

BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday evening, November 17, 2016, at the BCSSSD Media Center, 20 Pioneer Blvd., Westampton, NJ.

The meeting was called to order at 4:30 p.m. by President Robert Silcox, followed by the flag salute.

Swearing in: Kathleen Burgess, Tyler Seville and Daryl Minus-Vincent

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call Theresa Margiotta, Board Secretary, called the roll:

Kathleen Burgess	Term Ex.	6/30/19	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tyler Seville	Term Ex.	6/30/19	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent	Ex. County Supt		<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Public Attendance: Adams, Cynthia; Aman, Courtney; Apgar, Alison; Baker, Mary; Barbagiovanni, Joan; Barker, Chris; Brand, Jim; Braude, Liz; Ciasca, Michelle; Colwell-Stingel, Margaret; Conpra, Trudy; Cruet, Patrick; Demidont, Andy; Demree, John; Dodulik-Swern, Doriann; Downs, Bobbie; Fessenbecker, Rachel; Fletcher, Kelly; Hewitt, Christine; Jefferson, Mike; Kneringer, MaryJean; Lewis, Krista; Mozelewski, Joseph; Parker, Michael; Persichitit, Matt; Pursell, Mary; Rosenberg, Joyce; Scherer, Helen; Siat, Alyson; Sienkiewicz, JoAnn; Stevenson, Charleen; Venuto, Joseph; Wilcox, Sandi; Will, Barbara.

Communication & Correspondence: None at this time.

Presentations:

Nicole Margiotta, ESU Supervisor received the 2016 BCPSA Visionary Award. The award is a symbol of Ms. Margiotta’s commitment to lifelong learning and her numerous contributions and achievements.

Trego Ed Award: The 2016 Strategic Leadership in Education Benjamin B. Tregoe Award was presented to BCIT/BCSSSD for Organizational excellence and the following staff were recognized as a valuable member

of the Strategic Leadership Team: Dr. Christopher Nagy, Dr. Todd Bonsall, Heidi Bouchard, Bobbie Downs, Joyce DeVito, Danielle Hartman, Mike Parker.

Joan Barbagiovanni, Principal and Supervisor Michelle Delaney gave an update on the BCSSSD Alternative School, that they have dual credit with RCBC and their students can attend RCBC free of charge, and were excited about the new facility under construction.

Patrick Cruet, BCIT Adult Education Principal: Presented update on: Apprenticeship Awareness Week, 58 new apprentices in Career Major shops.

Minutes: Theresa Margiotta presented Minutes of October 18, 2016. On a motion by Leon Jones and seconded by John Ferry the Board approved the Minutes.

Roll Call:

Yes Kathleen Burgess Yes John Ferry Yes Leon Jones Yes Paula Lee
Yes Daryl Minus-Vincent Yes Robert Silcox Yes Tyler Seville

Financial Report: Theresa Margiotta, Board Secretary, presented Financial Report.

On a motion by Kathleen Burgess and seconded by Leon Jones, the Board approved the Financial Report.

Roll Call:

Yes Kathleen Burgess Yes John Ferry Yes Leon Jones Yes Paula Lee
Yes Daryl Minus-Vincent Yes Robert Silcox Yes Tyler Seville

Public Comments - Superintendent Agenda Only: Nothing at this time.

Superintendent Agenda

Dr. Nagy presented and recommended approval of the report, along with the addendum. On a motion by Kathleen Burgess and seconded by Leon Jones the Board approved the report.

Roll Call:

Yes Kathleen Burgess Yes John Ferry Yes Leon Jones Yes Paula Lee
Abstain items: III.B.2 and V.A.3. Daryl Minus-Vincent Yes Robert Silcox Yes Tyler Seville

Public Comments:

Tom Cook, BCSSSD Music Instructor: October 29th was the 5th parade on the float, they also had 6 girls from the Cheerleading team. Next parade on December 3rd in Moorestown. Thanked the Board for the vision and support of the program.

Joyce Rosenburg, BCSSSD, HS Student Council: Presented a poster board with pictures of the 30 HS Student Council participants and their community service such as: donations to food banks, animal shelters,

Horticulture, Jake's Place Playground, etc.

Board Comments:

Kathleen Burgess: The Lumberton Harvest Luncheon was excellent, music and singer were outstanding. Alt. School "wow", great job. Congratulations to Nicole. Thanked everyone.

John Ferry: Personally feels very fortunately having received vocational training from the Ad Ed.

Leon Jones: Thanked everyone, couldn't be done without Adm., staff, teachers. Congratulations to Dr. Nagy and Patrick Cruet, glad to hear apprenticeship is growing. Congratulations for a great luncheon at Lumberton, Discovery Night and Nicole Margiotta.

Daryl Minus-Vincent: Was very impressed with food and music at Lumberton's Harvest Festival. Looking forward to attending more events.

Paula Lee: Discovery night was amazing, it was wonderful. Lumberton luncheon was outstanding especially the vocalist. Bench dedicated to D. Civa, long standing BCSSSD Foundation member, tribute was phenomenal.

President Silcox: Thanked everyone. Congratulations to Dr. Nagy executing growth with RCBC.

Tyler Seville: Thanked the Board of Education and Freeholders for this great opportunity. Looking forward to going to all our school events. It is an honor and privilege to serve.

Adjournment

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Paula Lee and second by Kathleen Burgess the Board adjourned at 4:59 p.m. with the next meeting to be the on December 15, 2016, at Rutgers Media Center at 4:00 p.m.

Respectfully Submitted,

Theresa L. Margiotta
Board Secretary/School Business Administrator

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Employment: Substitute - Pending New Hire Requirements

Name	Position	Salary	Effective
Headley, Daniel	Bus Driver	\$21	11/18/16

2. Resignation/Retirements: Substitute

Name	Position	Reason	Effective
Werden, Cecelia	Bus Driver	Retirement	12/23/16

A. Burlington County Special Services School District

1. HIB Anti Bullying Specialist

Appointment of Jay Rabinowicz as the HIB Anti-Bullying Specialist for the Lumberton Campus, effective 2016-2017 School Year.

2. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Fennell, Barry	TA	Resignation	11/16/16
Liedtka, Anne	Teacher	Retirement	12/01/16
Rolling, Patricia	TA	Retirement	01/01/17
Sclarow, Kimberly	Autism Consultant	Resignation	12/16/16

3. Employment: Full-Time (pro-rated) Pending new hire requirements

Name	Position	Salary	Effective
Julianna, Erin	TA	HS Step 11 \$18,991	12/01/16

Employment: Hourly

Name	Position	Hourly Rate	Effective
Gerdemann, Paige	Teacher Assistant	HS \$12	12/16/16

Glass, James	Teacher Assistant	HS \$12	12/01/16
Mangan, Brielle	Teacher Assistant	HS \$12	12/01/16

4. Status Change, (pro-rated)

Name	Position	From	To	Effective
Harris, Shannon	TA	Hourly S4T	Step 3 HS \$14,810	11/16/16
McIntyre, Becky	TA	Hourly S4T	Step 7 BA \$24,773	12/01/16
Morrison-Buissereh, Makeba	TA	Hourly S4T	Step 2 BA \$22,919	12/01/16
Turner, Maggie	TA	Hourly S4T	Step 2 BA \$22,919	12/01/16
Williams, Kevin	TA	Hourly S4T	Step 2 HS+60 \$20,499	12/01/16

5. Leaves *Amended

Employee	Position	Type	Effective
Brambilla Elijah	Teacher	Intermittent FMLA	09/01/16 - 11/18/16*
Brumbaugh, Glenn	Custodian	FMLA	10/11/16 - 12/09/16
Dennion, Matthew	Teacher	FMLA	11/07/16 - 01/02/17
Elstone, Chris	Teacher Assistant	FMLA	12/06/16 - 01/17/17
Liedtka, Anne	Teacher	FMLA/LOA	09/01/16 - 11/30/16*

6. Salary Adjustments, Unpaid Absences

Name	Position	Rate	Date
Jeitner, Jessica	Teacher	-\$2,132.70	10/31-11/04,07/16

7. **Stipends/Extra Pay 2016-2017 School Year (*pro-rated)**

Name	Extra Curricular	Rate
Bennett, Henrietta	Job Coach	\$19.50/hr
After Hours Event/Nurse		\$52/hr
Colella, Donna Dimitruk, Ellen	Garrano, Connie Sue Rooney, Karen	Rowe, Rosanne Wolcott, Barbara
Kiczek, Renee	Special Olympics Swim Coach	\$2,250
Lyman, Rita	After Hours/Certified - Transition Fair	\$36/hr
Rosenberg, Joyce	Home Instruction	\$36/hr
Travaglione, Kristina	Special Olympics Asst Swim Coach	\$1,750
Stanfield, Edward	Black Seal	\$1,002*
Watson, Michael	Bell Choir - Assistant	\$525
Hogan, Erin Zawadzki, Kataryna Schouten, Simone Caffrey, Scott Husted, Gina Johnson, Erica Maccar, Shelby	Yearbook District Coordinator Yearbook HS Coordinator Yearbook HS Assistant Yearbook MS Coordinator Yearbook MS Assistant Yearbook ES Coordinator Yearbook ES Assistant	\$1,850 \$1,550 \$1,150 \$1,550 \$1,150 \$1,550 \$1,150
Polito, Rebecca Thurman, Donna Zielinski, Peter	Special Events Coord - Prom Special Events Coord - Holiday Show Special Events Coord - Lights/Sound	\$760 \$760 \$760
Respite Workers		\$26/hr
Artale, Cindy Davis-Patterson, Rietta	Fryar, Livi Hays, Jenny	Husted, Gina McPhee, Nancy
Detention		\$29/hr
Lumberton	Lumberton	MS
Bonne-Annee', Mona Cummings, Bryan	Knighton, Monique Smith, Freddie	Davis, Chenita Ipri, Rosemary

		Misunas, Bethann
After Hours Event/Support Staff - Holiday Show		\$26/hr
Buono, Zach Caporale, Antoinette Crosby, Deborah Dennis, Joan Eischen, Lorraine Ferrell, Michelle Gallo, Roni	Jabkowski, Deb Jones, Madison Lightcap, Karen Maccar, Shelby Maldonado, Laura Miskey, Shannon Murdy, Mark	Ogden, Monica Panetta-Hagan, Lenora Parker, Elizabeth Petz, Lynn Walentukonis, Joann Wilcox, Vanessa
After Hours Event/Support Staff - Parade		\$26/hr
Austin, Russell Edmond, Keith	Mayberry, Steve Walton, Cynthia	Watson, Michael Wyllner, Robert
After Hours Event/Certified - Parade		\$36/hour
Brand, James	Dickerson, Candace	Parker, I.
Snow Crew		\$25/hr
Boyle, Brian Burton, Giuseppe Caffrey, Scott Daly, Sean Davis, Jeffrey Jackson, William Ferguson, Jesse	Garcia, Orlam Grim, Orlam Horton, Richard Ketchel, Raymond Krisanda, Scott Lopez, Elliot	Lutes, Coleen Lutes, Thomas Mobley, Gregory Murrenburke, Quinn Smith, Karl Stanfield, Edward

8. Course: Approvals

Name	Position	College	Credits
Cann, Victoria	Occupational Therapist	Bowling Green Univ	6
Welch, Caroline	Occupational Therapist	Temple University	3

9. Conferences/Professional Workshops

Personnel	Conference	Date	Cost (over mileage)
Schieber, Kendra Weinberg, Lisa	School-Based OTs, Cherry Hill	12/05/16	\$249 each

10. Course: Reimbursements

Name	Position	College	Credits	Amount
Cann, Victoria	OT	Bowling Green State University	3	\$1,272
Downs, Bobbie	Director	Rowan University	3	\$2,067
Roggio, Deborah	TA	Camden Co College	6	\$642
Stoeckel, Sara	TA	Univ of Cincinnati	6	\$2000

11. Student Teacher/Internship/Observation

Student	College	Type	Effective
Gretkowski, Karissa	T. Jefferson Univ	OT Fieldwork	01/02/17-03/24/17
Krysiak, Rebecca	T. Jefferson Univ.	OT Fieldwork	01/02/17-03/24/17
Gephart, Elizabeth	T. Jefferson Univ.	OT Fieldwork	01/02/17-03/24/17
Lockyer, Phoebe	T. Jefferson Univ.	OT Fieldwork	04/03/17-06/23/17
Mazza, Gabrielle	Univ of Sciences	OT Fieldwork	01/02/17-03/24/17
Veasey, Deanna	T. Jefferson Univ.	OT Fieldwork	04/03/17-06/23/17

12. Approval for Sick Day Donation

The Superintendent of Schools recommends the donation/transfer of up to 60 sick days to employee #4417 in accordance with the Sick Day Donation procedures.

B. Burlington County Institute of Technology

1. Appointment of 504 Officers for Students

BE IT RESOLVED by the Board of Education that Fred Aiken be appointed the 504 Officer for students at the Westampton Campus and Heidi Bouchard be appointed for the Medford Campus.

2. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Conpra, Gertrude	Special Education Teacher	Resignation	12/03/16
Kristovich, Andrew	Adv. Art Career Major	Resignation	11/23/16
Mayes, Kristin	Teacher Aide	Resignation	11/16/16
Thompson, Diane	Secretary	Retirement	03/01/17

3. Salary Adjustments, Unpaid Absences

Name	Position	Rate	Date
Lindsay, Katina	Teacher	-\$169.19	½ 10/21/16

4. Mentor, Effective School Year 2016-2017

Name	Mentor
Bremer, Nicholas	Callaghan, Colleen
Meghri, Nicholas	Finn, David
MacDonald, Mary	Apgar, Alison
Weiler, Amanda	Murro, Heather

5. Stipend/Extra Pay for 2016-2017 School Year

Medford *Grant Funded **pro-rated

Name	Extra-Curricular	Rate
Dixon, Amanda Footman, Nehemiah	After School Enrichment Program*(NCLB)	\$34/hr
Forline, Beverly	Scholarship Coordinator National Honor Society Advisor - (Shared ½)	\$1,910** \$1,142
Footman, Nehemiah MacDonald, Mary	Homework Club	\$34/hr
Gonzalez, Alex McCoy, Tammy	Fitness Club Advisors - Originally approved 10/18/16	Retraction

Westampton

Name	Extra-Curricular	Rate
Arroyo, Anthony - S4T	Assistant Wrestling Coach	\$5,653
Lawrence, Kyle Urian-Richardson, Marissa	Fitness Club Supervisor	Volunteer
Steer, Natola Vallei, Alexander	Site Supervisor - Winter Season - (Shared ½)	\$4,000

6. Course: Approvals

Name	Position	College	Credits
Byrne, Colleen	Teacher Asst	NJ City Univ	6
Harris, Keturah	Teacher	Concordia Univ	3.5
Latigona, Joseph	Teacher	Univ of Cincinnati	3

7. Course: Reimbursements

Name	Position	College	Credits	Amount
Bouchard, Heidi	Asst Principal	Concordia Univ	3	\$2,390.00
Harris, Keturah	Teacher	Concordia Univ	3.5	\$1,786.50
Latigona, Joseph	Teacher	Univ of Cincinnati	3	\$1,920.00
Nikolidakis, Michael	Teacher	Shenandoah Univ	3	\$1,170.00

8. Student Teacher/Internship/Observation *Pending required documentation

Student	College	Type	Effective
Foster, Samantha*	Stockton Univ	Student Teaching	01/03/17-05/08/17

9. Employment, Work Study Students, \$8.50 Hrly *Pending Required Documentation

Student	Department	Campus	Effective
Thorpe, Steven	Administrative Office	West	2016-2017 SY
Ramdath, Demetri*	Tech Crew	Med	2015-2016 SY

10. Conferences

Personnel	Conference	Date	Cost (over mileage)
Allen, Penny Malsbury, Vicki	Making the Best use of Tech in your School Library Program, Voorhees	12/05/16	\$245
Fitzgerald, Kiesha	McKinney-Vento (Homeless) Training Medford Campus	11/30/16	None
Brownell, Jacqueline Hartman, Danielle	Changes to Funding & Requirements From NCLB to ESSA, Blackwood	11/17/16	None
Napolitano, Molly Urian, Marissa	NJAHPERD Annual Convention, Long Branch	02/27-28/17	\$230 ea
Sitchler, David	NATEF Training, Blackwood CTE Auto Program Wkshp, Pennington	12/02/16 12/06/16	None

II. PROGRAMS

Burlington County Special Services School District/Burlington County Institute of Technology

1. Policies/Regulations (Exhibit #2) (This item is available on the website.)

Revised

R2460.1 Special Ed-Location, Identification, and Program Planning (M) (BCIT)

A. Burlington County Special Services School District

1. Guest Speakers

Speaker(s)	Speaking to Students	Date
Chef Jonathan, Cathedral Kitchen	LUM	12/08/16
Project Pride, Dept. of Corrections	LUM	11/02/17
Prismatic Magic Black History Tribute	MS	03/03/17
Paint With Me	MS	12/14/16 4/12/17
The Earth Dome - Mobile Ed Presentation	MS	04/27/16
Sharon Austin - HESAA	BCAS	12/05/16

B. Burlington County Institute of Technology

1. Guest Speakers

Speaker(s)	Speaking to	Date
Testing for CVA-Morrow, Hannah	Vet Tech	Various
Red Cross Blood Drive-Henry, Katherine	Blood Drive	11/28/16
Teaching Salvador Dali-Coupland, Micayla	Ad Art	11/30/16
Exploring the Business of Fitness-Morris, Chuck	Sports Med	12/07/16
Basics of FFA & Leadership through FFA-Stillwell, Renee	FFA	12/09/16
Gift of Life-Gano, Tom; Browne, John	Driver's Ed	12/12/16
Verizon Careers & Corp-LaPlaca, Gina	Marketing	12/14/16

Rowan Univ/Mattel Toys/Judge	Marketing	12/15/16
Influence of FFA in College-Dewberry, Jourdin; Gonzales, Kyara	Vet Tech	12/16/16
Burlington County Library System-Wagner, Rosy	All	12/20/16
Preliminary & Final Design Review-Campano, Steve; Houck, Tom; Pancoast, Rick; Price, Liz;	Eng. Acad	01/27/17 06/01/17
Preliminary Design Review- Cumella, Chuck; Moore, John	Eng. Acad	01/27/17
Walnut Hill College-Taylor, Kristen; Rausch, Pierre	Cul Arts	02/06/17
Boys State/Girls State-Bothel, Terry & American Legion Colleagues	Jrs	02/10/17
RCBC Spring Ahead Accuplacer Exam-LaTorre, Nicholas	Srs-West	02/27/17
CAT Restraints-Gervasoni, Jenn	Vet Asst	02/08/17
Final Design Review- Cumella, Chuck; Moore, John	Eng. Acad	06/01/17

2. Skills Competition Judges

Campus	Activity	Date
M	Skills Competition Judges: In-House at Medford Tech Matt Orsini McKaela Greathouse, Kaitlynn Ramminger Alyssa Reynolds, Kristian Alvarez-Ramos, Morgan Collazo, Paige Giberson, Dorothy Jones Mike Katze, Howard Effron	12/08/16 Bldg Trades TV DMP Cosmo Culinary

3. CTE Partnership Program

Recommend approval of CTE Partnership Program with Brookdale Community College CTE Certification of Eligibility Educator Preparation Program.

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. Harassment, Intimidation and Bullying (HIB)

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Exhibit #3: Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. Suspensions:

BCAS	2	High School	6
Elementary	2	Lumberton/CA	20

2. Activities

Campus	Activity	Dates
LUM	Holiday Food Drive	11/01-12/20/16
WES	Emergency Personnel Training	11/29 - 11/20/16
WES	Alumni Dance	4/28/17
WES	Annual Poster Presentation	5/25/17

Fundraisers * Executive Approval

Campus	Activity	Dates
HS	Pastry Shop	10/27*; 11/3; 12/8,15; 1/5,12,26; 2/2,9; 3/2,23,30; 4/6,18; 5/4,11, 25; 6/1
HS	Yankee Candle Fundraiser	11/18/16-01/11/17
LUM	Thanksgiving Pie Sale	11/23/16
HS	Hat Day	11/23, 12/9, 1/13, 2/10, 3/10, 4/7, 5/5, 6/9
HS,MS, ES,LUM	Pretzel Sale Fundraiser*	11/4; 12/2; 1/6; 2/3; 3/3; 4/7; 5/5; 6/2

HS	Hoagie Sale Fundraiser	11/7*; 12/1; 1/19; 2/23; 3/16; 4/27; 5/18
LUM	Holiday Cookie Sale	12/01-23/16
HS	Holiday Grams	12/05-09/16; 01/31-02/8/17
HS	Volleyball Tournament	01/27/17; 04/13/17
HS	Basketball Shootout	02/24/17; 05/26/17
LUM	Easter Pie Sale	03/01/17-04/12/17

3. Field Trips

Campus	To	Date	Inst.	S	T
MS	Laurel Lanes, Maple Shade	11/19/16	Fletcher, Kelly	40	10
LUM	Willie's Beauty and Barber Shop Burlington	12/07/16	Roberts, Kelly	15	3
	Empire Beauty School, Bordentown	01/16/17			
	International Beauty Show, New York, NJ	3/14/17			
	Empire Beauty School, Cherry Hill	05/18/17			
MS, HS	Regal Cinema, Moorestown	12/07/16 05/23/17	Fletcher, Kelly	40	10
ES	Pump It Up, Marlton	12/13/16	Arthur, Lorraine	14	7
MS	Respite Trip, Yardley, PA	12/17/16	Fletcher, Kelly	30	10
BCAS	RCBC, Pemberton	12/20/16	Speas, Susan	20	2
HS	Westampton Diner, Westampton	02/08/17 05/31/17	Lutgen, Sharon	30	15
MS	Laurel Lanes, Mt. Laurel	02/24/17	Fletcher, Kelly	40	10
HS	Franklin Institute, Philadelphia	02/24/17	Dennion, James	9	5
ES	McDonalds, Mt. Holly	03/01/17	Arthur, Lorraine	15	3

ES	Adventure Aquarium, Camden	03/15/17	Shields, Belle	19	18
ES	Hibachi Grill Buffet Cinnaminson	03/15/17	Brogan, Carla	25	5
ES	Please Touch Museum, Phila, PA	03/24/17	Shields, Belle	4	4
ES	We Rock the Spectrum, Mt. Laurel	03/21/17	Brogan, Carla	35	30
ES	Garden State Discovery Museum Cherry Hill	03/30/17	Shields, Belle	28	15
MS	NJ State Museum, Trenton	04/07/17	Fletcher, Kelly	16	6
MS	Funplex, Mt. Laurel	04/26/17	Fletcher, Kelly	40	10
Host	Cedar Run Wildlife Refuge, Medford	05/01/17	Fletcher, Kelly	9	5
HS	Jake's Place, Cherry Hill	03/08 04/15 05/10 06/02/17	Salmons, Lori	37 37 50 37	12 12 15 12
MS	Franklin Institute, Philadelphia	05/09/17	Schouten, Simone	24	6
ES	Six Flags Safari, Jackson	05/10/17	Brogan, Carla	30	15
ES	6 Flags Great Adventure, Jackson	05/17/17	Shields, Belle	50	15
ES	Laurel Lanes, Mt. Laurel	05/19/17	Shields, Belle	12	9
MS	Philadelphia Zoo, Phila, PA	05/22/17	Fletcher, Kelly	20	6
MS	Adventure Aquarium, Camden	05/24/17	Fletcher, Kelly	35	7
ES	Sahara Sam's, West Berlin	06/02/17	Brogran, Carla	25	6

B. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Homebound (Exhibit #4, Report is considered privileged in nature.)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	5	2
b. Transfers out of County	0	2
c. Dropouts	1	0
d. Transfer to West/Medford Campus	1	2
e. Suspensions	7	2
f. Homebound	0	0

2. Long Term Suspension, Medford

Approval of long term suspension of Medford Student #203136 pursuant to N.J.S.A. 18A:137-1 et. seq. N.J.A.C. 6A:16-7.1(c)2 and 5, pending Board of Education Discipline Hearing.

3. Field Trips

Students	Trip	Date	Personnel	S	C
Allied Health	CareOne at Evesham, Marlton	Various	Cutler, K.	13	1
Auto/Diesel	Automotive Training Center, Warminster, PA	02/24/17	Sitchler, D.	5	1
Bordentown Reg. HS	College Fair, Bordentown	12/02/16	Fitzgerald, K	60	4
Dance	Prince Theater, Phila, PA	01/20/17	Gebhart, L	30	2
DECA	Lockheed Martin, Moorestown	02/08/17	Hodges, M	25	2
Poetry Out Loud School Winner & Competitors	Poetry Out Loud Rgnl, Camden; State Comp, Princeton	02/09/17; TBD	Bartello, S	5	1
Human Relations	African American History Museum, Washington DC	02/15/17	Sims, L	50	5
Sports Med	Stockton Univ, Galloway	02/15/17	Sienkiewicz, J	28	2

C/O 2018	Formal Expressions;Rena Elle Couture; Mall, Maple Shade	03/17/17	Dogostino, M	2	4
Seniors	RCBC, Mt Laurel	04/04/17	McCardell, L	65	3
C/O 2017	RCBC, Mt Laurel	05/09/17	Daily, J	80	6
Auto/Diesel	Englishtown Raceway Park, Englishtown	06/09/17	Sitchler, D.	40	4

Overnight Field Trips

Students	Trip	Dates	Personnel	S	C
FCCLA	FCCLA Conf/Meetings, TBD	01/06-7/17	Cross, G.	1	1

4. Activities

Campus	Activity	Dates
W	SkillsUSA In-House Competitions - Guest judges TBD	11/23/16-12/23/16
W	National Honor Society Induction Ceremony	02/7/17
W	Revised Winter Sports Schedule-On Website Calendar	16-17 SY
W	PRIDE Pep Rally	12/15/16
M	Vo-Tag Induction Ceremony	04/27/17
M	Poetry Out Loud Campus Competition	01/09/17 Alt 01/12/17
W	Class Ring Presentations - Herff Jones Representative Gary Lehman	11/21, 22/16
W	Non-Credit Make-up dates- All Saturdays- December through May & June 3, 10th <i>Half days</i> - June 15 & 16 2017	12/10,17; 01/07,14,21,28; 02/04,11,25; 04/29; 05/06,13,20,27; 6/03,10,15,16/17
W	Annual Senior Financial Aid Night	12/15/16

W	College Campus tours/visits: Rutgers- Camden EOF Delaware State University Montclair University Ramapo University Rowan University	11/07/16 11/09/16 11/16/16 11/18/16 12/01/16
M	In-house Tux fittings	04/24/17
M	Prom Fashion Show	03/30/17
M	ARC Blood Drive	12/15/16
M	Boys State/Girls State (Selected students go with their own families)	06/18-23/17
M	Skills In-House Competition	12/08/16
M	Recruiting/Admissions Activity - Scott Cooney and Lauren Gebhart to speak at DeMasi MS	12/16/16
W	Student Council Homecoming Week Activities	01/17-20/17
M/W	Student Council Pride Week Activities	04/10-13/17
M	Snowman Showdown (Cheerleading Exhibition) at Timber Creek HS	01/22/17
M	Winter Sports Schedule Revised (on Website Calendar)	02/15/17-3/10/17
W	Automotive Technology Competition After School Practice	12/16-02/17
M	Toys for Tots	12/09/16
M	Thanksgiving Food Drive	11/16-21/16

Fundraisers

Fund/Campus	Activity	Dates
Boys Basketball/Med	Concession Stand through Sodexo	12/16-03/17
Softball/West	Chick-Fil-A	04/06/17
Teen Writers Guild	Edgar Allan Poe Dress Down Day	01/09-01/20/17

IV. BUSINESS/FINANCIAL

A. Burlington County Special Services School District

1. Use of Facilities

Agency/Program	Room - Campus	Date(s)
BCCC/Meeting	Media Center - Central	01/19/17;05/26/17
BCSSSD/ Annual Alumni Dance	Gym - Central	04/28/17
BCSSSD Food Service/ Meals for Mittens	MPR - ES, HS	12/06/16
BCSSSD - PASC/ Annual Poster Presentation & Research Symposium	Gym - Central	05/25/17

2. Donation

Donor	Item	Utilized
Kelly Campanara	Easystand Magician Stander	West. Campus

B. Burlington County Institute of Technology

1. Use of Facilities

Agency/Program	Room - Campus	Date(s)
Burl Co 4-H Players/ Shakespeare Production	Auditorium, 1 Classroom - W Category B - Custodial Charges	Fridays 01/13/17-04/17/17 04/24-28/17
Fire School/ Apparatus Driving Class	Parking Lot - W Category A - No Charge	11/19/16
Sodexo & Culinary/ Meals for Mittens	Cafeteria - W Category A - No Charge	12/06/16

2. Donation

Donor	Item	Utilized
BCIT Foundation	\$20,000	BCIT Literacy for Life Initiative
North Branch Industries	R8 & 5C Collets, Shell Mills, H.S.S. Tool Bits	Adv Mfg
Albert J. Siedlecki	Lg Box of various Carpentry & Mechanics Tools	Auto Technology Programs

BCIT Foundation	\$2,250 for a year of access to a web-based vocabulary support program \$2,007 for wireless testing package	Med Med-HVAC Students
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V. ENTERPRISE

A. **Burlington County Special Services School District: ESU**

1. **Employment: Full Time (pro-rated) Pending new hire requirements**

Name	Position	Salary	Effective
Fekete, Michele	Occupational Therapist	BA Step 13 \$69,389	11/28/16
Gilbert, Henry	Social Worker	CST MA Step 5 \$64,546	12/16/16
Kaufman, Stacey	Secretary	Step 1 \$37,482	12/12/16
Moore, Andrea	Supervisor	\$85,000	12/19/16

2. **Transportation BCSSSD Fall School Bus Evacuations**

The following bus routes have completed the mandatory School Bus Emergency Evacuation Drill, in accordance with N.J.A.C. 6A:27-11.2:

BCSSSD/BCIT/ESU

BCIT #1	BCIT #2	BCIT #3	BCIT #4	BCIT #5
Bus #2 ESU T09	Bus #3 ESU T03	Bus #5 ESU T05	Van #11 ESU T14	
Van #114 ESU D75	Van #115 ESU C52	Van #12 ESU T12	Van #13 ESU T04	
Van #14 ESU C33	Van #2 ESU R15	Van #8 ESU C57	Van #9 RSU R41	
<u>Bordentown Twp</u>	<u>Burlington City</u>	<u>Caravan Transport</u>	<u>Cinnaminson Twp</u>	
Bus #V11	Bus #11	Bus #159	Bus #34	Bus #39
			Bus #65	

First Student

Bus #80	Bus #207	Bus #508	Bus #724	Bus #82	Bus #89
<u>Florence Twp</u>	<u>GST</u>	<u>Holcomb</u>	<u>Laurel</u>		
Bus #A25	Bus #1219	Bus #300	Bus #3		
		Bus #397			

Layla

Bus #89

Pemberton Twp

Bus #L-3

Bus #L-40

Bus #L-45

Maple Shade Twp

Bus #18

Rick Bus

Bus #S4

Bus #S5

Bus #S4 1414

Bus #S6 2640

Medford Twp

Bus #127

T&L

Bus #2640

Bus #789

Morgan

Bus #606

West Berlin

Bus #718

3. **Transportation Contract Renewals 2016-2017**

It is recommended a resolution be adopted renewing the following transportation

contracts, in accordance with N.J.A.C. 6A:27-9.13, between the Educational Services Unit and the corporations listed for the 2016-2017 school year:

Car-A-Van Transport, Inc. – AMENDED

Route T07 - \$283.91 per diem

Route C79 - \$248.87 per diem

Route H24 - \$236.89 per diem

Multi-Contract CAR14#1: H33 - \$226.70 per diem, H35 - \$235.87 per diem

Multi-Contract CAR15-16#1: H38 - \$231.31 per diem, H39 - \$229.30 per diem, H44 - \$246.40 per diem, H45 - \$278.58 per diem

Garden State Transport, Inc. – AMENDED

Route D06 - \$237.79 per diem

Route D56 - \$259.59 per diem

Multi-Contract 45C: M38 - \$235.21 per diem, M46 - \$242.03 per diem

Multi-Contract 28C: D41 - \$298.15 per diem

Multi-Contract A08: M96 - \$261.01 per diem

Route T65 - \$289.39 per diem

Multi-Contract GST #4: C07 - \$261.93 per diem, C08 - \$264.46 per diem

Route C34 - \$244.53 per diem

Route C49 - \$301.53 per diem

Multi-Contract GST MULTI 7: C69 - \$314.58 per diem, C70 - \$271.54 per diem

Multi-Contract GST #5: C82 - \$247.37 per diem

Multi-Contract GST #7: H01 - \$113.83 per diem

Multi-Contract GST #14: H06 - \$161.00 per diem

Multi-Contract GST #16: H11 - \$240.92 per diem

Hillman's Bus Service, Inc. – AMENDED

Multi-Contract HILL #4: C30 - \$258.40 per diem

Route C77 - \$317.99 per diem

Route C67 - \$282.59 per diem

Laurel Enterprises, Inc. – AMENDED

Multi-Contract LE #8: H10 - \$213.13 per diem

Multi-Contract LE14-15 #1: H23 - \$254.12 per diem, H27 - \$238.83 per diem

Multi-Contract LE15-16 #1: H41 - \$321.82 per diem, H46 - \$271.54 per diem

Rick Bus Company – AMENDED

Multi-Contract RBC14 #1: H22 - \$298.91 per diem

Multi-Contract RBC14 #2: H30 - \$286.77 per diem

Safety Bus Services, Inc. – AMENDED

Multi-Contract SAFE 1516#1: H42 - \$282.80 per diem

4. Professional Services Agreements 2015-2016 School Year

Chesterfield Nonpublic Chapters 192/193

New Hanover Professional Services Agreement

5. Status Change, (pro-rated)

Name	From	To	Salary	Effective
Gallagher, Patricia	Supervisor	LDTC	CST Step 20 MA+30 \$97,410	12/01/16

B. Burlington County Institute of Technology: Adult Education

1. Resignation 2016-2017

Name	Position	Reason
Bell, Herbert	CDL Instructor	Declined position
Hudson, Marlene	Massage Therapy Instructor	Declined position

2. Guest Speakers

Guest Speaker	Audience	Date
CAT Restraints-Aumiller, Dr. Lisa	Vet Asst	02/08/17
Pet Nutrition-Chacea, Christian	Pet Grooming	01/25/17
Pet CPR & First Aid/Restraint-Aumiller, Dr. Lisa; Mayweather, Josh; Whalen, Louis	Vet Asst/Pet Grooming	02/08/17

3. Affiliation Agreements

Recommend approval of 2016-2017 Affiliation Agreement between

- A. Medical Assisting students and:
Dr. Anthony M. Albert-Puleo, MD, Medford, NJ
TLC Healthcare, Cherry Hill, NJ
- B. Practical Nursing students and:
South Jersey Fertility Center, Marlton, NJ
Southern Jersey Family Medical Centers, Inc., New Lisbon, NJ

4. Course Proposals

Recommend approval of Advanced Mfg evening program at the cost of \$3,980.

5. Health Occupations Proposals

Recommend approval of the following five (5) Proposal Requests:

Proposal #1: To discuss Adult Education Health Occupations programs/courses with BCIT's senior high school Health Occupation students.

Proposal #2: To invite BCIT's senior high school Health Occupation students to visit BCIT's Adult Education Health Occupation classrooms/labs while in session (LPN, Dental Assisting, Medical Assisting). Not more than 2 students will participate at a time.

Proposal #3: Pediatric Nursing. LPN students will shadow, and interact as assigned with the school nurses and day care center staff, to address the healthcare needs of preschool, school age, and special needs pediatric populations. Office sites to include BCIT high schools and daycare center, and BCSSSD school nurses offices.

Proposal #4: Medical Surgical Nursing. A Community Health Teaching Experience for LPN senior students to present models of preventive health behaviors and promote healthy lifestyles to BCIT's junior/senior high school populations.

Proposal #5: Medical Surgical Nursing. A Community Health Clinic Experience for LPN senior students to demonstrate understanding of the nursing process through leadership roles, by addressing current health care needs through clinical testing and public health education.