

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE  
INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

**REGULAR MEETING**

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday evening, February 23, 2017, at the Rutgers Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 4:32 p.m. by President Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

**Roll Call:** Theresa Margiotta, Board Secretary, called the roll:

Kathleen Burgess	Term Ex.	6/30/19	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tyler Seville	Term Ex.	6/30/19	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent	Ex. County Supt		<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

**Public Attendance:**

Barbagiovanni, Joan; Bonsall, Todd; Brand, James; Carter, Desiree; Cohen, Jeremy; Colwell-Stingel, Marge; Conpra, Trudy; Davies, Kristy; Demidont, Andy; Dodulik-Swern, Doriann; Fessenbecker, Rachel; Finn, David; Geltch, Laura; Hewitt, Christine; Holmes, Michelle; Jones, Valerie; Kneringer, MaryJean; Krumbein, Judith; Lewis, Kristine; Margiotta, Nicole; McGuinness, Jackie; McLemore, Russell; Milanowicz, Lauren; Niehaus-Scheetz, Kimberly; Obrien, Deborah; Pursell, Mary; Scherer, Helen; Screven, Melissa; Shainline, Taylor; Shields, Belle; Smith-Evans, Samantha; Stevenson, Charleen; Venuto, Joe; White, Kellie.

**Communication & Correspondence:** None at this time.

**Moment of Silence:** Moment of Silence was held in honor of Trevor Richardson, BCIT Teacher of the Handicapped, Boys Basketball Coach. Proceeds from tonight's game will be donated and presented to family.

**Presentations:**

Valerie Jones, from the Burlington County Principals Association presented Nicole Margiotta a plaque and flowers for the 2016 Visionary Leadership Award.

Nicole Margiotta, Supervisor ESU, along with Michelle Holmes, Kristy Davies, Judith Krumbein, Melissa Screven, presented a Powerpoint presentation of the three initiatives, ASL both schools, Education and Communication Initiatives at BCSSSD.

**Minutes:** Theresa Margiotta presented Minutes of January 26, 2017. On a motion by Kathleen Burgess and seconded by John Ferry the Board approved the Minutes.

**Roll Call:**

Yes Kathleen Burgess      Yes John Ferry      Yes Leon Jones      Yes Paula Lee  
Absent Daryl Minus-Vincent      Yes Robert Silcox      Yes Tyler Seville

**Financial Report:** Theresa Margiotta, Board Secretary, presented Financial Report. On a motion by Paula Lee and seconded by Kathleen Burgess, the Board approved the Financial Report.

**Roll Call:**

Yes Kathleen Burgess      Yes John Ferry      Yes Leon Jones      Yes Paula Lee  
Absent Daryl Minus-Vincent      Yes Robert Silcox      Yes Tyler Seville

**Public Comments** - Superintendent Agenda Only: Nothing at this time.

**Superintendent Agenda**

Dr. Nagy presented and recommended approval of the report, along with the addendum. On a motion by Leon Jones and seconded by Kathleen Burgess the Board approved the report.

**Roll Call:**

Yes Kathleen Burgess      Yes John Ferry      Yes Leon Jones      Yes Paula Lee  
Absent Daryl Minus-Vincent      Yes Robert Silcox      Yes Tyler Seville

**Public Comments:**

Kimberly Niehaus-Scheetz, BCSSSD invited the BoE to their “Read Across America” on March 31st. The theme is Space.

Helen Scherer, BCSSSD shared the poster board with patches of Quilts the students did to honor Black History Month.

James Brand, BCSSSD gave an update on the School-to-Work students. There are over 30 students who have

been paid over \$35,000 so far this School Year. The School-to-Work is hoping to affiliate with Walgreens for positions.

**Board Comments:**

Leon Jones: Wished retirees happiness and health. Complimented Nicole on a great job. Discovery Night had a lot of energetic students explaining courses.

Kathleen Burgess: Will miss everyone that is retiring. Nicole did an amazing job.

Paula Lee: Russell has been a key part and a friend to many, wish him the best in retirement. Nicole's program started out small but is amazing. Went to all shops on Discovery Night and was impressed especially with the updates in the Car Repair shops. Appreciate what all the staff does.

President Silcox: Presentation was well done.

Tyler Seville: Thanked retirees for their service and thanked Nicole and her team for a job well done.

John Ferry: Thanked the teachers for all they do.

**Adjournment**

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Kathleen Burgess the Board adjourned at 5:00 p.m. with the next meeting to be the on March 30, 2017, at Rutgers Media Center at 4:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta  
Board Secretary/School Business Administrator

**I. PERSONNEL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Job Description (Exhibit #1)**

District Test Coordinators: Jeremy Cohen for BCSSSD and Heidi Bouchard for BCIT

**2. Employment: Substitute (pending new hire requirements)**

Name	Position	Hourly Rate	Effective
Fennel, Barry	Bus Driver	\$21	02/23/17

**3. Mentor, Effective School Year 2016-17 NJ Excel L2L**

Name	Mentor
Brownell, Jacqueline Downs, Bobbie	Nagy, Christopher

**A. Burlington County Special Services School District**

**1. Job Description (Exhibit #2)**

Revised BCSSSD Job Description: Data Coordinator

**2. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Clark Gwen	Special Ed Teacher	Retirement	07/01/17
Fleisch, Kerry	Vocational Teacher	Resignation	02/01/17
Fofie, Daniel	Teacher Assistant	Declined Position	02/16/17
Johnson, Erica	Teacher Assistant	Resignation	03/08/17
Kelly, Willie	Teacher Assistant	Resignation	01/07/17
McLemore, Russell	Principal	Retirement	08/01/17
Stolarski, Sherry	Special Ed Teacher	Retirement	04/01/17
Vaughn, Anna	Custodian	Retirement	07/01/17
Walton, Cindy	Teacher Assistant	Retirement	04/01/17

**3. Employment: Full Time (pro-rated) (pending new hire requirements)**

Name	Position	Salary	Effective
Briggs, Kierstyn	Teacher Assistant	\$14,320	03/01/17
Whipkey, Aaron	Electronic Security Access Control Specialist (ESACS)	\$60,000	02/27/17

**4. Status Change, Degree (Pro-rated)**

Name	Position	From	To	Effective
Morris, Christopher	Teacher	BA Step 9 \$63,662	BA+15 Step 9 \$64,970	03/01/17
Pyfrin, Tara	Reading Coach	MA Step 4 \$60,507	MA+30 Step 4 \$64,154	04/01/17
Walker, Sherahn	Teacher Assistant	HS+60 Step 2 \$20,499	HS+90 Step 2 \$22,845	03/01/17

**5. Leaves \*Amended \*\*Intermittent**

Employee	Position	Type	Effective
Bergman, Aimee	Teacher Assistant	LOA	03/27/17 - 06/16/17
Brumbaugh, Glenn	Custodian	FMLA/LOA*	10/11/16 - 04/28/17
Murdy, Deanna	Teacher Assistant	LOA	02/03/17 - 03/21/17
Palmer, Rhonda	LDTC	LOA**	02/13/17 - 03/15/17

**6. Salary Adjustments, Unpaid Absences**

Name	Position	Rate	Date
Bakley, Karen	Teacher	-\$459.57	02/08/17
Bennett, Henrietta	Teacher Assistant	-\$181.03	02/06/17
Downs, Dawn	Teacher Assistant	-\$89.38	01/26/17
Horner, Pamela	Teacher Assistant	-\$373.00	01/10, 18-20/17
Kurtz III, Thomas	Teacher	-\$2,031.65	01/10-11, 1/2 17 20; 02/06-07

Moses, Brandee	Teacher Assistant	-\$209.55	01/12, 23; ½ 02/08/17
Rola, Beverly	Teacher Assistant	-\$89.38	01/18/17

**7. Employment, Work Study Students, at \$8.44 Hourly, Effective 2/24/17**

Lumberton		HS	
Higgins, Lawrence Norbeck, Ronald	Nossier, Moustafa	Anderson, Tymere Frazier Jr., Anthony	McNeil, Zachary Mecum, Sean

**8. Stipends/Extra Curricular**

Name	Extra-Curricular	Rate
DeSopo, Carmine	Hourly Teacher, JDC	\$40/hr
Harris, Shannon	Bus Aide	\$14.25/hr
Herron, Jack	After Hours Event/Support Staff- Parade	\$26/hr
Holmes, Michele Williamson, Samantha	Home Instruction	\$36/hr
Respite Workers		\$26/hr
Hays, Jennifer Jones, Madison Langan, Lauren	Lightcap, Karen Ogden, Monica Pressley, Samuel	Rodgers, Shaquania Turner, Maggie

**9. Course: Reimbursements**

Name	Position	College	Credits	Amount
Limanni, Juliet	School Psych	Rowan Univ	3	\$1,995
Lucas-Macphee, Nancy	TA	Rutgers Camden	3	\$1,000
Schouten, Simone	Reading Spec	Wilmington Univ	5	\$2,000

**10. Student Teacher/Internship/Observation**

Name	College	Type	Effective
Leayman, Sarah	Philadelphia University	OT Fieldwork II	03/27-05/19/17
Levine, Lisa	University of Delaware	PT Observation	07/05-08/01/17

**11. Conferences/Professional Workshops \*Executive Approval**

Personnel	Conference	Date	Cost (over mileage)
Bigelow, Pennie	NJALC Spring Conference, Toms River	04/07/17	\$165
Colella, Donna Wolcott, Barbara	Ready for the Real World, Mt. Laurel	03/21/17	\$45 ea
Cook, Thomas	Meet the Orchestra, Princeton	05/03/17	None
Dalia, Joseph	Controversial Issue in Pediatric Audiology, New York, NJ	03/09/17	\$150
Demidont, Andy	Compliance Issues for One-to-One Aides, Webinar	03/09/17	\$270.00
Hill, Ken Margiotta, Theresa	NJASBO Spring Conference, AC	06/06-08/17	\$150.00 Hill(travel meals, lodging)
Jagodzinski, Kathleen	Functional Strength Training in Children, Cedar Knolls	04/21-22/17	\$435
Kneringer, Mary Jean Moyn, Tracy	Compassion Fatigue Spec. Ed Willingboro	03/10/17	None
Koch-Wood, Linda	*NJ SafeSchools-SLE Certification, Blackwood	02/01,02,14-16,23/17 & online	\$778
Moyn, Tracy	CPI Training, Philadelphia PA *	04/25-28/17	\$1,299
Nizio, Kathleen	AOTA Fieldwork Educator Cert Program, Philadelphia, PA	03/03/17	None

Ross, Deborah	101 Therapy Strategies to Increase Effectiveness SLP, Voorhees	02/28/17	\$245
Samis, Grace	Training K-12 Interpreting for Students w/ Cochlear Implant, Sewell	03/03/17	\$100

**B. Burlington County Institute of Technology**

**1. Job Description (Exhibit #3)**

BCIT Job Description: Data Coordinator

**2. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Schroeder, Julie	Coord of Asses. Accountability	Resignation	03/01/17

**3. Employment: Full Time (pro-rated) (pending new hire requirements)**

\*Salaries Pending Settlement of Negotiated Agreement

Name	Position	Rate	Effective
Gifford, Lynn	Secretary	Step 7 Col B \$33,357*	03/01/17

**4. Status Change, (Prorated) \*Executive approval**

Name	From	To	Salary	Effective
Geib, Catherine	Secretary	Data Coordinator	Non-aligned \$44,339	02/13/17*
Rogers, Maggie	TA	Secretary	Step 4 Col C \$31,649*	03/01/17

**5. Salary Adjustments, Unpaid Absences**

Name	Position	Rate	Date
Archer, Diana	Teacher of Social Studies	-\$610.50	01/27,30/17



**6. Leave \*Intermittent**

Employee	Position	Type	Effective
Archer, Diana	Teacher of Social Studies	FMLA/LOA	02/01/17-06/30/17
Gill, Karen	Teacher of Social Studies	LOA	05/03/17-05/08/17
Goatley, Richard	Teacher of Fleet Maint.	LOA	02/07/17-05/12/17

**7. Employment, Work Study Students, \$8.50 Hourly, Effective 16-17 SY**

Student	Department	Campus
Troy, Thomas	Tech Crew	Med

**8. Stipends/Extra-Curricular Pay for 2016-17 School Year  
District**

Name	Extra-Curricular	Rate
Admissions Assistants *Adm Approved		\$34/hr
Haney, Kevin Holbrook, Henry	Kling, Lois McGuinness, Jacqueline	Trzaska, Barbara

**Medford \*Grant Funded**

Name	Extra-Curricular	Rate
Napolitano, Molly	Assistant Softball Coach	\$5,150
Rista, Jessica	After School Enrichment Program*(NCLB)	\$34/hr

**Westampton \*Grant Funded \*\*retro 07/01/16**

Name	Extra-Curricular	Rate
Brown, Glenwood	Bus License	\$1,376**
Purcell, Andrew	NCLB Push-In Support	per diem*
Tarantini, Mary	Supplemental Instruction as per IEP (80 min per wk)	per diem

**9. Teaching Staff Salaries to be Funded by NCLB Grant, 16-17 School Year**

<b><u>Title I Funded Personnel</u></b>	<b><u>Total Salary</u></b>	<b><u>Title I Salary</u></b>	<b><u>Title I Funded</u></b>
Rista, Jessica	\$55,867	\$55,867	100%
Steer, Natola	\$60,199	\$30,099.50	50%
Ruder, Laura	\$55,707	\$27,853.50	50%
Cattanea, James	\$54,207	\$27,103.50	50%
Arora, Ruchika	\$63,844	\$31,922	50%
Murrenburke, Holly	\$72,516	\$36,258.0	50%
<b><u>Title IIA Funded Personnel</u></b>	<b><u>Total Salary</u></b>	<b><u>Title IIA Salary</u></b>	<b><u>Title IIA Funded</u></b>
Williams, Natalie	\$59,476	\$29,738	50%

**10. Course: Approvals**

Name	Position	College	Credits
Bouchard, Heidi	Asst Principal	Concordia Univ	4
Latigona, Joseph	Teacher	Univ of Cincinnati	9*
Turowski, Pamela	Teacher	Temple Univ	1

**11. Course: Reimbursements**

Name	Position	College	Credits	Amount
Antinoro, Jocelyn	Teacher	TCNJ	6	\$4,263.36
Bouchard, Heidi	Asst Principal	Concordia Univ	3	\$2,390.00
Hannon, Lia	Teacher	Rider Univ	6	\$3,133.99

**12. Conferences\*Executive Approval**

Personnel	Conference	Date	Cost (over mileage)
Auleta, John McCarty, Glenn Murrenburke, Quinn	NJSBGA EXPO 2017, Atlantic City	03/13-15/17	None \$90 \$90
Baptiste, Donna	Ready for the Real World, Mt Laurel	03/21/17	\$45
Geltch, Laura	Digital Mrktg Boot Camp, Cherry Hill	04/04-05/17	\$299
Holbrook, Henry	*Rutgers LGBTQ Summit, Camden	02/22/17	None
Johnson, Beth	Embracing Life after Loss, Tools to Promote Healing/ Hope, Cherry Hill	03/28/17	\$199.99
Lawrence, Kyle	Are Your Students Lazy, Distracted or Impulsive, Monroe Twp	04/03/17	None
Polizzi, Nicole	BC Teen Arts Festival, Pemberton	03/13/17	None
Turowski, Pamela	NAFME-All Eastern Conference, AC	04/06-07/17	None

**13. Transfer**

Employee	From	To	Effective
Evans, Judith	Westampton	Medford	02/27/17
Ilconich, Lori	Medford	Westampton	02/27/17

**II. PROGRAMS**

**Burlington County Special Services School District/Burlington County Institute of Technology**

1. **Calendar 2017-2018** (Exhibit #4) (These items are available on the website.)  
Recommend approval of the 2017-2018 School Year Calendar.
  
2. **Calendar 2016-2017** (Exhibit #5) (These items are available on the website.)  
Revised Calendars due to snow day on 2/9/17:  
BCIT: Last day for students changed from June 19 to June 20  
Last day for teachers changed from June 20 to June 21  
Last day for 3rd marking period from April 6 to April 7  
BCSSSD: Last day of School from June 16 to June 19  
Last day for 3rd marking period from April 5 to April 6

**A. Burlington County Special Services School District**

**1. Guest Speakers**

Speaker(s)	Speaking to	Date
Developing Normative Culture, Jack Rachko	LUM	03/22/17
Katya Palsi, Minding Your Mind	BCAS	03/15/17

**B. Burlington County Institute of Technology**

**1. Guest Speakers**

Speaker(s)	Speaking to	Date
Teen Community Emergency Response Team-Dovi, Jr, Robert; Cenneno, Veronica; Lundstead, Rose; Worrell, Phyllis; Metzger, Jennifer, Caruso, Frank; Lowe, William; King, Steve; Wright, Justin; Camigno, Justin	LPS-12th	Various
Building a Healthy Plate-Logue, Melanie	Health Class/Club	03/02/17
Ohio Tech College- Brenner, Ronald	9th-12th	03/09/17
CPR/AED Certification-Dovi, Jr, Robert; Hoffman, Ryan	LPS-12th	04/25/17

Prom Preventing Reckless Offenses & Mistakes-Fuqua, John & Amour, Alyson	11th & 12th	05/19/17
Careers/Art Institute-Clayton, Hope	Ent Tech	03/09/17

**2. Volunteer NOCTI Judges**

Campus	Activity	Dates
M	Ad/Art - Linda Quirk, Andrew Kristovich, Alison Kurowski Arch & Design Tech - Tom Wayner Construction Tech - Matthew Orsini Culinary - Mike Katze, Armond Smith Electrical Tech - Dan Anderson Entertainment Tech - Paul Joslow, Austin Greathouse, Patrick Smith, Jeff Ashe L&PS - Rob Dovi, Ryan Hoffman, Gary Lang, Justin Chase, Jason Deroian, William Knecht, Nicola Felona	04/03-07/17
W	Ad/Art - Paula Miller, Brandi Kerekes, Ed Dubell Arch & Design Tech - Thomas Haas Culinary - Marquessa Gesualdi, Francis Hagan, Anna Cacciatore, Tim Witcher, Shannon Currie, Mike Lamaina Early Childhood Ed - Penny Hoffman, Sharon Briggs Electronics - Jaasiel Santiago, Miguel Jones Entertainment Tech. - Lorna Miller, Andrew Miller Fashion Design - Shanay Harris, Tonia Respes, Nia Lloyd Law & Pub. Safety - James Pitts, Three Members of The Westampton Police Dept. Marketing - Gwen Goolsby Tillary Plumbing - Joe Modica Printing & Graphics - Asia Wright, Phillip Wilgus Veterinarian Tech. - Dana Grab, Deb Rogers, Dr. Elizabeth Karwacki, Dana Perez	04/03-07/17

**3. Submit and Acceptance of Grant Amendment (Exhibit #6)**

Recommend approval of FY'17 Secondary and Post-secondary Perkins Grant amendment submission.

**III. STUDENT ACTIVITIES**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Harassment, Intimidation and Bullying (HIB)**

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Exhibit #7: Report is considered privileged in nature.)

**A. Burlington County Special Services School District**

**1. Suspensions:**

BCAHS	7	High School	12	MS	5
Elementary	2	Lumberton/CA	47		

**2. Fundraisers**

Campus	Activity	Dates
All	Spirit Gear Sale	03/14-03/31/17

**3. Field Trips**

Campus	To	Date	Inst.	S	T
HS	RCBC	03/10/17	Lyman	10	4
ES	We Rock the Spectrum	03/22/17	Shields, B.	18	14
HS	Camden Co. Com. College	03/24/17	Lyman	10	4
HS	Special Olympics Track Meet Marlton	TBD	Guenther-Misunas, B	26	3

**B. Burlington County Institute of Technology**

**1. Transfers, Withdrawals, Suspensions, Homebound** (Exhibit #8 Report is Considered privileged in nature.)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	6	4
b. Transfers out of County	1	2
c. Dropouts	0	1
d. Transfer to West/Medford Campus	1	0
e. Suspensions	5	7
f. Homebound	6	4

**2. Field Trips** (\*Administrative Approved)

Students	Trip	Date	Personnel	S	C
Boys Basketball	*Student-Athlete Recognition, Cherry Hill	02/22/17	Powell, N	1	1
Fan Bus	NJSIAA Basketball Tournament Games, TBD	02/28; 3/02; 03/04/17	Milanowicz, L	50	5
Bldg Men/ Women of Tomorrow	The Hunger Relief Center, Phila, PA	3/14, 16/17	Pensabene, J	20	2
Marketing	Rowan Univ Pitch Contest, Glassboro	03/31/17	Hodges, M	30	2
Robotics Club	2017 Science Spectacular, Marlton	03/31/17	Persichetti, M	12	2
Key Club	Rancocas Nature Center, Westampton March for Babies 5k Walk, West Windsor	04/06/17 04/30/17	Malsbury, V	15	1
Female Tech Students	TeenTech 2017, Galloway Twp	05/23/17	Humphrey, E	20	3
Student Council	Six Flags Great Adventure, Jackson	05/24/17	Canfield-Gaskill, M	50	3

**3. Activities**

Campus	Activity	Dates
W	Human Relations Hygiene Bag Donation Drive	02/24/17-03/15/17
W	PRIDE Assembly - Performing Arts Show	03/24/17
W	Spring Sports Schedules- Updated	SY 2016-2017
W	Fundamentals of Art - Art Show	06/08/17
M	Boys State/Girls State	06/18-23/17
M	Interact - can tab collection McDonald House	03/01-06/02/17
M	Interact - book drive for The Children's Home	05/08-26/17
W	Key Club - Baby Shower "Newborns in Need" Donation	5/11/17
M	Jaguar Choice Awards	05/09/17
M	Student Council - Senior Turnabout Day	03/15/17
M	Spring Sports Schedules - Updated	SY 2016-2017
W	JV Basketball Round Robin Tournament at Pennsauken HS	02/25/17
W	Non-Credit Make-up Dates	03/4,11/17

**Fundraisers**

Fund/Campus	Activity	Dates
Skills USA/Med	Take-Home Meals Fundraiser	02/17-06/17
Teen Writers Guild/Med	Shoe Drive with Funds2Orgs Dine & Donate-Friendly's Dine & Donate-Boston Market	03/01-27/17 03/09/17 03/14/17
Interact/Med	Hope for the Homeless Dress Down Day-Donations to Benefit Covenant House	03/27-29/17



**IV. BUSINESS/FINANCIAL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Tuition Rates 2017-2018**

It is recommended a resolution be adopted approving the tuition rates established  
For the 2017-2018 school year:

**Burlington County Institute of Technology** at the annual rate of \$3,313

**Burlington County Special Services School District:**

PROGRAM	PER STUDENT
Auditory Impaired - High School	\$62,220
Autism	\$47,791
Behavioral Disabilities	\$39,631
Cognitive Impairment Severe	\$43,712
Multiple Disabilities	\$41,963
Preschool Full Time	\$38,474
Providing 1:1 Teacher Assistants	\$37,900
Alternative-Lumberton Campus	\$29,040
Alternative-Briggs Road High School	\$24,000
Alternative-Briggs Road Middle School	\$21,500
*Extended School Year Tuition	\$3,700
*Extended School Year 1:1 Teacher Assistant	\$5,000
Out of County Resident Fee	\$3,200

**2. Travel and Related Expense Reimbursement, 2017-2018**

WHEREAS, the Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms.

**3. Software Integration Provider Contract**

It is recommended a resolution be adopted authorizing BCSSSD and ONEder to enter into a contract for the integration provision of multiple special education software platforms.

**A. Burlington County Special Services School District**

**1. Use of Facilities**

Agency/Program	Building/Room - Campus	Date(s)
BCSSSD/ Respite	MPR - MS, Comp Lab, 528 - ES	03/11; 04/01; 05/13/17
Friends of Burl Co Animal Shelter/ 5K	Paved Areas	04/28-29/17
Universal Soccer/ Seminars	Gym - Lumberton	03/22; 05/10/17

**B. Burlington County Institute of Technology**

**1. Use of Facilities**

Agency/Program	Building/Room - Campus	Date(s)
Adult Ed Graduation	Aud, Atrium, Media Ctr-West	06/15/17
Friends BC Animal Shelter/Pet Fest	Open Area Field-West	04/28-29/17
Westampton Rec Adult Softball	Softball/Baseball Fields-West	03/26-07/30/17 Sundays
Westampton Rec Youth Flag Football	Open Area Field-West	04/17-07/02/17
BOEM/ Recognition Dinner	Atrium - West	05/24/17

**2. Donation**

Donor	Item	Utilized
Mercer Co Improvement Authority	Qty of 4 each of Dell Computer w/Monitor, Keyboard and Mouse	IT Classroom

**3. BOE Accepts the Agreement Reached in Employee Tenure Matter**

Recommend approval to accept the agreement reached in settlement in Employee #100166 tenure matter.

**4. Resolution**

Resolution authorization to give BCIT Medford Campus Boy's Basketball team gate proceeds from February 23, 2017 game to Trevor Richardson's wife in honor of Trevor's service and in remembrance of his dedication to the BCIT Community.

**V. ENTERPRISE**

**A. Burlington County Special Services School District: ESU**

**1. Resignation**

Name	Position	Reason	Effective
Citerone, Tammy	Registered Nurse	Declined Position	02/14/17
Marz, Deanna	Registered Nurse	Resignation	02/17/17

**2. Employment: Full Time (pro-rated) (pending new hire requirements)**

Name	Position	Salary	Effective
Csakan, Stephanie	School Psychologist	CST MA+30 Step 2 \$63,813	04/01/17
Shainline, Jason	Supervisor	\$87,000	03/20/17

**3. Professional Services Agreements 2016-2017 School Year**

District	Type
Mercer County Technical Schools	Professional Services Agreement

**B. Burlington County Institute of Technology: Adult Education**

**1. Employment (pending new hire requirements)**

Name	Position	Date	Hourly
Carroll, Jr., Robert	CDL Instructor	03/01/17	\$34
Lopez, Juan	CDL Instructor	03/01/17	\$34
Peacock, Barbara	Health Occ/LPN Instructor	03/01/17	\$34

**2. Health Career Information Session**

Recommend approval of a Health Career Information Session to be held on Wednesday, 04/12/2017, 6-8:00pm, Westampton campus Adult Education LPN classroom. Information session will be open to the public for all prospective students interested in the field of Health Occupations.

**3. Customized Training with Rutgers University**

Recommend approval to partner with Rutgers University to train students in the healthcare profession. Proposal includes 5 hours of Basic Life Support, 90 hours of Certified Nurse Aide course, 10 hours of Homemaker Home Health Aide, and Licensed Practical Nurse entrance exam (TABE), at the cost of \$15,000 per 10 students. This training may continue multiple times pending grant funding.