

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

**REORGANIZATIONAL MEETING**

The Reorganizational Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday morning, July 6, 2017, at the Rutgers Center, 2 Academy Dr., Westampton, NJ.

**TEMPORARY CHAIRMAN:** Christopher Nagy, Ed.D.

The meeting was called to order at 9:00 a.m. by Superintendent Dr. Nagy, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

**Roll Call:** Theresa Margiotta, Board Secretary, called the roll:

Kathleen Burgess	Term Ex.	6/30/19	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/17	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tyler Seville	Term Ex.	6/30/19	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/18	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daryl Minus-Vincent	Ex. County Supt		<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

**ELECTION OF OFFICERS:**

Kathleen Burgess nominated Robert Silcox, Paula Lee second the nomination:

President: Robert Silcox.

Leon Jones nominated Paula Lee, Tyler Seville second the nomination:

Vice-President: Paula Lee.

**Roll Call:**

Yes Kathleen Burgess    Absent John Ferry    Yes Leon Jones    Yes Paula Lee  
Absent Daryl Minus-Vincent    Yes Robert Silcox    Yes Tyler Seville

**Public Attendance:** Braude, Liz; Cohen, Jeremy; Varga, Ryan

**Superintendent Agenda:**

Dr. Nagy presented and recommended approval of the Superintendent report with the addendum. On a motion by Kathleen Burgess and seconded by Paula Lee the Board approved the report and the addendum.

**Roll Call:**

Yes Kathleen Burgess    Absent John Ferry    Yes Leon Jones    Abstained from #5 Paula Lee  
Absent Daryl Minus-Vincent    Yes Robert Silcox    Yes Tyler Seville

**Adjournment:**

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Paula Lee the Board adjourned at 9:05 p.m. with the next meeting to be held on August 31, 2017, at Rutgers Media Center at 4:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta  
Board Secretary/School Business Administrator

1. APPOINTMENT OF INSURANCE AGENCY **BCSSSD/BCIT**  
BE IT RESOLVED by the Board of Education that EJA/Capacity Insurance Agency, LLC., 217 Route 130, Bordentown, NJ be appointed the Insurance Agency for the District from July 1, 2015 to June 30, 2018, to perform the professional services ordinarily provided by an insurance agency for liability and school board insurance. These professional services are necessary and are required by this Board of Education.
2. APPOINTMENT OF TREASURER OF SCHOOL MONIES **BCSSSD/BCIT**  
BE IT RESOLVED by the Board of Education that Constance Stewart be and is hereby appointed Treasurer of School Monies for the year July 1, 2017 to June 30, 2018, at an annual compensation of \$6,500 per district and that the said shall give a bond in the amount prescribed by the New Jersey statutes. The premium of the required bond shall be paid by the Burlington County Special Services School District.
3. APPOINTMENT OF SOLICITOR **BCSSSD/BCIT**  
BE IT RESOLVED by the Board of Education that the firm of Capehart & Scatchard, 8000 Midlantic Drive, Mount Laurel, NJ, be and is hereby appointed School Board Attorney for the period commencing July 1, 2017 and ending June 30, 2018, to perform the professional services ordinarily provided by an Attorney-at-Law of the State of New Jersey with compensation to be paid at a rate of \$170.00 per hour. These professional services are necessary and required by statute.
4. APPOINTMENT OF SPECIAL COUNCIL **BCSSSD**  
BE IT RESOLVED by the Board of Education that the firm of Parker McCay, 3 Greentree Centre, Route 73, Marlton, NJ, be and is hereby appointed Special Counsel for the period commencing July 1, 2017 and ending June 30, 2018, to perform the professional services ordinarily provided by an Attorney-at-Law of the State of New Jersey with compensation to be paid at a rate of \$175.00 per hour. These professional services are necessary and required by statute.
5. APPOINTMENT OF AUDITOR
  - A. **BCSSSD**  
BE IT RESOLVED by the Board of Education that Holman & Frenia, P.C., 618 Stokes Road, Medford, NJ, be and is hereby appointed Public School Accountant for the period commencing July 1, 2017 and ending June 30, 2018, to perform the professional services ordinarily provided by a Public School Accountant of the State of New Jersey and to receive compensation not to exceed \$50,500.00 per year.
  - B. **BCIT**  
BE IT RESOLVED by the Board of Education that Holman & Frenia, P.C., 618 Stokes Road, Medford, NJ, be and is hereby appointed Public School Accountant for the period commencing July 1, 2017 and ending June 30, 2018, to perform the professional services ordinarily provided by a Public School Accountant of the State of New Jersey and to receive compensation not to exceed \$58,500.00 per year.Said Holman & Frenia, P.C., is authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of the state; to wit, the profession of Public School Accountant. These professional services are necessary and are required by this Board of Education.

6. PETTY CASH ACCOUNTS

A. BCSSSD

Petty Cash Account to establish petty cash funds in the following departments for the 2017-2018 school year. Petty cash Accounts will be issued in the following amounts:

• Central Office & B/G	\$200.00
• Campus, Lumberton	\$100.00
• Campus, Elementary	\$100.00
• Campus, Middle School	\$100.00
• Campus, High School	\$100.00
• Educational Services Unit	\$100.00
TOTAL	\$700.00

B. BCIT

BE IT RESOLVED by the Board of Education to establish petty cash funds in the following departments for the 2017-2018 school year:

• Adult Education	\$200.00
• Athletics, Medford	\$ 50.00
• Athletics, Westampton	\$ 50.00
• Principal, Medford	\$100.00
TOTAL	\$400.00

7. OFFICIAL DEPOSITORIES FOR INVESTMENT PURPOSES BCSSSD/BCIT

BE IT RESOLVED by the Board of Education that the following depositories, or any additional banks that meet the District’s needs, be designated for investment purposes, each bank to submit certification as an approved municipal depository:

- Investors Bank (LOC)
- TD Bank

8. APPOINTMENT OF SCHOOL PHYSICIAN BCSSSD/BCIT

BE IT RESOLVED by the Board of Education that Joyce D. Leonetti, D.O., 8 Cutts Drive, Tabernacle, NJ be appointed the School Physician for the BCSSS/BCIT Districts for the academic year July 1, 2017 to June 30, 2018, to perform the professional services ordinarily provided by a school physician in the State of New Jersey and to receive compensation as defined in accepted proposal for such services. Said Joyce D. Leonetti, D.O. is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this state; to wit, the profession of medical doctor. These professional services are necessary and are required by this Board of Education.

9. OFFICIAL NEWSPAPER MEDIA BCSSSD/BCIT

BE IT RESOLVED by the Board of Education that the following newspaper shall be designated as the official publication for all legal notices that are required to be published in accordance with the statutes:

- The Burlington County Times, Willingboro, NJ

10. NOTICE OF ANNUAL MEETINGS

WHEREAS, the Open Public Meetings Act (Act – 1030) requires the adoption by a public body of a schedule of the regular meetings to be held during the calendar year; and

WHEREAS, upon proper notice UNDER THAT ACT given, no further notice of these meetings will be necessary;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Burlington County Special Services School District and the Burlington County Institute of Technology of Burlington County and the State of New Jersey, assembled in session this sixth day of July 2017, as follows:

a) The Board of Education hereby designates the following dates as the date of its regular meeting at Rutgers (2 Academy Drive):

August 31, 2017 (4:30 p.m.)	December 14, 2017	April 26, 2018
September 28, 2017	January 25, 2018	May 31, 2018
October 31, 2017	February 22, 2018	June 21, 2018
November 30, 2017	March 28, 2018	

And, unless otherwise modified by legal advertisement, such meetings shall commence at 6:00 p.m. at the above locations, and that a copy of this Annual Notice of Meetings be transmitted to the Board of Education’s official newspaper listed below in paragraph c:

b) A copy of all advance notices of the Board of Education shall be, at least 48 hours in advance of said meeting, mailed to the newspapers designated in paragraph c, herein, filed with the Clerk of Burlington County, and posted at the following location:

1. BCSSSD: Bulletin board in foyer of the Woodlane Road Complex
2. BCIT: Bulletin board in Westampton Campus
3. BCSSSD/BCIT: Bulletin board at 2 Academy Drive, Woodlane Rd.

c) The following newspaper circulating in Burlington County is hereby designated official newspaper for transmittal of all notices of the Board of Education required hereunder: Burlington County Times

d) Any person may request, in writing, that the Board of Education mail him/her a copy of the schedule of regular meetings of the Board of Education and/or written notice of regular, special or re-scheduled meetings of the Board of Education. Upon prepayment by such person of the applicable fee hereinafter set forth, such schedule and/or advance notice shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at midnight, December 31 of the current year, subject to renewal thereafter upon filing a new written request to the Board of Education together with prepayment of the applicable fee. Notices requested by news media shall be mailed to one representative of such media free of charge.

- For copy of schedule or regular meetings and revisions thereto: \$2.50
- For advance written notice of particular meeting designated: \$2.50
- For advance written notice of all regular, special or rescheduled meetings during the calendar year: \$2.50

11. APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICERS **BCSSSD/BCIT**

It is recommended a resolution be adopted increasing bid threshold and appointing a qualified purchasing agent in a board of education or other entity, subject to the provisions of N.J.S.A. 18A:18A-1.

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year, the annual limit as established by the Governor; and

WHEREAS, local boards of education have been advised by the Local Finance Board that the Governor has authorized the following bid and quotations thresholds,

	Bid Threshold	Quotation Threshold
Base Amount	\$29,000	\$4,350
With Qualified Purchasing Agent	\$40,000	\$6,000

WHEREAS, Theresa L. Margiotta and Kenneth Hill possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Board of Education desires to increase its bid and quotation thresholds as provided in N.J.A.C. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Burlington County Special Services School District, in the County of Burlington, in the State of New Jersey hereby increases its bid threshold to \$40,000 for QPA and its quotation threshold to \$6,000 and be it further

RESOLVED, that the governing body hereby appoints Theresa L. Margiotta and Kenneth Hill (BCSSSD) as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2B, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

12. APPOINTMENT OF HAZARDOUS SUBSTANCE OFFICER/IPM COORDINATOR **BCSSSD/BCIT**

BE IT RESOLVED by the Board of Education that John Auleta be appointed Hazardous Substance Officer, according to New Jersey State “Right to Know Act,” and Integrated Pest management Coordinator from July 1, 2017 to June 30, 2018.

13. APPOINTMENT OF EMERGENCY STUDENT ASSISTANCE COORDINATOR

**A. BCSSSD**

BE IT RESOLVED by the Board of Education that Holly Fertel be appointed Emergency Student Assistance Coordinator from July 1, 2017 to June 30, 2018, in compliance with the New Jersey Department of Education, Burlington County office requirements for certificate.

**B. BCIT**

BE IT RESOLVED by the Board of Education that Jeffrey Pensabene be appointed Emergency Student Assistance Coordinator from July 1, 2017 to June 30, 2018, in compliance with the New Jersey Department of Education, Burlington County office requirements for certificate.

14. APPOINTMENT OF AFFIRMATIVE ACTION OFFICERS

A. BCSSSD

BE IT RESOLVED by the Board of Education that Jeremy Cohen and Tara Pyfrin be appointed the Equal Employment Opportunity Officers for the Special Services School District from July 1, 2017 to June 30, 2018.

B. BCIT

BE IT RESOLVED by the Board of Education that Heidi Bouchard and Patrick Cruet be appointed the Equal Employment Opportunity Officers for the Burlington County Institute of Technology School District from July 1, 2017 to June 30, 2018.

15. APPOINTMENT OF 504 OFFICERS

A. BCSSSD

BE IT RESOLVED by the Board of Education that Ryan Varga be appointed the 504 Officer for the Burlington County Special Services/Burlington County Institute of Technology from July 1, 2017 to June 30, 2018.

B. BCIT

BE IT RESOLVED by the Board of Education that Michael Parker be appointed the 504 Officer for the Burlington County Special Services/Burlington County Institute of Technology from July 1, 2017 to June 30, 2018.

16. BOARD OF EDUCATION POLICIES BCSSSD/BCIT

It is recommended a resolution be adopted approving the Burlington County Special Services/Burlington County Institute of Technology Board of Education Policy Manual for the 2017 – 2018 academic year.

17. CUSTODIAN OF PUBLIC RECORDS BCSSSD/BCIT

It is recommended a resolution be adopted approving the following:

WHEREAS, the Board of Education is subject to the provisions of the Open Public Records Act, N.J.S.A. 47:1a-1 et seq.; WHEREAS the Open Public Records Act requires the authority to designate, by formal action, a “Custodian of Records”;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education that Theresa L. Margiotta, Business Administrator/Board Secretary is hereby designated as the Custodian of Public Records.

18. APPOINTMENT OF ADVISORY COMMITTEE MEMBERS: Citizen’s Advisory Committee to work with the Board of Education and the Superintendent of Schools;

BE IT RESOLVED by the Board of Education that the following be appointed to the Advisory Committees from July 1, 2017 to June 30, 2018:

A. BCSSSD

Aloi, John Aloi, Marcia Carnivale, Anthony Colona, Edward	Hewitt, Christine Juliana, Charles Komar, Joseph Mercantini-Bocci, Josephine	Petrizzi, Ryan Rivell, Amy Strug, Janice
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**B. BCIT**

Barius, Meredith Bohony, Jo Brzozowski, Robert Caldwell, Dan Curzie, Bill Curzie, David Dallmann, Cathie Earlen, Joe Emma, Catherine Epps, Danielle Ferber, Richard Fisicaro, Joseph	Frederick, Jay Gehm, Marty Happe, Margaret Howell, Kristi Kieffer, Gene Lassiter-Spell, Traci Leung, Mark Litwack, Harry Lutz, Timothy Melton, John J. Metzinger, Greg Murnane, Jr., Robert	Peters, Mark Pittman, Lisa Podietz, Samuel Radwell, John Remsa, Mark Schmidt, Rudy Tindall, Mark Tress, Kath Verrill, Kenneth West, Kelly Zelinsky, Kevin
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19. ORGANIZATIONAL CHARTS **BCSSSD/BCIT** Exhibit A

It is recommended a resolution be adopted approving Organizational Charts for the 2017-2018 academic year.

20. APPOINTMENT OF HARASSMENT, INTIMIDATION, AND BULLYING COORDINATORS

**A. BCSSSD**

BE IT RESOLVED by the Board of Education that Joyce DeVito be appointed as the Harassment, Intimidation and Bullying (HIB) Coordinator for the 2017-2018 school year.

**B. BCIT**

BE IT RESOLVED by the Board of Education that Christian Pino be appointed as the Harassment, Intimidation and Bullying (HIB) Coordinator and Jennifer Daily, Kelly Digney, Beth Johnson, Kieshea Fitzgerald, Jason Frable, MaryKate O’Neil, Westampton and Jeffrey Pensabene, Medford, for Anti-Bullying Specialists for the 2017-2018 school year.



**I. PERSONNEL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Appointments 2017-2018 school year**

**Administrative Personnel**

Bonsall, Todd	Assistant Superintendent of C&I	\$165,023
Margiotta, Theresa	Business Administrator	\$187,694
Piegari, Pasquale	Interim Assistant Superintendent of Special Ed	\$625 per diem

**2. Conferences/Professional Workshops 2017-2018 School Year**

Personnel	Conference	Date	Cost (over milage)
Burgess, Kathleen Ferry, John Hill, Kenneth Ingling, Keith Jones, Leon Lee, Paula Margiotta, Theresa Minus-Vincent, Daryl Nagy Christopher Seville, Tyler Silcox, Robert	NJSBA Workshop, AC	10/23-26/17	\$622.27 ea

**A. Burlington County Special Services School District**

**1. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Griffin, Shanelle	Teacher Assistant	Declined Position	05/16/17

**2. Employment: Full-Time (pending new hire requirements)**

Name	Position	Salary	Effective
Davis, Bernadette	Speech Therapist	MA Step 1 \$57,365	09/01/17
Wills, Valeen	Teacher of Culinary Arts	Step 1 \$53,417	09/01/17

**3. Transfer/Status Change**

Name	From	To	Salary	Effective
Shappell, Bridget	TA Hrly - ESU	FT TA/CA - BCSSSD	HS+30 Step 5 \$15,72	09/01/16
Staaf, Susan	ESU	District		09/01/16

**Status Change, Degree**

Name	Position	From	To	Effective
Reinicker, Rachel	TA	HS+90 Step 1 \$22,460	BA Step 1 \$22,532	09/01/17

**4. Course: Reimbursements 2016-2017 School Year**

Name	Position	College	Credits	Amount
Lucas-Macphee, Nancy	TA	Rutgers Camden	3	\$1,000

**5. Student Teacher/Internship/Observation 2017-2018 School Year**

Student	College	Type	Effective
Edwards, Chelsea	Elizabethtown College	OT Observation	07/10-08/31/17

**B. Burlington County Institute of Technology**

**1. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Jones, Michael	Teacher of Social Studies	Resignation	07/03/17
Lindsay, Katina	Teacher of Fashion Design	Resignation	09/01/17

**Resignation: Stipend**

Name	Position	Reason	Effective
Jaworski, Leonard	SkillsUSA Advisor	Resignation	07/01/17

**2. Employment: Full-Time** (pending new hire requirements)

Name	Position	Salary	Effective
David, Jonathan	Teacher of Computer Science	Step 16 Col F \$82,590	09/01/17
Gilmore, Ryan	Teacher of Health & Phys Ed	Step 1 Col A \$54,207	09/01/17
Hernandez, Hiromi	Teacher of ESL	Step 8 Col D \$63,374	09/01/17
Hrabal, Thomas	Teacher of Mathematics	Step 1 Col A \$54,207	09/01/17

**3. Transfers**

Employee	Position	From	To	Effective
Rossini, Louis	Teacher of the Handicapped	Westampton	Medford	09/01/17

**4. Stipends/Extra Pay 2016-2017 SY**

**District**

Name	Extra-Curricular	Rate
Rista, Jessica	Summer Curriculum Writer (Max 12 hrs)	\$34/hr

**Stipends/Extra Pay 2017-2018 SY**

**Medford**

Name	Extra-Curricular	Rate
Allen, Penny Fessenbecker, Rachel Murrenburke, Holly Pine, Victoria Spitz, Michael	Admissions Assistant	\$34/hr
Gilmore, Ryan	Assistant (JV) Boys Soccer Coach	\$5,096

**Westampton**

Name	Extra-Curricular	Rate
Fitzgerald, Kieshea Malsbury, Vicki Rivera, Joseph Ruder, Laura Schott, Gregory Urian, Marissa	Admissions Assistant	\$34/hr

5. **Course: Approvals**

Name	Position	College	Credits
Antinoro, Jocelyn	Teacher	TCNJ	5
Cermatori, Diana	Teacher	Wilmington Univ	6

6. **Course: Reimbursements**

Name	Position	College	Credits	Amount
Latigona, Joseph	Teacher	Univ of Cincinnati	3	\$1,920

II. **PROGRAMS**

**Burlington County Special Services School District/Burlington County Institute of Technology**

1. **Policies/Regulations** (These items are available on the website.)

**2nd Reading**

P7481-Unmanned Aircraft Systems (UAS known as Drones or Model Aircraft)

**Revised**

P5511-Dress and Grooming

**B. Burlington County Institute of Technology**

1. **Approval, Carl D. Perkins Grant Secondary Funding FY'18 Exhibit B**

Recommend approval to submit and accept the Carl D. Perkins Secondary Grant Funds for \$301,951, effective 07/01/17-06/30/18.

2. **Approval, IDEA Grant Funding FY'18 Exhibit C**

Recommend approval to submit and accept the IDEA Grant Funding for \$467,968, effective 07/01/17-06/30/18.

**IV. BUSINESS/FINANCIAL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Service Agreements for the 2017-2018 School Year**

It is recommended as a result of three (3) quotations received a resolution be adopted awarding service agreements not to exceed \$40,000 for the period of July 1, 2017 through June 30, 2018 with an option to renew for 2 additional years:

**Sulpizio, Inc** for service and repair as indicated:

- \$125.00/hr HVAC Mechanic
- \$120.00/hr Helper
- 25% Material Markup

**A. Burlington County Special Services School District**

**1. Use of Facilities**

Agency/Program	Bldg/Room - Campus	Date(s)
BCSSSD-Rite Aid/ Flu Clinic	Gymnasium - Westampton & Lumberton	09/27/17

**2. Substitute and Hourly Rates 2017-2018 (Mileage: In accordance w/ NJ Law)**

Position	Rate
Adult Exercise Program Coordinator	\$4,300
Adult Exercise Program Lifeguard	\$26/hr
Adult Exercise Program Nurse	\$27/hr
Substitute Bus Aide	\$14.50/hr
Substitute Bus Driver	\$21.50/hr
Substitute Certified Lifeguard	\$26/hr
Substitute Custodian	\$16.50/hr
Substitute Custodian (Summer Work Student Coordinators)	\$16.50/hr
Substitute Custodian (Summer Work Student)	\$9/hr
Substitute Nurse	\$150/day

**B. Burlington County Institute of Technology**

**1. Use of Facilities**

Agency/Program	Bldg/Room - Campus	Date(s)
Dinoto Karate/ Graduation	Gymnasium - West	10/28/17

**2. Substitute & Hourly Rates 2017-2018 (Mileage: In accordance w/ NJ Law)**

Position	Rate
Adult Education Instructor	\$34/hr
Child Care Summer Aides	\$21/hr
Instructional Duties (Certificated Staff Only): Non Credit Teacher, Home Instruction, IEP Meetings, AHSA Teacher, Student and STW Supervisors, Holistic Scorer, Modification Facilitator, Curriculum Writing, Homework Club Instructor, After School Academic Support Teacher, Test Proctor, Enrichment Program Support Teacher, CPR Instructor, CNA Evaluator/Proctor, Performing Arts Admission Auditions, After School Financial Literacy Teacher	\$34/hr
Non-Instructional Duties (Certificated Staff): After School & Saturday Detention, After School Aide-Academic Support, Enrichment Program Support Aide	\$29/hr
Non-Instructional Duties (Non-Certificated Staff): Non Credit Teacher Aide, After School Academic Support Aide, Enrichment Program Support Aide, After School Aide	\$29/hr
School to Work (STW) Student	\$8.50/hr
Substitute Bus Driver	\$21.50/hr
Summer Maintenance Crew Supervisor	\$21/hr
Substitute Maintenance - Licensed/Certified	\$34/hr
Substitute Nurse	\$150/day

**V. ENTERPRISE**

**A. Burlington County Special Services School District: ESU**

**1. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Bonfanti, Celeste	Teacher of the Deaf	Resignation	08/21/17
Bradley, Kaitlyn	Speech Therapist	Resignation	06/28/17
Ferrillo, Danielle	Educational Interpreter	Resignation	06/29/17

**2. Employment: Full-Time (pending new hire requirements)**

Name	Position	Salary	Effective
Brophy, Benjamin	Speech Therapist	MA Step 2 \$58,347	09/01/17
Connors, Kaitlyn	Speech Therapist	MA Step 10 \$69,238	09/01/17
Cucugliello, Michelle	Educational Interpreter	Step 13 \$47,003	09/01/17
Downey, Stephanie	Occupational Therapist	MA Step 2 \$58,374	09/01/17
Gorelik, Ilana	Speech Therapist	MA Step 2 \$58,347	09/01/17
Meichenbaum, BethAnn	Teacher of Math	MA Step 8 \$66,332	09/01/17
Popoli, Virginia	Teacher of the Deaf	BA+15 Step 16 \$75,535	09/01/17

**3. Transportation Contract Renewals 2016-2017**

It is recommended a resolution be adopted updating the following transportation contracts, in accordance with N.J.A.C. 6A:27-9.13, between the Educational Services Unit and the corporations listed for the 2016-2017 school year:

Car-A-Van Transport, Inc.

Route T07 - \$284.33 per diem

Route C79 - \$249.43 per diem

Route H24 - \$237.47 per diem

Multi-Contract CAR14#1: H33 - \$227.28 per diem, H35 - \$236.45 per diem

Multi-Contract CAR15-16#1: H38 - \$231.31 per diem, H39 - \$229.30 per diem, H44 - \$246.40 per diem, H45 - \$278.58 per diem

Garden State Transport, Inc.

Multi-Contract GST MULTI 7: C69 - \$315.18 per diem, C70 - \$272.11 per diem

Multi-Contract GST #5: C82 - \$247.94 per diem

Multi-Contract GST #7: H01 - \$114.10 per diem

Multi-Contract GST #14: H06 - \$161.48 per diem

Multi-Contract GST #16: H11 - \$241.45 per diem

Multi-Contract GST #2: P02, P04, P17, P18, P19, P20, P21 - \$168.96 per diem each, P33 - \$158.96 per diem, P37 - \$163.17 per diem

Hillman's Bus Service, Inc.

Route P57 - \$93.47 per diem

Multi-Contract HILL #4: C30 - \$258.99 per diem

Route C77 - \$318.59 per diem

Route C67 - \$283.20 per diem

Laurel Enterprises, Inc.

Multi-Contract LE #8: H10 - \$213.79 per diem

Multi-Contract LE14-15 #1: H23 - \$254.79 per diem, H27 - \$239.51 per diem

Rick Bus Company.

Multi-Contract RBC14 #1: H22 - \$299.64 per diem

Multi-Contract RBC14 #2: H30 - \$287.41 per diem

**B. Burlington County Institute of Technology: Adult Education**

**1. County Apprentice Coordinator Program Exhibit D**

Recommend approval to accept the contract from the NJ Department of Labor and Workforce Development for the County Apprenticeship Coordinator Program (CAC) in the amount of \$15,000, for the period of 07/01/17 through 06/30/18.