (Shared ½)	Per Diem \$34/hr \$2,560 \$4,941
Willey, Megan	Women of Tomorrow Interact Yearbook	Volunteer \$1,142 \$4,941

Westampton

Name	Extra-Curricular	Rate
Acosta, Nicholas	Robotics Advisor	\$2,560
Adams, Cynthia	After school & Saturday Detention Non-Credit Coverage- Teacher Student Supervision VO-TAG Advisor	\$29/hr \$34/hr \$34/hr \$2,913
Antinoro, Jocelyn	After school & Saturday Detention Auxiliary Personnel Class of 2021 Advisor PSAT Proctor	\$29/hr **** \$1,831 \$34/hr
Barker, Christopher	Athletic Trainer CPR Instructor Head Teacher- Health & Physical Education	\$17,251 \$34/hr \$2,913
Basham, Chad	Baseball (Varsity) Head Coach Boys Soccer (JV) Assistant Coach	\$7,423 \$5,096

Bouchard, Joseph	SkillsUSA Advisor	\$2,560
Bremer, Nicholas	After school & Saturday Detention Auxiliary Personnel HOSA Advisor Non-credit Teacher	\$29/hr **** \$2,560 \$34/hr
Briggs, C. Demetrius	Boys Basketball (JV) Assistant Coach (S4T) Fitness Club	\$5,981 Volunteer
Burlage, Bridget	Class of 2019 Advisor	\$2,037
Burt, Jeff	Boys Basketball (JV) Asst. Coach (Westampton)	Volunteer
Byrd, Cetchwayo	Boys Basketball (Varsity) Head Coach	\$8,622
Callaghan, Colleen	Class of 2020 Advisor PSAT Proctor Yearbook	\$2,037 \$34/hr \$4,941
Clayton, Jillian	Summer CST (10 days max)	Per diem
Cross, Genevieve	Child Care Aide (summer) FCCLA Advisor Student Supervision	\$21/hr \$2,560 \$34/hr
Daily, Jennifer	Guidance Counselor (summer/max 10 days) Scholarship Coordinator	Per diem \$1,910
Digney, Kelly	Guidance Counselor (summer/max 10 days)	Per diem
Duong-Jackson, Nancy	Class of 2021 Advisor Title 1 Aspire Instructor Summer Enrichment Teacher	\$1,831 \$34/hr \$34/hr
Fenton, Eva	Auxiliary Personnel	****
Finn, David	Head Teacher- Career Major Stage Crew Supervisor Student Supervision	\$2,913 \$34/hr \$34/hr
Fitzgerald, Kieshea	Auxiliary Personnel Guidance Counselor (summer/max 10 days) Guidance Chairperson (summer/max 10 days) Guidance Chairperson	**** Per diem Per diem \$8,027

	PSAT Proctor	\$34/hr
Forvour, Jaime	Cheerleading Coach (JV) (BCSSSD Staff)	\$5,547
Fowler, Heather	Summer Nurse- Immunizations & Physicals	\$34/hr
Frable, Jason	Guidance Counselor (summer/max 10 days) Wrestling (Varsity)- Head Coach	Per diem \$8,384
Gill, Karen	Head Teacher- Social Studies Girls Soccer (JV)- Assistant Coach PSAT Proctor Yearbook	\$2,913 \$5,096 \$34/hr \$4,941
Gotta, Peter	Photography Club	Volunteer
Hall, Nia	Girls Basketball (JV) Assistant Coach (S4T)	\$5,981
Haney, Kevin	SkillsUSA Advisor Stage Crew	\$2,560 \$34/hr
Hill, Christina	Cheerleading Coach (Varsity) (BCSSSD Staff)	\$5,547
Hodges, Marguerite	Class of 2022 Advisor DECA Advisor Student Supervision	\$1,831 \$2,560 \$34/hr
Holbrook, Henry	After school & Saturday Detention GSA Advisor Head Teacher- Science Non Credit- Teacher Summer Enrichment Teacher	\$29/hr \$1,142 \$2,913 \$34/hr \$34/hr
Inman, Ellen	FFA Advisor	\$2,560
Jacob, Nicole	Panther Press PSAT Proctor Stage Crew	\$1,142 \$34/hr \$34/hr
Jenkins, Monique	After school & Saturday Detention Non Credit Coverage- Teacher	\$29/hr \$34/hr
Johnson, Beth	Guidance Counselor (summer/max 10 days)	Per diem

Kenney, Edward	After school & Saturday Detention Non Credit Coverage- Teacher PSAT Proctor Summer Enrichment Teacher	\$29/hr \$34/hr \$34/hr \$34/hr
Kling, Lois	After school & Saturday Detention Non-Credit Coverage- Teacher PSAT Proctor Summer Enrichment Teacher Title 1 Aspire Instructor	\$29/hr \$34/hr \$34/hr \$34/hr \$34/hr
Kwartin, Deborah	Auxiliary Personnel	****
LaRocca, Sherry	After school & Saturday Detention Non Credit Coverage- Teacher Student Supervision Aide	\$29/hr \$34/hr \$29/hr
Leary-Bova, Michela	Head Teacher- Special Education	\$2,913
Leshner, Joseph	Class of 2020 Advisor Baseball (Varsity)- Assistant Coach Bowling (Varsity)- Head Coach Boys Soccer (Varsity)- Head Coach	\$2,037 \$5,150 \$6,780 \$7,214
Malsbury, Vicki	Key Club Advisor	\$1,142
Massi, Sandra	Substitute Athletic Trainer	\$34/hr
Mazella, Alexander	After school & Saturday Detention Auxiliary Personnel Class of 2019 Advisor Non Credit Teacher Student Council Advisor	\$29/hr **** \$2,037 \$34/hr \$1,890
McGuinness, Jacqueline	VO-TAG Advisor Summer Enrichment Teacher	\$2,913 \$34/hr
Miller, Antoine	Boys Basketball (JV)- Assistant Coach Fitness Club	\$5,981 Volunteer
Mohan, Marybeth	Head Teacher- English	\$2,913
Moretti, Janet	Student Activity Fund Coordinator Auxiliary Personnel	\$2,460 ****

Morgan, Dawn	Robotics Advisor Summer Enrichment Teacher	\$2,560 \$34/hr
Murphy, Travis	Cross Country (Varsity)- Head Coach	\$6,143
Nevadomski, Kerry	Head Teacher- Mathematics Title 1 Aspire Instructor	\$2,913 \$34/hr
O'Neill, Mary Kate	Guidance Counselor (summer/max 10 days) Bowling (JV)- Assistant Coach	Per diem \$5,547
Pagan-Colon, Katrina	Auxiliary Personnel	****
Parker, Craig	Boys Basketball (JV) Asst. Coach (Westampton)	Volunteer
Parsons, Brooke	Summer CST (10 days max)	Per diem
Peel, Michael	Performing Arts Girls Soccer (Varsity)- Head Coach	\$1,142 \$7,214
Poirier, Jessica	Student Council Advisor	\$1,890
Purnell-Respes, Tonia	FCCLA Advisor	\$2,560
Purcell, Andrew	Baseball (JV)- Assistant Coach National Honor Society Advisor (shared ½) Non Credit Coverage Teacher Summer Enrichment Teacher Wrestling (JV)- Assistant Coach	\$5,150 \$1,142 \$34/hr \$34/hr \$5,653
Quick, Rachelle	Winter Site Supervisor (shared ½) Softball (Varsity)- Assistant Coach	\$4,000 \$5,150
Rabinowitz, Brittany	Summer Child Care Aide Auxiliary Personnel Student Supervision	\$21/hr **** \$21/hr
Rivera, Joseph	After school & Saturday Detention Auxiliary Personnel Head Teacher- Career Major Non Credit Coverage- Teacher Softball (JV)- Assistant Coach Summer Enrichment Teacher	\$29/hr **** \$2,913 \$34/hr \$5,150 \$34/hr

	Summer Maintenance Supervisor	\$21/hr
Rodriguez-Muldrow, Irene	AM Personnel Coordinator	\$5,000
Saiia, Jessica	National Honor Society Advisor (shared ½) Summer Enrichment Teacher	\$1,142 \$34/hr
Sbraga, Jesmary	Bible Impact Club Student Supervision	Volunteer \$34/hr
Schott, Gregory	Summer Enrichment Teacher Title 1 Aspire Instructor	\$34/hr \$34/hr
Sheehan, Anna Maria	HOSA Advisor	\$2,560
Shinn, Brenda	Auxiliary Personnel	****
Sims, Laura	After school & Saturday Detention Auxiliary Personnel Human Relations Advisor Non Credit Coverage Teacher PSAT Proctor Student Supervision Summer Enrichment Teacher	\$29/hr **** \$1,142 \$34/hr \$34/hr \$34/hr \$34/hr
Sommers, Kelly	After School & Saturday Detention Non Credit Coverage Teacher PSAT Proctor	\$29/hr \$34/hr \$34/hr
Sprague, Meagan	Stage Crew Student Supervision	\$34/hr \$34/hr
Talar, Kelly	Auxiliary Personnel	****
Taylor, Ann	Auxiliary Personnel Stage Crew	**** \$34/hr
Tirado, Jocelyn	Bible Impact Club After School Student Supervision	Volunteer \$34/hr
Urian-Richardson, Marissa	After school & Saturday Detention After school Student Supervision	\$29/hr \$34/hr

	Auxiliary Personnel CPR Instructor Cross Country (JV)- Assistant Coach Non Credit Coverage Teacher Softball (Varsity)- Head Coach Summer Maintenance Supervisor	**** \$34/hr \$5,096 \$34/hr \$7,423 \$21/hr
Vallei, Alexander	Fall Site Supervisor Spring Site Supervisor Winter Site Supervisor (shared ½)	\$4,000 \$4,000 \$4,000
White, Darrell	Girls Basketball (Varsity) Head Coach Fitness Club	\$8,622 Volunteer

9. Internship *pending required documentation

Name	College	Type	Effective
Hernandez, Hiromi	Rowan University	Practicum	09/04-12/20/18
McCord, Matt	Wilmington Univ	Clinical Internship	Fall 2018*

10. District Mentors, 2018-2019

Westampton		Medford	
Acree, Pamela	McKnight, Beth	Allen, Leigha	Murrenburke, Holly
Antinoro, Jocelyn	Morgan, Dawn	Apgar, Alison	Murro, Heather
Arora, Ruchika	Nevadomski, Kerry	Baker, Mary	Ogden, Carla
Callaghan, Colleen	Quick, Rachelle	Bartello, Stacey	Pine, Victoria
Finn, David	Rivera, Joseph	Bodnar, Jason	Reed, Richard
Foster, Alexas	Schott, Gregory	Canfield-Gaskill, Melody	Sienkiewicz, Joann
Gill, Karen	Sommers, Kelly	Cerminara, Wendi	Smith, Thomas
Haney, Kevin	Steer, Natola	Dogostino, Michelle	Steich, Susan
Holbrook, Henry	Stevenson, Herbert	Fessenbecker, Rachel	
Kenney, Edward	Tarantini, Mary	Gebhart, Lauren	
Kling, Lois	Vallei, Alex	Hughes, Lee	
Leary-Bova, Michela		Humphrey, Elisabeth	
McGuinness, Jacqueline		Latigona, Joseph	

11. Course: Approvals 17-18 & *18-19

Name	Position	College	Credits
Cattanea, James	Teacher	NJ City Univ	*6
Peel, Richard	Teacher	TCNJ	*3, 3

12. Course: Reimbursements

Name	Position	College	Credits	Amount
Bouchard, Heidi	Asst Principal	Concordia University	1.5	\$1,320
Cruet, Patrick	Principal	Gwynedd University	3	\$2,157
Harris, Keturah	Teacher	Concordia University	3	\$1,793.50
Hernandez, Hiromi	Teacher	Rowan University	6	\$4,050
Humphrey, Elisabeth	Teacher	Ball State University	3	\$1,206
Latigona, Joseph	Teacher	University of Cincinnati	6	\$3,840

13. Approval for Sick Day Donation

The Superintendent of Schools recommends the donation/transfer of up to 30 sick days to employee #101076 in accordance with the Sick Day Donation procedures.

14. Conferences *Over Mileage **Executive Approval

Personnel	Conference	Date	Cost*
Aman, Courtney	Summer AP Institute, TBD; I&RS One Day Team Training, Galloway	07/30-08/02/18; 05/07/18**	\$1,025 & \$34/hr (max 35 hrs); None
Digney, Kelly Forline, Beverly O'Neill, Mary	Burl Co School Counselor's Assoc Spring Luncheon, Medford	06/15/18	\$10 ea
Pappler, Jesse	ACTE CareerTech Vision 2018 Conference, San Antonio, TX	11/28-12/01/18	\$585 (+ travel, meals/lodging)

15. Resolution, MOA Education Association

Recommend approval of the negotiated agreement between the Board of Education and the Burlington County Institute of Technology Education Association for July 2016 through June 2018.

16. Job Description (Exhibit #A1)

SOP Secretary

II. PROGRAMS

Burlington County Special Services School District/Burlington County Institute of Technology

1. Policies/Regulations (These items are available on the website.)

Revised (1st Reading)

- 2412 Home Instruction Due to Health Condition
- 2481 Home or Out of School Instruction for General Education Pupils
- 5200 Attendance
- 5410 Promotion and Retention
- 5460 High School Graduation
- 5467 Option 2

A. Burlington County Special Services School District

1. Guest Speakers

Speaker(s)	Audience	Date
Randy Shine, Magic Show	ES	06/11/18

2. Rite Aid Free Flu Clinic for Staff

Approval for Rite Aid to offer a free flu clinic for staff on September 26, 2018 at the Westampton and Lumberton Campuses.

3. Military Dedication

Rolling Thunder Chapter 4 will present a memorial chair in honor of POW-MIA's.

The

Chair ceremony will be held on June 14, 2018 at the Lumberton Campus. (A sample picture of the chair is on the cover of the Board Book Binders)

B. Burlington County Institute of Technology

1. Carl D. Perkins Secondary FY'19 Grant

Recommend approval to apply for Carl D. Perkins FY'19 Secondary Grant.

2. Guest Speakers *Executive Approval

Speaker(s)	Audience	Date
Subaru Univ Tech Training-Benson, Ken; Dewey, Dan; Hanley, Chip; McGuire, John; McNinney, Mike	Auto	05/21/18*
Senior Final Presentation-Martin, Bonnie	Eng Srs	06/05/18
Entrepreneurship-Cooper, Christine	Marketing	06/06/18
Opex-Bello, Carmine; Bowen, Colby; Kretzu, John	Electronics; Engineering; Pre-Engineering	06/11/18
Freshman Orientation-Waldman, Keith; Hoopes, Glenn; Gonzalez, David; Browand, Sandra; McGuire, John; Wood, Bill	Freshman	10/03, 09/18

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. Harassment, Intimidation and Bullying (HIB)

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Exhibit #1: Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. Suspensions: (Exhibit #2 Report is considered privileged in nature.)

BCAHS	2	High School	1
Elementary	2	Lumberton/CA	30
Transition	0		

2. Field Trips

Campus	To	Date	Inst.	S	T
HS	Adventure Aquarium, Camden	06/12/18	Warren, L.	24	7

3. Volunteer Chaperones

Special Olympic Parent Volunteers		
Calderone, Susan	Jones, Cassandra	Taylor, June
DuHamel, Randy	Pell, Brendan	Taylor, Keith
Gaskins, Theresa	Stone, Sylvia	Zukovsky, Stacy

Hershey Park Parent Volunteers		
Armstrong, Deborah	Cliver, Toby	Gonzalez, Janette
Boyce, Joanne	Cohen, Stephanie	Gray, Tede
Brabson, Patti	DuHamel, Donna	
Brown, Glenwood	Estrada, Sandy	

B. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Home Instruction (Exhibit #3 Report is considered privileged in nature.)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	1	0
b. Transfers out of County	0	0
c. Dropouts	0	0
d. Transfer to West/Medford Campus	0	0
e. Suspensions	4	5
f. Home Instruction	2	1

2. Field Trips (*Administrative Approved)

Students	Trip	Date	Personnel	S	C
IT-Med	End of Program Assessments, BCIT West	05/08, 22/18*; 06/05/18	David, J	25	1
GSA	Rutgers GSA Youth Summit, Camden	05/21/18*	Tisdale, L	25	1
SkillsUSA	Skills USA KickOff to Louisville, Warren	05/24/18*	Bonsall, T	3	1
Cul Arts	Wegmans, Mt Laurel	05/29/18	Tisdale, L	20	2
Science	Stem Innovators-in Training Experience Thomas Jefferson Univ (Phila Univ), Philadelphia, PA	05/30/18	Holbrook, H	45	3
Eng Acad	Career Exploration, BCIT West	06/11/18	Humphrey, E	20	1
Perf Arts	Imperial Theatre, New York NY	10/03/18	Gebhart, L	23	2
Robotics	Hatboro-Horsham Sr HS, Horsham, PA	10/05, 06/18	Morgan, D	45	3
	Salem Comm College (Dupont Field House, Davidson Hall), Carneys Point	10/20/18		45	3

3. Activities

Campus	Activity	Dates
M	PA Auditions	06/02/18
M	Mary MacDonald presenting Cedar Run Wildlife Refuge Animal to Science Students	06/08/18
M	Boys Basketball/Cross Country Strength & Condition Training	06/10-08/15/18
M	Boys State/Girls State Delegates	06/17-22/18
W	Summer Athletic Strength & Condition Training	6/11/18-8/15/18
W	Human Relations Staff Photograph Game Contest	6/4/18-6/15/18
W	2018-2019 Fall & Winter Sports Schedules	SY 2018-2019
M/W	Athletic Membership & Resolutions <ul style="list-style-type: none"> - Burlington County Scholastic League (BCSL) - NJ State Interscholastic Athletic Assoc. (NJSIAA) - NJ Technical Athletic Council (NJTAC) 	SY 2018-2019
W	Non-credit make up date	06/23/18
W	Performing Arts PRIDE Assembly	6/13/18

Fundraisers *Executive Approval

Fund/Campus	Activity	Dates
NHS/West	Willingboro Student Fire Collection	04/25/18-04/27/18*

4. Athletic Membership Resolutions

a. Recommend approval to adopt Membership Resolution, New Jersey State Interscholastic Athletic Association, 2018-2019 School Year.

MEMBERSHIP RESOLUTION

NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

The Board of Education of School District No. 05-0610, County of Burlington, State of New Jersey, as provided in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Burlington County Institute of Technology - Westampton & Medford Campuses as members of the New Jersey State Interscholastic Athletic Association (NJSIAA) to participate in the approved interschool athletic program sponsored by NJSIAA for the 2018-2019 school year.

This resolution to continue in effect or until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

b. Recommend approval to adopt Membership Resolution, Burlington County Sports League, 2018-2019 School Year.

MEMBERSHIP RESOLUTION

BURLINGTON COUNTY SCHOLASTIC LEAGUE

The Board of Education of School District No. 05-0610, County of Burlington, State of New Jersey, as provided in Chapter 172 Laws 1979 herewith enrolls Burlington County Institute of Technology - Westampton & Medford Campuses as members of the Burlington County Scholastic League to participate in the approved interschool athletic program sponsored by the league for the 2018-2019 school year.

This resolution to continue in effect or until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board.

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Source4Teachers/MissionOne Contract Renewal 2018-2019

It is recommended a resolution be adopted renewing the following contract with Source4Teachers/MissionOne:

***WHEREAS**, the Burlington County Special Services School District and Institute of Technology Board of Education (“Board”) has determined that the Burlington County Special Services School, the Educational Services Unit and the Burlington County Institute of Technology have a need for the provision of comprehensive services providing substitute certificated staff on a regular basis; and*

***WHEREAS**, the nature and extent of the services to be provided cannot be reasonably described by written specifications given the unique nature of the credential, training and expertise required to provide such services as stated in the description of services; and*

***WHEREAS**, the Business Administrator/Board Secretary has certified the availability of funds for payment of such services; and*

***WHEREAS**, N.J.S.A. 18A:18A-5(a)(2) requires that the resolution authorizing the award of a contract for extraordinary unspicifiable services without competitive bids state the supporting reasons therefore and a brief notice thereof be published and a copy of the contract be available for public inspection.*

***NOW, THEREFORE, BE IT RESOLVED** by the Board that the Board President and Board Secretary are hereby authorized and directed to execute the contract with Teacher Placement L.L.C., d/b/a Source4Teachers/MissionOne; and that the contract is awarded without competitive bidding as an extraordinary unspicifiable service in accordance with N.J.S.A. 18A:-18A-5(a)(2) of the Public School Contracts Law because as stated herein, the services to be provided are not susceptible to bidding by specification; and*

***BE IT FURTHER RESOLVED** that notification of this contract award shall be published in The Burlington County Times as required by N.J.S.A. 18A:18A-5(a)(2).*

2. Student Breakfast and Lunch Prices, 2018-2019 School Year

BCSSSD	Price	BCIT	Price
Student paid Breakfast, Elem/Middle School	\$1.90	Breakfast- Regular	\$2.25
Student paid Breakfast, High School	\$2.00	Lunch - Tier 1	\$3.25
Student paid Lunch, Elem/Middle School	\$2.90	Lunch - Tier 2	\$3.75
Student paid Lunch, High School	\$3.00	Lunch - Tier 3	\$4.25
Student milk price	\$.60	Student milk price	\$.60
Student juice price	\$.55	Student juice price	\$.55

3. Renewal of Food Services Contract Addendum, District, 2018-2019 School Year

A one year contractual agreement effective July 1, 2018 through June 30, 2019 with the option to renew for one (1) additional year, with Sodexo Management, Inc. (FSMC) based on the following terms:

Burlington County Special Services School District

a. Administrative Fee:

General Support Services Allowance equal to One Hundred Eleven Thousand Nine Hundred Ninety Five Dollars (\$111,995) for the 2018-2019 contract year, payable in ten equal installments of Eleven Thousand One Hundred Ninety Nine Dollars and Fifty Cents (\$11,199.50), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

b. Guarantee:

District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2018-2019 school year as follows:

Deficit Guarantee:

If Food Service operations result in a Deficit greater than Five Hundred Ninety Two Thousand Six Hundred Twelve Dollars (\$592,612) for the 2018-2019 school year, the following shall apply: Sodexo shall reimburse District for the Deficit greater than Five Hundred Ninety Two Thousand Six Hundred Twelve Dollars (\$592,612) in an amount not to exceed one hundred percent (100%) of Sodexo's annual General Support Services Allowance.

Burlington County Institute of Technology

a. Administrative Fee:

General Support Services Allowance equal to Thirty Three Thousand Seventy Five Dollars (\$33,075) for the 2018-2019 contract year, payable in ten equal installments of Three Thousand Three Hundred Seven Dollars and Fifty Cents (\$3,307.50), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

b. Management Fee:

District shall pay Sodexo a Management Fee in an amount equal to Fifty Eight Thousand Two Hundred Seventy Five Dollars (\$58,275) payable in ten equal installments of Five Thousand Eight Hundred Twenty Seven Dollars and Fifty Cents (\$5,827.50), September through June for the 2018-2019 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

c. Guarantee:

District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2018-2019 school year as follows:

Deficit Guarantee:

If Food Service operations result in a Deficit greater than Thirty Two Thousand Eight Hundred Seventy Five Dollars (\$32,875) for the 2018-2019 school year, the following shall apply: Sodexo shall reimburse District for the Deficit greater than Thirty Two Thousand Eight Hundred Seventy Five Dollars (\$32,875) in an amount not to exceed one hundred percent (100%) of Sodexo's annual General

Support Services Allowance.

A. Burlington County Special Services School District

1. Use of Facilities

Agency/Program	Room - Campus	Date(s)
BCSSSD/ Rite Aid Flu Clinic	Gym - Central & Lumberton	09/26/18

2. Submission of NJSIG Safety Grant

Approval to submit the New Jersey Schools Insurance Group Safety Grant, in the amount of \$23,498.19, for the period of July 1, 2018 through June 30, 2019.

B. Burlington County Institute of Technology

1. Use of Facilities

Agency/Program	Room - Campus	Date(s)
Dance Experience/Recital	PAC, Dressing Rooms, Lobby, Stage Craft Room, Classroom - Medford	06/20-21/18
New Jerusalem HoG/Concert	Auditorium, Hallway - West	12/07/18
Triplett Dance Academy/Recital	PAC, Dressing Rooms, Lobby, Stage Craft Room, Classroom - Medford	05/28-06/02/19
Westampton Rec/Adult Softball	Baseball Field, Softball Field - West	09/09-11/18/18
Westampton Rec/Youth Basketball Camp	Aux Gymnasium - West	07/09-13/18; 08/06-10/18

2. Submission of NJSIG Safety Grant

Approval to submit the New Jersey Schools Insurance Group Safety Grant, in the amount of \$15,326.93, for the period of July 1, 2018 through June 30, 2019.

V. ENTERPRISE

A. Burlington County Special Services School District: ESU

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Vidal, Sarah	Physical Therapist	Resignation	06/30/18

2. Employment: Full-Time (prorated) (pending new hire requirements)

Salaries Pending Settlement of Negotiated Agreement

Name	Position	Salary	Effective
Weisman, Corey	Computer Technician	\$40,000	06/01/18

3. Reappointments 2018-2019 School Year:

Non-Aligned Personnel

Weisman, Corey	Computer Technician	\$40,000
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4. Summer Pay 2018/2019 School Year

ESU Summer Staff (as Needed) *Rate as Per Negotiated Agreement		
Birch, Katherine	Holmes, Michele	Rogina, Steven
Boyle, Brittney	Jagodzinski, Kathleen	Ross, Deborah
Bradley, Paula	Knauss, Krysta	Rothenberger, Emily
Burkert, Jillian	Krumbein, Judith	Rubinstein, Arielle
Cann, Victoria	Kuehner, Katherine	Schieber, Kendra
Connors, Kaitlyn	Laster, Meghan	Schuele, Amber
Cravens, Elizabeth	Letcher, Kelly	Screven, Melissa
Cucugliello, Michelle	Lockhart, Wendy	Smith, Renee
Dalia, Joseph	Lovejoy, Heather	Stroud, Bruce
Dragani, Jenna	Lutgen, Sharon	Vermes, Brooke
Esaia, Leigh-Ann	Martino, Kristie	Wachter, Eileen
Fekete, Michele	Mongon, Kathryn	Weinberg, Lisa
Frehner, Aubri	Meichenbaum, Beth Ann	Weist, Lisa
Gallagher, Patricia	O'Malley, Katharine	Welch, Amy
Garcia, Rasheda	Pagnotta, Kaitlyn	Welch, Caroline

Glass, Kerith Grose, Colleen Hartman, Jean Hassel, Tonya	Popoli, Virginia Pozega, Kris Quigg, Carolyn Robertson, Michelle	White, Molly Wierski, Jennifer Williamson, Samantha Witowski-Argentine, Judith
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5. Shared Services Agreement for the Provision of a Juvenile Detention Center Education Program

It is recommended a resolution be adopted approving a Shared Services Agreement between Board of Chosen Freeholders of the County of Burlington and BCSSSD ESU for the Provision of a Juvenile Detention Center Education Program from July 1, 2018 through June 30, 2019, not to exceed \$287,585.00.

6. Professional Services Agreements 2018-2019

District	Type
Beverly City	Professional Services Agreement
Burlington City	Professional Services Agreement
Burlington Township	Professional Services Agreement Nonpublic Technology Nonpublic Nursing
Chesterfield Township	Professional Services Agreement Nonpublic IDEA Nonpublic Chapters 192/192 Nonpublic Nursing
Delran Township	Nonpublic IDEA Nonpublic Chapters 192/193 Nonpublic Nursing
Edgewater Park Township	Professional Services Agreement
Florence Township	Professional Services Agreement
Evesham Township	Professional Services Agreement Nonpublic IDEA Nonpublic Technology Nonpublic Chapters 192/193 Nonpublic Nursing

Lumberton Township	Professional Services Agreement
New Hanover Township	Professional Services Agreement
North Hanover Township	Professional Services Agreement
Riverton	Professional Services Agreement Nonpublic IDEA Nonpublic Technology Nonpublic Chapters 192/193 Nonpublic Nursing Nonpublic Textbook
Shamong Township	Professional Services Agreement
West Deptford Schools	Professional Services Agreement
Willingboro Township	Professional Services Agreement

B. Burlington County Institute of Technology: Adult Education

1. Job Description (Exhibit #4)

Adult Education Assistant Principal/Supervisor (new)

2. Stipends/Extra Pay for 2018-2019 School Year

Name	Extra-Curricular	Rate
Lazarus, Euphemia	Summer (20 Day Max)	Per Diem

3. Field Trips

Students	Trip	Date(s)	Personnel	S	C
Cosmetology	A Cut in Style, Cream Ridge; Suzanne's Salon, Wrightstown; Hair Cuttery, Moorestown & Burlington	06/06/18	Gardner, M McGinty, D	8	2
Cosmetology	Royal Beauty Supply, Cherry Hill; Marc Stephens Salon, Moorestown	06/11/18	McGinty, D	8	2

4. Affiliation Agreements

Recommend approval of affiliation agreement between BCIT Dental Assisting students and: Larchmont Dental Arts, Mount Laurel, NJ

5. Teach-Out Agreement Executive Approval

Recommend approval of the Teach-Out Agreement as required by Middle States Accreditation (MSA). In the event that BCIT-Ad Ed Division closes, we will attempt to complete the program/course of study for the current school year. We will also no longer enroll new students into Ad.Ed. If for some reason BCIT Ad ED is unable to complete current school year program/course, we agree to provide teach-out services to currently enrolled students with a full tuition reimbursement with all adult education programs of study. In this agreement students would be notified of the date of closure with a written notification at least 60 days before closure

6. Approval, County Apprenticeship Coordinator (CAC) Grant FY '19

Recommend approval to apply for the County Apprenticeship Coordinator Grant in the amount of \$15,900 for the 2018/19 FY

7. Carl D. Perkins Post Secondary FY'19 Grant

Recommend approval to apply for Carl D. Perkins FY'19 Post Secondary Grant.

8. Course Cost:

Course Description	2018 Cost
Advanced Manufacturing & Fabrication I & II*	\$5,050
ASE Test Prep	\$1,285
Auto Collision Repair I	\$1,470
Auto Collision Repair II	\$1,470
Auto Technology I	\$2,766
Auto Technology II	\$2,766
Advanced Computer Engine Controls	\$1,088
Automotive Engine Repair	\$1,067
Automotive Fuel and Emission Systems	\$1,088
Automotive Transmissions/Transaxles	\$1,067
*Emission Technician Education Program 1-10	\$2,419
*Emission Technician Education Program 1-5	\$1,017
*Emission Technician Education Program – Update 6	\$349
*Emission Technician Education Program – Update 7	\$349
*Emission Technician Education Program – Update 8	\$349

*Emission Technician Education Program – Update 9	\$268
*Emission Technician Education Program – Update 10	\$268
NJ State Motor Vehicle Inspector	\$296
NJ State Motor Vehicle Inspector State Specific	\$134
Certified Homemaker Home Health Aide (for the CNA)*	\$252
Certified Homemaker Home Health Aide (non-CNA)	\$979
Certified Nurse Aide	\$1,239
Commercial Driver’s License (CDL)	\$3,998
Cosmetology**	\$8,310
Cosmetology Refresher**	\$2,773
Barbering Crossover Exam Prep	\$368
Dental Assisting I & II	\$7,888
Dental Assisting Advanced Standing	\$2,244
Dental Assisting DANB Infection Control Exam Prep Course	\$536
Dental Assisting Radiation Health & Safety Exam Prep Course	\$536
Registered Dental Assisting DANB Exam Prep Course	\$536
Dental Assisting General Chairside Exam Prep Course	\$536
Dental Radiology	\$803
Diesel Technology I	\$1,706
Diesel Technology II	\$1,706
Basic Life Support	\$62
Carpentry I	\$1,838
Carpentry II	\$1,838
Blueprint Reading for Residential	\$309
Home Repair	\$420
EKG Technician*	\$768
Electrical Trades I	\$1,704
Electrical Trades II	\$1,704
Electricity I	\$605
Electricity II	\$605
Electricity III	\$605
Electricity IV	\$605
Electricity V	\$605
Electricity VI	\$605
Electricity VII	\$605

Esthetician I	\$2,225
Esthetician II	\$2,225
HVAC/R I	\$2,385
HVAC/R II	\$2,385
HVAC/R Exam Prep Course	\$415
Licensed Practical Nursing	\$12,995
Administrative Medical Assisting*	\$5,048
Plumbing I	\$2,100
Plumbing II	\$2,100
Plumbing IA	\$646
Plumbing IB	\$646
Plumbing IIA	\$646
Plumbing IIB	\$646
Plumbing IIIA	\$646
Plumbing IIIB	\$646
Plumbing IVA	\$646
Plumbing IVB	\$646
Plumbing Code State Exam Prep	\$536
Pet Grooming	\$630
Advanced Pet Grooming	\$630
Pharmacy Technician*	\$1,299
Phlebotomy Technician*	\$1,750
Veterinary Assisting I	\$1,731
Veterinary Assisting II	\$1,731
Introduction to Water/Wastewater	\$1,920
Industrial Waste Treatment	\$397
Advanced Water Operations	\$922
Advanced Wastewater Operations	\$922
Advanced Collections Operations	\$397
Very Small Water Systems	\$260
Welding I	\$2,300
Welding II	\$2,300
* = aligned with RCBC for hours and pricing	
** = tuition increased by 3% plus cost of cosmetology kit and textbook	

- ***Out of County fee - \$50. per student
- ***Payment late fee - \$25. per late payment
- ***Missed hours/make-up hours - \$35./hour
- ***BCIT Alumni – 10% discount