

BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON

EXECUTIVE CLOSED MEETING

The Executive Closed Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held in Virtual Format via Zoom Conference Call on Thursday, May 28, 2021.

The meeting was called to order at 5:00 pm by President Paula Lee. A motion to go into a closed executive session to address legal and personnel matters with legal counsel was made.

The Board resumed the public meeting at 6:00 pm Thursday, May 27, 2021.

RESOLUTION AUTHORIZING EXECUTIVE SESSION

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and Whereas, the Board of Education of the Burlington County Special Service School District/Institute of Technology has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

Whereas the regular meeting of this Board of Education will reconvene at the conclusion of closed session; and

Now, Therefore, Be It Resolved that the Board of Education of the Burlington County Special Service School District/Institute of Technology will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Legal/Personnel

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public.

Be It Further Resolved that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

Be it Further Resolved, that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Andrew Willmott, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Burlington County Special Service School District/Institute of Technology Board of Education at their meeting held on May 27, 2021.

Andrew Willmott, Board Secretary, stated that this meeting was in accordance with a printed announcement published in the newspaper and this was a closed meeting.

Roll Call: Andrew Willmott, Board Secretary, called the roll:

| | | |
|--------------------------|---|---------------------------------|
| Robert Brittain | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Anna Evans | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Lorene Moore | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Raymond Marini BCDOE Rep | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Michelle Parker | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Leon E. Jones, Jr. | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Paula E. Lee | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

A motion was approved to open the public session.

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held at 6:00 pm in virtual audio format via Zoom Conference Call on Thursday, May 27, 2021.

Ms. Lee called the meeting to order at 6:04 pm and invited Mr. Willmott to read the Sunshine Notice. Ms. Lee led the flag salute.

Roll Call: Andrew Willmott, Board Secretary, called the roll:

| | | |
|---------------------------|---|---------------------------------|
| Robert Brittain | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Anna Evans | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Lorene Moore | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Raymond Marini, BCDOE Rep | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Michelle Parker | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Leon E. Jones, Jr. | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Paula E. Lee | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

Public Attendance: Public was invited to attend the meeting by registering through Zoom: One phone number, K. Pagan-Colon, J. Moretti, D. Finn, S. Siddell, K. Nizio, B. Wolcott, B. Yanoschak, K. Neihaus-Scheetz, C. Adams, F. Gellis, E. Lazarus, K. Hardgrove, R. Lyman, J. Colby, M. Jenkins, N. Roman, C. Hewitt, B. Downs, M. Stewart, H. Bourchard, J. Antinoro, L. Langan, T. Arket-York, J. Forvour, V. Lee, M. Parker, R. Fessenbecker, L. Hayes, D. Kwartin, J. Willey, J. McGuinness, a. Danna, L. Rushen, E. Fenton, A. Mazella, J. Jeitner, L. Salmons, R. Loughlin, L. Hayes, L. Rossini, B. Shields, Y. Bodden, K. Waldis, B. Artz, M. Angelini, D. Roggio, V. Wills, B. Shinn

Communication & Correspondence: Ms. Lee requested Mr. Willmott to announce any communication or correspondence. Mr. Willmott announced that the Board of Education received a letter from a grandparent complementing the staff and the food service provided to students during the pandemic.

Minutes: Ms. Lee, Board President, presented the Minutes from April 29, 2021. On a motion by Ms. Anna Evans and seconded by Mr. Robert Brittain, the Board approved the Minutes.

Roll Call:

| | | |
|---------------------------|---|---------------------------------|
| Robert Brittain | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Anna Evans | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Lorene Moore | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Raymond Marini, BCDOE Rep | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Michelle Parker | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Leon E. Jones, Jr. | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Paula E. Lee | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

Financial Report: Ms. Lee, Board President presented the Financial Report and called for a motion to approve the report. On a motion from Mr. Leon Jones and seconded by Ms. Michelle Parker, the Board approved the financial report.

Roll Call:

| | | |
|---------------------------|---|---------------------------------|
| Robert Brittain | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Anna Evans | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Lorene Moore | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Raymond Marini, BCDOE Rep | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Michelle Parker | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Leon E. Jones, Jr. | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Paula E. Lee | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

Public Comments

Board President Ms. Paula Lee requested Mr. Willmott to announce the outline for public comments. Ms. Lee reminded the public to reference agenda items only and asked Mr. Willmott to remind the public of the guidelines to address the Board of Education. Mr. Willmott reminded the public they had two minutes to speak, to reference agenda items only and to raise their hand to speak.

Ms. Lee asked Mr. Willmott if there were any comments to be heard. Mr. Willmott introduced the following attendees to address the Board of Education:

Ms. Katrina Pagan-Colon (120 Elm Street Beverly, NJ) BCIT Medford secretary, raised the question of why the April 29, 2021 Board of Education meeting minutes had not yet been approved and questioned the transfer, salary adjustment and employment reappointment of a staff member between districts. Ms. Pagan-Colon questioned how an employee had been hired when the job posting for that position had not yet been closed. Ms. Pagan-Colon requested the Board members due diligence on hiring procedures.

Ms. Deborah Kwartin (22 Snow Avenue Browns Mills, NJ) BCIT West secretary, questioned why the April 29, 2021 Board of Education meeting minutes had not yet been approved and questioned the transfer, salary adjustment and employment reappointment of a staff member between districts. Ms. Kwartin questioned how an employee could be hired when the job posting for that position had not been closed and raised a question about a contractual transfer of a staff member and requested the assistance of the Board members due diligence on hiring procedures.

Ms. Jennifer Colby (511 Wrightstown Sykesville Road Wrightstown, NJ) BCIT Medford secretary and vice president of secretaries on the executive board. Ms. Colby spoke on behalf of the BCIT secretaries who are unable to speak to the Board of Education members. Ms. Colby questioned placement of employees on the hiring step guide during the hiring process.

Ms. Stephanie Siddell (533 Bridgeboro Street Riverside NJ) BCIT Adult Education secretary shared district differences and the separate district divisions for paperwork, reporting and employment. Ms. Siddell requested answers to the questions being raised.

Ms. Brenda Shinn (1424 Kennys Cove Burlington NJ) BCIT secretary for Adult Education shared district differences and described the separate documentation needed to be submitted for each district. Ms. Shinn requested answers to the questions raised.

Ms. Cynthia Adams stated on the April 29, 2021 Board agenda non-aligned secretaries were approved as reappointments and that the non-aligned secretaries should not be listed as reappointments on the May 29, 2021 Board of Education agenda, but should be listed as salary adjustments. Ms. Adams explained that the shared position agreements should be revisited including a review of non-aligned staff salaries and benefits.

Mr. Willmott announced there were no additional comments. Ms. Lee thanked all for speaking and moved the meeting to the Superintendent's Agenda.

Superintendent Agenda and Addendum Only:

Dr. Nagy announced the news of the sudden death of one of the BCIT students and requested a moment of silence to remember Dante Rosati, a member of the BCIT family.

Dr. Nagy thanked Dr. Downs and the Burlington County Crisis Team who were on campus this week to support our staff and students and recognized the efforts of the district's administration and counselors and all of the staff who contributed to the support efforts.

Dr. Nagy, along with the Board would like to thank each and every one of the retirees for their dedicated service and commitment to the district's mission, students and colleagues. Dr. Nagy thanked and wished good health and happiness to Cynthia Adams, President of the BCITEA and culinary instructor who will be retiring in June and wished for Ms. Adams to know that the district and Board of Education members are grateful for the advancements made over the years.

Dr. Nagy reported sending out a letter to parents, guardians and staff this week to address the various announcements provided by the Governor on a number of issues, namely a focus on the all-return of students in September to which the district is working on transition planning for the Road Back and Safety Review, updated mask guidance and the lifting of many travel restrictions pertaining to quarantine. Dr. Nagy is pleased to have been able to change some of the year-end events to outside venues so that students would be able to enjoy their senior year.

The Board received a letter from a grateful grandmother for the true concern and gracious provision of meals since the pandemic started (March, 2020) on the part of the Board and District staff to faithfully care for the families and beyond. She commented on the care, packaging, content, taste and delivery as being unsurpassed by other schools where her 13 grandchildren attend. Thank you to all in our districts who have faithfully prepared meals.

Dr. Nagy announced items on the agenda tonight are for the approval of the extended school year staff pending enrollment, summer hours, summer professional development, extracurricular positions and approval of new hires and resignations. The Board of Education and District Goals for next year will set the direction and expectation for the next school year. All other building, individual, professional development and departmental goals ultimately support the higher arching goals.

Dr. Nagy announced the completion for the Board of Education members self-examination and provided direction to the superintendent for the following school year which is reflected in the goals, the approval for graduation ceremonies in both districts in different places and either in-person, outdoors and virtually. The venues and dates are on the agenda and supplemental agenda this evening. Also on the agenda is a request for proposals for many support services for the following year.

Dr. Nagy also announced the May recognitions for all of the hardworking and inspiring people who work in school and recognized that all staff are important. Special recognition to principals, teachers, nurses and ALL of the staff members who make the districts a special place for all.

BCIT

Dr. Nagy mentioned the following highlights from the BCIT District:

- On the agenda is the approval of an updated job description for Teacher Aide positions.
- Submission of the first level application to the NJDOE for School Facilities in preparation for the Warehouse Logistics Program at BCIT.
- BCIT Medford Prom will be officially held at the Riverton Country Club on June 17th and the BCIT West Prom will be held at the Battleship New Jersey on June 18th.
- MedTech APA hosted the outdoor musical cabaret "One Step Closer" this month with two performances to a socially distanced audience. Unfortunately, the second day it rained and the event had to be postponed. Dr. Nagy shared that he was fortunate enough to be there for the first night and the beautiful night, a great outdoor venue and an extraordinary Broadway-like production.
- MedTech hosted BOE members, Anna Evans and Paula Lee, on a tour of the Medford campus. The highlights of their visit were the savory homemade pierogies and delicious water ice, along with the virtual reality crime scene simulations in Criminal Justice. Ms. Lee and Ms. Evans visited many of our innovative shops and got to see firsthand the great job that our administrators and staff are doing during these challenging times. WestTech will host select BOE members in June.

- Softball and baseball have been in full swing. Seniors on the baseball and softball teams were honored at recent games.
- The annual Theatre Night Awards ("The Foxy Awards") hosted by Montclair State University and our [BCIT Medford Academy of Performing Arts](#) academy went into the evening with 11 total nominations for our two virtual productions. We are proud to announce that "Outstanding Performance by an Actor (Live-Streamed or with Limited Editing)" went to Codi Korhammer and "Outstanding Achievement by an Acting Ensemble in a Virtual Play (Zoom Format with Significant Editing)" went to the cast of 10 Ways to Survive Life in a Quarantine. We are extremely proud of all the young artists who were involved with both virtual productions. Congratulations to Mr. Cooney, Dr. Turowski and Ms. Gebhart for their phenomenal leadership and instruction. This is the official list for this year's awards over the past year:
 - The Monologue Show (From Hell) by Don Zolidis (Winter 2021)
 - Outstanding Performance by an Actor (Live-Streamed or with Limited Editing) - Codi Korhammer
WINNER <https://www.youtube.com/watch?v=WypUbHgQGSU>
 - Outstanding Production of a Virtual Play (Live-Streamed or with Limited Editing)
 - Outstanding Achievement by an Acting Ensemble in a Virtual Play (Live-Streamed or with Limited Editing)
 - Outstanding Performance by an Actor (Live-Streamed or with Limited Editing) - Brock Warren
 - Outstanding Performance by an Actress (Live-Streamed or with Limited Editing) - Evelyn Raynor
 - Outstanding Performance by an Actress (Live-Streamed or with Limited Editing) - Maria Nowlan
 - Outstanding Achievement in Student Stage Management - Christine Jardine
 - 10 Ways to Survive Life in a Quarantine by Don Zolidis (Spring 2020)
 - Outstanding Achievement by an Acting Ensemble in a Virtual Play (Zoom Format with Significant Editing)
WINNER <https://www.youtube.com/watch?v=hKMFqjWxIT0&t=4s>
 - Outstanding Performance by an Actor (Zoom Format with Significant Editing) - Jared Jefferson
 - Outstanding Performance by an Actress (Zoom Format with Significant Editing) - Sarah Murray
 - Outstanding Achievement in Sound Design
- Samiyah Abul-Salaam won a scholarship contest and was awarded \$2000 by the Medford Animal Hospital to further her studies.
- Honored the 2020 & 2021 BCIT Successful Graduates this month in a virtual award ceremony this evening. The honorees have taken what they have learned at BCIT to dedicate themselves to their profession and community. We could not be more proud!! Congratulations to Nia Allen, Daniel Dewey, AnnMarie Guest, Mark Moore, Catherine Oechsle, and Taylor Reed
- Janelle Gehen received an honorable mention for the NJ 2021 Congressional Art Show. <https://chris-smith.house.gov/.../congressman-smith-2021...>
- Tony Costa, Senior on the E-Sports team, qualified for the National Championship of the Electronic Gaming Federation. <https://www.twitch.tv/videos/1008803420?t=03h03m09s>
- MedTech Pride week was filled with service activities and fun, team building activities.
- BCIT had the honor of sharing a virtual presentation with Celeste Warren, Merck VP of Global Diversity and Inclusion to students and staff .
- Responding to the challenges of the 20-21 school year, [SkillsUSA](#) WesTech continued their tradition of success. All told, the Panthers garnered five medals over four events. Sophomore Tim Bailey earned a bronze in Information Technology. The junior/freshman team of Matt Hansen and Lorenzo Ardzivian earned a bronze medal award in Additive Manufacturing. Junior Gina Dauber earned a Bronze in Technical Drafting and in the final event of the year, junior Jillian Reed brought home the silver medal in Commercial Baking.

BCSSSD

Dr. Nagy mentioned the following highlights from the BCSSS District:

- The Board will be approving the resolution and memorandum of agreement with the BCSSS Maintenance Association.
- Students on the Westampton Campus had a virtual meet and greet with members of the Tri-State Canine Crisis Response Team and their dogs. Students had the opportunity to ask questions and learn more about how these dogs help people cope with stressful situations. The schools look forward to having the dogs visit in person during the next school year.
- BCSSSD administration and staff members recently completed training to help them learn to introduce a Healing-Centered Engagement model to counteract the effects of Adverse Childhood Experiences and trauma, which can inhibit a child's ability to learn, develop language skills, create healthy attachments, and form

relationships. Additional training for key staff involved in our mental health initiatives includes trauma-informed training, healing-centered engagement vision training and Dialectical Behavior Therapy Curriculum Training.

- Congratulations to DJ Velez, a student at The Alternative School at Lumberton, who was recognized in a virtual ceremony hosted by Representative Andy Kim to honor student artwork being submitted for the 2021 Congressional Art Competition.
- Congratulations to recent BCAS graduate Sarah Roggio on her recent employment as a teacher's aide with BCSSSD at the Westampton Campus!
- Congratulations are also in order for Ms. Jeitner's class on the Transitions Campus, who won Honorable Mention for Cleanest Website in the Digitability 2021 Work Simulation Competition. Digitability is a new program that prepares students and young adults with special needs for today's highly social, tech-driven workplaces.
- The BCSSSEA has been hosting a number of evening events where students and their families are invited to a different themed night to paint, read, play games, and enjoy pizza. The events are facilitated by members of our staff and have been well attended by our BCSSSD community.
- Transitions at BCSSSD has 19 students actively employed; 11 in community job placements such as Shoprite, Walmart, Amazon, McDonald's Home Depot, Human Services, Taco Bell, Acme, Crab Du Jour and 7 employed through BCSSSD in our work study program.
- Transitions at BCSSSD was highlighted in an [article](#) that appeared in *School Leader Magazine*. This was as a result of their winning the NJ School Boards Association 2020 School Leader Award for an Exemplary Program. The article outlines some of the many things that we did during the pandemic quarantine last spring to ensure that young adults shifted successfully to a remote learning model.
- BCSSSD's reopening for this school year was featured in an [article](#) in TapInto Bordentown. The article showcased the diligent planning and efforts on the part of the Board, district staff, and administration that went into our reopening plan and reinventing of our programs and procedures.
- The BCAS partnership with RCBC was recognized in a Burlington County Times [article](#), which announced the increased number of courses available to BCAS students from 10 to 25.
- Virtual Resource Fair was held on May 25, and vendors presented to parents and guardians various services they have to offer. This annual tradition was cancelled last year due to COVID-19, but was able to be offered in a virtual format. The night received positive feedback from both vendors and parents.
- Congratulations to the 8 BCAS students who have fulfilled their credit requirements and have graduated during the month of May: Layla Alvarado, Mari Chavez, Keith DeSousa, Marc Gannntt, Alex Garcia, Destiny Johnson, Yusuf Sevendik, and Bathuan Zivali. We wish them all the best in their future endeavors.
- Board of Education members have toured the Westampton and Transitions campuses, where we were honored to showcase our amazing staff and students and the many things they are able to accomplish here each and every day.

Minutes: Dr. Nagy requested the Board to approve the Superintendent's agenda and the supplemental addendum report with noted changes. Ms. Paula Lee, Board President, requested a motion to approve Dr. Nagy's report. On a motion by Ms. Lorene Moore and seconded by Mr. Leon Jones, the Board approved the Minutes.

Roll Call:

| | | |
|---------------------------|---|--|
| Robert Brittain | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Anna Evans | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Lorene Moore | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Raymond Marini, BCDOE Rep | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Michelle Parker | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Absent |
| Leon E. Jones, Jr. | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Paula E. Lee | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

Public Comments:

Mr. Anthony Danna 725 Crown Royal Marlton NJ a parent of a Burlington County Special Services student raised concerns on the air conditioning at BCSSSD Westampton and requested information on the full day school schedule and asked when in-person Board of Education meetings would return.

Dr. Nagy asked Ms. Lee if he could address Mr. Danna. Ms. Lee agreed. Dr. Nagy explained that in-person Board meetings and full day school schedule would return in September, 2021.

Mr. Willmott confirmed there were no additional attendees requesting to comment and this closed the public comment section of the agenda.

Board Comments

Mr. Brittain is happy to see the return of some normalcy from the scheduling of the prom and outside venues and he continues to support the students, teachers and staff of the district.

Ms. Evans was so glad to hear the good news that the high school prom would take place. Ms. Evans enjoyed her tour of BCIT Medford and commented that the virtual reality system at the school is amazing. Ms. Evans appreciated the survey packet sent to her from BCSSSD and Ms. Evans assured the public that she will be looking into the comments made at the meeting tonight. Ms. Evans wishes everyone a happy Memorial Day.

Ms. Moore very much enjoyed the visit to the BCSSSD campus and the great demonstrations. Ms. Moore was glad to hear the prom will be taking place and normal events will be returning to the schools.

Mr. Jones echoes Ms. Moore's comments about the tour of BCSSSD and echoes the comments for the scheduling of the prom and wishes everyone a happy holiday.

Mr. Marini congratulated all of the retirees and students and staff for their awards and wished everyone a happy holiday.

Ms. Lee thanked BCIT Medford for their amazing tour and offered congratulations to all retirees and congratulations to Cynthia Adams on her retirement.

Adjournment

There not being any further business, President Lee asked for a motion to adjourn. On a motion by Ms. Anna Evans and seconded by Ms. Lorene Moore, the Board adjourned at 6:49 pm. with the next meeting scheduled for June 17, 2021 at 6:00 pm to be held virtually through Zoom.

Respectfully Submitted,

Andrew C. Willmott
Board Secretary/Business Administrator

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Contract Approval

In accordance with N.J.A.C. 6A:23A-3.1 and approval from Interim Executive Burlington County Superintendent; approval of employment contracts for Dr. Lisa English and Dr. Ashanti Holley are resolved for the positions as the Shared Assistant Superintendents July 1, 2021 through June 30, 2022.

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time

| Name | Position | Reason | Effective |
|-------------------------|----------------------------|-------------|-----------|
| Gorman, Peggy Ellen | Teacher of the Handicapped | Retirement | 07/01/21 |
| McMahon, Kathie | Autism Program Facilitator | Retirement | 07/01/21 |
| Milas, Katherine (Tina) | Teacher Assistant | Retirement | 07/01/21 |
| Tannenbaum, Wendy | Teacher of the Handicapped | Retirement | 07/01/21 |
| Womack, Frank | Teacher Assistant | Resignation | 06/09/21 |

2. Employment: Full Time (prorated) pending new hire requirements

| Name | Position | Salary | Effective |
|------------------|-------------------|--------------------|-----------|
| Harris, Rylar | Teacher Assistant | HS Step 2 \$16,270 | 06/01/21 |
| Kenny, Gabriella | Teacher Assistant | BA Step 3 \$25,019 | 06/08/21 |
| Schafer, Jason | Teacher Assistant | BA Step 6 \$26,145 | 06/08/21 |

3. Status Change, Full-Time

| Name | From | To | Effective |
|---------------|--|---|-----------|
| Downs, Bobbie | Acting Director of CST, Related Services & Nursing & Director of ESU \$112,248 | Combined Director of CST, Related Services, Nursing and ESU \$125,000 | 07/01/21 |

Status Change, Full-Time

| Name | From | To | Salary | Effective |
|----------------|-------------|-------------------------|----------------------|-----------|
| Vickers, Jason | Maintenance | Head Maintenance Person | Non-Aligned \$76,500 | 06/01/21 |

Status Change, Degree (prorated)

| Name | Position | From | To | Effective |
|-------------------|----------------------|---|--|-----------|
| Hardgrove, Katie | Westampton Principal | MA \$109,304 +\$4,500 non pensionable stipend | MA+15 109,450 +\$4,500 non pensionable stipend | 05/01/21 |
| Hewitt, Christine | Teacher | MA Step 23 \$101,202 | MA+15 Step 23 \$102,542 | 06/01/21 |
| Hinkson, Wayne | Teacher | MA Step 13 \$77,083 | MA+15 Step 13 \$78,786 | 06/01/21 |

4. Transfers *Executive Approval

| Employee | From | To | Effective |
|---------------|--------------------------|---------------------------|-----------|
| Duffy, Lauren | Teacher Assistant ES, MD | Teacher Assistant MS, AUT | 04/26/21* |

5. Leaves Full Time 2020-2021 SY *Intermittent **Amended

| Employee | Position | Type | Effective |
|--------------------|--------------------|------------------|-------------------|
| Burdick, Alyssa | Teacher Assistant | FMLA/NJFLA/LOA** | 01/25/21-06/13/21 |
| Cosico, Janelle | Speech Therapist | FMLA | 09/10/21-01/02/22 |
| Harb, Alexandra | Reading Specialist | LOA** | 03/10/21-06/30/21 |
| Hastings, Michele | Teacher Assistant | LOA | 06/07/21-06/21/21 |
| Hayes, Alisa | Speech Therapist | FMLA** | 04/26/21-06/21/21 |
| Keane, Michael | Teacher | Military LOA | 06/02/21-06/04/21 |
| Morris, Simone | Teacher | LOA | 05/18/21-06/21/21 |
| Ross, Torrell | Teacher Assistant | LOA** | 03/01/21-06/15/21 |
| Tannenbaum, Wendy | Teacher | LOA** | 09/02/21-06/30/21 |
| Tronccone, Madison | Teacher | NJFLA* ** | 04/15/21-06/30/21 |

Leaves Hourly 2020-2021 SY

| Employee | Position | Type | Effective |
|-------------------|----------|------|--------------|
| Hatten, Frederick | Security | LOA | 01/04/21-TBD |

Leaves Hourly 2021-2022 SY

| Employee | Position | Type | Effective |
|-----------------|------------------------|------|-------------------|
| Boyle, Kimberly | Occupational Therapist | LOA | 08/02/21-12/31/21 |

6. Salary Adjustments, Unpaid Absences

| Name | Position | Rate | Date |
|-------------------------|------------------------|-------------|--|
| Angelini, Maria | Teacher | -\$393.92 | 05/17/21 |
| Bakely, Karen | Teacher | -\$792.72 | ½ 05/21/21, 05/24/21 |
| Buono, Jenny | Teacher | -\$569.16 | 05/06-07/21 |
| Campbell, Meghan | Teacher Assistant | -\$500.40 | 05/18-21/21 |
| Cox, Michelle | Teacher Assistant | -\$504.56 | 04/30/21, 05/11,19/21, ½ 05/03/21 |
| Downs, Dawn | Teacher Assistant | -\$109.20 | 04/29/21 |
| Engard, Erin | Teacher Assistant | -\$121.94 | 05/06/21 |
| Fox, Rachel | Teacher | -\$157.11 | ½ 05/07/21 |
| Langan, Lauren | Teacher | -\$1,047.87 | 05/11, 21, 24/21 |
| Lyman, Rita | Social Worker | -\$499.64 | 05/14/21 |
| Maloney, Jeanine | Speech Therapist | -\$6,937.56 | 04/29-30/21, 05/03-07,10-14,17-21,24/21 |
| Milloy, Michael | Teacher Assistant | -\$121.20 | 05/04/21 |
| Paris, Tracey | Cafeteria Assistant | -\$108.01 | ½ 05/21/21 |
| Southerland, Christa | Teacher Assistant | -\$666.18 | 04/30/21, 05/04,07,11,18,20/21, |
| Stepp, Diana | Occupational Therapist | -\$393.95 | 05/21/21 |
| Toner, Stephanie | Speech Therapist | -\$154.62 | ½ 05/18/21 |
| Winnick, Mary Elizabeth | Teacher | -\$313.53 | 05/21/21 |

7. **Employment, Work Study Students, at \$12/hr**

| | | | |
|---------------|------------------|-------------------------|---------------|
| Lumberton | | | Transition |
| Clark, Connor | Greene, Serenity | Martinez-Pena, Kimberly | Marsh, Kendra |

8. **Extra Pay/Volunteer Positions **Amended
2020-2021 SY**

| Name | Extra-Curricular | Rate |
|--------------|---|--|
| Theis, April | Leave Replacement (Tannenbaum 01/29/21-06/30/21**) | Difference - Per Diem & MA Step 1 \$60,863 |

| After Hours Events | | | |
|---|---|--|---|
| Certificated Staff - Great Adventure (as needed) | | | \$40/hr |
| Arena, Adrienne Bakely, Karen Boyle, Brian | Cibrian, Marita Dickerson, Candace Flood, Michelle | Jeitner, Jessica Moses, Jennifer Kurtz III, Thomas | Langan, Lauren Stewart, Michelle Willey, Jacqueline |
| Support Staff - Great Adventure (as needed) | | | \$30/hr |
| Artale, Cynthia Bennett, Henrietta Briggs, Donna Clark, Tami Eischen, Lorraine Harris, Shannon | Holloway, Gary Jackson, Astaria Ketchel, Raymond Knighton, Alvin Lowenthal, Kahleelah Lucas-MacPhee, Nancy | Markelwith, Brian Matachiera, Joseph Miskey, Shannon Panetta-Hagan, Lenora Perry, Summer Potts, Deborah | Ring, Beth Rogers, Brianna Roggio, Deborah Ward, Joset Wilcox, Sandra Zielinski, Peter |

2021-2022 SY

| Home Instruction (as needed) | | | \$40/hr |
|---|---|---|--|
| Arena, Adrienne Bianchi, Rita Bonfanti, Celeste Boyle, Brian | Cadmus, Danielle Dalia, Joseph Dornisch, Lisa Flade, Katrina | Fox, Rachel Gallagher, Patricia Guenther-Misunas, Bethann Guzman, Mimi | Jeitner, Jessica Yanoschak, Barbara |

| Name | Extra Curricular | Rate |
|-----------------|---|----------|
| Cibrian, Marita | Summer LDTC (Case Management) - Max 10 Days | Per Diem |
| Hayes, Lori | Summer Guidance Counselor - Max 10 Days | Per Diem |

ESY 7/01/21 - 07/29/21 & SFEA (#1 06/22/21-06/23/21 - #2 08/01/21-08/19/21)

| ESY CST/Related Services (as needed) | | \$300/day |
|--|--|--|
| Buscetta, Deanna Carpenetti, Terri Celso, Bethany Dooley, Karinn Downey, Stephanie Ferraro, Andrea Flade, Katrina Flood, Michelle Garrano, Connie (+SFEA) Gilbert, Henry (+SFEA) Giorla, Sarah Hayes, Lori (+SFEA) Hewitt-Portnoy, Susan Jackson, Deborah | Kamelia, Nina (+SFEA) Lentini, David Lyman, Rita Martini, Alyssa Mattison, Kimberly Moscarello, Carol Moss, Jacqueline Moyn, Tracy Niehaus, Kimberly Nizio, Kathleen O'Brien, Madison Palella, Angelina Presner, Angela Rabinowitz, Jay | Rooney, Karen Rosen, Dana Rowe, Roseanne (+SFEA) Rowlette, Henry Scannell, Deanna Sersen, Sandra Shulman, Florence StAAF, Susan Stepp, Diana Toner, Stephanie Ware, Amy Witkowsk, Carly |

| ESY NCLP Related Services (as needed) | | \$160/day |
|---------------------------------------|---------------------------------------|--|
| Colella, Donna Holmes, Carol | Kent, Nora (+SFEA) Raff, Christina | Temple, Dianne (+SFEA) Wolcott, Barbara (+SFEA) |

| ESY Teachers/Certified Staff (as needed) | | \$300/day |
|---|---|---|
| Algorri, Mirella Amodio, Alyssa Angelini, Maria Arena, Adrienne Arket-York, Taylor Bakely, Karen Beaulieu, Dean Bianchi, Rita Boyle, Brian Buono, Jenny Cadmus, Danielle Cook, Thomas Cotton, Charlene Dennion, Matthew Dickerson, Candace Engman, Donna Graven-Eells, Maureen Grohe, Alison Guenther, Misunas, Bethann | Guzman, Mimi Hepp, Mary Hewitt, Christine Hoffnagle, Chelsea Jardine, John Jeitner, Jessica Karwoski, Debra Koch, Kathleen Kurtz III, Thomas Langan, Lauren LeCates, Jaime Lewis, Kristine Maldonado, Laura Parker, I Patriarca, Michael Reinicker, Rachel Rinaldi, Fiona Roessler, Erica Rosen, Dana | Rosenberg, Joyce Signorino, Ronald Stevens, Sharonda Stewart, Diana Stewart, Michelle Troncone, Madison Voza, Sara Weaver, Kristine Wilcox, Vanessa Wilkins, Patricia Willey, Jacqueline Wills, Valeen Winnick, Mary Elizabeth Wolff, Cassandra Wyllner, Robert Yanoschak, Barbara Zavacky, Catherine |

| ESY/SFEA Lumberton Teachers (as needed) | | \$300/day |
|---|--|---|
| Caplan, Lisa Ferrante, John Gordon, Steven Hinkson, Wayne Hogan, Erin | Keane, Michael Marchi, Salvatore Morris, Christopher O'Brien, Deborah Roberts, Kelly | Smith, Heather Stobie, Kelly Tomlinson, Phillip Willard, Colin |

| ESY Teacher Assistants (as needed) | | \$115/day |
|--|---|--|
| Artale, Cynthia Artale, Daniel Balbuena, Helen Blount, Shanta Bodden, Yolanda Boggs, Janine Bonsall, Kirstynn Boone, Karmen Brambilla, Elijah Briggs, Kierstyn Broomell, Roxane Brown, Kandi Buono, Zachary Cabello, Donald Campbell, Meghan Caporale, Antoinette Carr, Lisa Chandler, Teresa Cook, Janet Cox, Michelle Craw, Heather Crayne, Denise Daly, Emily Davis Patterson, Rietta Dorety, Peter Duckworth, Teresa Duffy, Lauren Ebert, Richard Edwards, Theresa Engard, Erin Evans, Deborah Evans, Martin Fazzie, Gregory Fennell, Barry Ferguson, Earl | Ferrell, Michelle Fodor, Stephanie Freitas, Diane Gallo, Roni Gerald, Kimberly Gibbs, Leslie Gilbert, Linda Grabitz, Rachelle Graessle, Tracy Guenther, Janeth Guzman, Sara Harris, Shannon Harrison, Rayna Hawley, Rebecca Hess, Dawn Higgins, Pamela Husted, Gina Jabkowski, Deborah Jackson, Astaris Jackson, Kim Johnson, Saidah Jones, Linda Jordan, Brenda Juliana, Erin Karaska, Maureen Karr, Doris King, Keely Lecompt-Yankson, Laura Lowenthal, Kahleelah Manuel, Charlotte Marchese, Darlene Mayberry, Stephen Mazahreh, Asmahan McGrogan, Kelly Miller, Cynthia | Miller, Matthew Milton, Takiyah Miskey, Shannon Mobley, Alexis Mollica, Cindy Morrison-Buissereth, Makeba Nerolich, Yiwen Owens, Christina Panetta-Hagan, Lenora Phillips, Dorothy Regimbal, Joanne Richter, Kelli Ring, Beth Robinson, Marguerite Rogers, Brianna Roggio, Deborah Roman, Nicole Ross, Torrell Russo, Candace Stiles, Cindy Streckenbein, Ryan Strittmatter, Megan Sweeney, Shayla Verlander, James Voelker, Suzanne Walentukonis, JoAnn Walters, Morgan Ward, Joset West, Kathleen Whitfield, Maija Wikowski, Deana Womack, Frank Zawadzki, Katarzyna Zielinski, Peter Zito, Vivian |

| ESY/SFEA Lumberton Teacher Assistants (as needed) | | \$115/day |
|--|--|--|
| Blumenfeld, Jeremy Cadmus, Blake Fuelle, Shelly Glover, Celeste Michele | Knighton, Monique Milloy, Michael Myers, Brian Puca, Courtney | Stoneking, Kimberly Stranahan, Erica Travaglione, Kristina |

| Name | Extra Curricular | Rate |
|------------------------------|-------------------------------------|----------|
| Levin, Rhonda | ESY/SFEA Head Cook (as needed) | Per Diem |
| Paris, Tracey Staff, Rita | ESY Cafeteria Assistant (as needed) | Per Diem |

9. **Mentor** * Executive Approval

| Name | Mentor |
|--------------|-------------------|
| Theis, April | Dennion, Matthew* |

10. Student Teacher/Internship/Observation

| Name | College | Type | Effective |
|-------------------|--------------------|-------------|-------------------|
| Sochanski, Nicole | Rutgers University | Social Work | 09/01/21-06/25/22 |

11. Course: Approvals 2021-22

| Name | Position | College | Credits |
|-------------------|------------------------|------------------------------------|---------|
| Arena, Adrienne | Teacher | Lourdes University | 3 |
| Bradley, Paula | Occupational Therapist | Colorado State University - Pueblo | 6 |
| Downey, Stephanie | Occupational Therapist | Lourdes University | 6 |
| Grelling, Tiffany | Speech Therapist | Lourdes University | 3 |
| Jackson, Deborah | Speech Therapist | Lourdes University | 6 |
| Nizio, Kathleen | Occupational Therapist | Lourdes University | 6 |
| Palella, Angelina | Guidance Counselor | Rowan University | 3 |
| Shulman, Florence | Speech Therapist | Lourdes University | 6 |
| Willard, Colin | Teacher | New Jersey City University | 3 |

12. Course: Reimbursements

| Name | Position | College | Credits | Amount |
|-------------------------|------------------|------------------------------------|---------|---------|
| Giorla, Sarah | Speech Therapist | Lourdes University | 3 | \$459 |
| Guzman, Sara | Teacher Aide | Rowan College at Burlington County | 6 | \$828 |
| Jackson, Deborah | Speech Therapist | Lourdes University | 6 | \$826 |
| O'Donnell, Jennifer | Teacher Aide | Rowan College at Burlington County | 3 | \$414 |
| Winnick, Mary Elizabeth | Teacher | LaSalle University | 3 | \$1,500 |

13. Conferences/Professional Workshops

| Personnel | Conference | Date | Cost |
|---------------------------------|---|----------|-------------|
| Flade, Katrina | AOTA On Demand Covid 19 Series | 06/01/21 | None |
| Knighton, Monique | School Culture Conference, Virtual | 06/08/21 | \$59 |
| Moss, Jacqueline | Utilizing Sensory Integration Strategies, Virtual | 06/11/21 | \$269.99 |
| Atkins, Cynthia Stepp, Diana | Pediatric Yoga, Virtual | 06/15/21 | \$269.99 ea |

14. NJASA Residency Program

Pursuant to new responsibilities as Director of ESU and Director of CST and Related Services, recommend approval of Dr. Bobbie Downs for New Jersey Association of School Administrators Residency Program and New Superintendent's Academy.

15. Reappointments 2021-2022 SY**Teacher Assistant Personnel**

| | | | |
|---------------|-------------------|----------|----------|
| Harris, Ryler | Teacher Assistant | \$16,757 | 09/01/21 |
|---------------|-------------------|----------|----------|

Non-Aligned Personnel *shared

| | | |
|----------------|-------------------------|----------|
| Ginn, Deborah | Secretary* | \$45,788 |
| Paul, Patricia | Secretary* | \$51,886 |
| Vickers, Jason | Head Maintenance Person | \$76,500 |

B. Burlington County Institute of Technology

1. Job Description (Exhibit #1)

Teacher's Aide Job Description and Teacher Aide Evaluation Form

2. Resignation/Retirements: Full-Time

| Name | Position | Reason | Effective |
|-----------------------|--------------------------------|-------------|-----------|
| Adams, Cynthia | Teacher of Culinary Arts | Retirement | 07/01/21 |
| Ciecierski, Stephanie | Teacher of Special Education | Resignation | 06/30/21 |
| Pinardo, Karen | Teacher of Cosmetology/Hairsty | Retirement | 07/01/21 |
| Wiley, Luke | Teacher of Social Studies | Resignation | 06/22/21 |

3. Employment: Full Time (prorated) pending new hire requirements

| Name | Position | Salary | Effective |
|---------------------|------------------------|--------------------|-----------|
| Georgette, Brittany | Teacher of Mathematics | BA Step 3 \$61,241 | 09/01/21 |
| Lutz, Edward | Head Maintenance | Non-Align \$65,000 | 06/16/21 |
| Perry, Chantell | Secretary | Non-Align \$43,500 | 06/17/21 |
| Teifer, Briana | Teacher of Mathematics | BA Step 4 \$61,741 | 09/01/21 |

4. Leaves

| Employee | Position | Type | Effective |
|------------------|-----------|------|-------------------|
| Adams, Robert | Custodian | FMLA | 04/12/21-05/31/21 |
| Fawcett, Thomas | Teacher | LOA | 04/14/21-05/28/21 |
| Phelps, Brandynn | Teacher | FMLA | 06/07/21-06/22/21 |

5. Approval for Sick Day Donation * Executive Approval

The Superintendent of Schools recommends the donation/transfer of up to 60 sick days to employee # 100654 in accordance with the Sick Day Donation procedures.*

6. Salary Adjustments, Unpaid Absences

| Name | Position | Rate | Date |
|-----------------------|--------------|-------------|--------------------------------|
| Ciecierski, Stephanie | Teacher | -\$1,833.18 | 04/14,19,20/21; 05/04,06,07/21 |
| Faber, Ashley | Teacher Aide | -\$186.96 | ½ 04/22/21; ½ 05/07/21 |
| Harris, Glenn | Teacher Aide | -\$1026.35 | 04/14-16/21; 05/03-04/21 |
| Johnston, Ronald | Teacher Aide | -\$399.03 | 04/14,28/21; ½ 05/06/21 |
| Murro, Heather | Teacher | -\$1,434.87 | 04/13-15,29/21; ½ 04/28/21 |
| Poirier, Jessica | Teacher | -\$172.33 | ½ 05/07/21 |
| Porter, Diana | Teacher | -\$368.86 | ½ 04/21,22/21 |

| | | | |
|-----------------|--------------|-----------|-----------------------|
| Sherrod, Harold | Custodian | -\$150.18 | 04/16/21 |
| Walker, Joseph | Custodian | -\$450.54 | 04/14,30/21; 05/04/21 |
| Wheatley, Tamie | Teacher Aide | -\$325.74 | 04/23/21; ½ 05/07/21 |

7. **Employment, Work Study Students, \$12/hr *2021-2022 SY**

| Student | Department | Campus |
|----------------|-------------------|------------|
| Carruth, Katie | Childcare* | Westampton |
| Crawley, Abby | Stage / Tech Crew | Medford |

8. **Supplemental Pay/Extra Pay/Volunteer Positions**

2020-2021 SY District

Counselors - Scheduling June 24, 2021 to June 30, 2021

| Counselors - Scheduling June 24, 2021 to June 30, 2021 | | | | |
|--|----------------------|----------|----------|----------|
| Name | Position | Location | Max Days | Amount |
| Avila, Amanda | Guidance Counselor | Medford | 2 | Per diem |
| Daily, Jennifer | Guidance Chairperson | West | 2 | Per diem |
| Digney, Kelly | Guidance Counselor | West | 2 | Per diem |
| Fitzgerald, Steve | Guidance Counselor | West | 2 | Per diem |
| Frable, Jason | Guidance Counselor | West | 2 | Per diem |
| Johnson, Beth | Guidance Counselor | West | 2 | Per diem |
| Jones, Aja | Guidance Counselor | Medford | 2 | Per diem |
| Pensabene, Jeffrey | Guidance Chairperson | Medford | 2 | Per diem |
| Ross, Leah | Guidance Counselor | Medford | 2 | Per diem |
| Sabatino, Mary K | Guidance Counselor | West | 2 | Per diem |

2020-2021 SY Westampton

| Name | Extra-Curricular | Rate |
|------------------|--------------------------------|---------|
| Johnston, Ronald | Stage Crew (20-21 School Year) | \$33/hr |

2021-2022 SY Resignations

| Name | Position | Reason | Effective |
|--------------------------|-------------------------|-------------|-----------|
| Canfield-Gaskill, Melody | Head Field Hockey Coach | Resignation | 06/01/21 |

2021-2022 SY District

| Admissions Assistants (as needed) | | | \$40/hr |
|-----------------------------------|-------------------------------|---------------------------------------|-----------------|
| Allen, Penny Bush, Marissa | Hrabal, Thomas Kling, Lois | Malsbury, Vicki Pensabene, Jeffrey | Schott, Gregory |

| Summer Camp Instructors (As Needed) Pending Sufficient Camp Enrollment | | | Teacher Assistant * \$35/hr |
|--|---|--|--|
| Azzarone, Matthew Barchue, Emmanuel Barker, Christopher Bouchard, Joseph Carey, Danielle | Crowley, Robert David, Jonathan Earlen, Lionel Frable, Jason Hagar, Timothy | Haney, Kevin Harris, Glenn* Holbrook, Henry Mazella, Alexander Megee, Meredith | Peel, Michael Poole, Jasmine* Sprague, Meagan Taylor, Erin Valenti, Gina |

| | | | |
|--------------------|--|--|--|
| Christopher, Carly | | | |
|--------------------|--|--|--|

| Name | Extra-Curricular | Rate |
|----------------------------|---|--|
| Select Participating Staff | Program Advisory Committee Meetings (Virtual/In-Person) | \$40/hr Certified Staff \$35/hr Support Staff |
| Clayton, Jillian | CST Chairperson, Westampton | \$8,960 |
| Daily, Jennifer | Guidance Chairperson, Westampton | \$9,065 |
| Finn, David | Summer Print Shop Crew Supervisor (as needed) | \$40/hr |
| Pensabene, Jeffrey | Guidance Chairperson, Medford | \$9,065 |

| Home Instruction (as needed) | | | \$40/hr |
|---------------------------------------|-------------------------------------|-------------------------------|--------------|
| Abdallah, Rawan Christopher, Carly | David, Jonathan Hackman, Deborah | Haney, Kevin Jacob, Nicole | Taylor, Erin |

| General/Special Education Teachers for Summer IEP Meetings (as needed) | | | \$40/hr |
|--|---|--|--|
| Antinoro, Jocelyn Arora, Ruchika Baker, Mary Barchue, Emmanuel Bush, Marissa | Danser, Victoria Dogostino, Michelle Earlen, Lionel Fessenbecker, Rachel Finn, Dave | Hackman, Deborah Hrabal, Thomas Hughes, Lee Kling, Lois Marencin, Jaclyn | Murrenburke, Holly Paliotta Nevadomski, Kerry Pine, Victoria Purcell, Andrew Stillwell, Jennifer |

2021-2022 SY Summer CST/Counselors

| Name | Position | Location | Max Days | Amount |
|--------------------|----------------------|----------|----------|----------|
| Artz, Brooke | LDTC | West | 12 | Per diem |
| Avila, Amanda | Guidance Counselor | Medford | 8 | Per diem |
| Christian, Monique | Social Worker | West | 8 | Per diem |
| Clayton, Jillian | CST Chairperson | West | 20 | Per diem |
| Daily, Jennifer | Guidance Chairperson | West | 20 | Per diem |
| Digney, Kelly | Guidance Counselor | West | 9 | Per diem |
| Fitzgerald, Steve | Guidance Counselor | West | 9 | Per diem |
| Frable, Jason | Guidance Counselor | West | 9 | Per diem |
| Johnson, Beth | Guidance Counselor | West | 9 | Per diem |
| Jones, Aja | Guidance Counselor | Medford | 8 | Per diem |
| Pensabene, Jeffrey | Guidance Chairperson | Medford | 20 | Per diem |
| Ross, Leah | Guidance Counselor | Medford | 8 | Per diem |
| Sabatino, Mary K | Guidance Counselor | West | 9 | Per diem |
| Vincent, Cinnamon | School Psychologist | Medford | 8 | Per diem |

2021-2022 SY Medford (****per negotiated agreement)

| Name | Extra-Curricular | Rate |
|-----------------|--|--------------------|
| Abdallah, Rawan | After School Teacher (ASC) | \$40/hr |
| Allen, Penny | After School & Saturday Detention Non-Credit Coverage | \$40/hr \$40/hr |

| | | |
|----------------------|--|---|
| Aman, Courtney | After School & Saturday Detention After School Teacher (ASC) AP - Chem Homework Club Non-Credit Coverage | \$40/hr \$40/hr \$2,256 \$40/hr \$40/hr |
| Apgar, Alison | Head Teacher - Science | \$3,488 |
| Avila, Amanda | After School & Saturday Detention | \$40/hr |
| Baptiste, Donna | AM/PM School Nurse Coverage Summer Physicals/Immunizations | \$40/hr \$40/hr |
| Barchue, Emmanuel | Asst Boys Basketball Building Men/Women of Tomorrow/SAB Fitness Room Homework Club | \$6,835 Volunteer Volunteer \$40/hr |
| Bodnar, Jason | AP - History Auxiliary Personnel Building Men/Women of Tomorrow/SAB Head Teacher - Social Studies | \$2,256 **** Volunteer \$3,488 |
| Briggs, C. Demetrius | Head Girls Basketball (ESS) | \$9,714 |
| Caton, Dean | Asst Baseball Auxiliary Personnel Building Men/Women of Tomorrow/SAB | \$5,927 **** Volunteer |
| Cimoch, Leo | Auxiliary Personnel | **** |
| Colby, Jennifer | Auxiliary Personnel | **** |
| Conyer, Robert | Asst Boys Basketball | \$6,835 |
| Cooney, Scott | APA Admissions Auditions Auxiliary Personnel Head Boys Soccer Non-Instructional After School Supervision Student Supervision Teacher | \$40/hr **** \$8,178 \$40/hr \$40/hr |
| Danser, Victoria | Building Men/Women of Tomorrow/SAB | Volunteer |
| Dickol, Natalie | Athletic Trainer | \$25,282 |
| Dogostino, Michelle | Asst Girls Basketball Head Teacher - Health & Phys Ed Non-Credit Coverage | \$6,835 \$3,488 \$40/hr |
| Fessenbecker, Rachel | AP - Lit | \$2,256 |
| Fiscaro, Joe | After School & Saturday Detention TA After School Student Aide (ASC) Auxiliary Personnel Non-Credit Coverage TA Student Supervision Aide | \$35/hr \$35/hr **** \$35/hr \$35/hr |
| Gebhart, Lauren | APA Admissions Auditions Building Men/Women of Tomorrow/SAB | \$40/hr Volunteer |
| Gilmore, Ryan | Asst Baseball Asst Boys Soccer Building Men/Women of Tomorrow/SAB CPR Instructor | \$5,927 \$5,868 Volunteer \$40/hr |
| Gobelny, Barbara | Asst Field Hockey Auxiliary Personnel | \$5,868 **** |

| | | |
|----------------------|---|--|
| Hrabal, Thomas | Auxiliary Personnel Homework Club | **** \$40/hr |
| Hughes, Lee | After School Teacher (ASC) Asst Softball Building Men/Women of Tomorrow/SAB Enrichment Program Support Teacher Head Teacher - Math Title I ESEA Summer Program | \$40/hr \$5,927 Volunteer \$40/hr \$3,488 \$40/hr |
| Murrenburke, Holly | After School Teacher (ASC) Auxiliary Personnel Enrichment Program Support Teacher Head Teacher - Special Ed Homework Club Student Supervision Teacher | \$40/hr **** \$40/hr \$3,488 \$40/hr \$40/hr |
| Murro, Heather | Building Men/Women of Tomorrow/SAB Head Teacher - Small Learning | Volunteer \$3,488 |
| Ogden, Carla | Fall Site Supervisor Winter Site Supervisor Spring Site Supervisor Head Teacher Career Major | \$4,424 \$6,584 \$4,424 \$3,488 |
| Pagan-Colon, Katrina | Auxiliary Personnel | **** |
| Pappler, Stacey | AP - Lit Head Teacher - English | \$2,256 \$3,488 |
| Pensabene, Jeffrey | After School & Saturday Detention Asst Girls Soccer Auxiliary Personnel Building Men/Women of Tomorrow/SAB Head Bowling | \$40/hr \$5,868 **** Volunteer \$7,706 |
| Pine, Victoria | After School & Saturday Detention After School Teacher (ASC) Auxiliary Personnel Homework Club Non-Credit Coverage PSAT Proctor | \$40/hr \$40/hr **** \$40/hr \$40/hr \$40/hr |
| Pino, Christian | After School & Saturday Detention Non-Instructional After School Supervision Student Supervision Teacher | \$40/hr \$40/hr \$40/hr |
| Powell, Nickolas | After School & Saturday Detention TA After School Student Aide (ASC) Head Boys Basketball Head Cross Country Head Softball Non-Credit Coverage TA | \$35/hr \$35/hr \$9,714 \$8,178 \$8,407 \$35/hr |
| Riccitello, Nicole | Auxiliary Personnel | **** |
| Riley, Melissa | APA Admissions Auditions | \$40/hr |
| Ross, Leah | After School & Saturday Detention Building Men/Women of Tomorrow/SAB | \$40/hr Volunteer |
| Rossi, Jarett | Asst Cross Country Asst Bowling Building Men/Women of Tomorrow/SAB | \$5,868 \$6,361 Volunteer |

| | | |
|---------------------|--|--|
| | CPR Instructor Fitness Room Head Baseball | \$40/hr Volunteer \$8,407 |
| Rushen, Lynnette | AM Personnel Coordinator | \$5,764 |
| Sienkiewicz, Joann | Asst Softball CPR Instructor Head Teacher - Career Major | \$5,927 \$40/hr \$3,488 |
| Sprague, Meagan | Student Supervision Teacher | \$40/hr |
| Stillwell, Jennifer | Auxiliary Personnel | **** |
| Taylor, Erin | After School Teacher (ASC) Enrichment Program Support Teacher Homework Club Non-Credit Coverage | \$40/hr \$40/hr \$40/hr \$40/hr |
| Towey, Mary | Auxiliary Personnel Building Men/Women of Tomorrow/SAB Head Girls Soccer Homework Club | **** Volunteer \$8,178 \$40/hr |
| Turowski, Pamela | APA Admissions Auditions | \$40/hr |
| Ward, Terence | CPR Instructor Enrichment Program Support Teacher Non-Credit Coverage Title I ESEA Summer Program | \$40/hr \$40/hr \$40/hr \$40/hr |
| Wright, Amanda | Homework Club Title I ESEA Summer Program | \$40/hr \$40/hr |

2021-2022 SY Westampton (****per negotiated agreement)

| Name | Extra-Curricular | Rate |
|---------------------|---|---|
| Acosta, Nicholas | Robotics Advisor | \$3,103 |
| Antinoro, Jocelyn | After school & Saturday Detention Auxiliary Personnel Non-Credit Coverage, Teacher | \$40/hr **** \$40/hr |
| Baider, Kyra | FCCLA Advisor | \$3,103 |
| Barker, Christopher | Athletic Trainer CPR Instructor Head Teacher- Health/Physical Ed. | \$25,282 \$40/hr \$3,488 |
| Basham, Chad | Baseball- Head Boys Soccer- Asst Bowling- Asst | \$8,407 \$5,868 \$6,361 |
| Bouchard, Joseph | SkillsUSA Advisor | \$3,103 |
| Bremer, Nicholas | Auxiliary Personnel PRIDE Advisor | ***** \$3,103 |
| Burke, Michelle | Class of 2023 Advisor | \$2,533 |
| Bush, Marissa | After school & Saturday Detention Class of 2024 Advisor CPR Instructor Cross Country- Head PSAT Proctor | \$40/hr \$2,308 \$40/hr \$8,178 \$40/hr |

| | | |
|-----------------------|--|--|
| | Softball- Head | \$8,407 |
| Burlage, Bridget | AP - Lang & Comp National Honor Society Advisor (shared ½) | \$2,256 \$1,556 |
| Byrd, Cetshwayo | Boys Basketball- Head | \$9,714 |
| Carey, Danielle | Auxiliary Personnel Class of 2023 Advisor Girls Soccer- Asst Softball- Asst | ***** \$2,533 \$5,868 \$5,927 |
| Cech-Stevens, Colleen | Leading Ladies Club Boys-to-Men Club | Volunteer Volunteer |
| Colby, Jennifer | Auxiliary Personnel | ***** |
| Conlin, Elizabeth | HOSA Advisor | \$3,103 |
| Cooper, Kristine | AP - Science Robotics Science Club ("-ology") Advisor | \$2,256 Volunteer Volunteer |
| Daily, Jennifer | National Technical Honor Society Advisor (shared ½) PSAT Proctor | \$1,556 \$40/hr |
| Digney, Kelly | PSAT Proctor Scholarship Coordinator | \$40/hr \$2,393 |
| Earlen, Lionel | Boys-to-Men Club | Volunteer |
| Fenton, Eva | Auxiliary Personnel | ***** |
| Finn, David | Head Teacher- Career Major | \$3,488 |
| Fitzgerald, Steve | After school & Saturday Detention Auxiliary Personnel Boys-to-Men Club PSAT Proctor | \$40/hr ***** Volunteer \$40/hr |
| Forvour, Jamie | Cheerleading (BCSSSD) | \$6,361 |
| Foster, Alexas | Title I ESEA Summer Program | \$40/hr |
| Fowler, Heather | AM/PM School Nurse Coverage Summer Immunizations Summer Physicals | \$40/hr \$40/hr \$40/hr |
| Frale, Jason | PSAT Proctor Wrestling- Head | \$40/hr \$9,455 |
| Goduto, Derrick | Site Supervisor- Fall Site Supervisor- Spring | \$4,424 \$4,424 |
| Hackman, Deborah | After school & Saturday Detention Auxiliary Personnel Class of 2022 Advisor Non-Instructional Student Supervision | \$40/hr ***** \$2,533 \$40/hr |
| Hall, Nia | Girls Basketball- Asst (ESS) | \$6,835 |
| Haney, Kevin | SkillsUSA Advisor | \$3,103 |
| Hannon, Lia | AP - Lang & Comp PSAT Proctor | \$2,256 \$40/hr |
| Harris, Glenn | Student Supervision | \$35/hr |
| Holbrook, Henry | After school & Saturday Detention GSA | \$40/hr \$1,556 |

| | | |
|----------------------------|--|---|
| | Head Teacher- Science Homework Club Instructor Non-Credit Coverage, Teacher PSAT Proctor Science Club ("-ology") Advisor | \$3,488 \$40/hr \$40/hr \$40/hr Volunteer |
| Hurst, Anthony | Impact Bible Club Advisor (shared ½) PRIDE Advisor | \$1,556 \$3,103 |
| Inman, Ellen | FFA Advisor | \$3,103 |
| Jenkins, Monique | Human Relations Advisor Yearbook Advisor | \$1,556 \$5,699 |
| Johnson, Beth | PSAT Proctor | \$40/hr |
| Kling, Lois | After school Academic Support Teacher After school Financial Literacy Instructor After school & Saturday Detention Non-Credit Coverage, Teacher Title I ESEA Summer Program | \$40/hr \$40/hr \$40/hr \$40/hr \$40/hr |
| Kwartin, Deborah | Auxiliary | ***** |
| LaRocca, Sherry | Non-Credit Coverage, Teacher Student Supervision | \$35/hr \$35/hr |
| Leary-Bova, Michela | Head Teacher- Special Ed | \$3,488 |
| Leshner, Joseph (Shane) | AP - History Baseball- Asst Bowling- Head Boys Soccer- Head | \$2,256 \$5,927 \$7,706 \$8,178 |
| Lysk, Samantha | FCCLA Advisor | \$3,103 |
| Malsbury, Vicki | Key Club Advisor | \$1,556 |
| Mazella, Alexander | After school & Saturday Detention AP - Chemistry Auxiliary Personnel HOSA Advisor National Honor Society Advisor (shared ½) Non-Credit Coverage, Teacher Student Council Advisor | \$40/hr \$2,256 ***** \$3,103 \$1,556 \$40/hr \$2,372 |
| McGuinness, Jacqueline | Class of 2022 Advisor Vo-TAG Advisor | \$2,533 \$3,488 |
| Mohan, Mary Beth | Head Teacher- English | \$3,488 |
| Morgan, Dawn | Robotics Advisor | \$3,103 |
| Paliotta Nevadomski, Kerry | Head Teacher- Math | \$3,488 |
| Pagan-Colon, Katrina | Auxiliary Personnel | ***** |
| Patterson, John | Boys Basketball- Asst (ESS) | \$6,835 |
| Peel, Michael (Richard) | Girls Soccer- Head Performing Arts | \$8,178 \$1,556 |
| Porter, Rachel | PSAT Proctor Yearbook Advisor | \$40/hr \$5,699 |
| Purcell, Andrew | Baseball- Asst Class of 2024 Advisor Fitness Club- Fall season (⅓ stipend) | \$5,927 \$2,308 \$1,556 |

| | | |
|--------------------------|--|--|
| | Wrestling- Asst | \$6,475 |
| Quinn, Christopher | After school & Saturday Detention Cross Country- Asst | \$40/hr \$5,868 |
| Riccitello, Nicole | Auxiliary Personnel | ***** |
| Rista, Jessica | Title I ESEA Specialist Summer Days (10) | per diem |
| Rivera, Joseph | Head Teacher- Career Major Softball- Asst VO-TAG | \$3,488 \$5,927 \$3,488 |
| Rodriguez-Muldrow, Irene | AM Substitute Coordinator Auxiliary Personnel | \$5,764 ***** |
| Sabatino, MaryKate | PSAT Proctor | \$40/hr |
| Schott, Gregory | AHSA Teacher Enrichment Support Teacher Homework Club Instructor | \$40/hr \$40/hr \$40/hr |
| Shilling, Michael | Auxiliary Personnel Class of 2025 Advisor | ***** \$2,308 |
| Sitchler, David | Robotics Advisor | \$3,103 |
| Sommers, Kelly | After school & Saturday Detention Head Teacher - Social Studies Non-Credit Coverage, Teacher Leading Ladies Club | \$40/hr \$3,488 \$40/hr Volunteer |
| Stabile, Maria Christina | After school & Saturday Detention Auxiliary Personnel Class of 2025 Advisor Non-Credit Coverage, Aide Non-Instructional Afterschool Supervision Student Supervision, Aide | \$35/hr ***** \$2,308 \$35/hr \$35/hr \$35/hr |
| Talar, Kelly | Auxiliary Personnel | **** |
| Tirado, Jocelyn | After school & Saturday Detention Auxiliary Personnel Impact Bible Club Advisor (shared ½) Non-Credit Coverage, Teacher Non-Instructional Afterschool Supervision Student Council Advisor | \$40/hr ***** \$1,556 \$40/hr \$40/hr \$2,372 |
| White, Darrell | Girls Basketball- Head | \$9,714 |
| Williams, Kimberlee | National Technical Honor Society Advisor (shared ½) | \$1,556 |

9. Student Teacher/Internship/Observation *Pending required documentation

| Name | College | Type | Effective |
|---------------------|------------------|-----------------|--------------------------------------|
| DiMenna, Gabriella* | Rowan University | Clinical I & II | 09/01/21-12/08/21; 01/18/22-05/06/22 |

10. Course: Approvals 2021-2022 *2020-2021

| Name | Position | College | Credits |
|------------------|----------|-----------------------|---------|
| Coble, Gilbert | Teacher | University of Phoenix | 3* |
| Hackman, Deborah | Teacher | Wilmington University | 3 |

| | | | |
|--------------------|---------|---------------------------------------|---|
| Murrenburke, Holly | Teacher | Concordia University | 3 |
| Purcell, Andrew | Teacher | University of Texas Rio Grande Valley | 6 |

11. Course: Reimbursements

| Name | Position | College | Credits | Amount |
|------------------|-----------|-----------------------|---------|---------|
| Artz, Brooke | LDT/C | Stockton University | 3 | \$1,950 |
| Coble, Gilbert | Teacher | University of Phoenix | 3 | \$1,182 |
| Danser, Victoria | Teacher | Wilmington University | 3 | \$1,464 |
| Ent, Audra | Secretary | Strayer University | 6 | \$2,364 |

12. Conferences/Professional Workshops *Over Mileage **Executive Approval

| Personnel | Conference | Date | Cost* |
|------------------|---|------------------|-------------------------------|
| Barsony, Scot | Brookdale College State IV | 05/21-06/21 | \$685 |
| Clayton, Jillian | LRC-South Inclusion Institute, Virtual | 06/15/21 | None |
| English, Lisa | ACTE's CareerTech Vision Conference, New Orleans, LA | 11/30-12/04/21 | \$395 (+Travel Meals/Lodging) |
| Gebhart, Lauren | National Training Curriculum Pre-Primary through Level 3, Virtual | 07/30 - 08/07/21 | \$1,700 |
| Select Staff | The Purple Hibiscus Discussion, Virtual | 06/02,04/21 | \$2,500 |
| Willmott, Andrew | NJASBO Annual Spring Conference - Virtual | 06/09-11/21 | \$150 |

**13. Reappointments 2021-2022 SY
Category A Certified Personnel**

| | | |
|--------------|----------------------------|----------|
| Meh Chu, Chu | Teacher of Pre-Engineering | \$83,889 |
|--------------|----------------------------|----------|

Non-Aligned Personnel *shared

| | | |
|-------------------------|-------------------------------------|----------|
| Carr-Olschewski, Kelley | Secretary* | \$55,122 |
| Cox, Kelly | Administrative Assistant to the BA* | \$90,886 |
| Jurkowsch, Colleen | Secretary* | \$46,500 |
| Mack, Nereida | Secretary* | \$59,381 |
| McEvoy, Anita | Secretary* | \$47,028 |
| Sleppy, Jennifer | Secretary* | \$59,725 |
| Waldis, Kerrie | Secretary* | \$43,448 |

II. PROGRAMS

Burlington County Special Services School District/Burlington County Institute of Technology

1. **Policies/Regulations** (These items are available on the website.)

New - First Reading

5421.13 Student Postnatal Accommodations

New - Second Reading

P2431.8 *Varsity Letters for Interscholastic Extracurricular Activities* (M) (New)

Revised - Second Reading

P 3159 *Teaching Staff Members/School District Reporting Responsibilities* (M) (Revised)

P & R 3218 *Use, Possession, or Distribution of Substances* (M) Revised

P & R 4218 *Use, Possession, or Distribution of Substances* (M) Revised

P 4219 *Commercial Driver's License Controlled Substance and Alcohol Use Testing* (M) Revised

P 5517 *School District Issued Student Identification Cards* (Revised)

P & R 6112 *Reimbursement of Federal and Other Grant Expenditures* (M) Revised

P & R 7440 *School District Security* (M) (Revised)

P 8600 *Student Transportation* (M) Revised

R 8600 *Student Transportation* Revised

P 8630 *Bus Driver/Bus Aide Responsibility* (M) (Revised)

P 8670 *Transportation of Special Needs Students* (M) (Revised)

P 9210 *Parent Organization* (Revised)

P 9400 *Media Relations* (Revised)

P 5756 *Transgender Students* (M) Revised

P 8860 *Memorials* (Revised)

P 2415.06 *Unsafe School Choice Option* (M) (Revised)

P & R 5600 *Student Discipline/Code of Conduct* (M) (Revised)

P & R 1550 *Equal Employment/Anti-Discrimination Practices* (M) (Revised)

R 2431.2 *Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad* (M) Revised

P & R 5350 *Student Suicide Prevention* (M) (Revised)

P 5533 *Student Smoking* (M) (Revised)

P 5535 *Passive Breath Alcohol Sensor Device* (Revised)

P 3216 *Dress and Grooming* (Revised)

P 5511 *Dress and Grooming* (Revised)

2. **2021 - 2022 SY District Goals**

Recommend the approval of the District Goals for 2021-2022.

3. **2021-2022 SY Board Goals**

Recommend the approval of the Board of Education Goals for 2021-2022.

4. **Board of Education Self-Evaluation Process**

Recommend approval of the completion of the Board of Education Self-Evaluation Process for 2020-2021.

5. **Graduation Ceremonies (Virtual and In-Person)**

6. Acceptance and Submission of the following Statement of Assurances (SOA):

- 2020-2021 Lead Testing

A. Burlington County Special Services School District

1. Affiliation Agreements

| Institution | Date(s) |
|--|-------------------|
| Stockton University Departments of Nursing, Occupational Therapy, Physical Therapy, Exercise Science, Public Health and Speech Language Pathology/ Communication Disorders | 09/01/21-08/31/22 |

B. Burlington County Institute of Technology

1. 2021-2022 SY Academic Course Offerings

Recommend Approval of 2021-2022 SY Academic Course Offerings.

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. Harassment, Intimidation and Bullying (HIB)

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. Suspensions:

| | | | |
|------------|---|--------------|---|
| BCAHS | 0 | High School | 0 |
| Elementary | 1 | Lumberton/CA | 0 |

2. Activities * Executive Approval

| Campus | Activity | Dates |
|-----------|---|--|
| West | Virtual Resource Fair | 05/25/21 * |
| West | Virtual Reunion Dance | 05/28/21 |
| West | Prom | 06/03/21, rain date 06/10/21 |
| West | Day Care Graduation | 06/08/21 10:00 am Media Center |
| West | Pre K Graduation | 06/09/21 10:00 am Media Center |
| West | Tri-State Canine Response Team Pet Parade | 06/15/21 1:00 pm |
| West | 8th Grade Graduation | 06/16/21 10:30 am BC Library Outdoor Amphitheater |
| West/Lumb | Graduation Ceremony | 06/18/21 |

3. Fundraisers * Executive Approval

| Campus | Activity | Dates |
|-------------|---|------------|
| Transitions | Dine and Donate Fundraiser at Crab duJour | 05/26/21 * |

4. Field Trips

| Campus | To | Date | Inst. | S | C |
|--------|-------------------------|-------------|-------------|----|----|
| Lum | BCIT Campus, Westampton | 06/18/21 | Roberts, K. | 7 | 2 |
| West | BCIT Campus, Westampton | 06/16-18/21 | Stewart, M. | 39 | 20 |

Volunteer Chaperone

| |
|-----------------------------------|
| Great Adventure Parent Volunteers |
| Gaskins, Theresa |

Volunteer Chaperone

| |
|----------------------------|
| Great Adventure Volunteers |
| Ross, Torrell |

B. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Homebound (Report is considered privileged in nature.)

| | Medford | Westampton |
|------------------------------------|----------------|-------------------|
| a. Transfers in County | 1 | 0 |
| b. Transfers out of County | 0 | 2 |
| c. Dropouts | 0 | 1 |
| d. Transfer to West/Medford Campus | 0 | 0 |
| e. Suspensions | 2 | 0 |
| f. Homebound | 2 | 1 |

2. Activities *Executive Approval

| Campus | Activity | Dates |
|--------|-------------------------------------|----------------------------------|
| M/W | Equity Champions YOUnity Week | 06/07- 06/11/21 |
| W | Leading Ladies 5K Walk | 06/10/21 |
| W | Building Men “Chat n Chew” | 06/10/21 |
| M | Class of 2021 Senior Night | 06/17/21 |
| M | Prom - Riverton Country Club | 06/17/21 |
| W | Senior Prom - Battleship New Jersey | 06/18/21* |
| M | Graduation | 06/21/21 10am; 11:30am; 1:30pm |
| W | Graduation | 06/21/21 11am; 12:30 pm; 2:00 pm |
| M/W | Graduation Raindate | 06/22/21 |
| M | Prom 2022 (Class of 2023) | 05/13/22 |

3. Westampton Club Proposal

Approval of a Science Club (“-ology”) at the Westampton Campus. Meetings will be held during designated activity periods or afterschool. Available to all students interested in exploring different aspects of science. Volunteer supervision will be provided to advise the club.

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Board Secretary's Monthly Certifications

Budgetary Status - Pursuant to N.J.A.C. 6A:23-2.12(c)3, the Board Secretary, Andrew Willmott, certifies that as of April 30, 2021, no budgetary account has been over expended in violation of N.J.A.C. 6A:23-2.12(c).

Budgetary Major Account/Fund Status - Pursuant to N.J.A.C. 6A23-2.12(c)4, the Board of Education, certifies that as of April 30, 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. NJDOE Submission - School Facilities Application - TLD/Warehouse Project

Recommendation to submit NJDOE School Facilities Application with a LRFP Amendment and supporting documents for the Burlington County Special Services School District Warehouse Facility, located at 20 Pioneer Blvd, Westampton, NJ 08060. The submission of the NJDOE Facilities Application and emergent project request is for the renovation and use of educational space for programmatic implementation of the BCIT Career and Technical Education Transportation, Logistics, and Distribution/Warehousing Program and district collaborative learning experiences for the Burlington County Special Services School District.

3. Authorization for Requests for Proposal

BE IT RESOLVED by the Board of Education of the Burlington County Special Services and Institute of Technology that the Business Administrator is hereby authorized to issue the following Requests for Proposal (RFP) for the 2021-2022 FY:

- Architect
- Auditor
- Grant Writing & Application Services
- Health Insurance Broker
- School Physician
- Solicitor
- Special Counsel

A. Burlington County Special Services School District

1. Donation

| Donor | Item | Utilized |
|---------------------------|---|----------------------------|
| Downey, Gemma | 122 Books and 3 Puzzles | Westampton campus students |
| Miller, Michele | School Supplies (pens, glue sticks, highlighters, mechanical pencils) | Transition campus students |
| Walmart Stores Mt. Laurel | School Supplies (pens, glue sticks, highlighters, mechanical pencils) | Transition campus students |

2. Substitute/Adult Exercise Program Rates 2021-2022

| Position | Rate |
|---|------------|
| Adult Exercise Program Coordinator | \$4,300 |
| Adult Exercise Program Instructor | \$26/hr |
| Adult Exercise Program Nurse | \$27/hr |
| Snow Removal Crew | \$25/hr |
| Student Work Study Students 07/01/21-12/31/21 | \$12/hr |
| Student Work Study Students 01/01/22-06/30/22 | \$13/hr |
| Substitute Bus Aide | \$14.75/hr |
| Substitute Bus Driver | \$22.10/hr |
| Substitute Custodian | \$17/hr |
| Substitute Nurse | \$150/day |

3. Resolution, Memorandum of Agreement - BCSS Custodial Maintenance Association

Resolution to ratify the negotiated agreement between the Burlington County Special Services School District/Burlington County Institute of Technology Board of Education and the Burlington County Special Services Custodial Maintenance Association for the year 2021-2022 as per the Memorandum of Agreement.

B. Burlington County Institute of Technology

1. Use of Facilities *Executive Approval

| Agency/Program | Room - Campus | Date(s) |
|---|--------------------------|-----------|
| Burlington County/Emergency Food Distribution | Parking Lot - Westampton | 05/15/21* |

2. Donation

| Donor | Item | Utilized |
|--------------|---|------------------------|
| West | Math manipulatives | BCSSSD |
| Lincoln Tech | 1-91 Detroit Series 60 Diesel Engine 3-Three Isuzu 4 Cylinder Diesel Engines | Heavy Equipment/Diesel |

3. Substitute & Hourly Rates 2021-2022

| Position | Rate |
|---|------------|
| Adult Education Instructor | \$35.50/hr |
| Student Worker School to Work (STW) 07/01/21-12/31/21 | \$12/hr |
| Student Worker School to Work (STW) 01/01/22-06/30/22 | \$13/hr |
| Summer Maintenance Crew Supervisor | \$21.25/hr |
| Substitute Maintenance - Licensed/Certified | \$38.50/hr |
| Substitute Nurse | \$150/day |

V. ENTERPRISE

A. Burlington County Special Services School District: ESU

1. **Employment: Hourly** pending new hire requirements

| Name | Position | Hourly Rate | Effective |
|-----------------|------------------|-------------|------------|
| MacQueen, Megan | Speech Therapist | \$43 | 07/01/2021 |

2. **Extra Pay/Volunteer Positions**

2021-2022 SY

| Name | Extra-Curricular | Rate |
|---------------|---------------------------|---------|
| Downs, Bobbie | County Crisis Coordinator | \$2,000 |

3. **Professional Services Agreements**

| District | Type |
|----------------------------------|--|
| Bordentown Regional HS District | 2021-2022 Professional Services Agreement |
| Berlin Borough School District | 2021-2022 Professional Services Agreement |
| Bridgeton School District | 2021-2022 Professional Services Agreement |
| Burlington Twp School District | 2021-2022 Professional Services Agreement |
| Cherry Hill School District | 2021-2022 Professional Services Agreement |
| Chesterfield Twp School District | 2021-2022 Professional Services Agreement 2021-2022 Nonpublic 192/193 2021-2022 Nonpublic Health Services 2021-2022 Nonpublic IDEA Services |
| Cinnaminson Twp School District | 2021-2022 Professional Services Agreement 2021-2022 Nonpublic 192/193 2021-2022 Nonpublic Health Services 2021-2022 Nonpublic IDEA Services |
| Clayton Public School District | 2021-2022 Professional Services Agreement |
| Evesham Twp School District | 2021-2022 Professional Services Agreement |
| Florence Twp School District | 2021-2022 Professional Services Agreement |
| Freehold Reg HS District | 2021-2022 Professional Services Agreement |
| Hammonton Public School District | 2021-2022 Professional Services Agreement |
| Medford Lakes School District | 2021-2022 Professional Services Agreement |
| Medford Twp School District | 2021-2022 Nonpublic 192/193 2021-2022 Nonpublic Health Services 2021-2022 Nonpublic IDEA Services |
| Merchantville School District | 2021-2022 Professional Services Agreement |
| Millville Public School District | 2021-2022 Professional Services Agreement |
| Mt Holly Twp School District | 2021-2022 Professional Services Agreement 2021-2022 Nonpublic 192/193 2021-2022 Nonpublic Health Services 2021-2022 Nonpublic IDEA Services |
| PACE Charter School of Hamilton | 2021-2022 Professional Services Agreement |
| Palmyra School District | 2021-2022 Nonpublic IDEA Services |

| | |
|--------------------------------|---|
| Quinton Twp School District | 2021-2022 Professional Services Agreement |
| Shamong Twp School District | 2021-2022 Professional Services Agreement |
| Tabernacle Twp School District | 2021-2022 Professional Services Agreement |
| Upper Twp School District | 2021-2022 Professional Services Agreement |
| Vernon Twp School District | 2021-2022 Professional Services Agreement |
| Westampton Twp School District | 2021-2022 Professional Services Agreement |
| Woodland Twp School District | 2021-2022 Professional Services Agreement |

4. Course: Approvals

| Name | Position | College | Credits |
|---------------|------------------|------------------------------------|---------|
| Hartman, Jean | Speech Therapist | Colorado State University - Pueblo | 6 |

5. Course: Reimbursements

| Name | Position | College | Credits | Amount |
|----------------|------------------------|------------------------------------|---------|---------|
| Hartman, Jean | Speech Therapist | University of Colorado - Pueblo | 3 | \$350 |
| Yeo, Pierrette | Occupational Therapist | University of Alabama - Birmingham | 2 | \$1,312 |

6. Conferences *Over Mileage

| Personnel | Conference | Date | Cost |
|-----------------|--|----------|----------|
| Allen, Brittney | Utilizing Sensory Integration Strategies - Virtual | 06/11/21 | \$269.99 |
| Stroud, Bruce | Summit Annual Subscription - Online | 2021-22 | \$249.99 |

7. Evaluation Compensation Rates 2021-2022

| Evaluation Type | Rate |
|--------------------------------|-------|
| Speech (Articulation) | \$200 |
| Speech (Language/Articulation) | \$275 |
| OT/PT | \$225 |
| OT Sensory Profile | \$190 |
| OT w/Sensory Profile | \$260 |
| Speech (Language) | \$260 |
| Psychological | \$260 |
| Learning | \$265 |
| Social | \$215 |
| FBA | \$530 |
| DHH Learning | \$330 |
| DHH Psych. | \$330 |
| DHH Speech Lang. | \$330 |

8. 2020-2021 Joint Transportation Agreements

It is recommended a resolution be adopted approving the following new joint transportation agreements, in accordance with N.J.A.C. 6A:27-9.16, between the Burlington County Special Services School District Educational Services Unit (BCSSSD ESU) and the counties/districts listed below for the 2020-2021 school year:

Greater Egg Harbor Regional High School District (GEHRHSD)

Joint Transportation Agreement between the GEHRHSD and BCSSSD ESU. BCSSSD ESU to transport one GEHRHSD student to BCSSSD Middle School from 4/26/2021 to 6/21/2021 on Route F29 for the sum total of \$9,460.00.

Lacey Township BOE

Joint Transportation Agreement between the Lacey Township BOE and BCSSSD ESU. BCSSSD ESU to transport one Lacey Township BOE student to BCSSSD High School from 2/16/2021 to 6/21/2021 on Route F29 for the sum total of \$30,088.80.

9. 2020-2021 Transportation Contracts

It is recommended a resolution be adopted approving the quoted temporary transportation contracts, in accordance with N.J.A.C. 6A:27 9.12, between the Burlington County Special Services School District Educational Services Unit (BCSSSD ESU) and the corporations listed below for the 2020-2021 school year:

EN ROUTE BUS SERVICE LLC

F29 (83 days) \$473.00 per diem - BCSSSD

B. Burlington County Institute of Technology: Adult Education

1. Salary Adjustments

| Name | Position | From | To | Effective |
|-----------------|-----------|---|------------------------|---------------------|
| Kreifels, Emily | Secretary | Non-Aligned \$40,000 + \$5,000 non-pensionable supplemental pay | Col E Step 12 \$45,571 | 04/21/21 - 06/30/21 |

2. Reappointments, 2021-2022 SY

| | | |
|-----------------|-----------|------------------------|
| Kreifels, Emily | Secretary | Col E Step 13 \$49,171 |
|-----------------|-----------|------------------------|

3. Extra Pay/Volunteer Positions

| Name | Extra-Curricular | Rate |
|----------------|---|---------|
| Sprague, Megan | Graduation video editing, part-time, summer | \$35/hr |

4. Events

| Students | Event | Date | Cost |
|----------|--|----------|----------|
| LPN | Live from the Liberty Science Center: Live Surgery Streaming | 06/11/21 | \$203.50 |

5. LPN Student Pediatric Clinical

Recommend approval for the LPN students to utilize BCIT Medford and Westampton campuses and BCSSSD school nurse offices and classrooms to observe nursing in a school setting.

6. Affiliation Contract

Recommend approval of affiliation contract between BCIT Medical Assistant students and Rowan University School of Osteopathic Medicine for the period 01/01/21-12/31/21

7. Scholarship Award

Recommended approval of the Gebbie Scholarship award to be presented at the LPN Pinning Ceremony in the amount of \$500.

B. Burlington County Institute of Technology: Fire School

No Action Taken

BURLINGTON COUNTY INSTITUTE OF TECHNOLOGY
JOB DESCRIPTION

TITLE: TEACHER'S AIDE

QUALIFICATIONS:

1. High school diploma required; college-level course work in education or related field preferred
2. Experience in working with young adults preferred.
3. Knowledge of appropriate classroom practices and demonstrated ability to assist with instructional activities.
4. Good oral and written communication skills.
5. Required criminal history background check and proof of US citizenship or legal resident alien Status.

REPORTS TO:

Director of Pupil Personnel Services

SUPERVISES:

Assists in the supervision of classroom activities under the direction and supervision of the certified classroom teacher or Director of Pupil Personnel Services.

JOB GOAL:

To promote the academic, social, behavior achievement and progress of students educational goals and learning objectives by providing supplemental, supportive services to support a positive school and classroom environment.

PERFORMANCE RESPONSIBILITIES:

1. Assists the classroom teacher in the delivery of an effective instructional program
2. Works with individual students or small groups of students to reinforce learning of material or skills introduced by the teacher
3. Guides independent study, enrichment work, and remedial work assigned by the teacher.
4. Assists with the supervision of students during emergency drills, assemblies, and field trips.
5. Reads to students, listens to students read, and participates in other forms of oral communication

- with students.
6. Checks notebooks, corrects papers, and supervises testing and make-up work, as assigned by the teacher.
 7. Performs clerical duties related to the instructional program including attendance reports, distribution and return of notices to home.
 8. Individualized educational supports, modifications, and accommodations.
 9. Prompting, cueing, redirecting student participation
 10. Reinforcement of personal, social, behavior, and academic learning goals.
 11. Organizing and managing materials and supporting classroom activities instructed by the teacher.
 12. Implementing teacher-directed follow-up and practice activities.
 13. Assists the teacher with the implementation of classroom management and routines.
 14. Monitors independent work, supplementary work and remedial work assigned by the teacher.
 15. Assists with the supervision of students in all aspects of the school setting.
 16. Performs other related duties and responsibilities to meet the Board of Education's and the Administration's policies, procedures, and requirements as assigned by his/her immediate supervisor or his/her designee.

Terms of Employment

Salary as per negotiated contract and employment to be determined based on need annually.

Evaluation

Performance evaluation shall be completed annually in accordance with the provisions of the board's policy on evaluation of non-certified staff.

Employee First and Last Name (Printed)

Date

Signature

Board approved: November 25, 1985;
Revised and Board approved: June 17, 2008;
Revised and Board approved May 27, 2021



Teacher Aide Evaluation Form

DEFINITION OF AREAS TO BE EVALUATED:

D = Deficient N= Needs Improvement P = Proficient E= Exceptional N/A=Not Applicable

- _____ Assists the classroom teacher in the delivery of an effective instructional program
- _____ Works with individual students or small groups of students to reinforce learning of material or skills introduced by the teacher.
- _____ Guides independent study, enrichment work, and remedial work assigned by the teacher.
- _____ Assists with the supervision of students during emergency drills, assemblies, and field trips.
- _____ Reads to students, listens to students read, and participates in other forms of oral communication with students.
- _____ Checks notebooks, corrects papers, and supervises testing and make-up work, as assigned by the teacher.
- _____ Performs clerical duties related to the instructional program including attendance reports, distribution and return of notices to home.
- _____ Individualized educational supports, modifications, and accommodations.
- _____ Prompting, cueing, redirecting student participation.
- _____ Reinforcement of personal, social, behavior, and academic learning goals.
- _____ Organizing and managing materials, and supporting classroom activities instructed by the teacher.
- _____ Implementing teacher-directed follow-up and practice activities.
- _____ Assists the teacher with the implementation of classroom management and routines.
- _____ Monitors independent work, supplementary work and remedial work assigned by the teacher.
- _____ Assists with the supervision of students in all aspects of the school setting.
- _____ Performs other related duties and responsibilities to meet the Board of Education's and the Administration's policies, procedures, and requirements as assigned by his/her immediate supervisor or his/her designee.

Accommodations:

Recommendations: