

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE
OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

SPECIAL MEETING

The Special Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Wednesday morning, March 1, 2017, at the Rutgers Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 8:10 a.m. by President Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call Theresa Margiotta, Board Secretary, called the roll:

| | | | | |
|---------------------|-----------------|---------|---|--|
| Kathleen Burgess | Term Ex. | 6/30/19 | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Absent |
| John J. Ferry | Term Ex. | 6/30/17 | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Leon E. Jones, Jr. | Term Ex. | 6/30/17 | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Absent |
| Paula E. Lee | Term Ex. | 6/30/18 | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Tyler Seville | Term Ex. | 6/30/19 | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Robert C. Silcox | Term Ex. | 6/30/18 | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Daryl Minus-Vincent | Ex. County Supt | | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Absent |

Public Attendance: Adams, Cynthia; Bonsall, Todd; Demidont, Andy; Hewitt, Christine; Stevenson, Charleen.

Communication & Correspondence: None at this time.

Presentations: None at this time.

Minutes: None at this time.

Financial Report: None at this time.

Public Comments - Superintendent Agenda Only: Nothing at this time.

Superintendent Agenda

Dr. Nagy presented and recommended approval of the report. On a motion by Paula Lee and seconded by Tyler Seville the Board approved the report.

Roll Call:

Absent Kathleen Burgess Yes John Ferry Absent Leon Jones Yes Paula Lee
Absent Daryl Minus-Vincent Yes Robert Silcox Yes Tyler Seville

Public Comments:

Cynthia Adams, BCIT EA President: requested copy of the budget.
Theresa Margiotta, Bd Secretary: Final Budget will be available after County approval.

Board Comments: None

Roll Call:

Absent Kathleen Burgess Yes John Ferry Absent Leon Jones Yes Paula Lee
Absent Daryl Minus-Vincent Yes Robert Silcox Yes Tyler Seville

Adjournment

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Paula Lee and second by Tyler Seville the Board adjourned at 8:15 p.m. with the next meeting to be on March 30, 2017, at Rutgers Media Center at 4:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta
Board Secretary/School Business Administrator

I. PERSONNEL

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time

| Name | Position | Reason | Effective |
|---------------|-------------------|------------|-----------|
| Rola, Beverly | Teacher Assistant | Retirement | 07/01/17 |

2. Employment: Full-Time (pro-rated) (pending new hire requirements)

***Salaries Pending Settlement of Negotiated Agreement**

| Name | Position | Salary | Effective |
|---------------|----------------|--|---------------------|
| Trainor, Jill | Principal-West | \$122,000 Base \$3,250 Schedule A M+30 \$4,500 Principal Stipend | As soon as Released |

3. Status Change (pro-rated) (pending new hire requirements)

| Name | From | To | Salary | Effective |
|-------------------|-----------|----------------------------|-------------------------|-----------|
| O'Malley, Grace | TA | Pre-Kindergarten Teacher | BA Step 1 \$53,417 | 03/01/17 |
| Stanfield, Edward | Custodian | Custodian Night Foreperson | Non-Aligned \$49,000 | 03/01/17 |

4. Transfers

| Employee | From | To | Effective |
|-------------------|------|----------|-----------|
| Moscarello, Carol | ESU | District | 03/01/17 |

5. Stipends/Extra Curricular

| | | Hourly |
|-----------------------------------|---------------------------------|-----------|
| Edmonds, Keith Wyllner, Robert | After Hours Event/Resource Fair | \$26/hour |

6. Conferences/Professional Workshops

| Personnel | Conference | Date | Cost (over mileage) |
|-----------------|--|----------|---------------------|
| Caplan, Lisa | Trade Secrets of Haircolor, Philadelphia, PA | 04/02/17 | \$50 |
| McMahon, Kathie | ABAI Annual Conference, Denver, CO | 05/26/17 | \$190 |
| Valasek, Adell | Mindfulness & Yoga in PK-12, West. | 05/17/17 | None |

7. Student Teacher/Internship/Observation

| Student | College | Type | Effective |
|--|----------------|------|------------------|
| Byrd, Rochelle DeSouza, Bruna Figueroa, Taylor Gilford, Tasheem Gordon, Breanna Hayes, Timothy King, Kim Mariano, Holly Florence, Oledimma Small, Solange Sweet-Colon, Kristen Talwar, Umang Thames, Taylor Tharpe, Kristen | BCIT Adult Ed. | LPN | 03/03 - 03/31/17 |

8. Leaves *Intermittent

| Employee | Position | Type | Effective |
|--------------------|-----------------------|-----------------|-------------------|
| Cohen, Amanda | Secretary | FMLA/NJFLA | 03/30/17-07/20/17 |
| Duckett, Tracy | Teacher Assistant | FMLA/NJFLA * | 03/06/17-06/02/17 |
| Nizio, Jennifer | Occ. Therapist | FMLA* | 01/30/17-06/16/17 |
| Szymula, Agnieszka | Speech Lng. Therapist | FMLA/NJFLA | 04/10/17-06/12/17 |

B. Burlington County Institute of Technology

1. HIB Specialist

Recommend approve of the following Guidance staff as HIB Specialists-West:
 Daily, Jennifer Frable, Jason Johnson, Beth Fitzgerald, Kiesha

2. Employment: Full-Time (pro-rated) (pending new hire requirements)

***Salaries Pending Settlement of Negotiated Agreement**

| Name | Position | Salary | Effective |
|---------------|----------------|----------------------|-----------|
| Jacob, Nicole | Teacher of Art | Step1 Col 2 \$55,367 | 03/16/17 |

3. Stipends/Extra-Curricular Pay for 2017-18 School Year

District *pending sufficient camp enrollment

| Name | Extra-Curricular | Rate |
|--|---|--|
| Extra-Curricular: Summer Camp Instructors* | | \$34/hr |
| Baez, Patrick Bremer, Nicholas (sub) Canfield-Gaskill, Melody Cooney, Scott | Harris, Glenn Holbrook, Henry (sub) Humphrey, Elisabeth McGuinness, Jacqueline | Nikolidakis, Michael Ward, Terence Willey, Megan |

Westampton

| Name | Extra-Curricular | Rate |
|---|--------------------|-----------|
| Holbrook, Henry Schott, Gregory Tarantini, Mary | Cafeteria Coverage | \$21 p/hr |

II. PROGRAMS

B. Burlington County Institute of Technology

1. Guest Speakers

| Speaker(s) | Speaking to Students | Date |
|---------------------------------|----------------------|----------------|
| Marines-Cienkowski, Christopher | All | 03/09;05/12/17 |

2. Summer Camp 2017

Recommend approval of BCIT Summer Camp 2017 for students in Grades 6th through 10th, throughout Burlington County from July 10, 2017 through July 28, 2017. (See Brochure)

3. Affiliation Agreement

Recommend approval of the Affiliation Agreement with Marcella Nursing Home in Burlington for LPN and CNA students.

III. STUDENT ACTIVITIES

A. Burlington County Special Services School District

1. Fundraisers

| Campus | Activity | Dates |
|------------|-----------------------|----------------|
| Westampton | Mixed Bag Design Sale | 03/03-03/19/17 |

2. Field Trips

| Campus | To | Date | Inst. | S | T |
|--------|--------------------------------|----------|------------|----|---|
| LUM | NJ Motorsports Park, Millville | 04/26/17 | Oswald, E. | 10 | 2 |

B. Burlington County Institute of Technology

1. Field Trips (*Administrative Approved)

| Students | Trip | Date | Personnel | S | C |
|---------------|-----------------------------|---------|-----------|----|---|
| Allied Health | Marcella Center, Burlington | Various | Wood, D | 10 | 1 |

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Resolution, 2017-2018 Budget Submission to the County Superintendent

BE IT RESOLVED that the tentative budget be approved for the 2017-2018 School Year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

| | <u>General Fund</u> | <u>Special Revenue</u> | <u>Total</u> |
|---------------|---------------------|------------------------|--------------|
| BCSSSD | \$40,904,777 | \$0 | \$40,904,777 |
| BCIT | \$37,428,749 | \$873,073 | \$38,301,822 |

V. ENTERPRISE

A. Burlington County Special Services School District: ESU

1. ESU Resignation

| Name | Position | Reason | Effective |
|------------------|------------------|------------|-----------|
| Donahue, Michele | Registered Nurse | Retirement | 07/01/17 |

2. Employment: Full Time (pro-rated) (pending new hire requirements)

| Name | Position | Salary | Effective |
|----------------|----------------------------|--------------------|-----------|
| Knauss, Krysta | Speech Language Specialist | MA Step 1 \$57,365 | 04/01/17 |

Employment: Hourly (pending new hire requirements)

| Name | Position | Hourly Rate | Effective |
|----------------|------------------|---------------------|-----------|
| Raue, Jennifer | Registered Nurse | NCLP Step 6 \$30.15 | 03/16/17 |

3. Professional Services Agreements 2017-2018 School Year (ESU)

| EVALUATION/SERVICE TYPE | IN COUNTY | OUT OF COUNTY |
|--|------------|---------------|
| Behavioral Consultation <i>(For students other than those with Autism)</i> | \$82.00/hr | \$95.00/hr |
| Learning Evaluation | \$430.00 | \$465.00 |
| Psychological Evaluation | \$430.00 | \$465.00 |
| Social Evaluation | \$340.00 | \$375.00 |
| Occupational Therapy Sensory Profile* | \$320.00 | \$345.00 |
| Occupational Therapy Evaluation | \$310.00 | \$345.00 |
| Occupational Therapy Evaluation-Bilingual | \$350.00 | \$375.00 |
| Occupational Therapy Evaluation w/Sensory Profile | \$430.00 | \$465.00 |
| Physical Therapy Evaluation | \$310.00 | \$345.00 |
| Speech Evaluation (Articulation) | \$310.00 | \$345.00 |
| Speech Evaluation (Language) | \$430.00 | \$465.00 |
| Speech Evaluation (Language/Articulation) | \$495.00 | \$535.00 |
| SPECIALIZED EVALUATIONS | | |
| Assistive Technology Evaluation | \$925.00 | \$107.00/hr |
| AAC & Speech Language Evaluation | \$1250.00 | \$107.00/hr |
| D/HH Specialized Speech Language Evaluation | \$585.00 | \$615.00 |

**NOTICE * No Show Charges will apply - Evaluations: \$100.00*

CHILD STUDY TEAM SERVICES

| | | |
|--|---|------------|
| Counselor | \$75.00/hr \$465.00 day BLOCK RATE * | \$87.00/hr |
| Learning Disabilities Teacher / Consultant | | |
| Psychologist | | |
| Social Worker | | |

**NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at agreement rate*

ADDITIONAL SERVICES

| | | |
|---|---|---|
| Assistive Technology © | \$92.00/hr | \$107.00/hr |
| Communication Aide | \$38.00 (2 hour minimum) | \$48.00 (2 hour minimum) |
| D/HH Bridge Extension | \$295.00 (3.25 hour session- AM or PM, not mid-day) | \$320.00 (3.25 hour session- AM or PM, not mid-day) |
| Educational Interpreter | \$72.00/hr (2 hour minimum) | \$82.00/hr (2 hour minimum) |
| Job Coaching | \$39.00/hr | \$43.00/hr |
| Structured Learning Experiences (SLE) Coordinator | \$69.00/hr | \$77.00/hr |
| Teacher | \$63.00/hr | \$70.00/hr |
| Teacher of Deaf (TOD) | \$105.00/hr (1 hour minimum) | \$120.00/hr (1 hour minimum) |

** NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at agreement rate/ \$105 for Bridge Extension*

THERAPY SERVICES

| | | |
|----------------------|---|------------|
| Occupational Therapy | \$84.00/hr | \$91.00/hr |
| Physical Therapy | \$515.00 day BLOCK RATE * | |
| Speech Therapy | \$263.00 ½ day BLOCK RATE * <i>Applies to am or pm not mid-day</i> | |

**NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at agreement rate*

OTHER SERVICES

| | |
|--|--|
| Burlington County Professional Development Institute (BCPDI) | \$1.35 per resident student based on ASSA count |
| Burlington County School Crisis Response Team (BCSCRT) | \$650.00 under 1,000 students \$895.00 1,000 students or more |

DISTRICT PARTICIPATION SERVICES

Minimum 1-hour billing for Single Service discipline in one physical location (except where noted).

*Block Rate: Full Day: 6.5 Hrs □ Half Day: 3.25 Hrs (compensated time) Block rate is not applicable for summer services.

*Itemized billing NOT available for Block Rate and Half Day Services. Half Day Services are for am or pm blocks not mid-day scheduling.

* Occupational Therapy Sensory Profile: Current OT evaluation must be available and have been completed within 18 months of the request.

© For leasing information about Alternative Augmentative Communication Devices, please contact the Assistive Technology Department.

NOTE: Out of County rate applies to the location where the services are provided, not the location of the student's home district.

INFORMATION TECHNOLOGY SERVICES www.tricountytechnologyservices.com

| | |
|---|--|
| Computer Technician · Network Engineer IT Staffing · Web Hosting · Website Filtering · Remote Network Monitoring & Alert Services · Offsite Backup Solutions | <i>Fees for IT services will be based upon the size and scope of the Districts needs</i> |
|---|--|

B. Burlington County Institute of Technology: Adult Education

1. Field Trips

| Students | Trip | Date(s) | Personnel | S | C |
|----------|---------------------------------------|----------|------------|----|---|
| LPN | Rowan College @ Gloucester Co, Sewell | 03/31/17 | Lazarus, E | 14 | 1 |