

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND
THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

EXECUTIVE CLOSED MEETING

The Executive Closed Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held in Virtual Format via Zoom Conference Call on Wednesday, October 20, 2021.

The meeting was called to order at 5:15 pm by President Leon Jones. A motion to go into a closed executive session to address legal and personnel matters with legal counsel was made.

RESOLUTION AUTHORIZING EXECUTIVE SESSION

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and Whereas, the Board of Education of the Burlington County Special Service School District/Institute of Technology has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

Whereas the regular meeting of this Board of Education will reconvene at the conclusion of closed session; and

Now, Therefore, Be It Resolved that the Board of Education of the Burlington County Special Service School District/Institute of Technology will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Legal/Personnel

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public.

Be It Further Resolved that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

Be it Further Resolved, that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Andrew Willmott, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Burlington County Special Service School District/Institute of Technology Board of Education at their meeting held on October 20, 2021.

Andrew Willmott, Board Secretary, stated that this meeting was in accordance with a printed announcement published in the newspaper and this was a closed meeting.

A motion was approved to open the public session by Mr. Tyler Burrell and seconded by Ms. Lorene Moore.

The Board resumed the public meeting at 6:00 pm Wednesday, October 20, 2021.

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held at 6:00 pm in virtual audio format via Zoom Conference Call on Wednesday, October 20, 2021.

Mr. Leon Jones called the meeting to order at 6:11 pm and led the flag salute.

Mr. Jones requested for Mr. Andrew Willmott to read the Sunshine Notice.

Sunshine Notice

Mr. Andrew Willmott, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call: Andrew Willmott, Board Secretary, called the roll:

Tyler Burrell	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Anna Evans	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Raymond Marini Exec. County Supt.	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Michelle Parker	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert Brittain	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Public Attendance: Public invited to attend the meeting by registering through Zoom: two phone numbers, R. Loughlin, P. Zuheiry, N. Roman, C. Jenter, M. Parker, L. Warren, R. Reinicker, S. Wilcox, A. Mazella, D. Finn, J. Jeitner, J. Willey, K. Hardgrove, L. Hayes, G. Golding, T. Arket-York, M. McIntyre, M. Flood, F. Shulman, B. Wolcott, D. Vogel, G. Orwan, B. Burlage, M. Stewart, S. Siddell, M. Jenkins, Y. Bodden, J. Rosenberg, L. Salmons, K. Lewis, K. Fletcher, A. Arena, L. Gilbert, R. Iallo, T. Carpenetti, J. Colby, J. Forvour, B. Will, D. Kwartin, D. Roggio, C. Hewitt, N. Polizzi-Herzog, S. Downey, B. Shinn, D. Williams, K. Jones, K. Bakely, K. Nizio, B. Yanoschak, B. Burlage, K. Richter, B. Guenther-Misunas, L. Rossini, T. Ward, K. West, M. Troncone, B. Downs, M. Angelini, J. Forvour, D. Scannell, D. Karwoski

Communication & Correspondence: Mr. Jones requested Mr. Willmott to announce any communication or correspondence. Mr. Willmott announced there was none at this time.

Minutes: Mr. Jones, Board President, presented the Meeting Minutes from September 23, 2021. On a motion by Ms. Anna Evans and seconded by Ms. Lorene Moore, the Board approved the Meeting Minutes.

Roll Call: Mr. Andrew Willmott, Board Secretary, called the roll:

Tyler Burrell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Anna Evans	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Raymond Marini Exec. County Supt.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain <input checked="" type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Michelle Parker	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain <input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Financial Report: Mr. Jones, Board President presented the Financial Report and called for a motion to approve the report. On a motion from Mr. Tyler Burrell and seconded by Ms. Anna Evans, the Board approved the financial report.

Roll Call: Mr. Andrew Willmott, Board Secretary, called the roll:

Tyler Burrell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Anna Evans	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Raymond Marini Exec. County Supt.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain <input checked="" type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Michelle Parker	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain <input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Presentation: Dr. Nagy introduced Dr. Lisa English, Assistant Superintendent of Curriculum and Instruction to present an executive summary of the BCSSSD and BCIT Assessment Results for 2020-2021. Dr. Nagy thanked all who made this report possible. Dr. English thanked the Board and the community for their support. Mr. Jones also thanked Dr. English for the comprehensive report.

Mr. Jones requested for Mr. Andrew Willmott to announce any public members who wished to make a comment via Zoom on the Superintendent's Agenda only. Mr. Willmott requested the attendees to raise their hand if they wished to address the Board of Education.

PUBLIC COMMENTS:

Ms. Flood 145 Schoolhouse Lane Mt. Laurel, NJ spoke to the Board regarding staff needing to use their personal sick time to quarantine.

Mr. Jones thanked Ms. Flood and said that the Board would look into her question.

Ms. Linda Warren 9 Bridgewater Drive Marlton, NJ addressed the Board on district policy number 3351 Healthy Workplace Environment and questioned employees needing to use their earned sick time to quarantine for COVID-19 close contacts.

Board Solicitor Mr. Robert Wright, reminded the speakers that this portion of the agenda is to address issues specifically on the Superintendent's agenda. Mr. Wright reminded the public to be mindful of the contract and the grievance process steps.

Superintendent's Agenda: Mr. Jones asked Dr. Nagy to present his report to the Board.

Dr. Nagy shared at the Board of Education yesterday, the Board and superintendent recognized all those who served in the school districts for many years and who have announced their retirements and are on the agenda tonight for approval. Dr. Nagy wished them good health and happiness in their new endeavors and thanked them for their service to our students and districts.

Dr. Nagy announced starting next month, the Board will convene in public for the monthly meetings at a location to be determined and reflective of being socially distanced, masked and following CDC and BCDOH protocols.

Dr. Nagy reported a communication was sent out to parents and staff announcing the partnership between the Board Districts and the BCDOH to have staff and students have access to be COVID-19 tested at a local county facility at no cost to them.

Dr. Nagy also reported where based on requests from parents that they felt as though the two districts were overcommunicating via letters each day of positive COVID-19 cases and contact tracing with approval of the County Executive Superintendent, both Districts created a graphic and dashboard on the district websites to capture the cases on each campus on a week by week basis. If there is need for close contact notification, the district's contact tracer will notify the family or staff member as part of the contact tracing process. If individuals are not contacted, they are not considered a close contact.

Dr. Nagy thanked Dr. English for her annual presentation of the Districts' overall results of the student achievement over the past year at BCIT and the overview of progress made at BCSSSD and related ongoing interventions.

The first reading of 3 new policies on the agenda this evening are being tabled for further revisions and will be voted upon next month.

Dr. Nagy shared the following highlights from **BCSSSD**:

- BCSSSD experienced the first few visits from the NJDOE regarding our scheduled quality review process known as QSAC. The facilities were evaluated this week and on the Board agenda is the approval of the DPR self-assessment.
- BCSSSD's pool deck has been resurfaced and is beautiful. The pool will be open for business and therapies on November 1st.
- A Zen Den has been opened on the BCAS-Mt. Laurel campus. Students are invited to use the room when they need a brain break or a mindfulness break. This room helps to continue promoting our district-wide focus on social/emotional learning.
- Our Back to School Night this year took place in a virtual format for each of our campuses. Thank you to all who organized and attended this event.
- Our food services provider, Sodexo, has partnered with Transitions to provide students with a Work-Based Learning opportunity. Seven students are working five days per week/three hours a day. This unpaid experience will be turned into paid employment for students who are developing independent work skills.
- Seven Transitions students are currently employed in our School-to-Work and or Work-Based Learning paid programs and have collectively earned \$3000 for the month of September.
- Walmart donated over \$3000 of school supplies to Transitions, some of which will be used as young adult reinforcers, while other items will be made available through Pioneer Logistics to support classroom needs within the district.
- Our Community-Based Work-Based Learning Unpaid program will begin this month on Transitions, with the hope of expanding to full implementation in January. Business partners include Dollar Zone, CVS, Rainbow, and Miller Subaru and Miller Ford.
- This has been a month full of celebrations across our campuses, including:
 - Principals' Month - where we take the time to honor these individuals who work in partnership with our educators to navigate a challenging pandemic environment. We are grateful for their dedication to our district.
 - In the beginning of the month, we celebrated Fire Prevention Week and the Week of Respect, where students completed activities that celebrated our differences that make us unique. This week we are celebrating School Violence Awareness week, and next week Red Ribbon Week celebrations will take place, which are designed to promote a drug-free environment.

- For Physical Therapy Month, we are honoring our BCSSSD Physical Therapists with a social media campaign highlighting the amazing ways they help our students each and every day. Therapists' photos are featured as well as quotes about their experience as a physical therapist.
- We look forward to participating in the Autism Speaks Walk on October 23rd in Mt. Laurel as well as resuming our Annual Trunk or Treat here at Special Services Westampton Campus on October 30th from 12-2pm. We will once again partner with Burlington County and the Burlington County Sheriff's Office for the Trunk or Treat, which offers a wonderful opportunity for children to socialize and interact outside in addition to providing them with quality family time.
- We look forward once again to participating in Special Olympic events as many of them this past year were not held at the College of New Jersey, but we have a slate of competitions scheduled off campus this year.

Dr. Nagy shared the following highlights from **BCIT**:

- This month we recognize our principals and administrators who have valiantly worked together with our educators to do some of the impossible in a pandemic environment. We are grateful to them for their steadfast dedication and leadership. Dr. Nagy also thanked the therapists whose support of our students enables them to work at the very best levels. Also across our campuses this month, staff are engaging students in classroom activities such as the creation of inspirational posters, sharing respect quotes, celebrating Crazy Mask Day, Pledging to Stop Bullying, Peace Day, Empathy Day, Wear Blue Campaign, while participating in virtual programs and activities to promote staff and student unity and celebration of diversity such as wearing special apparel to bring awareness to diversity as well as an appreciation for the history of LGBT which is celebrated this month.
- The BCIT administration and guidance department have focused on student and staff wellness. Throughout the year, Laura Reigelsperger and her team will coordinate and facilitate various activities designed to support students & staff. Thank you for a great job.
- As of yesterday, a special collaborative project between BCIT and BCSSSD came to a conclusion. The BCIT CTE programs joined together under the leadership of CTE diesel technology instructor Dan Hagaman to rebuild the BCSSSD parade float which is used throughout the year to support and transport our Special Services Band in parades and special events. This is the power of working together as a team to benefit other students and students helping students. This float will be used for the local Halloween Parade at the end of the month and we will have a special ribbon cutting ceremony after the teacher's convention.
- The Week of Respect was celebrated with a focus on tolerance, respect and awareness of the power of celebrating our differences and working together. Messages throughout the Red Ribbon Week, held October 25 - October 29, are designed to promote a Drug Free environment while other activities underscore the importance of being mindful to support efforts for anti-bullying, anti-school violence and anti-dating violence activities while spotlighting the importance of acts of kindness and just being nice to one another. A select number of activities among others such as Wear Red Day, Team Up Against Drugs, STOP, Mask UP, Pride Day and Post it Notes of Kindness Day are planned this month.
- Discovery Night is scheduled for October 21, on both campuses of BCIT, being held in-person and all attendees must be pre-registered. Families of prospective students are registered to see the value of a CTE education. To date, we have over 680 students pre-registered for the event. Safety procedures are in place. Dr. Nagy and district administrators will be in attendance on both campuses.
- The Staff Equity Champions turn-keyed professional development for their colleagues on the topic of Growth Mindset on October 13th and will facilitate professional development on the topic of Culturally Responsive Practices on October 22nd. The champions also participated in continuing training in preparation for future PD.
- Student Equity Champions participated in team building activities with Cool Speak. The students are preparing for opportunities to lead student groups.
- BCIT is in the application process for the NJDOE Grant for Career & Technical Schools with an eye on building a new building for the Transportation, Logistics & distribution CTE and renovating various CTE facilities to comply with new industry standards.
- The BCIT Admissions Department is now officially accepting applications for the 2022-2023 school year. Applications can be submitted online on our website under the admissions tab. We have received 64 applications submitted and 50 in-progress. It's a great start!
- BCIT has launched three new programs this year and is part of the exploratory process. We are excited to add Cyber Security, Warehouse Management as part of Transportation, Logistics and Distribution and Marine Mechanics.

- Our Business Partner PAC Dinner will be held on November 16th and we will honor once again our Business Partner of the Year and Alumni.
- We look forward to hosting the Construction Technology and Apprenticeship Expo on the West campus from 9am-12noon on November 10th.
- Our Adult Education Program is seeing great interest in the Federal Financial Aid process. This is exciting and bodes well for future opportunities for our adult students.

Dr. Nagy presented and recommended approval of the Superintendent's Agenda to the Board, excluding the 3 new policies that are tabled until next month. On a motion by Ms. Lorene Moore and seconded by Mr. Tyler Burrell, the Board approved the Superintendent's Report.

Roll Call: Mr. Andrew Willmott, Board Secretary, called the roll:

Tyler Burrell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Anna Evans	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Raymond Marini Exec. County Supt.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain <input checked="" type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Michelle Parker	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain <input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Dr. Nagy asked for Mr. Jones to request a motion from the Board to accept the solicitors recommendations to the Board regarding 2 grievances heard prior to the Board of Education meeting tonight and authorize the solicitor to work with administration to prepare a written response for the appropriate parties subject to the grievances.

Mr. Jones requested the Board of Education members to make a motion on grievance #1 heard on October 20, 2021. On a motion by Lorene Moore and seconded by Tyler Burrell, the Board approved the solicitors recommendation and written response.

Roll Call: Mr. Andrew Willmott, Board Secretary, called the roll:

Tyler Burrell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Anna Evans	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Abstain
Raymond Marini Exec. County Supt.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain <input checked="" type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Michelle Parker	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain <input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Mr. Jones requested the Board of Education members to make a motion on grievance #4 heard on October 20, 2021. On a motion by Lorene Moore and seconded by Tyler Burrell, the Board approved the solicitors recommendation and written response.

Roll Call: Mr. Andrew Willmott, Board Secretary, called the roll:

Tyler Burrell	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Abstain
Anna Evans	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Abstain
Raymond Marini Exec. County Supt.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain <input checked="" type="checkbox"/> Absent
Lorene Moore	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Michelle Parker	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain <input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Public Comments: Board President Mr. Leon Jones requested Mr. Willmott to announce any public attendees requesting to comment. Mr. Willmott invited the public to raise their hand to address the Board.

Ms. Barbara Will 17 Southpark Road Tabernacle, NJ Transition Campus Room 103 spoke about the daily challenges of educating with COVID-19 protocols and their limitations. Ms. Will would like the administration to visit her classroom to see the amazing work being done there.

Mr. Jones thanked Ms. Will and shared his appreciation for the teachers, and staff.

Ms. Kelly Fletcher thanked the Board for the opportunity to speak on the staff shortages on the BCSSSD campus, the increases in new enrollment and the need for staff members for the individualized attention the students require. Ms. Fletcher requests help from the Board in implementing a plan for the campus.

Ms. Lori Salmons Moorestown NJ has been an employee for 30 years. Ms. Salmons reflected on the Stronger Together posters decorating the hallways of the school and commented on the creative ways administration is handling the classrooms and also highlighted the incredible resources available from the staff. Ms. Salmons requests making decisions together as a district.

Mr. Jones called for any additional speakers. Mr. Willmott confirmed there was no one else requesting to speak and this closed the public comment section of the meeting.

Mr. Jones invited the members of the Board of Education to comment:

Board Comments:

Mr. Tyler Burrell thanked Lori Salmons and commented that Ms. Salmons could be the unofficial spokesperson of the district and also concurred with what was said. Mr. Burrell thanked Dr. English, Dr. Holley and Dr. Nagy for all of their hard work. Mr. Burrell is glad the Board will be returning to in-person meetings. Mr. Burrell would like to thank everyone from staff to administration for working on the front lines during the pandemic and he appreciates their sacrifice.

Ms. Anna Evans joined Mr. Burrell in thanking Dr. English on her very detailed report. Ms. Evans shared how she has been a visitor on the BCSSSD campus and would love to visit the campus and Ms. Will's classroom on Transitions campus again. Ms. Evans also wished everyone a happy Halloween.

Ms. Lorene Moore thanks everyone and is very inspired by all of the staff. Ms. Moore thanked Dr. English on the great things that have been done. Ms. Moore shared her appreciation for all staff in the districts.

Ms. Michelle Parker thanks Dr. English, Dr. Holley and all who work with them for the great work on curriculum and assured those in the audience to be in-person during the next Board meeting. Ms. Parker also had the pleasure of being in the classroom and the hallways and looks forward to visiting again.

Mr. Leon Jones thanked Dr. English, Dr. Holley, Dr. Nagy and the day-to-day work in the classrooms. Mr. Jones thanked the retirees for their years to the district and hopes they have a long and healthy retirement. Mr. Jones looks forward to meeting again in-person. Mr. Jones appreciates the teachers, teacher assistants and staff and cherishes everything they do and for their commitment.

Mr. Jones called for a meeting adjournment. Ms. Moore motioned to approve and Ms. Evans seconded the motion. Meeting adjourned at 7:03 pm.

Respectfully Submitted,

Andrew C. Willmott
Board Secretary/Business Administrator

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Resignations: Full Time

Name	Position	Reason	Effective
Wisniewski, John	Acting Director of Facilities	Resignation	10/28/21

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Bianchi, Rita	Teacher	Resignation	12/03/21
Cummings, Bryan	Teacher Assistant	Retirement	09/01/21
Hayes, Lori	Guidance Counselor	Retirement	01/01/22
Marchese, Darlene	Teacher Assistant	Resignation	10/15/21
Marchi, Salvatore	Teacher	Resignation	12/31/21
Mathews, Michele	Teacher Assistant	Resignation	10/18/21
Southerland, Christa	Teacher Assistant	Resignation	10/09/21

2. Employment: Full Time (Prorated) pending new hire requirements *Amended

Name	Position	Salary	Effective
Endicott, Stephanie	Teacher Assistant	HS+90 Step 4 \$25,887	TBD
Fowler, Justine	Teacher Assistant	HS Step 3 \$17,004	09/28/21* (previously approved TBD on 08/26/21)
Frank, April	Teacher Assistant	BA Step 5 \$26,297	09/01/21* (previously approved TBD on 08/26/21)
Green, Elias	Teacher Assistant	HS+3- Step 3 \$17,076	09/23/21* (previously approved TBD on 08/26/21)
Nahill, Elaine	Teacher Assistant	HS Step 4 \$17,292	10/04/21* (previously approved TBD on 08/26/21)
Paulino, Rhina	Teacher Assistant	BA Step 2 \$25,113	TBD
Sheppard, Jessica	Teacher Assistant	BA Step 2 \$25,113	10/25/21
Tabuteau, Emma	Teacher Assistant	HS+3- Step 6 \$18,465	TBD
Talkpa, Geraldine	Teacher Assistant	HS+90 Step 6 \$26,545	TBD

Employment: Hourly pending new hire requirements

Name	Position	Hourly Rate	Effective
BouChamoun, Elias	Student Assistance Coordinator	\$43	TBD

3. Leaves *Intermittent **Amended

Employee	Position	Type	Effective
Boggs, Janine	Teacher Assistant	FMLA**	09/01/21-TBD
Frehner, Aubri	Speech Therapist	FMLA/NJFLA	10/18/21-01/02/22
Humble, Kaitlyn	Occupational Therapist	LOA/FMLA/NJFLA	10/04/21-TBD

Maldonado, Laura	Teacher	LOA	01/03/22-04/13/22
Panetta-Hagan, Lenora	Teacher Assistant	LOA	10/11/21-11/09/21
West, Kahtleen	Teacher Assistant	LOA	10/13/21-10/25/21
Willard, Colin	Teacher	FMLA	09/09/21-10/29/21**

4. **Employment, Work Study Students, at \$12/hr**

Lumberton	Transition		
Williams, Angelo	Hastings, Asia	Hernandez, A'Alyah	Ottenthal, Robert

5. **Extra Pay/Volunteer Positions** *Executive Approval

Name	Extra-Curricular	Rate
Arena, Adrienne Artale, Daniel	Special Olympics Bowling Assistant Coach	\$1,400
Artale, Daniel Mazahreh, Asmahan	After Hours Job Coach	\$21.50/hr
Bennett, Henrietta Caffrey, Scott Herron, John Husted, Gina Karr, Doris Mayberry, Stephen Mazahreh, Asmahan Pierson, Rodney Robinson, Marguerita	After Hours Parade Support Staff (as needed)	\$30/hr
Bala, Madhu	Respite Worker	\$30/hr
Harrison, Rayna	Respite Worker	\$30/hr
Hewitt, Christine Wyllner, Robert	After Hours Parade Certificated Staff (as needed)	\$40/hr
Perry, Summer	Level 2 Sub Teacher (Colin Willard 10/05/21-10/18/21*)	\$100/day
Shappell, Bridget	Special Events Coordinator-Holiday Craft Show	\$800

6. **Mentor**

Name	Mentor
Earl Ferguson	Debra Karwoski

7. **Student Teacher/Internship/Observation** *Executive Approval

Name	College	Type	Effective
Larkin, Nicole	Seton Hall University	Social Work *	10/12/21-05/30/22
Lyman, Evan	Stockton University	Social Work *	10/12/21-05/30/22
Norman, Anna	Jefferson University	OT Level I	10/28-12/02/21
Stressman, Renee	Jefferson University	OT Level II	10/21-12/23/21

8. **Course: Approvals**

Name	Position	College	Credits
Guzman, Sara	Teacher Aide	Rowan College at Burlington County	1
O'Malley, Katharine	Teacher	Augustana University	6

9. **Course: Reimbursements**

Name	Position	College	Credit	Amount
Bonsall, Kirstynn	Teacher Aide	University of West Florida	6	\$2,000
DeBrosse, Bethany	Physical Therapist	Lourdes University	3	\$459
Dorety, Peter	Teacher Aide	Holy Family University	3	\$1,000
Lucas-MacPhee, Nancy	Teacher Aide	University of West Florida	6	\$1,769.20
Maldonado, Laura	Teacher	Rutgers University	3	\$2,000

10. **Conferences/Professional Workshops** *Over Mileage **Administrative Assignment ***ESSER Funded

Personnel	Conference	Date	Cost*
Cook, Thomas	A Celebration of Opera, Philadelphia, PA	11/12/21	None
Husband, Kerrie	Transition Coordinators' Network South Jersey Virtual Lunch and Learn**	10/27/21; 01/26, 05/25/22	None
Jackson, Deborah	Self Regulation Intervention for Children and Adolescents, Webinar	11/18/21	\$219.99
Paella, Angelina	Well-being Certification Program	09/28, 10/12,16,19/21; 02/26/22	\$2063***

11. **Addition to Approval of 2020-2021 Perfect Attendance Honorarium**

The following employees achieved perfect attendance for the 2020-2021 school year and are each eligible to receive a \$150 Honorarium as taxable income:

Employees
Cottrell, Jack

B. Burlington County Institute of Technology

1. **Employment: Full Time** (Prorated) pending new hire requirements *Amended

Name	Position	Salary	Effective
Bowlsbey, William	Teacher of Culinary Arts	Col D Step 15 \$83,655	10/01/21* (previously approve TBD on 08/26/21)
Pendleton, Addie	Teacher of Adv Art & Design	Col E Step 16 \$87,505	TBD

2. **Leaves** *Intermittent **Amended

Employee	Position	Type	Effective
Pappler, Stacey	Teacher of English	LOA/FMLA/NJFLA	01/31/22-06/30/22
Steer, Natola	Teacher of Mathematics	LOA	09/15/21-TBD

3. Extra Pay/Volunteer Positions Resignations

Name	Position	Reason	Effective
Baider, Kyra	FCCLA Advisor	Resignation	10/21/21
Frable, Jason	Wrestling - Head, Westampton	Resignation	10/06/21
Lysk, Samantha	FCCLA Advisor	Resignation	10/21/21

Extra Pay/Volunteer Positions Medford

Name	Extra-Curricular	Rate
Dickol, Natalie	Student Athletic Trainer	Volunteer
Turowski, Pamela	String Ensemble	Volunteer

Extra Pay/Volunteer Positions Westampton *Executive Approval

Name	Extra-Curricular	Rate
Bowlsbey, William	Student Supervision*	\$40/hr
Burt, Jeffrey	Assistant Boys Basketball Coach	Volunteer
Conlin, Elizabeth	Emergency Substitute Nurse coverage	\$40/hr
Alexis Foster (previously approved TBD on 09/23/21)	3 hours weekly in-person instruction for student #224842 (9/27/2021-12/17/2021)	\$40/hr
Wain, Robert	Student Supervision*	\$40/hr

4. Transfers

Employee	From	To	Effective
Robinson, Michelle	Main Office/Attendance Secretary	Guidance Office Secretary	TBD

5. Student Teacher/Internship/Observation *Executive Approval

Name	College	Type	Effective
Conti, Olivia	Rutgers University	Student Teacher	10/21-12/21* & 01/22-04/22
Lehman, Julia	Rutgers University	Student Teacher	10/21-12/21* & 01/22-04/22

6. Course: Approvals

Name	Position	College	Credits
Antinoro, Jocelyn	Teacher	Capella University	3
Avila, Amanda	Guidance Counselor	Capella University	3
Ent, Audra	Secretary	Strayer University	4.5
Hackman, Deborah	Teacher	Wilmington University	3
Paliotta Nevadomski, Kerry	Teacher	Capella University	4

7. **Course: Reimbursements** *2020-2021

Name	Position	College	Credits	Amount
Antinoro, Jocelyn	Teacher	Capella University	2	\$757
Brownridge, Marcie	Secretary	University of Phoenix	6	\$1,050
Paliotta Nevadomski, Kerry	Teacher	Capella University	8	\$3,896
Paliotta Nevadomski, Kerry	Teacher	Capella University	4	\$1,948*

8. **Personnel Salaries to be funded by ESSER I/CARES Act**

ESSER I Funded Personnel	Total Salary	ESSER I Salary
Supczenski, Taylor (add)	\$62,631	\$62,631
Wiley, Luke (remove)	\$61,756	\$61,756

9. **Conferences/Professional Workshops** *Over Mileage **Executive Approval

Personnel	Conference	Date	Cost*
Cech Stevens, Colleen	ASAP Southern Regional Meeting, Sicklerville	11/15/21, 01/21/22	None
Coble, Gilbert	Brookdale Stage II	10/02-12/11/21	\$685
Digney, Kelly Ross, Leah	HESAA Fall 2021 Secondary School Counselor Training Institute, Virtual	10/27/21	None
Dinovelli, Diane	BCSCRT Training, Virtual Special Education Legal Issues, Virtual	12/02/21 12/07/21	None None
Quinn, Christopher	NFHS Online Coaching, Virtual	09/06/21** (course completion)	\$100
Reigelsperger, Laura	Special Education Directors Toolkit, Virtual	11/19/21	\$150
Ross, Leah	Comprehensive School Mental Health, Virtual	11/02/21	None
Tirado, Jocelyn	Brookdale Stage VI	09/21/21-11/20/21	\$653

II. PROGRAMS

Burlington County Special Services School District/Burlington County Institute of Technology

1. Policies/Regulations (These items are available on the website.)

New - First Reading Policies are tabled per the meeting minutes

~~P 1648.13 School Employee Vaccination Requirements (M)~~

~~P 1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M)~~

~~P 2425 Emergency Virtual or Remote Instruction Program (M)~~

Revised - First Reading

P & R 5751 Sexual Harassment of Students (M)

2. Nursing Services Plans

Approval of the 2021-2022 Nursing Services Plans.

A. Burlington County Special Services School District

1. Affiliation Agreements *Executive Approval

Institution	Date(s)
Gwynedd Mercy University	01/02/21-04/24/22
Seton Hall University Department of Sociology, Anthropology and Social Work *	09/15/21-09/14/22
Stockton University School of Social Work and Behavioral Sciences *	09/01/21-08/31/22

2. Guest Speakers

Speaker(s)	Audience	Date
Lincoln Tech - Ron Parson	BCAS	11/01/21
US Navy - Petty Officer Hess	BCAS	11/02/21
Military Appreciation Presentations: Abraham, Henry Cabal, Juan Holland, Robert Matos, Stefanie Moses, Jennifer Trujillo, Gabriel	Westampton Campus	11/10, 12, 16, 18/21
RCBC - Dasia Greene	BCAS	11/11/21
Dr. Nicole Scott - Implicit Bias	BCAS	11/13, 12/01/21; 01/12, 04/6/22
Pennco Tech - Helene Donnelly	BCAS	11/15/21
Empire Beauty School - Vanessa Bellman	BCAS	11/16/21

3. NJQSAC

NJQSAC Placement Results 2021 Approval to accept and submit NJQSAC Statement of Assurance and District Performance Review for the 2021-2022 school year. Based on the review, the district has been placed on a continuum in five areas. The placement scores are listed below:

QSAC Areas	Initial Placement
Instruction and Program	100%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

4. Textbook Approval

*Chemistry Grades 9 - 12, 2017 Edition
Published by Savvas Learning Company
15 E Midland Ave Ste 502 Paramus , NJ, 07652-2938*

B. Burlington County Institute of Technology

1. Guest Speakers *Executive Approval

Speaker(s)	Audience	Date
Herff Jones Yearbook Advising Workshops - Murdoch Saunders	Yearbook Club	21-22 SY*
Rancocas Valley High School BSU - Sara Sherman	BCIT BSU	10/20/21*
Road to Success - Jose Malave	Auto Tech/Heavy Equip Diesel Tech	11/09/21
Culinary Institute of America - Ariana Carbonaro	Culinary Arts - Med Culinary Arts - West	11/02/21 11/12/21
Spring Ahead - Dasia Greene	12th Graders	11/22/21
Hospitality Presentation - Jessica Dougherty	Culinary Arts	12/01/21
Rite Aid Pharmacy Flu Clinic	Medford Staff	10/27/21

2. Affiliation Agreements

Institution	Date(s)
Liberty University	10/24/21-06/30/21

3. Articulation Agreements

Institution	Date(s)
TCNJ - Professional Development School Network	07/01/21-06/30/24

4. Parent/Student & Staff Handbooks (revised)

Approval of revised Parent/Student & Staff Handbooks for BCIT.

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. Harassment, Intimidation and Bullying (HIB)

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. Suspensions:

North (High School)	1	Transition	0
South (Elementary)	1	Lumberton/CA	4
East (AU)	0	BCAHS	0

2. Activities

Campus	Activity	Dates
Westampton	Thanksgiving Food Drive	10/21/21-11/19/21
Westampton	Halloween Assembly	10/29/21
Westampton	Military Appreciation Presentations	11/10,12,16,18/21
Westampton	Thanksgiving Feast	11/18/21
Transition	Thanksgiving Feast	11/18/21
Lumberton	Harvest Feast	11/18/21
Westampton	Holiday Craft Show	12/16/21

3. Fundraisers

Campus	Activity	Dates
North	Candy Gram Sale	11/22-12/10/21
Westampton	Valentine's Day Flower Gram Sale	01/31-02/11/22

4. Field Trips

Campus	To	Date	Instructor	S	C
Pioneer Band	Medford Halloween Parade, Medford	10/30/21	Cook, T	15	8
Westampton	Special Olympics Volleyball, Lawrenceville	11/07/21, 11/14/21, 11/21/21, 12/05/21, 12/12/21, 12/19/21, 01/08/22, 01/09/22,	Caplan, L	15	4
North	Shoprite, Burlington Township	11/10/21	Stewart, M	20	11
North	Laurel Lanes, Maple Shade	11/19/21	Zavacky, C	75	32
Jazz Band	Moorestown Holiday Parade, Moorestown	12/04/21	Cook, T	20	9
North	Target, Burlington Township	12/08/21	Stewart, M	20	11
North	Five Below, Burlington Township	01/13/22	Stewart, M	20	11
North	Moorestown Mall, Moorestown	02/10/22	Stewart, M.	20	11

North	WalMart, Burlington Township	03/09/22	Stewart, M.	20	11
North	Vincentown Diner	04/13/22	Stewart, M.	20	11
North	Wawa and Smithfield Park, Eastampton	05/11/21	Stewart, M.	20	11

B. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Homebound (Report is considered privileged in nature.)

		Medford	Westampton
a.	Transfers in County	6	0
b.	Transfers out of County	1	8
c.	Dropouts	0	3
d.	Transfer to West/Medford Campus	1	0
e.	Suspensions	5	0
f.	Homebound	2	3

2. Activities

Campus	Activity	Dates
M	Student Council Food Drive	11/02/21-11/09/21
M	College Fair during lunch periods	11/10/21
M	Love Your Body Week	11/15/21-11/19/21
M	NTHS Induction Ceremony	11/18/21
M	APA Auditions	12/04/21, 02/05/22, 05/07/22
M	Student Council Talent Show	02/04/22
M	Student Council Pride Week Events	04/11/22-04/14/22
M	Student Council TurnAbout Day	05/09/22
W	Robotics Club Car Care Outreach Activity	10/27/21

3. Fundraisers

Fund/Campus	Activity	Dates
Class of 2023/Med	Homecoming Movie Night	11/03/21
Class of 2024/West	PJ Whelihan's Dine-N-Donate	11/18/21, 03/10/22
Performing Arts/Med	All Together Now	11/12-13/21
	Winter Dance Concert - Ticket Sales & Concessions	01/13-14/22
	Spring Dance Concert - Ticket Sales & Concessions	05/19-05/20/22
Class of 2025/Med	Staff Dress Down Days	Every Half Day

4. Field Trips *Executive Approval

Campus	To	Date	Instructor	S	C
Med	Cool Speak Training, BCIT Westampton	10/12*, 11/17/19, 05/18/22	Taylor, E	17	1
Med	Palmyra Cove Beach, Palmyra	10/23/21	Pensabene, J	25	3
Med	Walnut Hill College, Philadelphia, PA	12/09/21	Saxton, M	21	2

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Board Secretary's Monthly Certifications

Budgetary Status - Pursuant to N.J.A.C. 6A:23-2.12(c)3, the Board Secretary, Andrew Willmott, certifies that as of September 30, 2021 no budgetary account has been over expended in violation of N.J.A.C. 6A:23-2.12(c).

Budgetary Major Account/Fund Status - Pursuant to N.J.A.C. 6A23-2.12(c)4, the Board of Education, certifies that as of September 30, 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Submission of Comprehensive Maintenance Plan & M1 Worksheet

WHEREAS, the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the submitted document for the various school facilities of the Burlington County Special Services School District and the Burlington County Institute of Technology are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Burlington County Special Services School District and the Burlington County Institute of Technology hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan & M1 Worksheet for the Burlington County Special Services School District and the Burlington County Institute of Technology in compliance with Department of Education requirements.

3. Submission of Health & Safety Evaluation of School Buildings Checklists

WHEREAS, the Department of Education requires New Jersey School Districts to submit annual Health & Safety Evaluation of School Buildings Checklists, and

WHEREAS, the required documents for the various school facilities of the Burlington County Special Services School District and the Burlington County Institute of Technology are consistent with these requirements, and

NOW THEREFORE BE IT RESOLVED, that the Burlington County Special Services School District and the Burlington County Institute of Technology hereby authorizes the School Business Administrator to submit the Health & Safety Evaluation of School Buildings Checklists for the Burlington County Special Services School District and the Burlington County Institute of Technology in compliance with Department of Education requirements.

A. Burlington County Special Services School District

1. Use of Facilities

Agency/Program	Room - Campus	Date(s)
BCIT Medford - Basketball Teams	Gymnasium - Lumberton	Various Dates 11/22/21-03/04/22
BCIT Westampton - Basketball Teams	Gymnasium - Westampton	Various Dates 11/22/21-02/17/22

2. Donation

Donor	Item	Utilized
BCIT-Westampton	Supplies from Marketing School Store	BCSSSD
Walmart Mt. Laurel	School Supplies (glue sticks, markers, pencil cases, coin purses etc.	District Needs
Overton, Pamela	Amazon Echo Dot	Classroom Use

3. Resolution for American Rescue Plan (ARP) ESSER for Non-Title I Districts Grant

BE IT RESOLVED, that the Burlington County Special Services School District has applied for and will accept the ARP ESSER for Non-Title 1 Districts Grant in the amount of \$312,695.

B. Burlington County Institute of Technology

1. Donation

Donor	Item	Utilized
BCIT-Westampton	Supplies from Marketing School Store	BCSSSD
Robert Dugan - RD Construction, Inc.	60-\$10 Gift Cards, Total Value of \$600	BCIT Westampton

V. ENTERPRISE

A. Burlington County Special Services School District: ESU

1. **Employment: Full Time** (prorated) pending new hire requirements *Amended

Name	Position	Salary	Effective
Bologno, Melissa	School Psychologist	MA+30 Step 4 \$72,363	09/27/21* (previously approved TBD on 08/26/21)
Brewin, Nicole	Speech Therapist	MA Step 4 \$65,442	09/16/21* (previously approved TBD on 08/26/21)

Employment: Hourly pending new hire requirements *Amended **Executive approval

Name	Position	Hourly Rate	Effective
Blazy, Janet	Job Coach	\$21	09/21/21* (previously approved TBD on 08/26/21)
Carr, Kirsten	Occupational Therapist	\$40	TBD
Dugan, Elizabeth	Occupational Therapist	\$43	TBD
Kendro, Kimberly	Occupational Therapist	\$43	TBD
Messam, Dayon	Security	\$20	TBD
Norton-Mason, Laura	School Psychologist	\$42	10/14/21**
Portee, Aaron	Security	\$20	TBD
Schaeffler, Deborah	LDTC	\$43	TBD
Ward, Megan	Teacher	\$36	09/27/21* (previously approved TBD on 08/26/21)

2. **Status Change, Degree** (prorated)

Name	Position	From	To	Effective
Hartman, Jean	Speech Therapist	MA Step 10 \$74,173	MA+15 Step 10 \$75,873	11/01/21
Yanez, Larisa	Teacher	MA+15 Step 3 \$65,940	MA+30 Step 3 \$67,856	11/01/21

3. **Course: Approvals**

Name	Position	College	Credits
Holmes, Michele	Teacher	National Association of Special Education Teachers Certification Program	3

4. **Conferences** *Over Mileage **Executive Approval ***ESSER Funded

Personnel	Conference	Date	Cost
Downs, Bobbie	Well-being Certification Program	09/28, 10/12,16,19/21**; 02/26/22	\$2063***
ESU Staff	Team Building Painting Event	10/06/21**	None

5. Joint Transportation Agreements 2021-2022 SY

It is recommended a resolution be adopted for the following new transportation jointures, in accordance with N.J.A.C. 6A:27-9.16, between the Burlington County Special Services School District ESU and the county/district listed below for the 2021-2022 SY:

Cherry Hill Public Schools

Joint Transportation Agreement with Cherry Hill Public Schools. BCSSSD ESU to transport one Cherry Hill Public School student to New Hope Academy in Yardley, PA for the 2021-2022 SY on Route J24 for the sum total of \$30,744.00.

East Brunswick

Joint Transportation Agreement with East Brunswick. BCSSSD ESU to transport one East Brunswick student to Eden Institute in Princeton, NJ for the 2021-2022 SY on Route Z61 for the sum total of \$12,492.40.

Greater Egg Harbor Regional High School

Joint Transportation Agreement with Greater Egg Harbor Regional High School. BCSSSD ESU to transport one Greater Egg Harbor Regional High School student to BCSSSD in Westampton, NJ for the 2021-2022 SY on Route J23 for the sum total of \$34,681.50.

Lacey Twp BOE

Joint Transportation Agreement with Lacey Twp BOE. BCSSSD ESU to transport one Lacey Twp student to BCSSSD in Westampton, NJ for the 2021-2022 SY on Route J23 for the sum total of \$34,681.50.

Mahwah Twp Public Schools - Region 1

Joint Transportation Agreement with Mahwah Twp Public Schools - Region 1. BCSSSD ESU to transport one Mahwah Twp Public Schools - Region 1 student to Yale School West II in Cherry Hill, NJ for the 2021-2022 SY on Route J03 for the sum total of \$13,721.31.

Metuchen

Joint Transportation Agreement with Metuchen. BCSSSD ESU to transport one Metuchen student to Yale School West II in Cherry Hill, NJ for the 2021-2022 SY on Route J03 for the sum total of \$19,057.30.

Morris County ESC

Joint Transportation Agreement with Morris County ESC. BCSSSD ESU to transport one Morris County ESC student to Archway in Atco, NJ for the 2021-2022 SY on Route J13 for the sum total of \$27,216.00.

Wildwood Crest Borough School District

Joint Transportation Agreement with Wildwood Crest Borough School District. BCSSSD ESU to transport one Wildwood Crest Borough School District student to Bancroft in Mt. Laurel, NJ for the 2021-2022 SY on Route H73 for the sum total of \$20,653.90.

B. Burlington County Institute of Technology: Adult Education

1. Resignation

Name	Position	Reason	Effective
Cassano, Phyllis	Instructor	Resignation	12/01/21

2. Employment pending new hire requirements *Amended

Name	Position	Date	Hourly
Bayer, Scott	Instructor of Water/Wastewater	10/04/22* (previously approved 9/1/21 on 08/26/21)	\$35.50
Hess, William	Evening Instructor of Electrical Apprenticeship	10/21/21	\$35.50
Lundquist, James	Instructor of HVAC	Declined position (previously approved TBD on 09/23/21)	N/A
Wilmot, Julie	Instructor of Cosmetology	09/22/21* (previously approved 9/1/21 on 08/26/21)	\$35.50

3. Field Trips

Class	Trip	Date	Personnel
Veterinary Assisting	Mount Laurel Animal Hospital, Mt. Laurel	12/01/21	
Cosmetology	IBS (International Beauty Show), New York, NY	03/15/22	
Cosmetology	Sally's, Delran; Cos Prof, Delran; East Coast Beauty, Voorhees; Salon Centric Beauty, Somerdale	10/14/21	J. Wilmot (previously approved 8/26/21 as TBD)
Cosmetology	Hillsboro Barber Shop, Beyond the Fringe, Hillsboro; Casa Aziz Salon, Princeton; Robert James Salon, Salon Centric, Propaganda Salon, Hamilton	11/09/21	J. Wilmot (previously approved 8/26/21 at TBD)
Cosmetology	True Colors Hair Salon, Mt. Holly; Kris Cole Salon, Paige Reese Salon, Delran; Visions Hair Salon, Mt. Laurel.	12/02/21	J. Wilmot (previously approved 8/26/21 at TBD)

4. Guest Speakers

Guest Speaker	Audience	Date
Anthony Gallo, Pretty in a Minute Styling Class	Cosmetology	12/06/21

5. Affiliation Agreement

Approval of the Affiliation Agreement between BCIT Adult Education LPN, CNA, Phlebotomy, and Medical Assistant students and Virtua Health, Inc., Marlton NJ.
Approval of the Agreement between LPN students and BCIT and BCSSSD for clinical rotations at School Nurse's offices.

6. Customized Contract *Executive Approval

Approval of the Customized Contract between Adult Education and the County of Burlington to train county employees in CDL Class B*.

B. Burlington County Institute of Technology: Fire School

No Action Taken