

BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON

REORGANIZATIONAL MEETING

The REORGANIZATIONAL Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Wednesday evening, **July 2, 2014**, at the Rutgers Media Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 9:00 a.m. by Christopher Manno, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call Theresa Margiotta, Board Secretary, called the roll:

Christopher Baxter	Term Ex.	6/30/16	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kathleen Burgess	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/14	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/14	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Todd Flora	Ex. County Supt		<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Public Attendance:

Also present was: Charleen Stevenson.

Minutes: Theresa Margiotta presented Minutes of June 26, 2014. On a motion by Leon Jones and seconded by Kathleen Burgess the Board approved the Minutes.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Absent John Ferry
Yes Todd Flora Yes Leon Jones Yes Paula Lee Yes Robert Silcox

Superintendent Report: Christopher M. Manno, Ed.D., Superintendent, presented and recommended approval of the reorganizational report. On a motion by Kathleen Burgess and seconded by Todd Flora the Board approved the report.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Absent John Ferry
Yes Todd Flora Yes Leon Jones Yes Paula Lee Yes Robert Silcox

Executive Session: On a motion by Paula Lee and second by Kathleen Burgess the Board went into Executive Session at 9:05.

**BURLINGTON COUNTY
SPECIAL SERVICE SCHOOL DISTRICT/
INSTITUTE OF TECHNOLOGY**

RESOLUTION 2012-
AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Burlington County Special Service School District/Institute of Technology has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 9:30 a.m. this morning.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Burlington County Special Service School District/Institute of Technology will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy; i.e.: Student Discipline Hearing
- Any investigations of violations or possible violations of the law;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Theresa Margiotta, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Burlington County Special Service School District/Institute of Technology Board of Education at their meeting held on July 2, 2014.

_____, Board Secretary

Resume Meeting: On a motion by Paula Lee and second by Kathleen Burgess the Board resumed open meeting.

Student Discipline: On a motion by Paula Lee and second by Kathleen Burgess the Board supports the decision of the Superintendent regarding Student Discipline.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Absent John Ferry

Yes Todd Flora Yes Leon Jones Yes Paula Lee Yes Robert Silcox

Adjournment

Since there was no further business, Mr. Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Kathleen Burgess the Board adjourned at 9:10 p.m. with the next meeting to be the on Thursday, August 28, 2014, at Rutgers Media Center at 5:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta
Board Secretary/School Business Administrator



**BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
BURLINGTON COUNTY INSTITUTE OF TECHNOLOGY
BOARD OF EDUCATION
REORGANIZATIONAL MEETING 2014-2015**



**TEMPORARY
CHAIRMAN**

1. TEMPORARY CHAIRMAN - Christopher M. Manno, Ed.D.

**ELECTION OF
OFFICERS**

2. ELECTION OF OFFICERS

Paul Lee nominated Bob Silcox, Leon Jones second the nomination:
President: Bob Silcox

Kathleen Burgess nominated Paula Lee, Leon Jones second the nomination:
Vice-President: Paula Lee

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Absent John Ferry
Yes Todd Flora Yes Leon Jones Yes Paula Lee Yes Robert Silcox

**RESOLUTION
SHARED SERVICES**

3. SHARED SERVICES

Resolution authorizing the Shared Service Agreement between the Burlington County Special Services School District and the Burlington County Institute of Technology for the positions attached.

Exhibit *A
(*Will be given at meeting)

**APPROVE
BOARD MINUTES**

4. APPROVE BOARD OF EDUCATION MINUTES

It is recommended a resolution be adopted approving the minutes of the Board of Education meetings as enclosed in the Board packet.

A. **BCSSSD/BCIT**
June 26, 2014 Regular Meeting of the BCSSSD

Exhibit B

**APPOINTMENT OF
INSURANCE AGENCY**

5. APPOINTMENT OF INSURANCE AGENCY

A. **BCSSSD/BCIT**
BE IT RESOLVED by the Board of Education that **EJA/Capacity Insurance Agency, LLC.**, 217 Route 130, Bordentown, NJ be appointed the Insurance Agency for the District from July 1, 2012 to June 30, 2015, to perform the professional services ordinarily provided by an insurance agency for liability and school board insurance. These professional services are necessary and are required by this Board of Education.

**APPOINTMENT OF
HEALTH INSURANCE
BROKER**

6. APPOINTMENT OF HEALTH INSURANCE BROKER

A. BCSSSD

BE IT RESOLVED by the Board of Education that **Innovative Risk Solutions**, 3330 Bargaintown Road, Suite 2, Egg Harbor Township, NJ be appointed the Insurance Agency for the District from July 1, 2012 to June 30, 2015, to perform the professional services ordinarily provided by an insurance broker for health insurance. These professional services are necessary and are required by this Board of Education.

B. BCIT

BE IT RESOLVED by the Board of Education that **EJA/Capacity Insurance Agency, LLC.**, 217 Route 130, Bordentown, NJ be appointed the Insurance Agency for the District from July 1, 2014 to June 30, 2015, to perform the professional services ordinarily provided by an insurance broker for health insurance. These professional services are necessary and are required by this Board of Education.

**APPOINTMENT OF
TREASURER OF
SCHOOL MONIES**

7. APPOINTMENT OF TREASURER OF SCHOOL MONIES

A. BCSSSD

BE IT RESOLVED by the Board of Education that **Constance Stewart** be and is hereby appointed Treasurer of School Monies for the year July 1, 2014 to June 30, 2015, at an annual compensation of \$5,000 and that the said shall give a bond in the amount prescribed by the New Jersey statutes. The premium of the required bond shall be paid by the Burlington County Special Services School District.

B. BCIT

BE IT RESOLVED by the Board of Education that **Constance Stewart** be and is hereby appointed Treasurer of School Monies for the year July 1, 2014 to June 30, 2015, at an annual compensation of \$5,000 and that the said shall give a bond in the amount prescribed by the New Jersey statutes. The premium of the required bond shall be paid by the Burlington County Special Services School District.

**APPOINTMENT OF
SOLICITOR
SPECIAL COUNCIL**

8. APPOINTMENT OF SOLICITOR/SPECIAL COUNCIL

SOLICITOR

BE IT RESOLVED by the Board of Education that the firm of **Capehart & Scatchard**, 8000 Midlantic Drive, Mount Laurel, NJ, be and is hereby appointed School Board Attorney for the period commencing July 1, 2014 and ending June 30, 2015, to perform the professional services ordinarily provided by an Attorney-at-Law of the State of New Jersey with compensation to be paid at a rate of \$170.00 per hour. These professional services are necessary and required by statute.

SPECIAL COUNCIL

BE IT RESOLVED by the Board of Education that the firm of **Parker McCay**, 3 Greentree Centre, Route 73, Marlton, NJ, be and is hereby appointed Special Council for the period commencing July 1, 2014 and ending June 30, 2015, to perform the professional services ordinarily provided by an Attorney-at-Law of the State of New Jersey with compensation to be paid at a rate of \$160.00 per hour. These professional services are necessary and required by statute.

**APPOINTMENT OF
AUDITOR**

9. APPOINTMENT OF AUDITOR

A. BCSSSD

BE IT RESOLVED by the Board of Education that **Holman & Frenia, P.C.**, 618 Stokes Road, Medford, NJ, be and is hereby appointed Public School Accountant for the period commencing July 1, 2014 and ending June 30, 2015, to perform the professional services ordinarily provided by a Public School Accountant of the State of New Jersey and to receive compensation not to exceed \$43,850.00 per year.

B. BCIT

BE IT RESOLVED by the Board of Education that **Holman & Frenia, P.C.**, 618 Stokes Road, Medford, NJ, be and is hereby appointed Public School Accountant for the period commencing July 1, 2014 and ending June 30, 2015, to perform the professional services ordinarily provided by a Public School Accountant of the State of New Jersey and to receive compensation not to exceed \$51,450.00 per year.

Said Holman & Frenia, P.C., is authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of the state; to wit, the profession of Public School Accountant. These professional services are necessary and are required by this Board of Education.

**PETTY CASH
ACCOUNTS**

10. PETTY CASH ACCOUNTS

A. BCSSSD

Petty Cash Account checks shall require the signatures of both the Superintendent, the Board Secretary/Business Administrator or the Qualified Purchasing Agent.

Petty cash Accounts will be issued in the following amounts:

- Central Office & Campuses . . . \$1,500.00
- Cafeteria \$500.00
- Educational Services Unit \$300.00
- TOTAL. \$2,300.00**

B. BCIT

BE IT RESOLVED by the Board of Education to establish petty cash funds in the following departments for the 2014-2015 school year:

- Business Office \$100.00
- Principal, Westampton \$100.00
- Principal, Medford \$100.00
- Adult Education, Westampton. . . \$100.00
- Adult Education, Medford. \$100.00
- Buildings & Grounds, District.. \$200.00
- TOTAL. \$700.00**

**OFFICIAL
DEPOSITORIES FOR
INVESTMENT
PURPOSES**

11. OFFICIAL DEPOSITORIES FOR INVESTMENT PURPOSES

A. BCSSSD

BE IT RESOLVED by the Board of Education that the following depositories, or any additional banks that meet the District's needs, be designated for investment purposes, each bank to submit certification as an approved municipal depository:

- Susquehanna Bank

B. BCIT

BE IT RESOLVED by the Board of Education that the following depositories, or any additional banks that meet the District's needs, be designated for investment purposes, each bank to submit certification as an approved municipal depository:

- Susquehanna Bank
-

**OFFICIAL
NEWSPAPER MEDIA**

12. OFFICIAL NEWSPAPER MEDIA

A. BCSSSD

BE IT RESOLVED by the Burlington County Special Services School District of Burlington County, that the following newspaper shall be designated as the official publication for all legal notices that are required to be published in accordance with the statutes:

- The Burlington County Times, Willingboro, NJ

B. BCIT

BE IT RESOLVED by the Burlington County Institute of Technology, that the following newspaper shall be designated as the official publication for all legal notices that are required to be published in accordance with the statutes:

- The Burlington County Times, Willingboro, NJ
-

**APPOINTMENT OF
SCHOOL PHYSICIAN
BCSSSD/BCIT**

13. APPOINTMENT OF SCHOOL PHYSICIAN

BE IT RESOLVED by the Board of Education that **Joyce D. Leonetti, D.O.**, 8 Cutts Drive, Tabernacle, NJ be appointed the School Physician for the BCSSS/BCIT Districts for the academic year July 1, 2014 to June 30, 2015, to perform the professional services ordinarily provided by a school physician in the State of New Jersey and to receive compensation as defined in accepted proposal for such services. Said Joyce D. Leonetti, D.O. is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this state; to wit, the profession of medical doctor. These professional services are necessary and are required by this Board of Education.

NOTICE OF ANNUAL MEETINGS

14. NOTICE OF ANNUAL MEETINGS

WHEREAS, the Open Public Meetings Act (Act – 1030) requires the adoption by a public body of a schedule of the regular meetings to be held during the calendar year; and

WHEREAS, upon proper notice UNDER THAT ACT given, no further notice of these meetings will be necessary;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Burlington County Special Services School District and the Burlington County Institute of Technology of Burlington County and the State of New Jersey, assembled in session this second day of July 2014, as follows:

a) The Board of Education hereby designates the following dates as the date of its regular meeting at Rutgers (2 Academy Drive):

August 28, 2014	February 26, 2015
September 25, 2014	March 26, 2015
October 30, 2014	April 30, 2015
November 20, 2014	May 28, 2015
December , 2014	June 25, 2015
January 29, 2015	

And, unless otherwise modified by legal advertisement, such meetings shall commence at 5:30 p.m. at the above locations, and that a copy of this Annual Notice of Meetings be transmitted to the Board of Education's official newspaper listed below in paragraph c:

b) A copy of all advance notices of the Board of Education shall be, at least 48 hours in advance of said meeting, mailed to the newspapers designated in paragraph c, herein, filed with the Clerk of Burlington County, and posted at the following location:

1. **BCSSSD**: Bulletin board in foyer of the Woodlane Road Complex
2. **BCIT**: Bulletin board in Westampton Campus
3. **BCSSSD/BCIT**: Bulletin board at 2 Academy Drive, Woodlane Rd.

c) The following newspaper circulating in Burlington County is hereby designated official newspaper for transmittal of all notices of the Board of Education required hereunder:

Burlington County Times

d) Any person may request, in writing, that the Board of Education mail him/her a copy of the schedule of regular meetings of the Board of Education and/or written notice of regular, special or re-scheduled meetings of the Board of Education. Upon prepayment by such person of the applicable fee hereinafter set forth, such schedule and/or advance notice shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at midnight, December 31 of the current year, subject to renewal thereafter upon filing a new written request to the Board of Education together with prepayment of the applicable fee. Notices requested by news media shall be mailed to one representative of such media free of charge.

- For copy of schedule or regular meetings and revisions thereto: \$2.50
- For advance written notice of particular meeting designated: \$2.50
- For advance written notice of all regular, special or rescheduled meetings during the calendar year: \$2.50

**APPOINTMENT OF
PUBLIC AGENCY
COMPLIANCE
OFFICERS**

15. APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICERS

It is recommended a resolution be adopted increasing bid threshold and appointing a qualified purchasing agent in a board of education or other entity, subject to the provisions of N.J.S.A. 18A:18A-1.

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year, the annual limit as established by the Governor; and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010 – 13) that the Governor has authorized the following bid and quotations thresholds effective July 1, 2010,

	Bid Threshold	Quotation Threshold
Base Amount	.. \$26,000	\$3,900
With Qualified Purchasing Agent.	. \$36,000	\$5,400

WHEREAS, Theresa L. Margiotta and Kenneth Hill (BCSSSD) possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Board of Education desires to increase its bid and quotation thresholds as provided in N.J.A.C. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Burlington County Special Services School District, in the County of Burlington, in the State of New Jersey hereby increases its bid threshold to \$36,000 for QPA and its quotation threshold to \$5,400 and be it further

RESOLVED, that the governing body hereby appoints **Theresa L. Margiotta and Kenneth Hill (BCSSSD)** as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2B, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

**APPOINTMENT OF
HAZARDOUS
SUBSTANCE
OFFICERS
AND
INTEGRATED PEST
MANAGEMENT
COORDINATORS**

16. APPOINTMENT OF HAZARDOUS SUBSTANCE OFFICERS AND INTEGRATED PEST MANAGEMENT COORDINATORS

A. BCSSSD

BE IT RESOLVED by the Board of Education that **James Alberti** be appointed Hazardous Substance Officer, according to New Jersey State “Right to Know Act,” and Integrated Pest management Coordinator from July 1, 2014 to June 30, 2015.

B. BCIT

BE IT RESOLVED by the Board of Education that **Fred Knaak** at the Westampton Campus and **John Auleta** at the Medford Campus be appointed Hazardous Substance Officer, according to New Jersey State “Right to Know Act,” and Integrated Pest management Coordinators from July 1, 2014 to June 30, 2015.

**APPOINTMENT OF
EMERGENCY
SUBSTANCE ABUSE
COORDINATOR**

**17. APPOINTMENT OF EMERGENCY SUBSTANCE ABUSE
COORDINATOR**

A. BCSSSD

BE IT RESOLVED by the Board of Education that **Natalie Maguire** be appointed Emergency Substance Abuse Coordinator for the 2014-2015 academic year from July 1, 2014 to June 30, 2015, in compliance with the New Jersey Department of Education, Burlington County office requirements for certificate.

B. BCIT

BE IT RESOLVED by the Board of Education that **Jeff Pensabene** be appointed Emergency Substance Abuse Coordinator for the 2014-2015 academic year from July 1, 2014 to June 30, 2015, in compliance with the New Jersey Department of Education, Burlington County office requirements for certificate.

**APPOINTMENT OF
AFFIRMATIVE
ACTION OFFICERS**

18. APPOINTMENT OF AFFIRMATIVE ACTION OFFICERS

A. BCSSSD

BE IT RESOLVED by the Board of Education that **Eileen Price** and **Russell McLemore** be appointed the Equal Employment Opportunity Officer for the Special Services School District for the 2014 – 2015 academic year from July 1, 2014 to June 30, 2015.

B. BCIT

BE IT RESOLVED by the Board of Education that **Heidi Bouchard** and **Joseph Venuto** be appointed the Equal Employment Opportunity Officers for the Burlington County Institute of Technology School District for the 2014 – 2015 academic year from July 1, 2014 to June 30, 2015.

**APPOINTMENT OF
504 OFFICERS**

19. APPOINTMENT OF 504 OFFICERS

A. BCSSSD

BE IT RESOLVED by the Board of Education that **Ellen McHenry** be appointed the 504 Officer for the Special Services School District for the 2014 – 2015 academic year from July 1, 2014 to June 30, 2015.

B. BCIT

BE IT RESOLVED by the Board of Education that **RoseMary Pirozzi** be appointed the 504 Officer for the Burlington County Institute of Technology School District for the 2014 – 2015 academic year from July 1, 2014 to June 30, 2015.

**BOARD OF
EDUCATION
POLICIES**

20. BOARD OF EDUCATION POLICIES

A. BCSSSD/BCIT

It is recommended a resolution be adopted approving the Burlington County Special Services/Burlington County Institute of Technology Board of Education Policy Manual for the 2014 – 2015 academic year.

**CUSTODIAN OF
PUBLIC RECORDS**

21. CUSTODIAN OF PUBLIC RECORDS

It is recommended a resolution be adopted approving the following:

WHEREAS, the Board of Education is subject to the provisions of the Open Public Records Act, N.J.S.A. 47:1a-1 et seq.; **WHEREAS** the Open Public Records Act requires the authority to designate, by formal action, a “Custodian of Records”;

A. BCSSSD/BCIT

NOW THEREFORE, BE IT RESOLVED, by the Board of Education, this second day of July 2014, that **Theresa L. Margiotta**, Business Administrator, Board Secretary of the Authority, be and she is hereby designated as the Custodian of Public Records for the Authority.

**APPOINTMENT OF
ADVISORY
COMMITTEE
MEMBERS**

22. APPOINTMENT OF ADVISORY COMMITTEE MEMBERS

(Citizen’s Advisory Committee to work with the Board of Education and the Superintendent of Schools)

A. BCSSSD

BE IT RESOLVED by the Board of Education that the attached be appointed to the Advisory Committee of the Burlington County Special Services School District for the 2014 – 2015 academic year from July 1, 2014 to June 30, 2015.

B. BCIT

BE IT RESOLVED by the Board of Education that the attached be appointed to the Advisory Committee of the Burlington County Institute of Technology for the 2014 – 2015 academic year from July 1, 2014 to June 30, 2015.

Exhibit C

**ORGANIZATIONAL
CHARTS**

23. ORGANIZATIONAL CHARTS

A. BCSSSD

It is recommended a resolution be adopted approving the Burlington County Special Services Organizational Chart for the 2014 – 2015 academic year.

B. BCIT

It is recommended a resolution be adopted approving the Burlington County Institute of Technology Organizational Chart for the 2014 – 2015 academic year.

Exhibit D

**BOARD OF
EDUCATION
PROFESSIONAL
DEVELOPMENT
PLAN**

24. BOARD OF EDUCATION PROFESSIONAL DEVELOPMENT PLAN

B. [BCIT](#)

It is recommended a resolution be adopted approving the Burlington County Institute of Technology Professional Development Plan for the 2014 – 2015 academic year.

*These items will be available in the Superintendent’s Conference Room 48 hours prior to the Board meeting.

**CURRICULUM
PROGRAMS &
INSTRUCTIONAL
MATERIALS
2014-2015**

25. CURRICULUM PROGRAMS & INSTRUCTIONAL MATERIALS

B. [BCIT](#)

It is recommended a resolution be adopted approving the Curriculum, Academic and Career Training Educational Programs and Instructional Materials for the 2014-2015 academic year.

*These items will be available in the Superintendent’s Conference Room 48 hours prior to the Board meeting.

**APPOINTMENT OF
ARCHITECT**

26. APPOINTMENT OF ARCHITECT

ARCHITECT

BE IT RESOLVED by the Board of Education that the firm of **Design Collaborative**, 414 Garden State Parkway, Cape May Court House, NJ, be and is hereby appointed the Architect of Record for the period commencing July 1, 2014 and ending June 30, 2015, to provide architectural services as needed.

**HARASSMENT,
INTIMIDATION, AND
BULLYING
COORDINATORS**

27. APPOINTMENT OF HARASSMENT, INTIMIDATION, AND BULLYING COORDINATORS

A. [BCSSSD](#)

BE IT RESOLVED by the Board of Education that **Natalie McGuire** be appointed as the Harassment, Intimidation and Bullying (HIB) Coordinator for the 2014-2015 school year.

B. [BCIT](#)

BE IT RESOLVED by the Board of Education that **Joseph Burns** be appointed as the Harassment, Intimidation and Bullying (HIB) Coordinator and **Kyle Lawrence**, Westampton and **Jeff Pensabene**, Medford, for Anti-Bullying Specialists for the 2014-2015 school year.

I. PERSONNEL

1. Burlington County Special Services School District

A. Employment

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Salary</u>	<u>Effective</u>
Bridges, John	Computer Tech.	District	\$40,000.00 <i>prorated</i>	07/16/14
Fiore, Michael	Wiring Tech.	District	\$40,000.00 <i>prorated</i>	07/16/14
Wilson, Alvin	Wiring Tech.	District	\$20.00 Hourly	08/01/14

B. Student Teacher/Observation

<u>Student Teacher</u>	<u>Placement</u>	<u>College</u>	<u>Dates</u>
Pacek, Jennifer	Student Teaching, Jr./Sr.	Rowan	ESY

2. Burlington County Institute of Technology

A. Resignation

<u>Name/Position</u>		<u>Reason</u>	<u>Effective</u>
Cannon, Nancey	Teacher Science	Resignation	06/30/14
Fazzie, Karen	Adm. Asst. to Business Adm.	Resignation	08/30/14

B. Employment

<u>Name</u>	<u>Position</u>	<u>Campus</u>	<u>Salary</u>	<u>Effective</u>
Fazzie, Karen	Teacher Aide-Child Care	West	Step 6, Col. A \$25,249	09/01/14

V. ENTERPRISE

Adult Education

A. Ratification Employment, Part-Time Staff, Adult Education

Recommend approval to employ the following part-time Adult Education staff, effective July 1, 2014 through June 30, 2015, as needed:

Beaulieu, Candy, Part Time Secretary.	\$19.00
Coleman, Richelle, Part Time Secretary.. . . .	\$19.00
Maffei, Donna, LPN Instructor.	\$34.00
Watson, Denise, Part Time Secretary	\$19.00