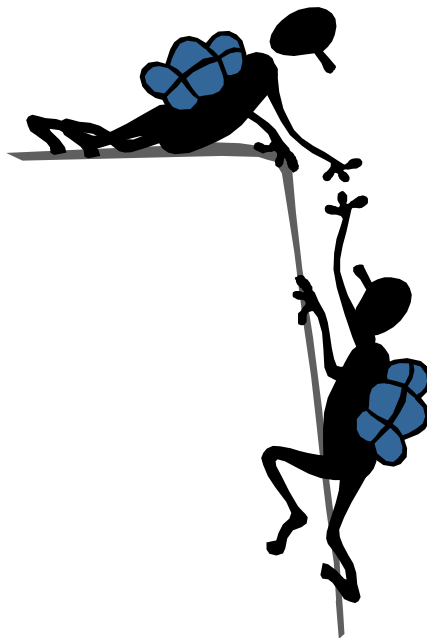


# **Burlington County Institute of Technology**

## **Intervention and Referral Services**



### **Frequently Asked Questions**

## **Intervention & Referral Services**

### **Frequently Asked Questions:**

#### **Why does the district have INTERVENTION AND REFERRAL SERVICES?**

New Jersey Administrative Code requires all school districts to have this service. The code is quoted below: 6A:16-8.1 Establishment of intervention and referral services

(a) District boards of education shall establish and implement a coordinated system in each school building for the planning and delivery of intervention and referral services that are designed to assist students who are experiencing learning, behavior or health difficulties and to assist staff who have difficulties in addressing students learning, behavior or health needs. District boards of education shall choose the appropriate multidisciplinary team approach for planning and delivering the services required under this subchapter.

#### **What is the purpose of I&RS?**

- Identify learning, behavior and health difficulties of students
- Collect thorough information on the identified learning, behavior and health difficulties
- Develop and implement action plans which provide for appropriate school or community interventions or referrals to school and community resources, based on the collected data and desired outcomes for the identified learning, behavior and health difficulties
- Provide support, guidance, and professional development to school staff who identify learning, behavior and health difficulties
- Provide support, guidance, and professional development to school staff who participate in each building's system for planning and providing intervention and referral services
- Actively involve parents or guardians in the development and implementation of intervention and referral services action plan

#### **How is I&RS similar to the Child Study Team?**

- Both teams support teachers and students
- Both are comprised of professionally trained staff
- Both are regulated by statutes

#### **How is I&RS different from the Child Study Team?**

- I&RS teams write Action Plans, based on teacher referrals and specific observable information. These plans are reviewed annually, at a minimum
- CST use test results to place students into different programs, such as resource centers, in-class support, self-contained, or alternative educational placements.  
Child Study

- CST use test results to place students into different programs, such as resource centers, in-class support, self-contained, or alternative educational placements. Child Study
- Teams write Individualized Education Plans, or IEP's which are reviewed annually, at a minimum.
- The I&RS Team is comprised of an administrator, counselor, general education teacher, special education teacher, psychologist learning consultant. Other specialized members, such as a reading specialist, occupational/physical/speech therapists, or the nurse may also participate
- The Child Study Team is comprised of a school psychologist, a learning disabilities teacher consultant, and a social worker. Therapists, teachers, the nurse and counselors may also participate

**What if I receive a letter indicating that the I&RS team will meet to discuss one of my students or my child?**

- Your participation as the child's teacher or parent is important to allow for the most effective and informed process to help the child
- You are invited to attend, and should contact the I&RS/ADA/504 Coordinator to make them aware of your ability to attend the meeting
- If you disagree with the process, you may contact the principal or the District I&RS Director, but there are no due process rights with regard to Intervention and Referral Services; the school is permitted to conduct the meeting with or without parental support
- You will be given a copy of the procedural safeguards at the meeting

**What typically happens at an I&RS meeting?**

- Meetings are held weekly in each building in the district
- Teams meet with teachers and other staff who have made referrals and requested assistance from the team
- New Action Plans are created for new referrals; incorporating suggestions from parents, teachers, other staff
- Students previously referred are discussed; progress or lack of progress noted; recommendations made for changes, if any, to existing Action Plans
- Child Study Team recommendations discussed, if necessary
- Section 504 Plans are written and reviewed
- Referrals to the Child Study Team if necessary

**What types of issues are typically discussed?**

- Academic failure/lack of progress
- Health issues
- Behavior Issues
- Social & Emotional issues

## **What types of recommendations are made by the I&RS Team?**

Recommendations may range from in-class accommodations, such as seat changes, extra time on assignments, bathroom or snack breaks, focusing cues, positive reinforcement strategies, study guides, etc. to more intensive recommendations, such as a Section 504 Plan or referral to the Child Study Team for full evaluation

## **What is a Section 504 Plan?**

A Section 504 Plan is a legal document falling under the provisions of the Rehabilitation Act. The 504 Plan is designed to plan a program of instructional services to assist students with special needs who are in a regular education setting. A 504 Plan is not an IEP, as is required for special education students. However, a student moving from a special education to a regular education placement could be placed under a 504 Plan for a period of transition.

## **Who is eligible for a Section 504 Plan?**

A student with a physical or emotional disability, or who is recovering from a chemical dependency, or who has an impairment (e.g. Attention Deficit Disorder) that restricts on or more major life activities may be eligible for a 504 Plan. Medical documentation may be needed to determine a student's eligibility for a Section 504 Plan.

## **What are “major life activities”?**

- Caring for oneself
- Performing manual tasks
- Walking
- Seeing
- Hearing
- Speaking
- Breathing
- Working
- Learning
- Lifting
- Eating
- Sleeping
- Reading
- Concentrating
- Thinking
- Concentration

**What if I need more information?** Any of these district employees will be able to give you more information:

- Your child's guidance counselor
- Building Intervention and Referral Services ADA/504 Coordinator
- Building Principal
- Director of Special Education