

BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Wednesday evening, **April 30, 2014**, at the Rutgers Media Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 5:35 p.m. by Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call Theresa Margiotta, Board Secretary, called the roll:

Christopher Baxter	Term Ex.	6/30/16	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kathleen Burgess	Term Ex.	6/30/16	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/14	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/14	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Margaret Nicolosi	Ex. County Supt		<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

Public Attendance:

Also present were: Adams, Cynthia; Antonio, Maureen; Brand, Jim; Colwell-Stingel, Margaret; Comprá, Trudy; Harris, Keturah; Kamau, Jermaine; Kenney, Ed; Lewis, Kristine; MacDonald, Susan; Maguire, Natalie; Mercantini-Bocci, Josephine; Mozelewski, Joe; Murnane, Bob; Scherer, Helen; Swern, Doriann; Thurman, Donna; Stevenson, Charleen

Communication & Correspondence:

None.

Presentations:

- Joseph Mozelewski, Cooperative Education Coordinator, BCIT: presented the BCIT Employer of the Year Award to Mr. Robert Murnane, Pemberton Fabricators, Inc.
- Mr. Murnane thanked students and teachers, especially Jay Lloyd, for providing excellent instruction and skilled workers.

Minutes: Theresa Margiotta presented Minutes of March 27, 2014. On a motion by Paula Lee and seconded by John Ferry the Board approved the Minutes.

Roll Call:

Absent Christopher Baxter Absent Kathleen Burgess Yes John Ferry Yes Leon Jones
Yes Paula Lee Absent Peggy Nicolosi Yes Robert Silcox

Financial Report: Theresa Margiotta, Board Secretary, presented Financial Report. On a motion by Leon Jones and seconded by Paula Lee, the Board approved the Financial Report.

Roll Call:

Absent Christopher Baxter Absent Kathleen Burgess Yes John Ferry Yes Leon Jones
Yes Paula Lee Absent Peggy Nicolosi Yes Robert Silcox

Public Comments - Superintendent Agenda Only:

- Helen Shears, BCSSSD: presented a picture posterboard of HS Students Government, Zack Conrad received Academic Acknowledgment for Student Representative (dinner in his honor); and pictures of egg hunt for Day Care.

Superintendent Report: Christopher M. Manno, Ed.D., Superintendent, presented and recommended approval of the report including Addendum. On a motion by Paula Lee and seconded by Leon Jones the Board approved the report.

Roll Call:

Absent Christopher Baxter Absent Kathleen Burgess Yes John Ferry Yes Leon Jones
Yes Paula Lee Absent Peggy Nicolosi Yes Robert Silcox

Dr. Manno:

- Introduced- new Principal for BCSSSD Lumberton Campus, Jermaine Kamau and explained that the new Principal for BCIT Medford Campus, Mike Parker, could not make the meeting.
- Discussed- the first annual BCSSSD Open House; District Advisory Council Dinner; BCIT Adult School lowered rates; Seraph Safety and Security Audit; Job Descriptions; National Career and Technical Education Conference.
- Invited- everyone to attend the BCIT Medford Campus Performing Arts: *Godspell*

Public Comments:

- Jermaine Kamau, Principal BCSSSD Lumberton: Thanked Superintendent and staff. Looking forward to position and is confident of a successful school year.

Board Remarks:

- John Ferry: Welcome Mr. Kamau.
- Leon Jones: Thanked everyone for coming out in inclement weather. Thanked Dr. Manno and staff for an impressive Open House at BCSSSD.
- Paula Lee: Commented on Open House; that the Food Display was amazing spelling out BCSSSD, Safety Patrol Pledge of Allegiance was very touching. Appreciated invitation to Prom season, Reunion.

Adjournment

Since there was no further business, Mr. Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Paula Lee the Board adjourned at 6:05 p.m. with the next meeting to be the on Wednesday, May 28, 2014, at Rutgers Media Center at 5:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta
Board Secretary/School Business Administrator

I. PERSONNEL

1. Burlington County Special Services School District

A. Resignation/Retirements: Full-time

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Reason</u>	<u>Effective</u>
Adams, Dolores	Secretary	Dist	Retirement	07/01/14
Eisenberg, Evan	Teacher Assistant	PASC	Resignation	06/30/14
Lodge, Helen	Occ. Therapist	Elem	Retirement	07/01/14
Vance, Patricia	Teacher Assistant	HS	Resignation	04/18/14
Vissering, Christine	Speech Therapist	Elem	Retirement	07/01/14

Resignations – Part Time *Moving to Full Time

Jones, Madison	Teacher Assistant	PASC	Resignation*	04/30/14
Mirza, Saira	Teacher Assistant	PASC	Resignation	04/18/14
Moses, Brandee	Teacher Assistant	Lumb	Resignation*	04/30/14

B. Employment: Full-time

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Salary Pro-rated</u>	<u>Effective</u>
Jones, Madison	Teacher Assistant	PASC	HS+90 Step \$22,017	05/01/14
Kamau, Jermaine	Principal	Lumb	\$118,000	07/01/14
Moses, Brandee	Teacher Assistant	Lumb	HS Step #5 \$15,493	05/01/14

C. Employment: Part-time

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Hourly Rate</u>	<u>Effective</u>
Horner, Jessica	Teacher Assistant	PASC	\$15.00	05/16/14
Miskey, Shannon	Teacher Assistant	PASC	\$15.00	05/16/14

D. Employment: Extended School Year Personnel 2014 (Exhibit #1)

E. Employment, Work Study Students, Lumb., \$8.25 Hourly, Effective 05/01/14

Barbot, Anthony	Goshay, Deondre	Reissmann, Andre	Robinson, Vernon
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F. Reappointments

Reappointment of the employees outlined below and identified on the attached exhibit for the 2014/2015 school year. * Salaries will be determined upon settlement of negotiated agreements. (Exhibit #2)

Administrative Personnel
Principals/Directors Association*
Supervisors Association*
Certified Personnel
Certified CST and Physical Therapist
Educational Interpreter Personnel

G. Status Change 2013-2014, Degree, Effective: 05/01/14

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>From</u>	<u>To</u>
Jobs, Sara	Teacher Assistant	PASC	HS+90 Step #3 \$22,850	BA Step #3 \$22,925

H. Salary Adjustments Excessive Absences

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Rate</u>	
Bergman, Jennifer	Speech Therapist	PASC	-\$387.47	04/17, 4/18
Carlson, Wendy	Teacher Assistant	Elem	-\$162.03	04/9, 4/18
Chandler, Teresa	Teacher Assistant	PASC	-\$138.80	04/11
Chandler, Teresa	Teacher Assistant	PASC	-\$122.28	04/01/14
Jack, Jennifer	Teacher Assistant	Elem	-\$1,135.75	04/15, 30/14
Jamison, April	Teacher	PASC	-\$222.26	04/17/14
Jordan, Brenda	Teacher Assistant	HS	-\$40.10	04/18/14
Lovett, David	Physical Therapist	HS	-\$469.40	04/17/14
MacPhee, Nancy	Teacher Assistant	PASC	-\$138.80	04/11/14
Soltesz, Velma	Cafeteria Assistant	Café	-492.87	04/16, 18, 24-25/14
Vance, Patricia	Teacher Assistant	HS	-168.28	04/15/14
Vance, Patricia	Teacher Assistant	HS	-\$168.28	04/07/14
Watson, Michael	Teacher Assistant	HS	-\$309.08	04/17, 18/14
Wilkcox, Sandra	Teacher Assistant	Elem	-\$85.87	04/25/14

I. Leave (*Amended, **Intermittent)

Donahue, James	Teacher Assistant, HS	FMLA 03/17/14 - 03/31/14
Eisenberg, Evan	Teacher Assistant, PASC	FMLA 04/14/14 - 04/25/14
Holloway, Gary	Teacher Assistant, PASC	*FMLA/NJFLA 04/03/14 - 05/15/14
Jones, Dana	Teacher Assistant, PASC	FMLA 06/03/14 - 06/20/14
LeCates, Jaime	Teacher Assistant, Elem	FMLA 04/15/14 - 04/28/14
Libucki, Monica	Teacher Assistance, PASC	FMLA/NJFLA 04/14/14 - 06/20/14
Margiotta, Nicole	Supervisor, ESU	**NJFLA 04/09/14 - 06/30/14
Patterson, Kelli	Teacher Assistant, HS	FMLA 04/07/14 - 05/15/14
Rapp, Gloria	Teacher Assistant, HS	FMLA 03/06/14 - 04/11/14
Wambach, Ava	Teacher Assistant, Elem	FMLA 03/24/14 - 04/30/14
Wintrode, James	Asst. BA, ESU	FMLA 04/03/14 - 05/15/14

J. Stipends/Extra-curricular Pay 2013-2014, Effective 05/01/14

<u>Name</u>	<u>Stipend</u>	<u>Hourly</u>
Gannone, William Gordon, Steven	Curriculum Writing	\$25.50
Brambilla, Elijah Caffrey, Scott Cavaliero, Michael Engman, Donna Jones, Dana Jones, Madison Langan, Lauren Luhta, Chris Marquette, Shelli Parker, Meghan Reilley, Jeremy	Respite Workers	\$21.50

K. Course: Approvals

<u>Name</u>	<u>Position</u>	<u>College/Course</u>	<u>Credits</u>
Cutietta, Amanda	Teacher Assistant	Rutgers University	3
Edmond, Keith	Teacher Assistant	Wilmington University	6
Farmer, Megan	Teacher Assistant	Burlington County College	3
Lopez-Dejesus, Elliott	Teacher Assistant	Western Governors University	9
Valasek, Adell	Supervisor	University of Scranton	3

L. Student Teachers

Clark, Kristina	OT Intern II	Usciences	Fall Semester 2014
Doman-Ewerth, S.	OT Intern II	Phila U	January -April 2015
Everett, Sandy	OT Intern II	Stockton	Fall Semester 2014
Greenwald, Francesca	Practicum/Obs.	Rutgers Univ	07/03-07/31/14
Layton, Rachel	Practicum/Obs.	Rutgers Univ	07/03-07/31/14
Lippincott-Fillette, Michelle	Practicum/Obs.	Grand Canyon U	04/01/14-06/20/14
Mukai, Christine	OT Observation	Stockton	Spring 2014
Regi, Ahnnalisa	Speech Intern	Misericordia	Fall Semester 2014
Simi, Erica	OT Intern II	Usciences	Spring Semester 2014
Venables, Tara	OT Intern II	TCJ	Fall Semester 2014

M. PASC Garden Volunteers-Rutgers Master Gardeners

Recommend approval of the following Rutgers Cooperative Extension of Burlington County, Westampton, NJ volunteers to work on the PASC Garden as needed during non-student hours along with Whole Foods employees as part of the Whole Foods Grant:

Andrew, Mama	Fishman, Marilyn	McMinn, Brooke	Stein, Carol
Brunetti, Tracey	Jacobsen, Susie	Price, Toni	Walker, Diane
Crawford, Carol	Johnson, Joan	Ryan, Fontaine	
Elmes, Bridget	Kamienski, Helen	Silver, Michael	

N. Conferences/Professional Workshops

<u>Personnel</u>	<u>Conference</u>	<u>Date</u>	<u>Cost (over mileage)</u>
Arthur, Lori Graven-Eells, Maureen Traino, Nicole	Early Childhood Standards & Assessment, Swedesboro	04/11/14	\$149.00 Each
Bertoli, Erin Brambilla, Elijah Bergman, Jennifer Deibler, Eric DeVito, Joyce Moyn, Tracy Strug, Janice	Making Sense of Autism, Cherry Hill	04/03/14	\$103.49 Each
Birch, Katherine	Practical Strategies for Working with School-Aged Children Who Stutter, Montclair	05/16/14	None
Caplan, Lisa Fowler, David Mason, Nancy	C.T.E. Statewide Institute Seminar, TCNJ, Trenton	05/20/14	None
Evans, Melissa	Early Intervention for Social-Emotional Dev., Toms River	06/09/14	\$189.99
Hewitt-Portnoy, Susan	Vestibular Rehabilitation: Eval and Management, Cherry Hill	05/02/14	\$179.00
Limanni, Juliet	NJASP Spring Conf, East Windsor	05/09/14	\$110.00
Meekins, Candace Stewart, Michelle Salmons, Lori	Technology Showcase, Mt. Laurel	05/08/14	None
Stroud, Bruce	Physical Therapy Management of Pediatric Patients, Phila, PA	06/06/14	\$150.00

2. Burlington County Institute of Technology

A. Retirement: Full-time

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Reason</u>	<u>Effective</u>
Deal, Linda	Early Childhood Instructor	Westampton	Retirement	07/01/14

B. Employments: Full-time

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Salary Pro-rated</u>	<u>Effective</u>
Brown, Glenwood	Custodian	Westampton	Step 6, Col. A \$ 34,195	05/01/14
Parker, Michael	Principal	Medford	Rank 1, Stp. 1 \$130,600	05/09/14

C. Reappointments

Reappointment of the employees outlined below and identified on the attached exhibit for the 2014/2015 school year. * Salaries will be determined upon settlement of negotiated agreement. **Salaries will be determined as per Guide in negotiated agreement. (Exhibit #3)

Administrative Personnel
Administrative Association Personnel
Certificated Staff**
Child Study Team Association*

D. Stipends/Extra-curricular Pay for 2013-2014 School Year

<u>Name</u>	<u>Extra-curricular/Campus</u>	<u>Hourly Rate</u>
Hannon, Lia	Extra Block - English/W	\$72.31 per Block

E. Student Teachers/Internships

<u>Student</u>	<u>College</u>	<u>Subject</u>	<u>Dates</u>	<u>Supervision</u>
Reenstra, Rachel	TCNJ	Mathematics	01/20/15 - 05/14/14	C. Barker
Jackson, Shamello	Stockton	Spch/Lang Thp	05/01/14-06/20/14	S. Swinehart

F. Volunteer

Pensabene, Jeffrey Volunteering: Assistant Softball Coach-Medford

G. Leave

Cook, Cesarina Foreign Language Teacher 05/19/14-6/30/14

H. Column Changes: 2014-2015 School Year

Kehoe, Andrew From Column C to D
Trzaska, Barbara From Column C to D
Wheatley, Tamie From Column B to C

I. Salary Adjustments

<u>Name</u>	<u>Position</u>	<u>Absence</u>	<u>Dates</u>	<u>Amount</u>
Aumendo, Gerald	Custodian	Excessive	04/03/14	-\$132.92
Calderone, Samuel	Custodian	Unpaid	04/10/14	-\$189.11
Destinoble, Marc	Custodian	Unpaid	02/13/14	-\$147.90
Lindsay, Katina	Teacher	Excessive	04/09/14	-\$161.71
Wheatley, Tamie	Teacher Aide	Unpaid	4/23,24,25/14	-\$512.97

J. Conferences

<u>Personnel</u>	<u>Conference</u>	<u>Date</u>	<u>Cost (over mileage)</u>
Aiken, Frederick Mack, Nereida Pirozzi, Rose Mary	Statewide CTE Institute Ewing Township	05/20/14	None
Cross, Genevieve Lindsay, Katina	Statewide Career and Technical Education (CTE) Institute, TCNJ	05/20/14	none
Evans, Judith	Education for Homeless Children and Youth Program Statewide Technical Assistance Session, Mt. Laurel	05/21/14	None
Fessenbecker, Rachel	VAST, Philadelphia Museum of Art, Philadelphia, Pa	07/7-11/14	None
Forline, Beverly McCardell, Linda MacDonald, Susan	BCSCA Luncheon, Medford	06/06/14	None
Forline, Beverly	Road to Naval and Marine Officer Commissioning, Eatontown	05/02/14	None
Harder, Lisa	The Professor Saul Goldwasser Educator's Workshop, West Windsor	06/05/14	None
Lee, Valerie Venuto, Joseph	BCPSA Spring Professional Development Meeting, Indian Spring Country Club, Marlton	05/01/14	\$35.00 Each (local)
Ogden, Carla	New Jersey State Boards, BCIT-W	05/19/14	None
Pirozzi, Rose Mary	Affirmative Action Officer Training, Lawrenceville	05/30/14	\$20.00
Tisdale, Larry	CTE State Workshop, TCNJ	05/20/14	None

II. PROGRAMS

[Burlington County Special Services School District](#)/[Burlington County Institute of Technology](#)

A. Job Description

Approval of job description for **Assistant Superintendent for Curriculum and Instruction**. (Exhibit #4)

1. Burlington County Special Services School District

A. School Assemblies/Speakers

<u>Campus</u>	<u>Assembly/Speaker</u>	<u>Audience/Class</u>	<u>Date</u>
Lumb	Steered Straight, Micale DeLeon	Campus Wide	8 wks May/June
Elem	Lisa Funari-Willever, Bob Salomon	Campus Wide	TBD
VQ	Amanda Zito	History Class	05/16 or 23/14

B. DEAC and ScIP

It is recommended a resolution be adopted approving the School Improvement Panel (ScIP) and District Evaluation Advisory Committee (DEAC) for the 2013-2014 school year per AchieveNJ regulations:

Appointment of District Evaluation Advisory Committee (DEAC)

Angelini, Maria	Teacher HS
Brogan, Carla	Teacher Elem
Dennion, Matthew	Teacher Pre K-12, Autism
Fishman, Brandi	Parent Advisor, PASC
Fletcher, Kelly	Teacher, PASC
Gilch, Lorraine	Interim School Admin
Manno, Christopher	Superintendent
McLemore, Russell	School Admin/Principal
Meekins, Candace	Teacher Middle School
Plenge, Jane	Interim School Admin
Price, Eileen	School Admin/Principal
Strug, Janice	Supervisor, Elem
Wilt, Loralee	Teacher, HS

Appointment of School Improvement Panel (ScIP)

Angelini, Maria	Teacher, Lumb
Arena, Adrienne	Teacher, PASC
Banks, MaryAnn	Actg Principal, HS
Cassell, Pamela	Teacher, JS
Castellane, Mark	Supv, Lumberton
DeVito, Joyce	Principal PASC
DiNapoli, Pamela	Teacher, Lumb
Hepp, Mary	Teacher, Elem
Karwoski, Debra	Teacher, PASC
McHugh, Alphonsus	Teacher, HS
McKinney, Linda	Teacher, JS

McLemore, Russell	Principal, Jr Sr
Price, Eileen	Principal, Lumb
Shinn, Melissa	Principal Elem
Stolarski, Sherry	Teacher, Elem
Strug, Janice	Supervisor, Elem
Valasek, Adell	Supervisor, PASC
Will, Barbara	Teacher, HS

2. Burlington County Institute of Technology

A. Program Re-Approval Application

Submit the **Computer Information Systems** Program Re-approval Application.

B. Job Description

Approval of job description for **Certified Public Accountant (CPA)**. (Exhibit #5)

C. Guest Speakers

<u>Medford Campus</u>	<u>Speaking To Students</u>	<u>Date</u>
Tuno, Kevin, Burl. Cnty. OEM Caruso,	Law & Public Safety	4/24/14; 5/15/14
Frank, Riverfront CERT		4/29/14
Dovi, Robert, Medford Fire Dpt.		5/1, 5/14
Boncheck, Rebecca, BC CART		5/22/14
Worrell, Phyllis, Pinelands Reg CERT		5/29, 30/14
Carey, Benjamin, Pre-Eng. Alumni	Pre-Engineering	5/2,9,16,23,30/14 6/2, 20/14
 <u>Westampton Campus</u>		
Tozzi, JoAnne, Sales Representative, Art Institute of Phila.	Adverting, Art, and Design	5/1/14
Cofield, Chantiel, PAC	Science	5/1/14

III. STUDENT ACTIVITIES

1. Burlington County Special Services School District

A. Suspensions for (Exhibit #6)

Elementary. 14
 High School. 0
 Junior/Senior. 6
 PASC 0
 Lumberton. 60

B. School Activities

<u>Campus</u>	<u>Activity</u>	<u>Date</u>	<u>Location</u>
Elem	Safety Patrol Meetings	Every Friday	Room 546
Elem	Spring Dance	May 9, 2014	EMPR
Elem	ACES (All Children Exercise Simultaneously)	May 7, 2014	Outside
Elem	Chess Club	Every Thursday	Room 515
HS	Prom Night	5/9/14	Touch of Class Caterer-Delran
HS	HS Social Clubs	5/12/14	Various
HS	Spring Dance/Fun Day	5/16/14	Central Gym
HS	Reunion Dance	5/16/14	Central Gym
HS	Lip Sync Show	5/23/14	Central Gym
HS	HS Picnic	5/30/14	Various
HS	A Day at the Theatre	5/9/14	Library Aud-Walking Trip
Lumb	Steered Straight Inc. (Man-Up)	8 Wks May/June	MPR

C. Field Trips

<u>Students</u>	<u>To</u>	<u>Date</u>	<u>Staff</u>	<u># Students</u>
Lumb	8th gr Grad practice Westampton	06/18/14	Mitchell	20
Lumb	8th gr Grad practice Westampton	06/17/14	Mitchell	20
Lumb	8th gr Grad practice Westampton	06/19/14	Mitchell	20
Lumb	Garfield Academy	05/08/14	Prince	20
Lumb	Children's Home	05/15/14	Prince	20
Lumb	Archway	05/20/14	Prince	20
Lumb	VQ/Main Campus	05/29/14 06/03/14	Prince	20
PASC	Little Sport, Maple Shade	05/05/14	Arena/Flood	18
Lumb	Burl. Twp Veterans Memorial	05/14/14	Osborne	10
Lumb	Grounds for Sculpture	05/15/14	Hogan	15
Lumb	BCSSSD Westampton	05/22/14	Osborne	10
Lumb	Perf Arts-BC Library	05/09/14	Cook	15
Lumb	Perf Arts-Elem Campus	05/05/14	Cook	5
VQ	Main Campus	06/16/14	Roberts	7
VQ	Main Campus	06/18/14	Roberts	7
VQ	Main Campus	06/19/14	Roberts	7
Jacques Host	BCSS Swim	05/2,30/14	Johnstone/Miller	12
Jacques/Ridgeway	BCSS Swim	05/16/14	Reuter/Brunetto	12
Jacques	BCSS Swim	05/13/14	Reuter/Brunetto	12

D. **Fundraisers**

PASC	Camden Riversharks vs Brideport Bluefish	05/24/14
PASC	PASC PTO Family Fun Day &5K	05/04/14
Lumb	Plant Sales	05/22, 23/14
Lumb	Silent Auction	05/7-9/14
Dist.	“Candy for Sandy” NJEA/26 Angel	Month of May

2. **Burlington County Institute of Technology**

		<u>Medford</u>	<u>Westampton</u>
<u>A.</u>	<u>Transfers, Withdrawals, Suspensions/Homebound</u> (Exhibit #7)		
1.	Transfers in County	2	3
2.	Transfers Out of County	1	2
3.	Dropouts	0	0
4.	Transfers to Westampton/Medford Campus	0	0
5.	Suspensions	21	13
6.	Homebound	4	1

B. **Field Trips** (Exhibit #8)

C. **Activities**

Medford Campus

1. Performing Arts would like to host a fundraiser at Chickie and Pete's in Bordentown on May 22, 2014, from 5 p.m. to 10 p.m.. The restaurant will donate 15% of proceeds to BCIT Performing Arts.
2. The International Thespian Society would like to hold a fundraiser selling jean passes during lunches on May 27, 2014. The proceeds would go to Relay for Life.
3. Senior Culinary students to prepare and host a dinner for their parents on June 6, 2014, from 6 p.m. to 9 p.m. in the cafeteria.

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

A. Shared Service Agreement between Board of Chosen Freeholders of the County of Burlington

It is recommended a resolution be adopted approving a Shared Service Agreement between Board of Chosen Freeholders of the County of Burlington and BCSSSD/BCIT, pursuant to NJSA40:65A-1 and NJSA 18A:18A

1. Burlington County Special Services School District

A. Soliciting Bid Approval

It is recommended a resolution be adopted approving the solicitation for bids for Campus Security Vestibules. (Exhibit #9)

B. Award Contract 2013/2014

It is recommended a resolution be adopted awarding the following construction contract for the Westampton Partial Roof Replacement - Phase 1, as a result of public bids received as follows: (Exhibit #10)

Patriot Roofing, Inc.
2083 Jacksonville-Jobstown Rd
Jobstown, NJ 08041
Base Bid Award & Alt No. 1: \$437,738.00

C. Submission of Captain Planet Foundation Grant

Approval to submit the Captain Plant Foundation Grant for the 2014/2015 School Year. (Exhibit #11)

D. Submission of Whole Kids Foundation Grant

Approval to submit the Whole Kids Foundation Grant for the 2014/2015 School Year. (Exhibit #12)

E. Submission of NJSIG 2014 Safety Grant

Approval to submit the New Jersey Schools Insurance Group BACCCEIC 2014 Safety Grant, in the amount of \$23,796.00, for the period of July 1, 2014 through June 30, 2015.

F. Tuition Rates 2014/2015

It is recommended a resolution be adopted approving the tuition rates established for Burlington County Special Services School District, for the 2013/2014 school year:

Program	Per Student
Autism	\$45,035.00
Behavioral Disabilities	\$37,345.00

Cognitive Impairment Severe	\$41,191.00
Multiple Disabilities	\$39,543.00
Pre-School Full Time	\$36,254.00
Providing 1:1 Teacher Assistants	\$36,500.00
Alternative	\$26,400.00
*Extended School Year Tuition	\$ 3,060.00
*Extended School Year 1:1 Teacher Assistant	\$ 4,080.00
Out of County Resident Fee	\$ 2,800.00

G. Extension on Borrowing Funds from Susquehanna Bank

Extension on borrowing \$2,500,000.00 from Susquehanna Bank on a one year line of credit at an interest rate of prime + zero. Also, recommend approval to authorize Theresa Margiotta, School Business Administrator, to execute necessary documents to finalize this extension.

H. Shared Service Agreement between Board of Chosen Freeholders of the County of Burlington for the Provision of a Juvenile Detention Center Education Program

It is recommended a resolution be adopted approving a Shared Service Agreement between Board of Chosen Freeholders of the County of Burlington and BCSSSD for the Provision of a Juvenile Detention Center Education Program for the 2013-2014 School Year, not to exceed \$215,300.00.

2. Burlington County Institute of Technology

A. Use of Facilities

<u>Agency</u>	<u>Building/Room - Campus</u>	<u>Date</u>
KT SA Training	Panther Palate-West	05/07,08/14
NJCCVTS	Panther Palate-West	05/14/14
West. Rec. Basketball Tournament	2 Gymnasiums-West	05/17,18/14
NJ Board of Cosmo. Licensing Exam	Atrium-West	05/19/14
Burl. County Fire Marshall Mem. Serv.	Auditorium/Cafeteria-West	05/21/14
West. Rec. Basketball Tournament	2 Gymnasiums-West	06/06-08/14
East. Middle School Graduation	Auditorium-West	06/16,17/14
Burl. County Library Amphitheater	Auditorium-West RAIN PLACE ONLY	07/05,11, 12,18,19,25,26/14
Burl. County Library Amphitheater	Auditorium-West RAIN PLACE ONLY	08/01,02,08,09,15, 16,22,23,29,30/14
Dept. of Ed. Supt of the Year	Auditorium-West	12/17/14

B. Submission of NJSIG 2014 Safety Grant

Approval to submit the New Jersey Schools Insurance Group BACCEIC 2014 Safety Grant, in the amount of \$22,570.00, for the period of July 1, 2014 through June 30, 2015.

C. Sending Districts Tuition Rate Increase, 2014-2015 School Year

Approval of the increase of BCIT Sending District tuition rate from \$3,060.00 to \$3,121.00 for all students for the 2014-2015 school year. Furthermore, recommend approval that there be no prior tuition adjustment for the 2013-2014 school year charged to Sending Districts in preparation of the 2014-2015 budget.

D. Issuance of Tuition Contracts to Sending Districts, 2014-2015 School Year

Approval to authorize the Board Secretary/School Business Administrator to issue tuition contracts to sending districts, based on projected enrollment, at the annual rate of \$3,121.00, for all students for the 2014-2015 school year.

V. ENTERPRISE

Adult Education

A. Field Trips

<u>Students</u>	<u>Trip</u>	<u>Date</u>	<u>Personnel</u>
Cosmetology	Super Cuts, Hello Gorgeous Scruples, Marlton	06/09/14	Donna McGinty Marie Gardner

B. Guest Speakers

<u>Speaker</u>	<u>Speaking To Students</u>	<u>Date</u>
Carol Franzychen NJ Board of Cosmetology	Cosmetology	05/12/2014
Donna Calafato The Edge Salon & Spa, Moorestown	Cosmetology	06/02/2014
Joseph S. Cohen, DDS Donna Rush-Esmail, DDS Ahmed Esmail, DDS Ira Adler, DDS	Dental Assisting	05/01/14- 07/30/14 dates T/B/D

C. Conferences

<u>Personnel</u>	<u>Conference</u>	<u>Date</u>	<u>Cost (over mileage)</u>
Mary Meng Donna McGinty	CTE Statewide Conference The College of New Jersey	05/20/14	None

D. Donation

<u>Donor</u>	<u>Item Donated</u>	<u>Utilized</u>
East Coast Steel, Inc. 317 Saltna Road Sewell, NJ 08080	Metal	Welding class

E. Course Rates Approval 2014-2015

Recommend approval of Adult Education Course Rates 2014-2015. (Exhibit #13)

F. Course Offerings

Recommend approval of Adult Education Course Offerings 2014-2015. *Brochure will be available in the Superintendent's Office 48 hours before meeting.