

BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON

REORGANIZATIONAL MEETING

The Annual Reorganization Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held in Virtual Format via Zoom Conference Call on Thursday, July 2, 2020 at Telephone No. 1-646-558-8656.

TEMPORARY CHAIRMAN

The meeting was called to order at 9:07 a.m. by Dr. Christopher Nagy, followed by the flag salute.

SUNSHINE NOTICE

Andrew Willmott, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call: Andrew Willmott, Board Secretary, called the roll:

Anna Evans	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent Ex. County Supt	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

ELECTION OF OFFICERS:

Leon Jones nominated Robert Silcox, Paula Lee seconded the nomination:

President: Robert Silcox

Leon Jones nominated Paula Lee, Anna Evans seconded the nomination:

Vice-President: Paula Lee

Public Attendance: Not available due to virtual meeting format.

Communication & Correspondence: There was no communication or correspondence.

Minutes: Andrew Willmott, Board Secretary, presented the Minutes from June 18, 2020. On a motion by Paula Lee and seconded by Leon Jones, the Board approved the Minutes.

Roll Call:

Anna Evans	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
John J. Ferry	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Robert C. Silcox	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Daryl Minus-Vincent	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent

Financial Report: Andrew Willmott, Board Secretary, presented Financial Report. On a motion by Paula Lee and seconded by Anna Evans, the Board approved the Financial Report.

Roll Call:

Anna Evans	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
John J. Ferry	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Robert C. Silcox	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Daryl Minus-Vincent	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent

Public Comments - Superintendent Agenda and Addendum Only:

No Public Comments

Superintendent Agenda:

Dr. Nagy presented and recommended approval of the Report and Addendum. On a motion by Leon Jones and seconded by Paula Lee, the Board approved the report.

Roll Call:

Anna Evans	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
John J. Ferry	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Paula E. Lee	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Robert C. Silcox	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Daryl Minus-Vincent	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent

Public Comments:

No Public Comments

Adjournment

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Anna Evans and seconded by Paula Lee the Board adjourned at 9:16 a.m. with the next meeting to be on August 20, 2020, at Rutgers Media Center at 9:00 a.m.

Respectfully Submitted,

Andrew C. Willmott
Board Secretary/Business Administrator

**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT AND
INSTITUTE OF TECHNOLOGY REORGANIZATION MEETING**

1. APPOINTMENT OF ARCHITECT BCSSSD/BCIT

BE IT RESOLVED by the Board of Education that the firm of Netta Architects, 1084 Route 22 West, Mountainside, NJ, is hereby appointed the Architect of Record for the period commencing July 1, 2020 and ending June 30, 2021, to provide architectural services as needed

2. APPOINTMENT OF AUDITOR

A. BCSSSD

BE IT RESOLVED by the Board of Education that Brent W. Lee & Co., LLC, 3008 New Albany Road, Cinnaminson, NJ, be and is hereby appointed Public School Accountant for the period commencing July 1, 2020 and ending June 30, 2021 as needed to perform the professional services ordinarily provided by a Public School Accountant of the State of New Jersey and to receive compensation not to exceed \$52,000 for the year.

B. BCIT

BE IT RESOLVED by the Board of Education that Brent W. Lee & Co., LLC, 3008 New Albany Road, Cinnaminson, NJ, be and is hereby appointed Public School Accountant for the period commencing July 1, 2020 and ending June 30, 2021 as needed to perform the professional services ordinarily provided by a Public School Accountant of the State of New Jersey and to receive compensation not to exceed \$60,000 for the year.

Said Brent W. Lee., LLC, is authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of the state; to wit, the profession of Public School Accountant. These professional services are necessary and are required by this Board of Education.

3. APPOINTMENT OF INSURANCE AGENCY BCSSSD/BCIT

BE IT RESOLVED by the Board of Education that EJA/Capacity Insurance Agency, LLC., 217 Route 130, Bordentown, NJ be appointed the Insurance Agency for the District from July 1, 2020 to June 30, 2021, to perform the professional services ordinarily provided by an insurance agency for liability and school board insurance. These professional services are necessary and are required by this Board of Education.

4. APPOINTMENT OF HEALTH INSURANCE BROKER BCSSSD/BCIT

BE IT RESOLVED by the Board of Education that Brown & Brown Metro, LLC, 3330 Bargaintown Road, Suite 2, Egg Harbor Township, NJ be appointed the Insurance Agency for Vision and Dental Programs, from July 1, 2020 to June 30, 2021, to perform the professional services ordinarily provided by an insurance broker for health insurance. These professional services are necessary and are required by this Board of Education.

5. APPOINTMENT OF SCHOOL PHYSICIAN BCSSSD/BCIT

BE IT RESOLVED by the Board of Education that Joyce D. Leonetti, D.O., 8 Cutts Drive, Tabernacle, NJ be appointed the School Physician for the BCSSSD/BCIT Districts for the academic year July 1, 2020 to June 30, 2021, to perform the professional services ordinarily provided by a school physician in the State of New Jersey and to receive compensation as defined in accepted proposal for such services. Said Joyce D. Leonetti, D.O. is a person authorized by law to practice a recognized profession in the

State of New Jersey, which practice is regulated by the laws of this state; to wit, the profession of medical doctor. These professional services are necessary and are required by this Board of Education.

6. **APPOINTMENT OF SOLICITOR BCSSSD/BCIT**

BE IT RESOLVED by the Board of Education that the firm of Malamut and Associates, be and is hereby appointed School Board Attorney for the period commencing July 1, 2020 and ending June 30, 2021, to perform the professional services ordinarily provided by an Attorney-at-Law of the State of New Jersey with compensation to be paid at a rate of \$170.00 per hour. These professional services are necessary and required by statute.

7. **APPOINTMENT OF SPECIAL COUNSEL BCSSSD/BCIT**

BE IT RESOLVED by the Board of Education that the firm of The Wiener Law Group, be and is hereby appointed Special Counsel for the period commencing July 1, 2020 and ending June 30, 2021, to perform the professional services ordinarily provided by an Attorney-at-Law of the State of New Jersey with compensation to be paid at a rate of \$150.00 per hour. These professional services are necessary and required by statute.

8. **APPOINTMENT OF TREASURER OF SCHOOL MONIES BCSSSD/BCIT**

BE IT RESOLVED by the Board of Education that Constance Stewart be and is hereby appointed Treasurer of School Monies for the year July 1, 2020 to June 30, 2021, at an annual compensation of \$6,950 per district and that the said shall give a bond in the amount prescribed by the New Jersey statutes. The premium of the required bond shall be paid by the Districts.

9. **PETTY CASH ACCOUNTS**

A. BCSSSD

Petty Cash Account to establish petty cash funds in the following departments for the 2020-2021 school year. Petty cash Accounts will be issued in the following amounts:

● Business Office	\$200.00
● Campus, Lumberton	\$100.00
● Campus, Elementary	\$100.00
● Campus, Middle School	\$100.00
● Campus, High School	\$100.00
● Campus, Transition	\$100.00
● Educational Services Unit	\$100.00
TOTAL	\$800.00

B. BCIT

BE IT RESOLVED by the Board of Education to establish petty cash funds in the following departments for the 2020-2021 school year:

● Adult Education	\$200.00
● Assistant Superintendent	\$100.00
● Athletics, Medford	\$100.00
● Athletics, Westampton	\$100.00
● Business Office	\$200.00
● Principal, Medford	\$100.00
● Principal, Westampton	\$100.00
TOTAL	\$900.00

10. **NOTICE OF ANNUAL MEETINGS**

WHEREAS, the Open Public Meetings Act (Act – 1030) requires the adoption by a public body of a schedule of the regular meetings to be held during the calendar year; and

WHEREAS, upon proper notice UNDER THAT ACT given, no further notice of these meetings will be necessary;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Burlington County Special Services School District and the Burlington County Institute of Technology of Burlington County and the State of New Jersey, assembled in session this 2nd day of July 2020, as follows:

a) The Board of Education hereby designates the following dates as the date of its regular meeting at Rutgers (2 Academy Drive):

August 20, 2020 (9:00 am)	December 17, 2020	April 29, 2021
September 17, 2020	January 28, 2021	May 27, 2021
October 29, 2020	February 25, 2021	June 17, 2021
November 19, 2020	March 25, 2021	

And, unless otherwise noted here or modified by legal advertisement, such meetings shall commence at 6:00 p.m. at the above locations, and that a copy of this Annual Notice of Meetings be transmitted to the Board of Education’s official newspaper listed below in paragraph c:

b) A copy of all advance notices of the Board of Education shall be, at least 48 hours in advance of said meeting, mailed to the newspapers designated in paragraph c, herein, and posted at the following location:

1. BCSSSD: Bulletin board in foyer of the Woodlane Road Complex
2. BCIT: Bulletin board in Westampton Campus, Medford Campus
3. BCSSSD/BCIT: Bulletin board at 2 Academy Drive, Woodlane Rd.

c) The following newspaper circulating in Burlington County is hereby designated official newspaper for transmittal of all notices of the Board of Education required hereunder: Burlington County Times

d) Any person may request, in writing, that the Board of Education mail him/her a copy of the schedule of regular meetings of the Board of Education and/or written notice of regular, special or re-scheduled meetings of the Board of Education. Upon prepayment by such person of the applicable fee hereinafter set forth, such schedule and/or advance notice shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at midnight, June 30 of the current school year, subject to renewal thereafter upon filing a new written request to the Board of Education together with prepayment of the applicable fee. Notices requested by news media shall be mailed to one representative of such media free of charge. For advance written notice of all regular, special or rescheduled meetings during the calendar year: \$5.00

11. **OFFICIAL DEPOSITORIES FOR INVESTMENT PURPOSES BCSSSD/BCIT**

BE IT RESOLVED by the Board of Education that the following depositories, or any additional banks that meet the District’s needs, be designated for investment purposes, each bank to submit certification as an approved municipal depository:

- Investors Bank (LOC)
- OceanFirst Bank

12. **OFFICIAL NEWSPAPER MEDIA BCSSSD/BCIT**

BE IT RESOLVED by the Board of Education that the following newspaper shall be designated as the official publication for all legal notices that are required to be published in accordance with the statutes:

- The Burlington County Times, Willingboro, NJ

13. **APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICERS BCSSSD/BCIT**

It is recommended a resolution be adopted increasing the bid threshold and appointing a qualified purchasing agent in a board of education or other entity, subject to the provisions of N.J.S.A. 18A:18A-1.

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year, the annual limit as established by the Governor; and WHEREAS, local boards of education have been advised by the Local Finance Board that the Governor has authorized the following bid and quotations thresholds,

	Bid Threshold	Quotation Threshold
Base Amount	\$32,000	\$4,800
With Qualified Purchasing Agent	\$44,000	\$6,600

WHEREAS, Andrew C. Willmott, CPA possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Board of Education desires to increase its bid and quotation thresholds as provided in N.J.A.C. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Burlington County Special Services School District and Burlington County Institute of Technology, in the County of Burlington, in the State of New Jersey hereby increases its bid threshold to \$44,000 for QPA and its quotation threshold to \$6,600 and be it further

RESOLVED, that the governing body hereby appoints Andrew C. Willmott, CPA as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2B, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

14. **APPOINTMENT OF HAZARDOUS SUBSTANCE OFFICER/IPM COORDINATOR BCSSSD/BCIT**

BE IT RESOLVED by the Board of Education that John Auleta be appointed Hazardous Substance Officer, according to New Jersey State "Right to Know Act," and Integrated Pest Management Coordinator from July 1, 2020 to June 30, 2021.

15. **APPOINTMENT OF EMERGENCY STUDENT ASSISTANCE COORDINATOR**

A. BCSSSD

BE IT RESOLVED by the Board of Education that Holly Fertel be appointed Emergency Student Assistance Coordinator from July 1, 2020 to June 30, 2021, in compliance with the New Jersey Department of Education, Burlington County office requirements for certificate.

B. BCIT

BE IT RESOLVED by the Board of Education that Jeff Pensabene, Medford Campus and Colleen Cech-Stevens, Westampton campus be appointed Emergency Student Assistance Coordinator from July 1, 2020 to June 30, 2021, in compliance with the New Jersey Department of Education, Burlington County office requirements for certificate.

16. **APPOINTMENT OF AFFIRMATIVE ACTION OFFICERS**

A. BCSSSD

BE IT RESOLVED by the Board of Education that Dr. Ashanti Holley, Dr. Jeremy Cohen, and Tara Mellace be appointed the Equal Employment Opportunity Officers from July 1, 2020 to June 30, 2021.

B. BCIT

BE IT RESOLVED by the Board of Education that Dr. Ashanti Holley, Valerie Lee, and Dr. Heidi Bouchard be appointed the Equal Employment Opportunity Officers from July 1, 2020 to June 30, 2021.

17. **APPOINTMENT OF 504 OFFICERS BCSSSD/BCIT**

BE IT RESOLVED by the Board of Education that Dr. Ashanti Holley be appointed the 504 Officer for the from July 1, 2020 to June 30, 2021.

18. **BOARD OF EDUCATION POLICIES BCSSSD/BCIT**

It is recommended a resolution be adopted approving the Burlington County Special Services/Burlington County Institute of Technology Board of Education Policy Manual for the 2020 – 2021 academic year.

19. **CUSTODIAN OF PUBLIC RECORDS BCSSSD/BCIT**

It is recommended a resolution be adopted approving the following:

WHEREAS, the Board of Education is subject to the provisions of the Open Public Records Act, N.J.S.A. 47:1a-1 et seq.; WHEREAS the Open Public Records Act requires the authority to designate, by formal action, a “Custodian of Records”;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education that Andrew C. Willmott, CPA, Business Administrator/Board Secretary is hereby designated as the Custodian of Public Records.

20. **ORGANIZATIONAL CHARTS BCSSSD/BCIT (Exhibit #1)**

It is recommended a resolution be adopted approving Organizational Charts for the 2020-2021 academic year.

21. **APPOINTMENT OF HARASSMENT, INTIMIDATION, AND BULLYING COORDINATORS AND ANTI-BULLYING SPECIALISTS**

A. BCSSSD

BE IT RESOLVED by the Board of Education that Dr. Ashanti Holley be appointed as the Harassment, Intimidation and Bullying (HIB) Coordinator. Appointment of Anti-Bullying Specialists: Steve Fitzgerald, Jennifer Moses, Henry Rowlette, Michelle Siebert and Samantha Weight. Appointments effective for the 2020-2021 school year.

B. BCIT

BE IT RESOLVED by the Board of Education that Dr. Ashanti Holley be appointed as the Harassment, Intimidation and Bullying (HIB) Coordinator. Appointment of Anti-Bullying Specialists at the Westampton Campus: Colleen Cech-Stevens, Jennifer Daily, Kelly Digney, Beth Johnson, Kieshea Fitzgerald, Jason Frable, and MaryKate O’Neil. Appointment of Anti-Bullying Specialists at the Medford Campus: Amanda Avila, Aja Jones, Jeffrey Pensabene and Leah Ross. Appointments effective for the 2020-2021 school year.

22. **MCKINNEY-VENTO HOMELESS EDUCATION LIAISON**

A. BCSSSD

BE IT RESOLVED by the Board of Education that Jacqueline O'Brien be appointed the McKinney-Vento Homeless Education Liaison from July 1, 2020 to June 30, 2021.

B. BCIT

BE IT RESOLVED by the Board of Education that Kieshea Fitzgerald be appointed the McKinney-Vento Homeless Education Liaison from July 1, 2020 to June 30, 2021.

23. **APPOINTMENT OF ADVISORY COMMITTEE MEMBERS:** Citizen's Advisory Committee to work with the Board of Education and the Superintendent of Schools;

BE IT RESOLVED by the Board of Education that the following be appointed to the Advisory Committees from July 1, 2020 to June 30, 2021:

A. BCSSSD

Aloi, John Aloi, Marcia Buehrig, Patricia Carnivale, Anthony	Dranoff, Thea Komar, Joseph Mattis, Margo Mercantini-Bocci, Josephine	Petrizzi, Ryan Rivell, Amy Walsh, Steve Webb, J. Herbert
---	--	---

B. BCIT

Brzozowski, Robert Curzie, Bill Curzie, David Dallmann, Cathie Emma, Catherine Epps, Danielle Ferber, Richard Frederick, Jay Gehm, Marty Howell, Kristi Kretzu, John	Lassiter-Spell, Traci Leung, Mark Litwack, Harry Lutz, Timothy Melton, John J. Metzinger, Greg Murnane, Jr., Robert Peters, Mark Pittman, Lisa Podietz, Samuel Radwell, John	Remsa, Mark Tindall, Mark Tress, Kath Verrill, Kenneth West, Kelly Zelinsky, Kevin
--	--	---

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

1. COVID-19 Executive Authority

It is recommended that a resolution be adopted authorizing the Superintendent to executively approve and/or amend any matters related to District Operations inclusive of Personnel due to the rapidly changing COVID-19 guidelines upon review with the Board President.

A. Burlington County Special Services School District

1. Employment: Full Time (prorated) pending new hire requirements

Name	Position	Salary	Effective
Ginn, Deborah	Secretary Business Office	Non-Align \$40,000 + \$5,000 Shared non-pensionable supplemental pay	TBD

2. Salary Adjustments, Unpaid Absences

Name	Position	Rate	Date
Pittman, DiOnna	Secretary	-\$167.98	06/24/20

3. Extra Pay/Volunteer Positions 2020-2021 SY

Name	Extra-Curricular	Rate
Colella, Donna Temple, Dianne Wolcott, Barbara	ESY NCLP (As Needed)	\$160/day
Davis, Matthew	ESY Westampton / Transition Teacher (as needed)	\$300/day
Harris, Shannon Husted, Gina Ipri, Rosemary Morrison-Buissereth, Makeba Shappell, Bridget	ESY Westampton / Transition Teacher Assistant (as needed)	\$115/day
Rosenberg, Joyce	ESY Westampton / Transition Teacher (as needed)	Declined position
Smith, Freddie	ESY Westampton / Transition Teacher Assistant (as needed)	Declined position
Ware, Amy	ESY CST & Related Services (As Needed)	\$300/day

B. Burlington County Institute of Technology

1. Employment: Full-Time (prorated) pending new hire requirements

Name	Position	Salary	Effective
Abdallah, Rawan	Teacher of English	Col A Step 1 \$58,945	09/01/20

2. Status Change: Full-Time (prorated)

Name	From	To	Salary	Effective
Lysk, Samantha	Substitute Teacher	Teacher of Early Childhood Education	Col E Step 1 \$63,591	09/01/20

3. Leaves *Previously approved, confirming 2020-2021 SY leave only **Intermittent

Employee	Position	Type	Effective
Artz, Brooke*	LDTC	LOA/FMLA	09/02/20 - 11/29/20
Calderone, Samuel*	Custodian	LOA	07/01/20 - 06/30/21
Clayton, Jillian*	School Psychologist	LOA	07/01/20 - 07/05/20
Colby, Jennifer*	Secretary	FMLA**	07/01/20 - 12/31/20
Pappler, Stacey*	Teacher of English	LOA/FMLA/NJFLA	09/02/20 - 01/10/21
Rodriguez, Joelle*	Secretary	FMLA**	07/01/20 - 02/21/21

4. Extra Pay/Volunteer Positions 2020-2021 SY

Medford *required summer end-of-course assessments and licensing requirements due to Covid-19

Name	Extra-Curricular	Rate
Apgar, Alison	Head Teacher - Science*	\$3,428
Baptiste, Donna	Summer Nurse	\$38/hr
Barchue, Emmanuel Hill, Michele Jones, Aja Murrenburke, Holly Stillwell, Jennifer Taylor, Erin	ESEA Title II Equity Champion Summer ESEA Title II Equity Champion Stipend	\$38/hr max 24 hrs \$798
Bodnar, Jason	Head Teacher - Social Studies*	\$3,428
Dogostino, Michelle	Head Teacher - Health & PE*	\$3,428
Hughes, Lee	Head Teacher - Mathematics*	\$3,428
Murrenburke, Holly	Head Teacher - Special Education*	\$3,428
Pappler, Stacey	Head Teacher - English* (shared ½)	\$3,428
Sienkiewicz, Joann	Head Teacher - Career Major*	\$3,428

Westampton *required summer end-of-course assessments and licensing requirements due to Covid-19

Name	Extra-Curricular	Rate
Adams, Cynthia Cech Stevens, Colleen Holbrook, Henry Poirier, Jessica Quinn, Christopher Rivera, Joseph Sommers, Kelly Wiley, Luke Williams, Kimberlee	ESEA Title II Equity Champion Summer ESEA Title II Equity Champion Stipend	\$38/hr max 24 hrs \$798
Barker, Christopher	Head Teacher - Health & PE*	\$3,428
Finn, David Rivera, Joseph	Head Teacher - Career Major*	\$3,428
Fowler, Heather	Summer Nurse	\$38/hr
Hill, Michele	ESEA Title I Equity Champion Organizer	\$38/hr max 12 hrs
Holbrook, Henry	Head Teacher - Science*	\$3,428
Leary-Bova, Michela	Head Teacher - Special Education*	\$3,428
Mohan, Mary Beth	Head Teacher - English*	\$3,428
Paliotta Nevadomski, Kerry	Head Teacher - Mathematics*	\$3,428
Sommers, Kelly	Head Teacher - Social Studies*	\$3,428

5. Course: 2019-2020 Reimbursements

Name	Position	College	Credits	Amount
Cermatori, Diana	Teacher	Montclair State University	3	\$1,500

II. PROGRAMS

Burlington County Special Services School District/Burlington County Institute of Technology

1. **Policies/Regulations**, (These items are available on the website.)

New

Policy 2415.30: *Title 1 - Educational Stability for Children in Foster Care*- Second Reading

Policy 1649: *Federal Families First Coronavirus (COVID-19) Response Act* - First Reading

A. Burlington County Special Services School District

No Action Taken

B. Burlington County Institute of Technology

1. **Guest Speakers**

Guest Speaker	Audience	Date
CoolSpeak - Ojeda, Jr., Carlos	Students	TBD
Resiliency - Sanchez, Horacio	Staff	TBD

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. Harassment, Intimidation and Bullying (HIB)

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. Suspensions:

BCAHS	0	High School	0
Elementary	0	Lumberton/CA	0

B. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Homebound (Report is considered privileged in nature.)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	0	0
b. Transfers out of County	0	0
c. Dropouts	0	0
d. Transfer to West/Medford Campus	0	0
e. Suspensions	0	0
f. Homebound	0	0

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

No Action Taken

A. Burlington County Special Services School District

1. Substitute/Adult Exercise Program Rates 2020-2021

Position	Rate
Adult Exercise Program Coordinator	\$4,300
Adult Exercise Program Instructor	\$26/hr
Adult Exercise Program Nurse	\$27/hr
Snow Removal Crew	\$25/hr
Student Work Study Students	\$11/hr
Substitute Bus Aide	\$14.50/hr
Substitute Bus Driver	\$21.75/hr
Substitute Custodian	\$16.75/hr
Substitute Nurse	\$150/day

B. Burlington County Institute of Technology

1. Substitute & Hourly Rates 2020-2021

Position	Rate
Adult Education Instructor	\$35/hr
Student Worker School to Work (STW)	\$11/hr
Summer Maintenance Crew Supervisor	\$21/hr
Substitute Maintenance - Licensed/Certified	\$38/hr
Substitute Nurse	\$150/day

V. ENTERPRISE

A. Burlington County Special Services School District: ESU

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Stopa, Lauren	Speech Therapist	Resignation	06/30/20

2. Employment: Hourly

Name	Position	Hourly Rate	Effective
Boyd, Sherman	Security	\$20	07/07/20

3. Professional Services Agreements

District	Type
Delanco Twp	2020-2021 Professional Services Agreement
Eastampton Twp	2020-2021 Professional Services Agreement 2020-2021 NP 192/193 2020-2021 NP IDEA
Florence Twp	2020-2021 Professional Services Agreement
Gloucester Twp	2020-2021 Professional Services Agreement
Haddonfield School District	2020-2021 Professional Services Agreement
Medford Lakes	2020-2021 Professional Services Agreement
Mount Laurel Twp	2020-2021 Professional Services Agreement 2020-2021 NP 192/193 2020-2021 NP IDEA 2020-2021 NP Nursing 2020-2021 NP Technology
No. Burlington Co. Regional	2020-2021 NP 192/193 2020-2021 NP IDEA 2020-2021 NP Nursing 2020-2021 NP Technology
Palmyra School District	2020-2021 Professional Services Agreement
Pemberton Twp	2020-2021 Professional Services Agreement
Riverside Twp	2020-2021 Professional Services Agreement
Tabernacle Twp	2020-2021 Professional Services Agreement
Vernon Twp	2020-2021 Professional Services Agreement
Willingboro Twp	2020-2021 Professional Services Agreement

4. Course: Approvals

Name	Position	College	Credits
O'Brien, Julie	Teacher	Rowan University	6

5. Conferences *Over Mileage ** Administrative Assignment

Personnel	Conference	Date	Cost
Decker, Brooke Downs, Bobbie	Crisis Management Flight Team Facilitator Training, Online **	July - August 2020	\$250 ea

B. Burlington County Institute of Technology: Adult Education

No Action Taken

B. Burlington County Institute of Technology: Fire School

No Action Taken

EXHIBITS

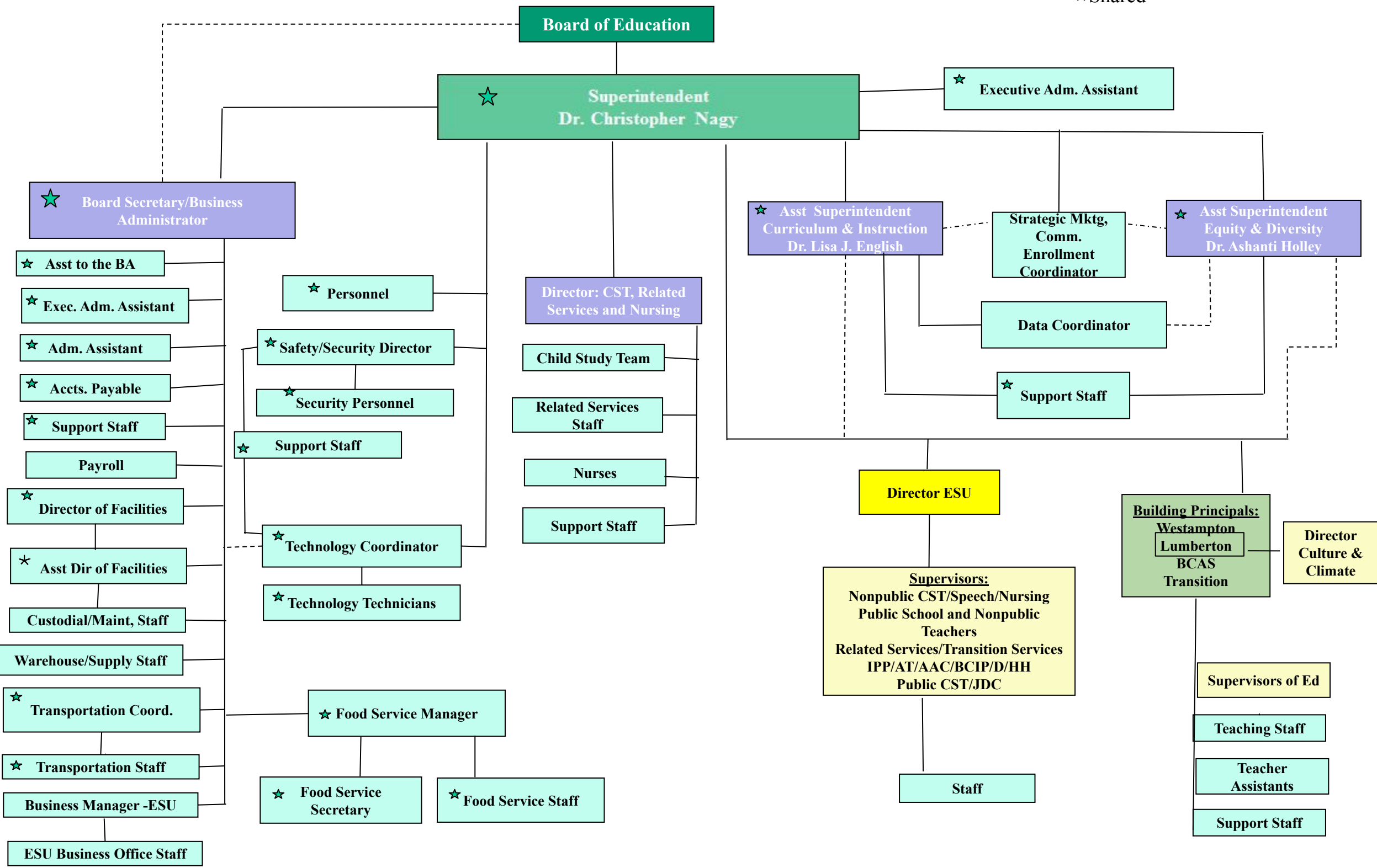
POLICY

Burlington County Special Services School District

Administration 1100

2020-2021

★ Shared



BoE Approved:
7/2/20

POLICY

Burlington County Institute of Technology

Administration 1100

2020-2021

DISTRICT ORGANIZATIONAL CHART

★ = Shared

