

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND
THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

EXECUTIVE CLOSED MEETING

The Executive Closed Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held in-person on Thursday, September 27, 2023.

The meeting was called to order at 5:15 pm by President Tyler Burrell.

RESOLUTION AUTHORIZING EXECUTIVE SESSION

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and Whereas, the Board of Education of the Burlington County Special Service School District/Institute of Technology has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

Whereas the regular meeting of this Board of Education will reconvene at the conclusion of closed session; and

Now, Therefore, Be It Resolved that the Board of Education of the Burlington County Special Service School District/Institute of Technology will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Legal/Personnel

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public.

Be It Further Resolved that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

Be it Further Resolved, that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Dr. Christopher Nagy, School Superintendent, acting on behalf of the Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Burlington County Special Service School District/Institute of Technology Board of Education at their meeting held on September 27, 2023.

Dr. Christopher Nagy, acting on behalf of the Board Secretary, stated that this meeting was in accordance with a printed announcement published in the newspaper and this was a closed meeting. The closed meeting adjourned at 6:00 pm.

A motion by Mr. Raymond Marini and seconded by Ms. Michelle Parker was approved to close the executive closed session and to open the public session.

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held at 6:00 pm in hybrid format, both in-person and virtual audio format via Zoom Conference Call on September 27, 2023 in the Media Center at BCSSSD 20 Pioneer Blvd Westampton, NJ.

Mr. Tyler Burrell called the meeting to order at 6:00 pm and led the flag salute.

Sunshine Notice

Dr. Christopher Nagy, acting on behalf of the Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call: Dr. Christopher Nagy, Superintendent of Schools acting on behalf of the Board Secretary, called the roll:

Odise Carr	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Tiffany Cohen	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mekhi Greene BCSSSD Student Rep	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Raymond Marini Exec. County Supt.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Charles McCabe	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michelle Parker	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William "Liam" Redford, BCIT Student Rep	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert Brittain	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tyler J. Burrell	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

In-person public attendance: E. Joseph, R. Wright, R. Loughlin, C. Hewitt, A. Holley, F. Staff, D. Kwartin, E. Fenton, A. Landry, M. Canfield, B. Downs, J. Hernandez, J. Greg, M. Cox, L. Salmons, R. Niedermayer, D. Carey, C. Cech, R. Porter,

V. McGuinness, B. Georgette, K. Baider, M. Candelaria, V. Gonzalez, H. Holbrook, A. Vallei, D. Sitchler, J. Daily, B. Shinn, P. Turowski, G. Valenti, H. Fowler, M. D'Antonio, M. Tarantini, MJ Kneringer, K. Nevadomski, M. Burke, A. Mazella, J. Bouchard, V. Evangel, C. Heston, J. Stillwell, D. Dixon, L. Hughes, W. Cerminara, E. Taylor, B. Rabinowitz, R. Arora

Virtual public attendance by registering through Zoom: S. Barsony, M. Jenkins, J. Colby, J. Feiner, I. Feiner, H. Vlach, P. Lawrence, N. Roman, S. Srinivasan, R. Fessenbecker, H. Bouchard, A. Willmott, B. Guenther-Misunas, H. Tilghman

Presentation: Dr. Nagy introduced BCIT Assistant Superintendent, Eder Joseph to present the BCIT Graduation and Harassment, Intimidation and Bullying report data.

Presentation: Dr. Nagy introduced BCSSSD Assistant Superintendent, Dr. Ashanti Holley to present the Harassment, Intimidation and Bullying report data. Dr. Holley explained as BCSSSD student data is returned to the student's home district, there will not be a graduation data report.

Communication & Correspondence: Dr. Nagy announced that the Board of Education had received a letter from anonymous BCSSSD staff members.

Minutes: Mr. Burrell, Board President, presented the Meeting Minutes from August 24, 2023. On a motion by Mr. Raymond Marini and seconded by Ms. Michelle Parker, the Board approved the Meeting Minutes.

Roll Call: Dr. Christopher Nagy, Superintendent of Schools acting on behalf of the Board Secretary, called the roll:

Tiffany Cohen	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Dr. Charles McCabe	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Raymond Marini Exec. County Supt.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Michelle Parker	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Tyler J. Burrell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Financial Report: Mr. Burrell, Board President, presented the Financial Report and called for a motion to approve the report. On a motion from Mr. Robert Brittain and seconded by Ms. Tiffany Cohen, the Board approved the financial report.

Roll Call: Dr. Christopher Nagy, called the roll:

Tiffany Cohen	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Dr. Charles McCabe	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Raymond Marini Exec. County Supt.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Abstain
Michelle Parker	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Tyler J. Burrell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Public Comments on Superintendent's Agenda: Mr. Burrell made a motion to open the public comments on the Superintendent's Agenda only. Ms. Michelle Parker motioned and Ms. Tiffany Cohen seconded to open the public comments. Mr. Burrell asked if any attendees wished to comment on the Superintendent's Agenda only. Dr. Christopher Nagy, Superintendent of Schools, acting on behalf of the Board Secretary announced to public members on Zoom who wished to make a comment to raise their hand on the Superintendent's Agenda only.

There were no requests to make a public comment on the Superintendent's Agenda and this closed the public comments portion of the meeting on a motion by Mr. Raymond Marini and seconded by Ms. Michelle Parker.

Superintendent's Agenda: Mr. Burrell invited Dr. Nagy to present the superintendent's report to the Board.

Dr. Nagy congratulated in his absence, Mr. Andrew Willmott, business administrator and his wife Missi on the birth of their new daughter Jacey Gray this past weekend.

Dr. Nagy congratulated and thanked the retirees listed on the agenda for their many contributions.

Dr. Nagy wished to personally and professionally recognize his executive administrative assistant, Rosemarie Loughlin and thanked her for all that she did for both school districts. Dr. Nagy also noted that BCIT will also be losing the Director of Pupil Personnel Services and Dr. Nagy wished Laura Reigelsperger all the best and thanked her for all of her contributions to the counseling and CST departments.

Dr. Nagy introduced a number of roles held by various staff in the district for required NJDOE positions, namely, the testing coordinator for BCSSSD, McKinney Vento Homeless Education Liaison, District 504 Coordinator and Anti-Bullying Specialist for BCSSSD, while also approving the Student Safety Data System Presentations. Dr. Nagy

also announced the second reading of several policies and the abolishment of other policies. Also included on the agenda for approval are the Statement of Assurance for the Paraprofessional Staff for the 2023-2024 school year and the acceptance and submission of the Uniform Statement and Memorandum of Agreement (MOA) between Education and Law Enforcement Officials together with livestreaming Memorandum of Understanding.

Dr Nagy introduced the BCSSSD Board of Education student representative, Mekhi Greene and shared his biography.

- Mekhi Greene has attended BCSSSD since 4th grade and is currently in his first year on the Transition Campus.
- Mekhi is a wonderful young man and student who exhibits hard work, respect to both his peers and staff, and has goals for his future. On Transitions, Mekhi is currently in the ACHIEVE college preparatory program and is enrolled in a RCBC class. He is enjoying his time learning the valuable skills needed to attain a college degree and to be successful in the future.
- Mekhi has been an integral part of the Pioneer Band since the 4th grade. Multi-talented, he'll entertain his peers at a Student Spotlight luncheon on drum set one week, then impress audiences at the New Jersey School Boards Convention with his jazz improvisation on trumpet the next. Last June, after singing the BOYZ 2 MEN classic, "It's So Hard To Say Goodbye to Yesterday" at his graduation ceremony, there wasn't a dry eye in the house. Not one.
- Mekhi makes a wonderful addition as a student representative to the board as he carries himself in such a professional manner everywhere he goes and is known and has experienced all four campuses.
- It is no surprise that Mekhi was the winner of the 2022-2023 Burlington County Principals and Supervisors Associations Academic Award!

The meeting attendees gave a round of applause to Mekhi.

Dr. Nagy requested for the respective reports to be shared from BCSSSD student representative, Mekhi Greene

Mikhi addressed the Board and shared his happiness to have been asked to represent the students in our school district and to provide a monthly report to the board and our community.

BCSSSD District

- Staff had three days of in-services to prepare for the start of the school year which included a welcome back outdoor celebration with music, food trucks and a great time.
- Pioneer Special Olympics coaches have been busy preparing for our upcoming seasons. Bowling and Volleyball will both be starting up in October.
- Pioneer Band has not missed a beat starting up the school year. The band played for the Celebration of Life Event on Transition campus last week. They are also very excited to be supplying music for the Ribbon Cutting Ceremony at the opening of our new playground on Oct. 6th.
- Annual Trunk or Treat event is October 28th, with a rain date of October 29th from 12-2pm. The event is sponsored in collaboration with BCSSSD, Burlington County Sheriff's Department and the Burlington County Commissioners.
- Back to School night, Transitions Meet and Greet along with the Transition Resource Fair are all scheduled for tomorrow evening. 22 vendors are expected to share resources to students, parents and staff at the resource fair.

Westampton Campus

- Coordinated several welcome back activities to get students excited for the start of the school year. North Campus Student Council has commenced and class representatives have been selected for each homeroom. The campus has been busy preparing for their Back to School Dance.

Transitions Campus

- Students enjoyed the first weeks of school with a treat from Mister Softee, first Back to School Dance with DJ Signorino, a music assembly with *Key of Awesome Music* and a visit from the Tri State Canines.
- The Transition Campus family came together to celebrate the life of our beautiful student, Aniyah. Flowers, cheerleaders, dance team, the Pioneer Band, slideshow and several speakers honored her this past Friday.
- The ACHIEVE RCBC program is strong with two students currently taking class on campus with college peers- and six additional students are enrolled to begin next month.

- The WBL Paid program already has a total of 19 students employed- 7 work study and 12 community employment. While the WBL Community unpaid experiences- begins on Oct 3rd and will start with 14 business partners.
- Transition also has a new furry friend. Kaya, as WBL for four students interested in vet tech- Huge success having Kaya on campus with both student and staff responses being positive. Many of our young adults are engaging in more communication with Kaya and to each other. A benefit not expected. BCAS
- Staff were so excited to welcome students back to campus this year. In June they were excited to graduate 85 students-the largest class to date. Also, BCAS is celebrating its 30th anniversary and is proud to be the only remaining alternative school out of every county in New Jersey that opened in 1993. They are looking forward to another great year.

Following the BCSSSD student report, Dr. Nagy added that the administration is happy to report a great start to the school year. There is a very large group of new staff who joined BCSSSD this year. The school year kicked off with an Opening Day presentation from the Superintendent and Assistant Superintendent, Dr. Holley to inspire and motivate the staff for the new school year. Food trucks and celebrations were provided to staff prior to the presentations. There is excitement to see the progress being made on the new State of the Art Playground and it should be ready for use in October.

Dr. Nagy announced the rescinding of the resignation of Brittany Derillo for ESU which had been approved at the August meeting and will be noted in the August meeting minutes as such.

Dr Nagy introduced BCIT Board of Education student representative Liam Redford and shared his biography.

- Liam William Redford is a senior dance major in the Academy of Performing Arts at the Medford Campus. He has been involved in many clubs, serving leadership roles such as Class President, the President of both the Gay-Straight Alliance and the International Thespian Society and leads the Yearbook club.
- Liam has been vice president of the National Honor Society for Dance Arts, Community Service Head Chair of Interact, and founding vice president of the National Art Honor Society. Over his 4 years, he has been involved with Student Equity Champs, Building Men, SkillsUSA, Student Council, among other clubs.
- He has represented BCIT at Boys State, the Rotary Youth Leadership Award Conference, and the Hugh O'Brian Youth Leadership conference.
- Liam was awarded the Burlington County Principals and Supervisors Association Award last year for 11th grade.
- Outside of school he coaches gymnastics in Eastampton, works professionally in dance and theater, and volunteers for people with disabilities for Camp Fatima of NJ.
- Liam hopes to be working in Special Education and is the son of a teacher.

The meeting attendees gave a round of applause to Liam.

Dr. Nagy then asked Liam to provide his report on the events on both campuses for the past month.

- Student leaders from NHS, Building Men and Women of Tomorrow helped welcome freshman and sophomore students to MedTech on August 22. New students are currently exploring their different shop options.
- Westtech's Student Ambassadors assisted in welcoming our newest class of students. Freshman explored the building and potential career majors, as well as learned about the student clubs and athletics.
- Students from the Academy of Performing Arts attended Opera Philadelphia's dress rehearsal of their production of "Simon Boccanegra".
- Students from the Academy of Performing Arts-Dance hosted Professor Daniel Padierna of Shenandoah University for a dance masterclass and college preparation talk.
- Sports Medicine students attended a field trip to Stockton University to explore their opportunities.
- A club and activities fair will be held during all lunches on September 28, 2023.
- Applications for National Honor Society induction and National Technical Honor Society were submitted.

- HOSA began their soft pretzel fundraiser for the 2nd year. Students purchased passes to receive a pretzel on each half day of the school year.
- Rehearsals for the fall play, a murder mystery, “Murder Me Always” have begun.
- SkillsUSA provides monthly content for the staff newsletter sent through Mr. Venuto’s office, called “New Teacher Feature” which features and highlights the newest staff members.
- HOSA on WestTech hosted a blood drive on September 27 for all students over the age of 16.
- The Class of 2024 at WestTech is hosting a Skate Night at The Rink in Edgewater Park on Thursday, September 28, 2023 from 5:30 pm - 8:30 pm Tickets are \$15.00 and include admission, rental, 14 game credits for the arcade, pizza and a drink.
- FCCLA on WestTech is holding a soft pretzel fundraiser. Pretzels can be purchased for \$15.00 through October 6 and the pretzels will be delivered during the 4th block on 8 select days throughout the year.
- For the first time at WestTech, students have been invited to apply to the National Arts Honor Society. There is an information session on Friday, September 29 during lunches.
- MedTech Boys Soccer had a victory against SalemTech with a score of 4 - 1.
- MedTech Girls Soccer, the Lady Jags, have kicked off a great season this year.
- MedTech Cross Country practices have started and students are working hard.
- WestTech Girls Soccer, The Lady Panthers, are currently 3 - 4 for the season. They will be playing their rival, MedTech on Friday, September 29 at 6:00 pm
- WestTech Boys Soccer team is 3 -1 this season with a game scheduled for September 28 against Palmyra Panthers.
- WestTech Cross Country team has had an enjoyable season with record numbers of participants. Their next meet is Thursday for the Tech Tournament.

After Liam’s report, Dr. Nagy noted that he is happy to report a great start to the school year. There was a very large group of new staff who joined the school this year. The year kicked off with an Opening Day presentation from the Superintendent and Assistant Superintendent Eder Joseph to inspire and motivate the staff for the new school year. BCIT also had a well-attended Back to School Night last week on both campuses and has started a focus on celebrations across the campus to address the Week of School Respect and Focus Against School Violence, as well as Hispanic Heritage month. The district is looking forward to the groundbreaking of the new additions on both campuses sometime before the end of this school year.

Mr. Burrell requested the Board of Education members to make a motion to approve the superintendent's agenda and amendments. On a motion by Ms. Michelle Parker and seconded by Ms. Tiffany Cohen, the Board approved the superintendent’s agenda and amendments.

Roll Call: Dr. Christopher Nagy called the roll:

Tiffany Cohen	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Dr. Charles McCabe	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Raymond Marini Exec. County Supt.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Michelle Parker	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Robert Brittain	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain
Tyler J. Burrell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain

Public Comments: Board President Mr. Tyler Burrell moved to the public comments section. Mr. Raymond Marini made a motion and Ms. Tiffany Cohen seconded to open the public comments. Mr. Burrell requested anyone interested in making a public comment to raise their hand. Dr. Nagy invited anyone on the Zoom link to raise their hand to address the Board.

Ms. Deb Kwartin, Browns Mills, NJ, addressed the Board with her support of the education association and the need for a union contract.

Ms. Michelle Burke, BCIT teacher stated the importance of a contract to reflect the hard work of the teachers.

Ms. Kerri Nevadomski, Westampton, NJ, spoke on the need for a fair and equitable contract for the teachers.

Mr. Frank Staff, BCIT EA President conveyed his thanks to all who attended and all who spoke at the meeting tonight and invited the Board of Education to the contract negotiation meetings.

Ms. Melody Canfield Gaskill, long time teacher at BCIT, explained the extra work teacher's are expected to do, in addition to the teaching responsibilities they complete, and the importance of a fair contract.

Ms. Christine Hewitt, Lumberton, NJ expressed to the Board the importance of the BCSSSD contract negotiations.

Ms. Erin Taylor, Mt. Laurel, NJ asked to speak on behalf of Rachel Fessenbecker from BCIT Medford as Ms. Fessenbecker was on the Zoom call, but unable to unmute her computer. Ms. Taylor read a statement from Ms. Fessenbecker on the positive back to school night held last week and how important the school and the teachers are.

Ms. Monique Jenkins addressed the Board via Zoom but the connection was poor and the Board of Education members were unable to hear Ms. Jenkins. Mr. Burrell and Dr. Nagy asked Ms. Jenkins to email her statement in order for the Board to review her statement.

Both Mr. Burrell and Dr. Nagy confirmed that no one else had requested to speak and this closed the public comment section with a motion by Mr. Raymond Marini and seconded by Dr. Charles McCabe.

Mr. Burrell invited the members of the Board of Education to make a comment:

Board Comments:

Ms. Tiffany Cohen thanked Mr. Joseph and Dr. Holley for their presentation.

Mr. Raymond Marini thanked the retirees for their contributions and endeavors and congratulated the new student representatives and thanked them for their reports. Mr. Marini thanked Mr. Eder Joseph and Dr. Ashanti Holley for their presentations and noted that the HIB numbers may sound high for the beginning of the school year and there is more work to do. Mr. Marini appreciated all of the comments and thanked all for attending the meeting tonight.

Dr. Charles McCabe thanked everyone for attending tonight and Mr. Eder Joseph and Dr. Ashanti Holley for their presentations and will take all of the comments made tonight into consideration.

Ms. Michelle Parker is looking forward to another great year. Ms. Parker welcomed the new student representatives and thanked Mr. Eder Joseph and Dr. Ashanti Holley for their presentations. Ms. Parker thanked Rosemarie Loughlin and wished her well. Ms. Parker addressed the attendees and shared that she is positive of reaching a resolution of the contract soon.

Mr. Robert Brittain thanked the new student representatives for their reports and wished everyone a great school year and hopes that the contract is settled soon. Mr. Brittain thanked Mr. Eder Joseph and Dr. Ashanti Holley for each of their reports.

Mr. Tyler Burrell thanked the student representatives for their reports and is looking forward to the groundbreaking for the campuses and remarked how committed the Board is to the staff to settle their contracts.

Meeting Adjournment:

Mr. Burrell called for a meeting adjournment. Mr. Robert Brittain motioned to approve and Mr. Raymond Marini seconded the motion. Meeting adjourned at 7:00 pm.

Respectfully Submitted,

Dr. Christopher Nagy
Acting on behalf of the Board Secretary/Business Administrator

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Resignation/Retirements: Full Time

Name	Position	Reason	Effective
Loughlin, Rosemarie	Exec Admin Asst to Superintendent	Resignation	10/06/23

Resignation/Retirements: Substitute

Name	Position	Reason	Effective
Milloy, Michael	Substitute Bus Driver	Resignation	10/01/23

2. Employment: Substitute *amended

Name	Position	Hourly Rate	Effective
Copeland, Sherri	Substitute Bus Driver	\$25.60	09/28/23
Reid, Karen	Substitute Bus Driver Previously approved TBD 08/24/23	\$25.60	09/05/23*

3. Conferences/Professional Workshops *exclusive of mileage

Personnel	Conference	Date	Cost*
Carr-Olschewski, Kelley	Center for Government Services, Virtual	10/13/23	\$113
	What's New in Procurement, Virtual	10/20/23	\$113
	Green Procurement 2, Virtual	11/23/23	\$113
	Basics of Green Product Purchasing, Virtual	12/08/23	\$113
Cooper, Heather	Labor & Employment Summit 2023, Virtual	09/28/23	\$99
Holley, Ashanti	2023 NJSBA In-Person Workshop and accommodations, Atlantic City, NJ	10/23-26/23	\$680
Joseph, Eder	2023 NJSBA In-Person Workshop and accommodations, Atlantic City, NJ	10/23-26/23	\$680
Willmott, Andrew	NJ Law & Ethics, Virtual	10/11/23	\$149
	Basic Staff Training - Level I, Virtual	10/19 - 20/23	\$595
	Latest Development Nonprofit Accounting, Virtual	11/17/23	\$289
	Semi - Senior Staff Training - Level II, Virtual	11/30 - 12/01/23	\$595

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time *amended

Name	Position	Reason	Effective
Artale, Cynthia	Teacher Assistant	Retirement	11/01/23
Craw, Heather	Teacher Assistant	Resignation	09/15/23
Evans, Martin	Teacher Assistant	Resignation Will continue as shared substitute bus driver	09/15/23
Fowler, Justine	Teacher Assistant	Resignation	09/21/23
Gutierrez, Rebecca	BCBA	Resignation	09/30/23
Lucas-Macphee, Nancy	Teacher Assistant	Resignation	09/04/23
Martini, Alyssa	Physical Therapist	Resignation	11/15/23

Whinna, Danielle	Teacher Previously approved 09/11/23 on 08/24/23	Resignation	08/29/23*
Wojcik, Jessica	Teacher	Resignation	09/22/23

2. Employment: Full Time (Prorated) pending new hire requirements *amended
** executive approval ***all salaries pending contract settlement

Name	Position	Salary	Effective
Beaz Gomez, Daibeliz	Teacher Assistant Previously approved 07/06/23 TBD	HS Step 3 \$19,796	08/31/23*
Cruz, Jeanne	Teacher	MA Step 8 \$72,752	09/12/23**
Dawson, Emily	Teacher Previously approved 07/06/23 TBD	MA Step 8 \$72,752	09/08/23*
Fazzie, Christopher	Teacher Assistant	BA Step 3 \$26,010	10/02/23
Haas, Leanna	Teacher Previously approved 08/24/23 TBD	BA Step 4 \$62,758	09/15/23*
Hicks, Jaslin	Teacher Assistant	HS Step 2 \$19,790	TBD
Keefer, Jaxon	Teacher Assistant Previously approved 06/22/23 TBD	HS Step 1 \$19,782	08/31/23*
King, Chanel	Teacher Assistant Previously approved 08/24/23 Gist TBD	HS Step 3 \$19,796	09/07/23*
Luciano, Carmen	Teacher Assistant	HS+60 Step 8 \$25,855	10/02/23
Madamba, Christopher	Teacher	MA Step 4 \$66,927	09/21/23**
Principato, Christopher	Social Worker Previously approved 08/24/23 TBD	MA Step 7 \$74,544	08/31/23*
Richards, Donna	Teacher Assistant	BA Step 1 \$25,230	TBD
Urso, Christina	Teacher Previously approved 06/22/23 TBD	BA Step 2 \$60,750	08/31/23*
Welch, Jennifer	Teacher Assistant	BA Step 5 \$26,801	TBD
Willis, Regina	Teacher Assistant	HS+90 Step 4 \$26,391	09/20/23**
Wolfe, Christa	Teacher Assistant Previously approved 8/24/23 TBD	BA Step 2 \$25,617	08/31/23*

3. Status Change, Degree (Prorated) *includes longevity **all salaries pending contract settlement

Name	Position	From	To	Effective
Hickey, Bayley	Teacher	BA+15 Step 8 \$69,880	MA Step 8 \$72,752	10/01/23
Kennedy, Robert	Occupational Therapist	MA Step 2 \$64,767	MA+15 Step 2 \$66,398	10/01/23
Maiese, Bernadette	Speech	MA Step 6	MA+15 Step 6	10/01/23

	Therapist	\$69,798	\$71,491	
Nizio, Jennifer	Occupational Therapist	MA+15 Step 19 \$96,239*	MA+30 Step 19 \$97,686*	10/01/23

4. **Leaves** *Intermittent **Amended

Employee	Position	Type	Effective
Bradley, Paula	Occupational Therapist	LOA/FMLA/NJFLA	09/14/23 - 04/29/24**
Downey, Stephanie	Occupational Therapist	LOA/FMLA/NJFLA	01/05/24 - 06/02/24
Kent, Nora	Registered Nurse	FMLA	08/31/23 - 09/14/23
Lightcap, Karen	Teacher Assistant	LOA/FMLA*	03/24/23 - 06/30/24**
Newman-Engber, Elise	Occupational Therapist	LOA/FMLA	09/28/23 - 10/29/23
Panetta-Hagan, Lenora	Teacher Assistant	NJFLA	10/17/23 - 11/02/23

Administrative Leave of Absence with Pay *executive approval

Employee	Effective
#9904	09/18/23* - TBD

Administrative Leave of Absence without Pay *executive approval

Employee	Effective
#9935	08/31/23* - 09/21/23

5. **Employment, Work Study Students: 23-24 SY**

\$14.13/hr 07/01/23 - 12/31/23; \$15.13 01/01/24 - 06/30/24

Student	Department	Campus
Hardy, Timothy	Sodexo	Transition

6. **Extra Pay/Volunteer Positions**

*all rates pending contract settlement ** as needed *** executive approval

Name	Campus	Extra-Curricular	Rate
Abbasi, Abeer	East	Respite Worker	\$30/hr
Akintobi, Hephzibah	South	Respite Worker	\$30/hr
Amodio, Alyssa	East	Respite Leader Respite Worker	\$35/hr \$30/hr
Ballinghoff, Nicole	South	Workshop Presenter ***	\$56/hr
Boyle, Brian	East	Special Olympics 1:1 Respite Worker	\$30/hr \$30/hr
Briggs, Donna	Transition	Respite Worker	\$30/hr
Buono, Zachary	South	Respite Worker	\$30/hr
Caffrey, Scott	North	Respite Worker	\$30/hr
Corbo, Brandy	South	Respite Worker	\$30/hr
Cox, Michelle	South	After Hours Event Staff ** Special Olympics Assistant Coach-Bowling Yearbook Coordinator Campus-South	\$30/hr \$1,400 \$1,800
Danastasio, Mary	East	Yearbook Coordinator Campus-East	\$1,800

Davis, Matthew	North	Respite Worker Special Olympics Head Coach-Track	\$30/hr \$1,800
Edmonds, Phyllis	North	Respite Worker	\$30/hr
Eiserle, Christine	East	Special Olympics Assistant Coach-Track	\$1,400
Flade, Katrina	East	Team Leader 23-24	\$3,800
Forvour, Jaime	North	Yearbook Coordinator-District	\$2,100
Graven-Eells, Maureen	South	Team Leader 23-24	\$3,800
Guenther-Misunas, Bethann	East	Team Leader 23-24 Special Olympics Coordinator	\$3,800 \$3,100
Hickey, Bayley	East	Special Olympics Head Coach-Bowling	\$1,800
Johnson, Ondrietta	East	Respite Worker	\$30/hr
Ketchel, Raymond	North	Crisis Team Member Special Olympics 1:1	\$1,800 \$30/hr
Knighton, Monique	North	Respite Worker	\$30/hr
Matacchiera, Joseph	Transition	Respite Worker	\$30/hr
Mazahreh, Asmahan	Transition	Respite Worker	\$30/hr
Milton, Takiyah	South	Respite Worker	\$30/hr
Ogden, Monica	South	Level 2 Substitute Teacher Respite Worker	\$100/day \$30/hr
Panetta-Hagan, Lenora	Transition	Respite Worker	\$30/hr
Parker, Barbara	North	Level 2 Substitute effective 09/20/23 ***	\$100/day
Parker, I	North	Respite Worker	\$30/hr
Rafferty, Nichole	Transition	Respite Worker	\$30/hr
Regimbal, Joanne	South	Yearbook Assistant Campus - South Special Olympics 1:1	\$1,400 \$30/hr
Roberson, Ayhara	North	Yearbook Assistant Campus - North	\$1,400
Rogers, Brianna	East	Respite Worker Special Olympics Assistant Coach - Track	\$30/hr \$1,400
Roggio, Deborah	East	Respite Worker	\$30/hr
Rowe, Roseanne	CST/RS	CPR Workshop Presenter	\$56/hr
Schafer, Jason	South	Level 2 Substitute Teacher	\$100/day
Sheppard, Jessica	South	Respite Worker Special Olympics 1:1	\$30/hr \$30/hr
Stewart, Diana	South	School Improvement Panel (SCIP) Respite Worker	Volunteer \$30/hr
Stewart, Joshua	South	Respite Worker	\$30/hr
Stewart, Michelle	North	Respite Worker Yearbook Coordinator Campus - North	\$30/hr \$1,800
Tomlinson, Phillip	North	Respite Worker	\$30/hr
Tyrrell, Michael	Transition	Threat Assessment Team	Volunteer
Udeh, Nicole	East	Workshop Presenter ***	\$56/hr
Zawadzki, Katarzyna	East	Yearbook Assistant Campus - East	\$1,400

		Respite Worker	\$30/hr
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Extra Pay/Volunteer Position Resignation

Name	Campus	Extra-Curricular
Artale, Daniel	South	Withdrew application for Special Olympics Assistant Coach-Bowling previously approved on 08/24/23

7. Mentor

Name	Mentor
Higgins, Pamela	Arena, Adrienne

8. Student Teacher/Internship/Observation *executive approval

Name	College	Type	Hourly Rate	Effective
Bejgrowicz, Ava	Rutgers University	Social Work Internship	N/A	09/05/23 - 05/01/24 *
Ciccione, Gabriella	Rutgers University	Social Media	\$15.13	09/05/23 - 06/30/24 *
Davis, Erika	Stockton University	Social Work Internship	N/A	09/08/23 - 06/01/24 *
Lenoff, Benjamin	Jefferson University	OT Level II	N/A	09/28/23 - 12/21/23
Michel, Stacey	Rutgers University	OT Level II	N/A	10/16/23 - 12/15/23

9. Course: Approvals

Name	Position	College	Credits
Kennedy, Robert	OT	Lourdes University	9
Paige, Meghan	Assistant to the Business Administrator	Wilmington University	3
Tomlinson, Phillip	Teacher	Rowan University	3

10. Course: Reimbursements

Name	Position	College	Credits	Amount
Buono, Zachary	TA	University of Phoenix	6	\$2,000
Fazzie, Gregory	Teacher	Stockton University	3	\$2,000
Hewitt-Portnoy, Susan	Physical Therapist	Lourdes University	3	\$427.50
Higgins, Pamela	Teacher	Rowan University	3	\$2,000
Kennedy, Robert	Teacher	Lourdes University	9	\$1,425
Kent, Nora	Nurse	Kean University	5	\$2,000
Maiese, Bernadette	Speech Therapist	Lourdes University	9	\$1,200
Ogden, Monica	TA	Rowan College at Burlington County	3	\$439.50
Zakir, Tayyaba	TA	Thomas Ediston State University	6	\$1,228.66

11. Conferences/Professional Workshops *exclusive of mileage

Personnel	Conference	Date	Cost*
DeBrosse, Bethany	Advancing School-Based Therapy, East Brunswick, NJ	11/03/23	\$269.99

Downey, Stephanie	Children with ADHD and Self Regulation Challenges, Virtual	10/12/23	\$209.99
Fletcher, Kelly	De-Escalation and Safe Travels in the Community, BCPDI, Westampton, NJ	01/24/24	None
McIntyre, Becky	Autism NJ Conference, Atlantic City, NJ	10/20/23	\$300
Treiber, Alyssa	2nd Annual ADHD Summit, Virtual	11/09-10/23	\$199.99

12. Appointment of District Testing Coordinator

BE IT RESOLVED by the Board of Education that Mr. Michael Berger be appointed as the District Testing Coordinator from September 28, 2023 to September 27, 2024.

B. Burlington County Institute of Technology

1. Resignation/Retirements: Full-Time *amended

Name	Position	Reason	Effective
Hannon, Lia	Teacher of English	Resignation	11/06/23
Mercogliano, Maria Christina	Teacher of Culinary Arts	Resignation Previously approved 10/06/23 on 08/24/23 agenda	09/01/23*
Reigelsperger, Laura	Director of Pupil Personnel Services	Resignation	11/27/23

2. Employment: Full Time (Prorated) pending new hire requirements *amended **executive approval ***all salaries pending contract settlement

Name	Position	Salary	Effective
Ferrer, Egeria	Teacher of Spanish Previously approved TBD 08/24/23	Col E Step 16 \$88,892	10/30/23*
Jamrogowicz, Stephen	Teacher of Social Studies Previously approved TBD 08/24/23	Col C Step 2 \$64,572	08/30/23*
Paras, Melania	Teacher of Science	Col C Step 3 \$65,072	09/21/23**

3. Status Change, Degree (prorated) *executive approval **all salaries pending contract settlement

Name	Position	From	To	Effective
Barchue, Emmanuel	Teacher of Mathematics	Col A Step 4 \$63,182	Col C Step 4 \$65,572	08/30/23*

4. Leaves *Intermittent **Amended

Employee	Position	Type	Effective
Colby, Jennifer	Secretary	LOA/FMLA	09/21/23 - 11/26/23
Porter, Diana	Teacher of Social Studies	LOA/FMLA/NJFLA	08/30/23 - 01/29/24

5. Salary Adjustments, Unpaid Absences

Name	Position	Rate	Date
Cohen, Andrea	Guidance Counselor	-\$368.45	06/15/23
Cooper, Kristine	Teacher	-\$206.63	½ 06/15/23
Marencin, Jaclyn	Teacher	-\$862.06	06/14-15/23

6. **Employment, Work Study Students: 23-24 SY** *executive approval
\$14.13/hr 07/01/23 - 12/31/23; \$15.13 01/01/24 - 06/30/24

Student	Department	Campus
Burnett, Chase*	Nurse's Aide	Medford
Hayes, Gianna	Childcare	Westampton
Mitchell, Leah	Childcare	Westampton
Qaiser, Tahreem*	Childcare	Westampton

7. **Extra Pay/Volunteer Positions** *all rates pending contract settlement

Name	Extra-Curricular	Rate
Colby, Jennifer	Admissions Test Proctor	\$37/hr
Evangel-Rindosh, Victoria	Admissions Assistant (not to exceed 3 hrs per session)	\$37/hr
Fine, Erika	Admissions Test Proctor	\$42/hr
Huchel, Lauren	Admissions Test Proctor	\$42/hr
Johnson, Beth	Admissions Test Proctor	\$42/hr
Kling, Lois	Admissions Test Proctor	\$42/hr
Malsbury, Vicki	Admissions Test Proctor	\$42/hr
McGuinness, Jacqueline	Admission Test Proctor	\$42/hr
Moretti, Janet	Admissions Test Proctor	\$37/hr
Saldana, Erica (ESS)	Homework Club	\$34/hr
Wilson, Michael	Admission Test Proctor	\$42/hr

Medford **executive approval **all rates pending contract settlement

Name	Extra-Curricular	Rate
Anenberg, Anne Marie	Class Coverage During Prep (As Needed)	\$21 per period
Apgar, Alison	Class Coverage During Prep (As Needed)	\$21 per period
Canfield-Gaskill, Melody	Class Coverage During Prep (As Needed)	\$21 per period
Caton, Dean	Class Coverage During Prep (As Needed)	\$21 per period
Cattanea, James	Social Studies Extra Block Semester 1**	Per diem
Cerminara, Wendi	Class Coverage During Prep (As Needed) CPR Instructor	\$21 per period \$42/hr
Christopher, Carly	Class Coverage During Prep (As Needed)	\$21 per period
Cohen, Andrea	PSAT Proctor for 10/14/2023 SSD Coordinator	\$42/hr None
Darroch, Callie	Class Coverage During Prep (As Needed) Home Instructor	\$21 per period \$42/hr
Ehring, Sarah	PSAT Proctor for 10/14/23 Teen Mental Health First Aid Facilitator	\$42/hr None
Gilmore, Ryan	Class Coverage During Prep (As Needed)	\$21 per period
Hughes, Lee	Class Coverage During Prep (As Needed)	\$21 per period
Konrad, Jennifer	Class Coverage During Prep (As Needed)	\$21 per period
Laudicina, Andrew	Custodial Repair 10/02/23 - 06/30/24	\$2,500 prorated

Moretti, Janet	PSAT Proctor for 10/14/23 Auxiliary Personnel	\$37/hr ****
Pagay, Nolan	ESSER III After School Program	\$42/hr
Pensabene, Jeffery	PSAT Proctor for 10/14/23	\$42/hr
Powell, Nickolas	PSAT Proctor for 10/14/23	\$37/hr
Robinson, Michelle	Auxiliary Personnel	****
Rossi, Jarett	Class Coverage During Prep (As Needed)	\$21 per period
Sienkiewicz, Joann	National Technical Honor Society	\$1,583
Smith, Thomas	Social Studies Extra Block Semester 1** Class Coverage During Prep As Needed (once extra block coverage concludes)	Per diem \$21 per period
Sprague, Meagan	National Art Honor Society	Volunteer
Stillwell, Jennifer	Class Coverage During Prep (As Needed) PSAT Proctor for 10/14/23	\$21 per period \$42/hr
Timet, Anthony	Class Coverage During Prep (As Needed)	\$21 per period
Taylor, Erin	Class Coverage During Prep (As Needed) Home Instructor	\$21 per period \$42/hr
Towey, Mary	Class Coverage During Prep (As Needed)	\$21 per period

Westampton *all rates pending contract settlement

Name	Extra-Curricular	Rate
Bond, Laura	Home Instructor	\$42/hr
Foster, Alexas	Home Instructor	\$42/hr
Daily, Jennifer	SSD Coordinator	None
Huchel, Lauren	Auxiliary Personnel	****
Holbrook, Henry	Home Instructor	\$42/hr
McGuinness, Jacqueline	Science Extra Block Semester 1	Per diem
Muscella, Joshua	Performing Arts Club Advisor	Volunteer
Niedermayer, Rachel	Class of 2026 Advisor	\$2,348
Snyder, Nicholas	Baseball- Assistant Coach	\$6,031
Sitchler, Dawn	After school Supplemental Tutoring not to exceed 4 hours per week starting 10/02/23-06/07/24	\$42/hr
Smith, Siani	Girls Assistant Basketball Coach	\$6,955

Extra Pay/Volunteer Position Resignation

Name	Campus	Extra-Curricular
Jacob, Nicole	Medford	NAHS Advisor effective 10/18/23 NTHS Advsiior effective 10/18/23
Hurst, Anthony	Westampton	Impact Bible Club Advisor

8. Mentor *executive approval

Name	Mentor
Muscella, Joshua*	Mazella, Alexander

9. **Student Teacher/Internship/Observation** *executive approval

Name	College	Type	Effective
Surace, Angela	TCNJ	Student Teacher	TBD

10. **Course: Approvals** *executive approval

Name	Position	College	Credits
Antunes, David	LDTC	Rutgers University	6*
Snyder, Nicholas	Teacher	Stockton University	5*

11. **Course: Reimbursements**

Name	Position	College	Credits	Amount
Wright, Amanda	Teacher	Michigan State University	9	\$7,434

12. **Conferences/Professional Workshops** *exclusive of mileage **executive approval

Personnel	Conference	Date	Cost*
Bowlsbey, William	Brookdale Stage VI, VII, Virtual	09/30/23-12/09/23, 01/20/24-03/23/24	\$685 \$685
Cabrera, Jilys	Brookdale Stage V, Virtual	09/09/23-11/18/23**	\$699
Cech Stevens, Colleen	Restorative Practices, BCSSSD, Westampton, NJ NJS 8th Annual Suicide Prevention Conference Embracing Life, 988 and the Path to Hope, Virtual ASAP Southern Regional Meeting & PD, Camden County Technical, Sicklerville, NJ	10/17/23 10/19/23 11/20/23, 01/19/24, 03/18/24, 05/17/24	None None None
Digney, Kelly	HESAA School Counselor Workshop, Mount Laurel, NJ School Behavioral Threat Assessment Management Training, Virtual	11/02/23 TBD	None None
Duong-Jackson, Nancy	Seventh TCNJ Math Teacher Alumni Symposium, TCNJ, Ewing Township, NJ	10/25/23	None
Graham, Leah	HESAA 2023 Secondary School Counselor Workshop, Virtual	11/29/23	None
Johnson, Beth	HESAA - Financial Aid, Rider University, Lawrenceville, NJ	10/30/23	None
Mazella, Alexander	NJSBA Workshop, Atlantic City Convention Center, Atlantic City, NJ NASSCED Winter Meeting and NA4SA National Conference, Hyatt Regency San Francisco Airport Hotel, Burlingame, CA	10/24/23-10/25/23 11/30/23-12/03/23	None None
Morales, Christhie	Enhancing Wellbeing and Resilience, BCSSSD, Westampton, NJ Nurtured Heart Approach, BCSSSD, Westampton, NJ	12/13/23 02/01/24	None None
Paliotta Nevadomski, Kerry	HESAA Fall 2023, Mount Laurel, NJ	11/02/23	None
Robinson, Michelle	Restorative Practices, BCSSSD, Westampton, NJ Enhancing Wellbeing and Resilience, BCSSSD, Westampton, NJ De-Escalation & Safe Travels in the Community (two sessions), BCSSSD, Westampton, NJ	10/17/23 12/13/23 01/24/24	None None None

	Nurtured Heart Approach, BCSSSD, Westampton, NJ	02/01/24	None
Sitchler, David	ASE Testing, Hamilton Township, NJ	TBD	None
Sitchler, Dawn	Youth Mental Health First Aid Certification Course, BCSSSD, Westampton, NJ	09/28/23	None
	The Role of the Special Educator in Today's Classroom, BCSSSD, Westampton, NJ	11/07/23	None
	Trauma Informed IEP's & FBA's, BCSSSD, Westampton, NJ	01/04/24	None
Smith-Evans, Samantha	Understanding the Power and Responsibilities of the School Climate Team, Virtual	11/03/23	\$100
Turowski, Pamela	Delaware State Arts Conference, Appoquinimink High School, Middletown, DE	10/13/23	None
Faculty, various	BCPDI Teachers as Scholars	Various	None

II. PROGRAMS

Burlington County Special Services School District/Burlington County Institute of Technology

1. Policies/Regulations (These items are available on the website.)

New - Second Reading

P & R 2419 School Threat Assessment Teams (M)

P 4217 Use of Corporal Punishment

R 6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs (M)

P 6115.04 Federal Funds - Duplication of Benefits (M)

Revised - Second Reading

P 0144 Board Member Orientation and Training

*P & R 1642.01 Sick Leave Policy

P & R 2520 Instructional Supplies (M)

R 2560 Live Animals In School

P 3217 Use of Corporal Punishment

P 5305 Health Services Personnel (M)

P & R 5308 Student Health Records (M)

P & R 5310 Health Services (M)

P 6112 Reimbursement of Federal and Other Grant Expenditures (M)

P 6311 Contracts for Goods or Services Funded by Federal Grants (M)

P 7440 School District Security (M)

P 7490 Animals on School Property

P 9140 Citizens Advisory Committees

Abolished Policies

P 9100 Public Relations

R 9140 Citizens Advisory Committee (M)

*P & R 1642.01 will replace P & R 1642 as it is not applicable to BCSSSD and BCIT school districts.

2. Acceptance and Submission of the following Statement of Assurance (SOA)

Use of Paraprofessional Staff 2023-2024 School Year

3. Acceptance and Submission of the Uniform State Memorandum of Agreement (MOA) Between Education and Law Enforcement Officials along with the Live Streaming Memorandum of Understanding (MOU) between Burlington County Special Services School District and Burlington County Institute of Technology with Law Enforcement Officials for the 2023-2024 school year:

a. Westampton: BCIT/BCSSSD

b. Medford: BCIT

c. Mt. Laurel: BCAS

4. School Year Student Safety Data System (SSDS) Presentation

Approval of summary of violence, vandalism, substance abuse, and harassment, intimidation and bullying HIB and use of restraint incidents period 2 submission by October 31, 2023 to the Student Safety Data System webpage.

A. Burlington County Special Services School District

1. Affiliation Agreements

Institution	Date(s)
Monmouth University	09/28/23 - 08/30/24
Stockton University School of Social and Behavioral Sciences	09/28/23 - 08/31/24

2. Guest Speakers

Speaker(s)	Audience	Cost	Date
NJ Youth Transition Conference	Transition Students	None	10/16/23 - 10/21/23
Ehrenreich, Joe	Transition Students	None	10/18/23
Van Wyk, Sloan Wilson, Ben Mull, Jeannette Community Access Unlimited	Transition Students	None	11/06/23, 11/13/23, 11/27/23, 12/04/23
Various U.S. Military Guests, Military Appreciation	Westampton and Transition Students	None	11/16/23, 11/17/23, 11/28/23, 11/29/23

3. Appointment of Anti-Bullying Specialist

BE IT RESOLVED by the Board of Education that Christina Cope be appointed as the Anti-Bullying Specialist. Appointment effective for the 2023-2024 school year.

4. Playground Ribbon Cutting/Dedication *as noted in meeting minutes

Approval for the dedication of BCSSSD Sensory Playground on October 6, 2023.

B. Burlington County Institute of Technology

1. Guest Speakers *executive approval

Speaker(s)	Audience	Cost	Date
Yearbook Support Meetings: Murdoch J. Saunders	Yearbook Club	None	23-24 SY
Shenandoah University Masterclass & Discussion: Daniel Padierna	Performing Arts: Dance	None	09/27/23*
DJ Basics for Musicians: Thomas Levecchia (aka Tommy Tangie)	Academy of Performing Arts	None	10/02/23
Culinary Institute of America College Recruitment: Lillie O'Hara	Culinary Arts	None	10/03/23
Walnut Hill College Recruitment: Jessica Dougherty	Culinary Arts	None	10/06/23
Community Helpers: Burlington City Police - John Fine, and Officers	Preschool	None	10/27/23
Fire Safety: Dave Shaw & Fire Crew	Preschool	None	10/27/23
Academy of Culinary Arts Presentation: Kirsten Leaming	Culinary Arts	None	11/06/23

2. McKinney-Vento Homeless Education Liaison *executive approval

BE IT RESOLVED by the Board of Education that *Laura Reigelsperger be appointed the McKinney-Vento Homeless Education Liaison from July 1, 2023 to November 27, 2023.

3. District 504 Coordinator

BE IT RESOLVED by the Board of Education that Eder Joseph be appointed the District 504 Coordinator for the 2023-2024 school year.

4. **Stockton University High School Partnership Program Agreement**
Approval of the Stockton University High School Partnership Program Articulation Agreement and BCIT for the 2023-2024 school year.
5. **Gifted and Talented Education Program Handbook**
Approval of the Gifted and Talented Education Program Handbook.
6. **Guidance Counselor Breakfast**
Guidance Counselor Breakfast held on October 20, 2023 inclusive of recruitment presentation, breakfast, and tour for county school district counselors.

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. **Harassment, Intimidation and Bullying (HIB)**
Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. Activities

Campus	Activity	Dates
Transition/ Westampton	Transition Resource Fair	09/28/23
Transition/ Westampton	Annual Pumpkin Decorating and Scarecrow Contest	10/16/23-10/22/23
Westampton	Respite	Date correction 10/14/23, 02/24/24
Westampton	Special Olympics Volleyball Practices	10/05/23, 10/12/23, 10/19/23, 10/26/23, 11/02/23, 11/16/23, 11/30/23, 12/07/23, 12/14/23, 12/21/23, 01/04/24
Westampton	Special Olympics Basketball Practices	01/03/24, 01/10/24, 01/17/24, 01/31/24, 02/07/24, 02/14/24, 02/21/24, 02/28/24, 03/06/24, 03/13/24, 03/20/24, 03/27/24
Westampton	Special Olympics Track Practices	02/27/24, 03/05/24, 03/12/24, 03/19/24, 03/26/24, 04/09/24, 04/16/24, 04/23/24, 04/30/24, 05/07/24, 05/14/24, 05/21/24, 05/28/24, 06/04/24
Westampton East	PBIS Movies	10/17/23, 11/24/23, 12/19/23, 01/16/24, 02/13/24, 03/19/24, 04/23/24, 05/21/24,

		06/11/24
Westampton East	Student Spotlight Breakfast	10/18/23, 11/15/23, 12/20/23, 01/17/24, 02/14/24, 03/20/24, 04/24/24, 05/22/24, 06/12/24
Westampton East	PBIS Dances	10/20/23, 11/17/23, 12/21/23, 01/19/24, 02/15/24, 03/22/24, 04/26/24, 05/24/24, 06/14/24
Westampton North	Student Spotlight Event	10/20/23, 12/08/23, 02/02/24, 04/19/24, 06/14/24
Westampton South	South Dances	10/27/23, 12/21/23, 02/13/24, 05/24/24
Westampton South	South Movies	11/01/23, 01/24/24, 04/11/24, 06/04/24

2.

Field Trips

Campus	To	Date	Inst.	S	C
Band and Cheer Team	Halloween Parade, Medford, NJ	10/28/23	Cook, Thomas	30	15
East	Burlington County Library, Westampton, NJ	10/16/23, 10/23/23, 10/30/23,	Flade, Katrina	14 17 18	13 6 13
North	ShopRite, Burlington, NJ	11/15/23	Stewart, Michelle	22	11
North	Target, Burlington, NJ	12/06/23	Stewart, Michelle	22	11
North	Walnut Street Theater, Philadelphia, PA	12/08/23	Stewart, Michelle	22	11
North	Five Below, Burlington, NJ	01/17/24	Stewart, Michelle	22	11
North	Stacks Restaurant, Moorestown, NJ	02/21/24	Stewart, Michelle	22	11
North	Walmart, Burlington, NJ	03/20/24	Stewart, Michelle	22	11
North	South Star Diner, Mt. Holly, NJ	04/17/24	Stewart, Michelle	22	11
North	Wawa/Smithville Park, Eastampton, NJ	05/22/24	Stewart, Michelle	22	11
South	Philadelphia Zoo, Philadelphia, PA	10/26/23	Stewart, Diana	32	18
Transition	McDonalds, Burlington, NJ	10/02/23, 10/16/23, 10/23/23, 10/30/23 - AM Trips	Fletcher, Kelly	16	15
Transition	McDonalds, Burlington, NJ	10/02/23, 10/16/23, 10/23/23, 10/30/23 - PM Trips	Fletcher, Kelly	18	20
Westampton	Special Olympics Bowling Practices at Laurel Lanes,	10/10/23, 10/17/23, 10/24/23, 11/07/23,	Guenther-Misunas Bethann	30	3

	Mt. Laurel, NJ	11/14/23, 11/28/23, 12/05/23, 12/12/23, 12/19/23			
Westampton (Day Care)	Indian Acres Tree Farm, Medford, NJ	10/19/23	Weaver, Kristine	19	3

3. Recommend Acceptance of BCSSSD Board of Education Student Representative

Approval for BCSSSD student, Mekhi Greene, to serve as the student representative on the Board of Education for the 2023-2024 school year

B. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Homebound (Report is considered privileged in nature.)

	Medford	Westampton
a. Transfers in County	28	9
b. Transfers out of County	4	6
c. Dropouts	0	1
d. Transfer to West/Medford Campus	2	2
e. Suspensions	0	0
f. Homebound	1	0

2. Activities

Campus	Activity	Dates
Med	NJ Thespian Meeting (International Thespian Society)	10/04/23
Med	National Technical Honor Society Induction Ceremony	11/15/23
Med	National Art Honor Society Induction Ceremony (previously approved for 11/21/23 on 6/22/23)	11/16/23
Med	Prom 2025	05/16/25
West	National Arts Honor Society Induction Ceremony	11/06/23

3. Fundraisers

Fund/Campus	Activity	Dates
SkillsUSA/Med	SkillsUSA Take-Home Meals Fundraiser	Monthly
SkillsUSA/Med	SkillsUSA Sweatshirt Sale	10/01/23-11/30/23
Class of 2027/Med	Class of 2027 Ice Cream Social	TBD
Class of 2026/Med	Prom 2025	05/16/25
SkillsUSA/West	BCIT Magnets	09/28/23-06/30/24
Soccer (Girls)/West	Fan Cloth - Soccer Fundraiser	09/28/23-10/13/23
HOSA/West	Right Response First Aid Kits	10/20/23-12/31/23
PRIDE/West	Basketball Tournament	11/02/23
FCCLA/West	Winter Fun Day at BCIT Future Educators (Early Childhood Education Center)	12/09/23
PRIDE/West	Pickleball Tournament	04/11/24

4. Field Trips

Campus	To	Date	Inst.	S	C
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Med	Rowan High School Dance Festival, Rowan University, Glassboro, NJ	10/06/23	Gebhart, L.	11	2
Med	Habitat for Humanity of South Central New Jersey, Maple Shade, NJ	10/24/23	Malesich, E.	10	1
Med	Fall Leadership Conference, Monroe, Twp. NJ	10/25/23	Taylor, E.	5	2
Med	Walnut Hill College Tour, Walnut Hill University, Philadelphia, PA	11/08/23	Saxton, M.	25	2
Med	Franklin Institute, Philadelphia, PA	11/13/23	Sienkiewicz, J.	24	2
Med	Region III Jr/Sr High Chorus Auditions, Clearview High School, Mullica Hall, NJ	11/18/23	Turowski, P.	10	1
Med	BODYTRAFFIC Dance Company Performance, Annenberg Center at University of Pennsylvania, Philadelphia, PA	01/19/24	Gebhart, L.	22	2
Med	Ronald McDonald House of SJ, Camden, NJ	02/07/24 03/20/24 05/08/24	Dickol, N.	10	1
Med	New Jersey High School Dance Festival, Union City High School, Union City, NJ	02/10/24	Gebhart, L.	20	2
Med	MOMIX Dance Company Performance, Annenberg Center at University of Pennsylvania, Philadelphia, PA	04/19/24	Gebhart, L.	22	2
West	Haddon Township Pride Parade, Haddon Square, Haddon Township, NJ	10/05/23	Holbrook, H.	20	2
West	Elementary Field Placements: Holly Hills Elementary School and Westampton Intermediate School, Westampton, NJ	10/17/23 10/24/23 11/14/23 11/21/23	Fine, E.	10	2
West	Wegmans Food Market, Mount Laurel, NJ	11/01/23	Hernandez, J.	15	2
West	NJEA Teachers Convention, Atlantic City Convention Center, Atlantic City, NJ	11/10/23	Fine, E.	30	2
West	Muscle Recovery Lab, Body Lab NJ, Medford, NJ	11/15/23	Valenti, G.	25	2
West	NFL Films Tour, Mount Laurel, NJ	11/16/23	Hurst, II, A.	25	2
West	Connecticut School of Broadcasting, Cherry Hill, NJ	11/20/23	Hurst, II, A.	16	1
West	W Labs @ NYU, Brooklyn, NY	11/29/23	Hurst, II, A.	25	2
West	ATC Post Secondary Trip, Warminster, PA	12/01/23	Sitchler, D.	30	2
West	Montclair State University Campus Tour, Montclair, NJ	12/05/23	Valenti, G.	31	3
West	Atlantic Cape Academy of Culinary Arts, Atlantic Cape Community College, Mays Landing, NJ	12/14/23	Hernandez, J.	35	2
West	Movement Class and Show, BCIT, Medford, NJ	12/19/23	Fine, E. McMullen, S.	45	4
West	Mutter Museum, Philadelphia, PA	03/21/24	Valenti, G.	17	2
West	Delaware Children's Museum, Wilmington, DE	05/17/24	McMullen, S.	37	3

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Board Secretary’s Monthly Certifications

Budgetary Status - Pursuant to N.J.A.C. 6A:23-2.12(c)3, the Board Secretary, Andrew Willmott, certifies that as of August 31, 2023, no budgetary account has been over expended in violation of N.J.A.C. 6A:23-2.12(c).

Budgetary Major Account/Fund Status - Pursuant to N.J.A.C. 6A:23-2.12(c)4, the Board of Education, certifies that as of August 31, 2023, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

A. Burlington County Special Services School District

1. Use of Facilities

Agency/Program	Room - Campus	Date(s)
BC Nurse Association	Media Center - Westampton	10/10/23
SLD Discrepancy Model - Burl Co Admin	Media Center - Westampton	10/25/23
CPR Training	Media Center - Westampton	10/16/23, 10/19/23, 11/14/23
Military Appreciation	Media Center - Westampton	11/16/23, 11/17/23 <small>Approved 03/23/23 for 11/14/23 and 11/15/23</small>
The Arc of Burlington County	Gym - Westampton	11/17/23, 01/26/24

2. Donation

Donor	Item	Utilized
BCSSSD - West	Hobart Meat Slicer	BCIT Culinary Department

3. Approval of Food Service Contract Total Cost

RECOMMENDED the Burlington County Special Services School District Board of Education hereby approves the total cost of the contract, with Sodexo Management Inc., in the amount of \$842,183.80.

B. Burlington County Institute of Technology

1. Use of Facilities (Place in chronological order by date) *executive approval

Agency/Program	Room - Campus	Date(s)
Servicios Latinos De Burlington County	Auditorium, Cafeteria, Atrium - Westampton	09/23/23*
Dance Xperience	Auditorium - Medford	12/17/23, 06/06/24, 06/08/24
Triplett Dance Academy	Auditorium - Medford	05/29 - 06/02/24

2. HVAC Project Change Orders

RECOMMENDED the Burlington County Institute of Technology Board of Education approves the following change orders from Thermal Piping, 493 Sykesville/Wrightstown Road, Wrightsville, NJ, for the HVAC project at the Westampton and Medford campus.

- Change order #1 - \$3,398.99
- Change order #2 - \$15,139.53
- Change order #3 - \$2,417.71

3. Approval of Food Service Contract Total Cost

RECOMMENDED the Burlington County Institute of Technology Board of Education hereby approves the total cost of the contract, with Sodexo Management Inc., in the amount of \$1,026,851.48.

4. FY2024 Tech STEM Classes in Nonpublic Schools Grant

BE IT RESOLVED, the Burlington County Institute of Technology has accepted the FY 2024 Tech STEM Classes in Nonpublic Schools Grant, in the amount of \$11,265.12, to allow a partnership with the Foxman Torah Institute and Terrance Ward to teach STEM classes at the nonpublic school for the 2023-2024 school year.

V. ENTERPRISE

A. Burlington County Special Services School District: ESU

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Bellay, Sarah	Speech Therapist	Declined Position	08/28/23
Lombardi, Nicole	Speech Therapist	Resignation	10/20/23

Resignations: Hourly

Name	Position	Reason	Effective
Hopkins, Elizabeth	Teacher	Resignation	08/29/23
Tilton, Sharon	Job Coach	Resignation	09/07/23

2. Employment: Full Time (prorated) *amended **executive approval ***all salaries pending contract settlement

Name	Position	Salary	Effective
Anderson, Valerie	Physical Therapist Previously approved 08/24/23 TBD	BA+30 Step 5 \$70,892	09/05/23*
Bresnahan, Lynn	Reading Specialist	MA+30 Step 9 \$77,927	10/02/23
Clark, Shelby	Speech Therapist	MA Step 5 \$68,361	09/12/23**
Cope, Christina	Social Worker Previously approved 08/24/23 TBD	MA Step 6 \$73,171	09/01/23*
Kharlamenko, Julia	Speech Therapist	MA Step 4 \$66,927	TBD
Piersig, Jessica	Occupational Therapist	MA Step 2 \$64,767	TBD
Sullivan, Hanna	Occupational Therapist Previously approved 08/24/23 TBD	MA Step 1 \$63,785	08/31/23*

Employment: Hourly

Name	Position	Hourly Rate	Effective
Engram, Christopher	Security	\$20.70	TBD
Ferguson, Melissa	Registered Nurse	\$37.00	TBD
McElveen, Len	Security	\$20.70	TBD
Moten, Ronald	Security	\$20.70	TBD
Procopio, Rita	Teacher	\$38.00	TBD

3. **Status Change, Hourly** *executive approval

Name	From	To	Hourly Rate	Effective
Colquitt, Darlene	Security	Security Lead (Interim)	\$26.55	09/18/23*
Goss, Juan	Security	Security Lead (Interim)	\$26.55	09/18/23*

4. **Leaves** *Intermittent **Amended

Employee	Position	Type	Effective
Graves, Terrance	Security Lead	LOA (hourly)	08/16/23 - TBD

5. **Professional Services Agreements**

District	Type
Cherry Hill School District	2023-2024 Professional Services Agreement
Delran Twp School District	2023-2024 Professional Services Agreement 2023-2024 NP 192/193 Agreement 2023-2024 NP Health Services Agreement 2023-2024 NP IDEA Agreement
Eastern Camden Co. Reg. School District	2023-2024 Professional Services Agreement
Medford Lakes School District	2023-2024 Professional Services Agreement
Medford Twp School District	2023-2024 NP 192/193 Agreement 2023-2024 NP IDEA Agreement
Merchantville School District	2023-2024 Professional Services Agreement
Mt. Holly Twp School District	2023-2024 NP IDEA Agreement
PACE Charter School of Hamilton	2023-2024 Professional Services Agreement
Sterling Regional High School	2023-2024 Professional Services Agreement
Voorhees Twp School District	2023-2024 Professional Services Agreement
Willingboro Twp School District	2023-2024 NP 192/193 Agreement 2023-2024 NP Health Services Agreement
Winslow Twp School District	2023-2024 Professional Services Agreement

6. **Course: Reimbursements**

Name	Position	College	Credits	Amount
Cann, Victoria	OT	Colorado State University - Pueblo	3	\$429
Yeo, Pierrette	OT	University of Alabama Birmingham	3	\$2,000

7. **Conferences** *exclusive of mileage

Personnel	Conference	Date	Cost
Arcinese, Marissa	Autism NJ Annual Conference, Atlantic City, NJ	10/19 - 10/20/23	None
Cann, Victoria	Addressing Motor Skills, Online	10/31/23	\$195
Pozega, Kris	All Access Annual Subscription Summit Professional Development, Online and in Person	10/15/23 - 10/14/24	\$269.99
Zingaro-Toth, Lauren	NJ Association of Learning Consultants Fall Symposium, Bridgewater, NJ	10/20/23	\$165

8. **Transportation Joint Transportation Agreements 2023-2024 SY**

It is recommended a resolution be adopted for the following new transportation jointures, in accordance with N.J.A.C. 6A:27-9.16, between the Burlington County Special Services School

District ESU and the county/district listed below for the 2023-2024 SY:

Cranford Public Schools

Joint Transportation Agreement with Cranford Public Schools. BCSSSD ESU to transport one Cranford Public Schools student to BCSSSD in Westampton, NJ from 09/01/23-06/30/24 on Route J23 for the sum total of \$37,414.80.

Lower Cape May Regional

Joint Transportation Agreement with Lower Cape May Regional. BCSSSD ESU to transport one Lower Cape May Regional student to BCSSSD in Westampton, NJ from 09/01/23-06/30/24 on Route J23 for the sum total of \$37,414.80.

Lenape Valley Regional HS

Joint Transportation Agreement with Lenape Valley Regional HS. BCSSSD ESU to transport one Lenape Valley Regional student to Bancroft in Mt. Laurel, NJ from 09/01/23-06/30/24 on Route J87 for the sum total of \$45,423.00.

Morris County ESC

Joint Transportation Agreement with Morris County ESC. BCSSSD ESU to transport one Morris County ESC student to Archway in Atco, NJ from 09/01/23-06/30/24 on Route J84 for the sum total of \$123,606.00. BCSSSD ESU to transport one Morris County ESC student to BCSSSD in Westampton, NJ from 09/01/23-06/30/24 on Route J22 for the sum total of \$65,858.40. BCSSSD ESU to transport one Morris County ESC student to Garfield Park Academy in Willingboro, NJ from 09/01/23-06/30/24 on Route J64 for the sum total of \$104,639.40.

Trenton Public Schools

Joint Transportation Agreement with Trenton Public Schools. BCSSSD ESU to transport one Trenton Public Schools student to Katzenbach in Trenton, NJ from 09/01/23-06/30/24 on Route J77 for the sum total of \$27,460.80.

Washington Twp Public Schools (Gloucester)

Joint Transportation Agreement with Washington Twp Public Schools. BCSSSD ESU to transport one Washington Twp Schools student to BCSSSD in Westampton, NJ from 09/01/23-06/30/24 on Route ESU C33 for the sum total of \$6,366.60.

B. Burlington County Institute of Technology: Adult Education

1. Employment *amended **executive approval

Name	Position	Date	Hourly
Neal, Roy	Instructor of Plumbing Previously approved 08/24/23 TBD	09/27/23*	\$36.90
Wilson, Nicole	Instructor of Veterinary Assisting	09/20/23**	\$36.90

2. Field Trips

Students	Trip	Date(s)	Personnel
Cosmetology	Beauty Supply Stores: Sally's Hartford Corners, Delran, NJ; Cosmoprof, Cherry Hill, NJ; East Coast Salon Services, Voorhees, NJ; Salon Centric, Somerdale, NJ	10/17/23	McGinty, D. Wilmot, J.
Cosmetology	Beauty Salon and Supply stores: Hillsborough Barber Shop, Hillsborough, NJ; Beyond the Fringe, Hillsborough, NJ; Robert James Salon/Spa, Hamilton, NJ; Salon Centric, Hamilton Square, NJ	11/07/23	McGinty, D. Wilmot, J.

3. Guest Speakers

Guest Speaker	Audience	Cost	Date
Thermal Hair Styling: Pretty in a Minute, T.J. Reed	Cosmetology	None	11/08/23
Demonstration of Various Biologie Techniques: Jennifer Matthews	Cosmetology	None	01/16/24

Facial Demo & Eyelash Extension: Caroline McGinty	Cosmetology	None	03/14/24
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B. Burlington County Institute of Technology: Fire School

No Action