

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

**REGULAR MEETING**

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday evening, **March 27, 2014**, at the Rutgers Media Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 5:31 p.m. by President Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

**Roll Call** Theresa Margiotta, Board Secretary, called the roll:

Christopher Baxter	Term Ex.	6/30/16	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kathleen Burgess	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/14	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/14	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Margaret Nicolosi	Ex. Cnty Supt.		<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**Public Attendance:**

Also present were: Lynn Arnieri; Kate Birch; Jim Brand; Melody Canfield-Gaskill; Gwen Clark; Bill Clark; Joyce Devito; Pat Gallagher; Lorraine Gilch; Ramona Grays; Ed Kenney; Mary Kneringer; Kyle Lawrence; Kristine Lewis; Nicole Margiotta; Natalie Mcguire; Ellen McHenry; Josephine Mercantini-Bocci; Pat Niehous; Eileen Price; Helen Scherer; Charleen Stevenson; Donna Thurman; Jasmine Vance.

**Communication & Correspondence:**

Nothing at this time.

**Presentations:**

Superintendent Chris Manno presented his 100 day Transition Report Plan which can be found on both districts website.

- Art Gallery has been instituted in the Administration Building to display students talents
- He introduced our Interims: Lorraine Gilch and Ellen McHenry
- Discussed the Open House for BCSSSD, new facebook page and potential new host program in Delran.

**Minutes:** Theresa Margiotta presented Minutes of February 27, 2014 and March 12, 2014. On a motion by Kathleen Burgess and seconded by John Ferry the Board approved the Minutes.

Roll Call:

Absent Christopher Baxter   Yes Kathleen Burgess   Yes John Ferry   Absent Leon Jones  
Yes Paula Lee   Abstained Margaret Nicolosi   Yes Robert Silcox

**Financial Report:** Theresa Margiotta, Board Secretary, presented Financial Report.

On a motion by Paula Lee and seconded by Kathleen Burgess, the Board approved the Financial Report.

Roll Call:

Absent Christopher Baxter   Yes Kathleen Burgess   Yes John Ferry   Absent Leon Jones  
Yes Paula Lee   Yes Margaret Nicolosi   Yes Robert Silcox

**Public Comments - Superintendent Agenda Only:**

Nothing at this time.

**Superintendent Report:** Christopher M. Manno, Ed.D., Superintendent, presented and recommended approval of the report including Addendum. On a motion by John Ferry and seconded by Paula Lee the Board approved the report.

Roll Call:

Absent Christopher Baxter   Yes Kathleen Burgess   Yes John Ferry   Absent Leon Jones  
Yes Paula Lee   Yes, Abstain: I.A., III. 2.B. Margaret Nicolosi   Yes Robert Silcox

**Public Comments:**

Helen Scherer, BCSSSD: Presented picture boards of the students US History II study of the Vietnam War. Pictures included Activities; “soldier or hippy” and protest “We want ice cream not applesauce.” Presented on behalf of Mr. I. Parker, BCSSSD: Spoke about the productive Industrial Arts Workshops where the students learned to make gigs. Presented the Board Members with wooden pencil holders the students had made.

Josephine Mercantini-Bocci, BCSSSD: Introduced Pat Gallagher, Site Education Supervisor, and Lynn Arneri, Supt. of the Burlington County Juvenile Detention Center. They showed pictures the students had done for Black History Month and read a letter from one of the students. They also discussed the cross training curriculum.

Pat Niehous, BCSSSD: Showed pictures from “Read Across America” and pajama/movie day.

Jim Brand, BCSSSD: Gave the Board of Education invitations to the BCSSSD H.S. “A Touch of Class” Prom on May 9, 2014.

**Board Remarks:**

Paula Lee: Appreciate everyone on board with showing the public what we do at BCSSSD/BCIT. Also thanked the staff for being invited to Read Across America.

John Ferry: Told story how he met a student at ShopRite who demonstrated how to be very professional.

Margaret Nicolosi: Glad to be back it felt like “coming home”. Thanked those who shared displays. Thanked Dr. Manno for his interaction and participation in playing his guitar with the BCSSSD band in the Basement Bistro cafeteria.

President Silcox: Thanked everyone and stated the first 100 days with Dr. Manno have been outstanding.

**Adjournment**

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Margaret Nicolosi and second by Paula Lee the Board adjourned at 6:10 p.m. with the next meeting to be the on **Wednesday**, April 30, 2014, at Rutgers Media Center at 5:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta  
Board Secretary/School Business Administrator

## I. PERSONNEL

### 1. Burlington County Special Services School District

#### A. Resignations - Full-time

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Cain, Joshua	Custodian	Resignation	03/31/14
Kelly, Karen	Teacher	Resignation	03/31/14
Houser, Paul	Director of Sp. Ed.	Retirement	03/27/14
Migiani, Patricia	Teacher	Resignation	03/31/14
Wintrode, James	Asst. BA. ESU	Retirement	08/31/14
Woodington, Pamela	Asst. Superintendent	Retirement	06/30/14

#### B. Resignation/Termination - Part-time

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Reason</u>	<u>Effective</u>
Berg, Susan	Teacher Assistant	PASC	Moving to Full-time	03/31/14
Caruso, Cheryl	Speech Therapist	ESU	Resignation	03/14/14
Colella, Donna	Registered Nurse	District	Moving to Full-time	03/31/14
McKinley, Herbert	Subs. Bus Driver	ESU	Termination	03/24/14
Roggio, Deborah	Teacher Assistant	PASC	Moving to Full-time	03/31/14
Ware, Amy	Physical Therapist	Elem	Moving to Full-time	03/31/14

#### C. Employment: Full-time

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Salary</u>	<u>Pro-rated</u>	<u>Effective</u>
Berg, Susan	Teacher Assistant	PASC	BA Step 2	\$22,476	04/01/14
	Interim Replacement-Teacher		MA Step 1	\$56,091	04/01/14-
			per diem, pro-rated		06/30/14
Birch, Katherine	Speech Thpst	ESU	MA Step 1	\$56,091	04/01/14
Colella, Donna	RN	Dist	NCLP Step16	\$49,582	04/01/14
Roggio, Deborah	Teacher Asst	PASC	HS Step 2	\$14,120	04/01/14
Sclarow, Kimberly	Autism PF	PASC	NCLP Step 15	\$48,453	04/16/14
Ware, Amy	Phy. Therapist	PASC	MA <sup>+</sup> 30 Step 4	\$65,399	04/01/14

#### D. Employment: Part-time

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Hourly</u>	<u>Effective</u>
Berry-Williams, Ngina	Teacher Assistant	PASC	\$16.00	03/31/14
Boston, Rickey	Teacher Assistant	Lumb	\$12.00	04/16/14

**E. Transfers**

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Cummings, Bianna	Lumb	Jr/Sr	03/21/14
Garcia, Orlam	PASC	Lumb	03/18/14
Lewis, Kristine	PASC	Lumb	03/18/14
Mangus, Jody	VQ	Lumb	04/01/14
Smith, Freddie	Lumb	PASC	03/18/14

**F. Status Degree Change, Effective 04/01/14:**

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>From</u>	<u>To</u>
Bergman, Aimee	Hrly TA	PASC	HS Step 3 \$14,403	HS+30 Step 3 \$14,475
Mastrantuono, Sophia	Hrly TA	PASC	HS+90 \$15.00	BA \$16.00
McConomy, Kaitlyn	Hrly TA	PASC	HS+90 \$15.00	BA \$16.00

**G. Leave**

Without pay per 18A:6-8.3	Employee ID #8076		03/13/14-TBD
<b>Buckwold, Chana</b>	Speech Therapist	FMLA/NJFLA	02/20/14-04/28/14
<b>Jeitner, Jessica</b>	Teacher	Int. FMLA	01/27/14-06/20/14
<b>Levin, Rhonda</b>	Head Cook	Int.FMLA/NJFLA	03/10/14-06/20/14
<b>Mamie, Lori</b>	Teacher Assistant	FMLA/LOA	02/20/14-04/25/14
<b>Mollica, Cindy</b>	Teacher Assistant	FMLA	03/21/14-04/04/14
<b>Patriarca, Michael</b>	Teacher, Lumb	FMLA	03/20/14-04/11/14
<b>Platt, Jeanne</b>	Head Cook, Cafeteria	FMLA	02/18/14-02/28/14
<b>Woodington, Pamela</b>	Asst. Superintendent	LOA	03/10/14-06/30/14

**H. Homeless Liaison**

Recommend approval to appoint **Christopher M. Manno, Ed.D.**, Superintendent as Homeless Liaison for the 2013-2014 school year.

**I. Employment, Work Study Students, at \$8.25 per Hour, Effective 03/31/14**

**VQ**

Adamson, Niasha	Guzman, Nelson	Robinson, Jodeci
Alston, Amira	Herrera, Thania	Rodriguez, Danyellia
Bastie-Tingle, Jacob	Hickmond, Glenn	Rodriguez, Kelvin
Carter, Kavon	Holloway, Rashaun	Silva, Genesis
Coleman III, Leonard	Ibrahim, Yusuf	Soto, Jose
Culbreath, Quajier	Lee, Devon	Toribio, Alexander

**Jr/Sr:** Tookes-Ely, Kyshawna      **Lumb:** Grant, Lydia,

**J. Student Teacher/Internship/Observations**

<b>Mann, Lori</b>	Rutgers University	04/04/14 (2 hours)
<b>Manno, Natalie</b>	College of NJ	One Day (TBD) Shadow Occupational Therapist

**K. Course: Approvals**

<u>Name</u>	<u>Position</u>	<u>College/Course</u>	<u>Credits</u>
Liedtka, Anne	Teacher	Gratz College	3
Scheetz, Kimberly	Occ. Therapist	Gratz College	3

**L. Stipends/Extra-curricular Pay**

Davis, Chenita	Substitute Certification HS+60	\$916 <i>Pro-rated</i>	02/01/14
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**M. Affirmative Action Officer**

Recommend approval to appoint **Russell McLemore** as an Equal Employment Opportunity Officer for the 2013-2014 school year.

**N. Conferences/Professional Workshops**

<u>Personnel</u>	<u>Conference</u>	<u>Date</u>	<u>Cost (over mileage)</u>
Arena, Adrienne Dennion, Matthew Hewitt, Christine Johnstone, Jessica Karwoski, Debra Keen, Johnna Kind, Rosalind Langan, Lauren McLarney, Carol Presner, Angela Shields, Belle Shinn, Debra	Making Sense of Autism	04/03/14	\$103.49 each
Brock, Sandra	Symposium for Speech-Language Specialist, Rowan	03/21/14	\$149.00
Cann, Victoria	Handwriting Assessment, Phila, PA	03/28/14	\$220.00
Corley, Jayne	Facing the Future 22-Bldg Bridges to Successful Empl. Rutgers	03/21/14	\$150.00
Grelling, Tiffany	Children with Autism, ADHD or Sensory, Lumberton	04/15/14	\$169.00
Manno, Christopher	NJASA/NJAPSA Spring Conf, AC	05/21-23/14	\$450.00 + lodging
Margiotta, Theresa	NJASBO Annual Spring Conf., AC	06/04-06/14	\$150.00 + lodging
McLemore, Russell Price, Eileen	Legal One, Monroe Twp.	04/28/14	\$150.00 Each

<b>McLemore, Russell Price, Eileen</b>	Regional Equity and Access Dev Int. Mays Landing	03/26/14	None
<b>Mercantini-Bocci, Josephine</b>	Everything Nonpublic-Technical Assistance Sessions, Hamilton	04/11/14	None
<b>Micallef, Edward</b>	Automotive Training Center, Warminster	03/12/14	None
<b>Mangini, Maria</b>	FMLA Compliance Update, Cherry Hill	04/08/14	None
<b>Mongon, Katy</b>	Complementary Interventions for Autism, Asperger's, Sensory & ADHD in Children/ Adolescents, Maple Shade	04/24/14	\$169.00
<b>Nizio, Jennifer</b>	Dyslexia, ADHD and Exec. Functions Course, Trevoise, PA	04/24/14	\$199.99
	Auditory Processing Disorder (APD), Westampton	04/09/14	None
<b>Pape, Katherine</b>	Complementary Interventions for Autism, Asperger's, Sensory & ADHD in Children/ Adolescents, Vineland	04/08/14	\$179.00
<b>Welch, Amy</b>	AOTA Annual Conf., Baltimore, MD	04/04/14	\$205.00

## 2. Burlington County Institute of Technology

### A. Resignation/Retirements

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
<b>Petronglo, John</b>	Teacher of Sp Ed	Retirement	07/01/14
<b>Ranelli, Ed.D., Frank</b>	Principal, Medford	Resignation	05/09/14
<b>Ross-Petronglo, J.</b>	Learning Disabilities	Retirement	07/01/14

**B. Stipends/Extra-curricular Pay for 2013-2014 School Year**

<u>Name</u>	<u>Extra-curricular/Campus</u>	<u>Hourly Rate</u>
<b>Boczany, Jocelyn Cannon, Nancey Cooper, Kristine Hodges, Andre Holbrook, Henry McGuinness, J. Weber, Linda Williams, Malcom</b>	Title 1 Study Skills Enrichment Teacher/W	\$34.00 (NCLB)
<b>Finn, David</b>	Printing Projects/W	\$34.00
<b>Heston, Claire</b>	Secondary Dental Student Labs/Clinical Rqmts Projects/W	\$34.00
<b>MacDonald, Susan</b>	Modification Facilitator	\$34.00 p/hour
<b>Stevenson, Herbert</b>	Extra Block - Special Education/W	\$107.27 ¼ per diem

**C. Substitutes, Effective 03/28/14, \$11 per period (\$88 p/day)**

**Mears, Lori                      Wheatley, Tamie**

**D. Volunteers**

<u>Name</u>	<u>Volunteering</u>
<b>Jenkins, Monique</b>	Hispanic Heritage Club Advisor
<b>Palazzo, Joseph</b>	Assistant Baseball Coach-Medford

**E. Mentor Teachers for Alternate Route Instructors, District-W**

<u>Mentor Teacher</u>	<u>Alternate Route</u>
<b>Goatley, Richard</b>	<b>Fawcett, Thomas</b>

**F. Course: Approvals**

<u>Name</u>	<u>Position</u>	<u>College/Course</u>	<u>Credits</u>
<b>Sbraga, Jesmary</b>	Teacher	Johnson & Wales University	9

**Reimbursements**

<u>Name</u>	<u>Position</u>	<u>Reimburse</u>	<u>Credits</u>
<b>Milanowicz, Lauren</b>	Teacher	\$ 616.00	1
<b>Pensabene, Jeffrey</b>	Teacher	\$1,272.00	3
<b>Wheatley, Tamie</b>	Aide	\$ 460.80	6



**G. Salary Adjustments**

<u>Name</u>	<u>Position</u>	<u>Absence</u>	<u>Dates</u>	<u>Amount</u>
Hannan, Lia	Teacher	Unpaid	04/24,25/14	-\$578.48
Hitchon, Ashley	Custodian	Ex.	03/18/14	-\$129.93
Johnston, Ronald	Teacher Aide	Ex.	02/28; 03/05,14,19/14	-\$412.58
Lindsay, Katina	Teacher	Ex.	3/19/14	-\$161.71
Polizzi, Nicole	Teacher	Unpaid	4/24,25/14	-\$543.64
Sprague, Meagan	Teacher	Unpaid	4/24,25/14	-\$594.24
Williams, Malcom	Teacher	Ex.	03/14,17,18,19/14	-\$1,107.16

**H. Leave**

Diaz, Amanda	Mathematics	Child rearing	09/02/14-06/30/15
Milanowicz, Lauren	Social Studies	Amend FMLA/NJFLA	01/02/14-05/06/14
		Child rearing	05/07/14-06/30/14

**I. Conferences**

<u>Personnel</u>	<u>Conference</u>	<u>Date</u>	<u>Cost (over mileage)</u>
Adams, Cynthia	Career Day, St. Paul's School, Burlington,	04/02/14	none
Auleta, John Knaak, Fred	NJSBGA 18 <sup>th</sup> Annual Conf./Expo, Atlantic City	04/14-15/14	None
Bartello, Stacey Kaplan, Toby	Common Core Standards Assmt and Holocaust/Genocide Education, Mercer County Community College	06/05/14	None
Cuffari, MaryBeth Evans, Judith IIconich, Lori	NJASSW Spring Institute, Monroe	04/07/14	\$125.00 \$ 95.00 \$ 95.00
Forline, Beverly Daily, Jennifer Johnson, Beth	Burlington County Guidance Counselor's NJ Star Information Session, Mt. Laurel	04/10/14	None
Kaplan, Toby	CCCS LAL, RVRHS	05/16/14	None
Mariano, Anthony Rushen, George	Honda Instructors Workshop, Mt. Laurel	08/04-08/14	per diem
Mullarkey, Joseph Valenti, Gina	Career Day, St. Paul's School, Burlington	04/02/14	None
Pagan-Colon, Katrina	FMLA Compliance Update, Cherry Hill	04/08/14	None
Urian, Marissa	Anti-Bullying & School Safety Conference, Atlantic City, NJ	05/28-29/14	\$215.00 (local)

**J. Employment: Full-time Replacement for Staff on FMLA**

Danser, Victoria	Social Studies/W	Step 1 Col. A \$53,221 prorated	04/07/14
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## II. PROGRAMS

### [Burlington County Special Services School District](#)/[Burlington County Institute of Technology](#)

#### **A.** **\*Policies/Regulations (Revised)**

- R3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (New - 2<sup>nd</sup> Reading)
- P3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (New - 2<sup>nd</sup> Reading)
- R3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (New - 2<sup>nd</sup> Reading)

\* These items will be available in the Superintendents Office 48 hours before the board meeting.

#### **B.** **Job Description**

Approval of job description for Coordinator of Program Exploration and Community Relations. (Exhibit #1)

### **1.** [Burlington County Special Services School District](#)

#### **A.** **School Assemblies/Speakers**

<u>Campus</u>	<u>Assembly/Speaker</u>	<u>Audience/Class</u>	<u>Date</u>
Jr./Sr.	Walnut St. Theatre	Jr./Sr.	04/01/14
PASC	Magician "The Great Holtzie"	PASC	04/16/14
Lumb	Michael Hogan, Marine Corp.	Campus Wide	04/15/14
HS	NJ Transit Assembly, Safety	HS Campus	04/29/14

#### **B.** **Job Description**

Approval of job description for Working Night Custodial Foreperson. (Exhibit #2)

### **2.** [Burlington County Institute of Technology](#)

#### **A.** **Submit Grant and Acceptance of Funds**

Recommend approval to submit grant application along with BCIT Foundation to South Jersey Industries and accept funds in the amount of \$2,500.00. The Board of Education will receive 90% of the award but commit to spending 100% of the award. (Exhibit #3)

#### **B.** **Submit Grant**

Recommend approval to submit grant application along with BCIT Foundation to PSE&G. If approved, the Board of Education will receive 90% of the award but commit to spending 100% of the award. (Exhibit #4)

**C. Guest Speakers**

<b><u>Medford Campus</u></b>	<b><u>Speaking To Students</u></b>	<b><u>Date</u></b>
Wagner, Jeff, Medford Police	<b>Administrators</b>	04/07/14
Trainor, Kate, Freelance Graphic Designer; Wartman, Lynne, Community Service Marketing	<b>Advertising Art and Design</b>	04/08-09/14
Reed, William, Retired Carpenters Union	<b>Building Trades</b>	4/8-9/14
Kerwick, Stephanie, Sienkiewicz, Steven, Walnut Hill College	<b>Culinary</b>	03/28/14
McCargo, Aronn, Top Chef Winner; Gernigan, John, Cathedral Kitchen Camden	<b>Culinary</b>	4/8-9/14
Wayner, Thomas, CAD Technician Taylor Wiseman & Taylor	<b>Drafting</b>	4/8-9/14
McCord, John, Electrical Union	<b>Electrical Construction</b>	4/8-9/14
Delon, Michael, Steered Straight, Inc.	<b>Junior/Seniors</b> attending the prom	05/22/14
Borkowski, William, NAWCAD	<b>Pre-Engineering</b>	03/28/14
Doyle, David, Delsea High School	<b>Pre-Engineering</b>	03/28/14
Lacera, Robert, Dupont	<b>Pre-Engineering</b>	03/28/14
Ashe, Jeff, Ashe Productions; Joslow, Paul, PJ Video Film	<b>Television and Digital Media Production</b>	04/08-09/14
Krampen, Rebecca; Lockett, Joshua; Beckles, Tabitha, Mt. Laurel Animal Hospital	<b>Veterinary Assistant</b>	4/8-9/14
<b><u>Westampton Campus</u></b>		
Arrain, Dana; Karwacki, Liz Dr., Asso. Willingboro Veterinary Clinic	<b>Veterinary Technology</b>	04/02/14
Lilly, Sharon, Philadelphia Zoo	<b>Veterinary Technology</b>	05/16/14

**III. STUDENT ACTIVITIES**

**1. Burlington County Special Services School District**

**A. Suspensions for (Exhibit #5)**

Elementary. . . . . 2  
 High School. . . . . 0  
 Junior/Senior. . . . . 2  
 PASC . . . . . 0  
 Lumberton. . . . . 43

**B. School Activities (Exhibit #6)**

**C. Field Trips**

<u>Campus</u>	<u>To</u>	<u>Date</u>	<u>Inst.</u>	<u>Students</u>	<u>Teachers</u>
PASC-BCIT	Walmart-Medford	04/11/14	Reuter	7	5
PASC-BCIT	Walmart-Medford	05/16/14	Reuter	7	5
PASC-BCIT	McDonalds Medford	05/09/14	Reuter	7	5
PASC-BCIT	Shoprite Medford	05/23/14	Reuter	7	5
PASC-BCIT	Burger King Medford	06/13/14	Reuter	7	5
PASC	Little Sport, Maple Shade	03/31/14	Arena/Flood	15	0
VQ	Basketball Game	04/17/14	Roberts	10	3
VQ	Basketball Game	04/03/14	Roberts	10	3

**D. Fundraisers**

Group Phillies Package Game                      06/13/14 (tickets sold April/May on website)

**2. Burlington County Institute of Technology**

**A. Transfers, Withdrawals, Suspensions/Homebound (Exhibit #7)**

	<u>Medford</u>	<u>Westampton</u>
1. Transfers in County	3	2
2. Transfers Out of County	0	0
3. Dropouts	0	0
4. Transfers to Westampton/Medford Campus	0	0
5. Suspensions	9	1
6. Homebound	2	2

**B. Field Trips (Exhibit #8)**

**C. Non-Credit Make-up Sessions-Medford**

Non-Credit Make-up Sessions on the following days: May 20,21,22,27,28,29, June 3,4,5,7,10,11,12,14, 2014, as needed.

**D.**     **Drop Students**

Approval for students **MT** and **MW**, Medford Campus, be dropped from the rolls in accordance with District policy.

**E.**     **Activities**

SkillsUSA, Medford Campus, is requesting use of the Buildings and Grounds school van for the state competition. Departure will be April 4 and return is April 5, 2014. It is for transport of competition tools and materials. No student transportation will be provided by the van. Mark Saxton and Steve Ranieri will be driving the van.

**F.**     **Fundraiser**

1.       The Medford Media Center would like to donate gently used books for the Ronald McDonald House in Camden to give to children and their siblings staying at the facility and to restock the libraries in family rooms at local hospitals. This would be throughout the school year. Books will be delivered to the Medford Sunrise Rotary and distributed from there.
2.       Building Men is requesting approval to sell bracelets within the school to help raise funds for the 2014 Police Unity Tour. The Police Unity Tour consists of law enforcement officers from all over the world riding bicycles from various locations on the east coast to the Law Enforcement Memorial during National Police Week (May 9-12). The ride itself is to build awareness for the 19,000 officers who died in the line of duty and for the National Monument that bares their names, funds raised by the officers in the ride go directly to the National Law Enforcement Memorial Fund which assists those families. The bracelets will sell for \$2 each the week of March 31 - April 4, 2014, during lunches. Funds gained from all of our fundraisers are turned in directly to the Police Unity Tour Chapter.
3.       The boy's basketball team would like to sell dress down passes to raise money for summer leagues and team camp at Widner University. The passes would be offered two separate dates: April 7<sup>th</sup> and May 5<sup>th</sup>. The price would be \$2.00 per pass.

**IV. BUSINESS/FINANCIAL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**A. Resolution, NJDOE Submission, Long Range Facility Plan**

BE IT RESOLVED by the Board of Education of The Special Services School District and The Institute Of Technology of the County Of Burlington (the "Board"), that:

WHEREAS, the Board appointed The Design Collaborative, (the "Architect") the Board's Architect of Record to evaluate the Board's School Facilities and investigate potential Capital Systems Building Maintenance projects on behalf of the Board;

WHEREAS, the Board had received information from the Architect concerning construction schedules, construction needs and appropriate submissions to the State of New Jersey, Department of Education, Divisions of Finance, Office of Facilities; and

WHEREAS, the Board has previously approved submission of a amended Long Range Facilities Plan to the State of New Jersey Department of Education, Division of Finance, and

WHEREAS, the Board has hereby approved The Design Collaborative, Architects and Planners, PA to submit to New Jersey Department of Education a project application and a Long Range Facilities Plan Amendment Request form for Westampton Campus Reroofing, SP #0605-030-14-1000 seeking Debt Service Aid, and

WHEREAS, the Board will allocate funds for its Local Funding Source to complete the scope of the roof replacement project.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to file certified copies of this Resolution with the Office of the Burlington County Superintendent of Schools.

**1. Burlington County Special Services School District**

**A. Lease Agreement**

2014/2015 Lease Agreement between BCSSSD and Edgewater Park Township Schools, effective: July 1, 2014 - June 30, 2015:

One classroom @	\$ 29,800.00	Each
Two Classrooms @	\$ 27,600.00	Each
Rental Rate	\$ 85,000.00	Annually

**B. Professional Services Agreements**

Winslow Township                      Amendment to PSA

**C. ESU Rates for Professional Services Agreement 2014-2015**

	<b>IN COUNTY</b>	<b>OUT OF COUNTY</b> <i>Flat rate fee not applicable for Out of County</i>
Assistive Technology Evaluation	\$895.00	\$105.00/hr
Behavioral Consultation <i>(For students other than those with Autism)</i>	\$82.00/hr.	\$95.00/hr.
Learning Evaluation	\$395.00	\$425.00
Psychological Evaluation	\$395.00	\$425.00
Social Evaluation	\$340.00	\$375.00
Occupational Therapy Evaluation	\$295.00	\$325.00
Occupational Therapy Evaluation w/Sensory Profile	\$395.00	\$425.00
Physical Therapy Evaluation	\$295.00	\$325.00
Speech Evaluation (Articulation)	\$295.00	\$325.00
Speech Evaluation (Language)	\$395.00	\$425.00
Speech Evaluation (Language/Articulation)	\$475.00	\$525.00
Vocational Assessment	\$74.00/hr.	\$80.00/hr.
<b>NOTICE: No Show Charges will apply - Evaluations: \$100.00</b>		

<b>CHILD STUDY TEAM SERVICES</b>		
Counselor	\$73.00/hr.	\$85.00/hr.
Learning Disabilities Teacher / Consultant	\$455.00/ day BLOCK RATE	
Psychologist	\$234.00/ ½day BLOCK RATE	
Social Worker		
<b>NOTICE: No Show Charges will apply: Hourly Services - One (1) hour at contract rate</b>		

<b>PROGRAM COSTS</b>		
Assistive Technology	\$90.00/hr.	\$105.00 /hr.
Educational Interpreter (2 HOUR MINIMUM)	\$70.00/hr.	\$80.00/hr.
Job Coaching	\$37.00/hr.	\$40.00/hr.
Student Assistance Coordinator (SAC)	\$72.00/hr.	\$80.00/hr
Structured Learning Experiences (SLE) Coordinator	\$67.00/hr.	\$75.00/hr
Teacher	\$62.00/ hr.	\$69.00/hr
Teacher of Deaf (TOD) - minimum of 1.5 hours	\$105.00/hr.	\$115.00/hr.
<b>NOTICE: No Show Charges will apply: Hourly Services - One (1) hour at contract rate</b>		

<b>THERAPY SERVICES</b>		
Occupational Therapy	\$83.00/hr.	\$90.00/hr
Physical Therapy	\$510.00/ day BLOCK RATE	
Speech Therapy	\$260.00/ ½day BLOCK RATE	
<b>NOTICE: No Show Charges will apply: Hourly Services - One (1) hour at contract rate</b>		

**D. Resolution, Bidding and Funding**

BE IT RESOLVED by the Board of Education of The Special Services School District and The Institute Of Technology of the County Of Burlington (the "Board"), that: WHEREAS, the Board appointed The Design Collaborative, (the "Architect") the Board's Architect of Record to evaluate the Board's School Facilities and investigate potential Capital Systems Building Maintenance projects on behalf of the Board; WHEREAS, the Board had received information from the Architect concerning construction schedules, construction needs and appropriate submissions to the State of New Jersey, Department of Education, Divisions of Finance, Office of Facilities; and WHEREAS, the Board has previously approved submission of a amended Long Range Facilities Plan to the State of New Jersey Department of Education, Division of Finance, and WHEREAS, the Board has hereby approved The Design Collaborative, Architects and Planners, PA to submit to New Jersey Department of Education a project application and a Long Range Facilities Plan Amendment Request form for Westampton Campus Reroofing, SP #0605-030-14-1000 seeking Debt Service Aid, and WHEREAS, the Board has allocated funds totaling **\$500,000.00** toward the Westampton Campus Reroofing project, and WHEREAS, the Board has hereby approved The Design Collaborative, Architects and Planners, PA to issue plans and specifications for solicitation of bids for the Westampton Campus Reroofing project in accordance with N.J.S.A. 18A:18A-1 et seq BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to file certified copies of this Resolution with the Office of the Burlington County Superintendent of Schools.

**2. Burlington County Institute of Technology**

**A. Use of Facilities**

<u>Agency</u>	<u>Room/Campus</u>	<u>Date</u>
BCSPSA Academic Dinner	Atrium-West	03/27/14
Dinoto Karate Black Belt Ceremony	Gymnasium-West	04/12/14
Performing Arts/Mt. Laurel Ballet Co.	Auditorium-West	05/23/14
Rancocas Valley Soccer Club	Soccer Field-West	03/28/14-08/30/14

**B. Execution/Delivery and Authorization of Grant Agreement**

Authorize the execution and delivery of the following grant agreements and authorize delegation of authority to the School Business Administrator for supervision of the following School Facilities Projects:

Project Description: Re-roofing, Medford Campus      Grant #: G5-6101  
DOE Project #: 0610-040-13-1001                              SDA Project #: 0610-040-13-G3AD



**C. Bid #2014-02, Science Labs Renovations, Room D210 & D219, Medford Campus**  
 Recommend that Bid # 2014-02, Science Labs Renovations, Medford Campus, be awarded to the following low bidders, by category, for the Base Bid plus the Alternate Bid Number 1: (Exhibit #9)

<b><u>Contractor</u></b>	<b><u>Base Bid</u></b>	<b><u>Alternate No. 1</u></b>	<b><u>Total</u></b>
<b><u>General Construction</u></b>			
Joseph Poretta Builders	\$139,320.00	\$10,300.00	\$149,620.00
<b><u>Plumbing Construction</u></b>			
C.J. Schmidt & Sons, Inc.	\$ 63,200.00	\$ 1,950.00	\$ 65,150.00
<b><u>Electrical Construction</u></b>			
DEC Electric	\$ 64,400.00	\$ 5,600.00	\$ 70,000.00
<b>The grand total of the project is \$284,770.00</b>			

**V. ENTERPRISE**

**Adult Education**

**A. Field Trips**

<u>Students</u>	<u>Trip</u>	<u>Date</u>	<u>Personnel</u>
LPN	NJ League for Nursing Practical Nurse Student Education Day, Edison	04/30/14	Vivian Grupico, BSN

**B. Affiliation Agreements**

Recommend approval of the following affiliation agreements for the period of January 1, 2014 through December 31, 2014 between BCIT Adult Education and:

**Dental Assisting Students**

Dr. Ira Adler

Drs. Porter and Martin