



**Burlington County Institute of Technology**  
**Medford (609) 654-0200**  
**Westampton (609) 267-4226**  
**www.burlcoschools.org**

**Discover  
Your  
Potential**

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September, 2020

Dear Parent/Guardian:

We want to make you aware of a very special program that is available for students attending Burlington County Institute of Technology (BCIT). BCIT, in partnership with Rowan College at Burlington County (RCBC), offers students taking select courses an opportunity to earn both high school and college credit. RCBC has a College Acceleration Program (CAP) program. We have an agreement with them for many of our courses.

Students electing to take the CAP courses are taught during the regular school day by members of the BCIT teaching faculty who are also approved as RCBC adjunct professors. Students who would like to participate in this program must be enrolled in one or more of the approved classes.

<b>2019-2020 YEAR RATES</b>	<b>3 - 4 CREDIT COURSE</b>	<b>5 - 8 CREDIT COURSE</b>	<b>9 CREDIT AND ABOVE</b>
<i>Regular Rate</i>	\$150	\$300	\$450
<i>Free/Reduced Lunch Qualified Rate</i>	\$100	\$200	\$300

Please be aware these fees are non-refundable and that the student must achieve a grade of C (70) or higher to receive credit from RCBC. Students earning less than 70% do not earn credit for the CAP program. A failure to meet RCBC's grade requirement for CAP will reflect on your child's RCBC transcript which consequently may result in your child's inability to receive financial aid. Since fees are non-refundable, it is also strongly advised that the student check with the college(s) they are interested in attending to see if they accept the transcript credits from RCBC. RCBC and BCIT cannot guarantee transfer of courses to any institution other than RCBC.

BCIT Medford  
 10 Hawkin Road  
 Medford, NJ 08055  
 Phone: (609) 654-0200

BCIT Westampton  
 695 Woodlane Road  
 Westampton, NJ 08060-3824  
 Phone: (609) 267-4226



All students who wish to register for a CAP/Dual Enrollment course must complete the registration process at <https://rbc.app.dualenroll.com> (you will find instructions for registration). The registration is not complete until it is approved by a parent/guardian and online payment is received. Once registration is complete your son's/daughter's school counselor will approve the registration. It is imperative that this process is completed online prior to the deadlines listed below. You cannot wait until the end of the semester to do this. RCBC will not allow you to go back after completing a course and do this. Attached to this letter you will find directions to register for courses online. Registration periods will be as follows:

<b>TERM:</b>	<b>REGISTRATION BEGINS:</b>	<b>REGISTRATION ENDS:</b>
<i>Fall 2020</i>	September 15, 2020	October 31, 2020

Upon graduating from BCIT, your son/daughter will not only have a high school diploma, but if they participate in this program, they can get a college transcript from RCBC detailing all courses, grades, and credits they earned while still in high school. Students must request a transcript through RCBC not BCIT, upon completion of the CAP class(es). For your convenience, the "RCBC Transcript Request" forms will be available in your child's guidance office and on our district website.

If you have any questions concerning the CAP program, please contact your son/daughter's guidance counselor.

Sincerely,

Dr. Christopher Nagy  
Superintendent of Schools

Attachment



**WESTAMPTON CAMPUS**

<b>HIGH SCHOOL COURSE</b>	<b>RCBC COURSE(S)</b>	<b>COURSE NAME</b>	<b>CREDITS</b>
Information Technology, Year 2	ACC-110-C1	Principles of Accounting I	3
Information Technology, Year 1	CIS-101-C1	Introduction to Computers	3
Printing/Graphic Communications	ART-110-C1	Design I	3
Printing/Graphic Communications	ART-120-C1	Drawing I	3
Printing/Graphic Communications	BUA-221-C1	Principles of Advertising	3
Printing/Graphic Communications	ENG-106-C1	Business Communications	3
Honors Biology	BIO-103-C1	General Biology I	3
Honors Biology	BIO-104-C1	General Biology I Lab	1
Marketing	BUA-101-C1	Business Functions in a Global Society	3
Advertising, Art and Computer Graphics	BUA-221-C1	Principles of Advertising	3
Advertising, Art and Computer Graphics	GDD-101-C1	Introduction to Computer Graphics	3
Honors Chemistry	CHE-115-C1	General Chemistry I	3
Honors Chemistry	CHE-116-C1	General Chemistry I Lab	1



Law and Public Safety	CRJ-101-C1	Introduction to Criminal Justice	3
Law and Public Safety	CRJ-102-C1	Police Operations and Procedures	3
Law and Public Safety	CRJ-103-C1	Introduction to Correctional System	3
Law and Public Safety	CRJ-106-C1	Introduction to Court System	3
Law and Public Safety	CRJ-113-C1	Criminal Investigation	3
Law and Public Safety	CRJ-114-C1	Criminalistics	3
Honors English III	ENG-101-C1	English Composition I	3
Honors English IV	ENG-102-C1	English Composition II	3
Television Video and Production, Year 2	ETV-105-C1	Editing for the Media	3
Television Video and Production, Year 2	ETV-101-C1	TV Production (Studio)	3
Television Video and Production, Year 2	ETV-102-C1	TV Production (Field)	3
Television Video and Production, Year 3	ETL-101-C1	Television Video and Production, Year 3	3
Television Video and Production, Year 4	ETC-201-C1	Television Video and Production, Year 4	3
Honors US History I	HIS-101-C1	US History I	3
Honors US History II	HIS-102-C1	US History II	3



Calculus	MTH-118-C1	Calculus I and Analytical Geometry	4
Pre-Calculus	MTH-130-C1	Pre-Calculus	4

**Culinary Program Courses**

*Priced at current RCBC Tuition Rates (more information [www.rcbc.edu/tuition](http://www.rcbc.edu/tuition))*

<b>HIGH SCHOOL COURSE</b>	<b>RCBC COURSE(S)</b>	<b>COURSE NAME</b>	<b>CREDITS</b>
Techniques & Traditions	CUL-122-BC2	Techniques & Traditions	4
Classic Cuisine II / Elementary Nutrition	FSM-215-BC2	Elementary Nutrition	2
Intro to Hospitality	HOS-110-BC2	Intro to Hospitality	3
Culinary Arts	CUL-107-BC2	Culinary Arts	4
Safety & Sanitation	FSM-125-BC2	Food Service Sanitation and Accident Prevention	2
Foundations of Baking	CUL-125-BC2	Fundamental and Professional Baking I	3
Patisserie Baking II	CUL-160-BC2	Patisserie - Baking II	4
Menu Planning and Design	CUL-211-BC2	Purchasing and Menu Planning	3

**Medford Campus**

<b>HIGH SCHOOL COURSE</b>	<b>RCBC COURSE(S)</b>	<b>COURSE NAME</b>	<b>CREDITS</b>
Information Technology, Year 2	ACC-110-C7	Principles of Accounting I	3
Information Technology, Year 1	CIS-101-C7	Introduction to Computers	3
Printing/Graphic Communications	ART-110-C7	Design I	3



Printing/Graphic Communications	ART-120-C7	Drawing I	3
Printing/Graphic Communications	BUA-221-C7	Principles of Advertising	3
Printing/Graphic Communications	ENG-106-C7	Business Communications	3
Honors Biology	BIO-103-C7	General Biology I	3
Honors Biology	BIO-104-C7	General Biology I Lab	1
Marketing	BUA-101-C7	Business Functions in a Global Society	3
Advertising, Art and Computer Graphics	BUA-221-C7	Principles of Advertising	3
Advertising, Art and Computer Graphics	GDD-101-C7	Introduction to Computer Graphics	3
Honors Chemistry	CHE-115-C7	General Chemistry I	3
Honors Chemistry	CHE-116-C7	General Chemistry I Lab	1
Law and Public Safety	CRJ-101-C7	Introduction to Criminal Justice	3
Law and Public Safety	CRJ-102-C7	Police Operations and Procedures	3
Law and Public Safety	CRJ-103-C7	Introduction to Correctional System	3
Law and Public Safety	CRJ-106-C7	Introduction to Court System	3
Law and Public Safety	CRJ-113-C7	Criminal Investigation	3



Law and Public Safety	CRJ-114-C7	Criminalistics	3
Honors English III	ENG-101-C7	English Composition I	3
Honors English IV	ENG-102-C7	English Composition II	3
Television Video and Production, Year 2	ETV-105-C7	Editing for the Media	3
Television Video and Production, Year 2	ETV-101-C7	TV Production (Studio)	3
Television Video and Production, Year 2	ETV-102-C7	TV Production (Field)	3
Television Video and Production, Year 3	ETL-101-C7	Television Video and Production, Year 3	3
Television Video and Production, Year 4	ETC-201-C7	Television Video and Production, Year 4	3
Honors US History I	HIS-101-C7	US History I	3
Honors US History II	HIS-102-C7	US History II	3
Calculus	MTH-118-C7	Calculus I and Analytical Geometry	4
Pre-Calculus	MTH-130-C7	Pre-Calculus	4

ECET Program Courses

Priced at current RCBC Tuition Rates (more information [www.rcbc.edu/tuition](http://www.rcbc.edu/tuition))



HIGH SCHOOL COURSE	RCBC COURSE(S)	COURSE NAME	CREDITS
Introduction to Electronics	EET-101-BC1		3
Engineering Design Fundamentals	EGR-104-BC1		4
Intro to Computer Sc I	CSE-110-BC1		4
Electronic Computer Graphics	EET-111-BC1		3
Circuits I	EET-121-BC1		4
Design Computer Graphics I	EGR-110-BC1		3
Digital Electronics	EET-240-BC1		4

### Culinary Program Courses

*Priced at current RCBC Tuition Rates (more information [www.rcbc.edu/tuition](http://www.rcbc.edu/tuition))*

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Classic Cuisine II / Elementary Nutrition	FSM-215-BC1	Elementary Nutrition	2
Intro to Hospitality	HOS-110-BC1	Intro to Hospitality	3
Culinary Arts	CUL-107-BC1	Culinary Arts	4
Safety & Sanitation	FSM-125-BC1	Food Service Sanitation and Accident Prevention	2
Foundations of Baking	CUL-125-BC1	Fundamental and Professional Baking I	3
Patisserie Baking II	CUL-160-BC1	Patisserie - Baking II	4
Menu Planning and Design	CUL-211-BC1	Purchasing and Menu Planning	3

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