

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND  
THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

**REGULAR MEETING**

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday evening, August 28, 2014, at the Rutgers Media Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 4:40 p.m. by Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

**Roll Call:** Theresa Margiotta, Board Secretary, called the roll:

Christopher Baxter	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Kathleen Burgess	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/14	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/14	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/15	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Todd Flora	Ex. County Supt		<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

**Public Attendance:**

Also present were: Adams, Cynthia; Barbagiovanni, Joan; Bonsall, Todd; Canfield-Gaskill, Melody; Castellane, Mark; Ciasca, Michelle; Colweel-Stingel, Margaret; Conpra, Trudy; Disler, Kelly; Disler, Cindy; Evans, Judith; Fidler, Brianna; Harris, Keturah; Ilconich, Lori; Johnson Mafta, Pearl; McCanty, D.; McGuinness, Jacqueline; Mercantini-Bocci, Josephine; Stevenson, Charleen; Trzaska, Bobbi; Webster, Kathleen; Welch, Caroline; Williams, Kim.

**Communication & Correspondence:**

Nothing at this time.

**Presentations:**

Nothing at this time.

**Minutes:** Theresa Margiotta presented Minutes of July 25, 2014. On a motion by Kathleen Burgess and seconded by Leon Jones the Board approved the Minutes.

**Roll Call:**

Abstain Christopher Baxter    Yes Kathleen Burgess    Yes John Ferry    Yes Leon Jones  
Absent Paula Lee    Absent Todd Flora    Yes Robert Silcox

**Financial Report:** Theresa Margiotta, Board Secretary, presented Financial Report.  
On a motion by Leon Jones and seconded by Kathleen Burgess, the Board approved the Financial Report.

**Roll Call:**

Yes Christopher Baxter    Yes Kathleen Burgess    Yes John Ferry    Yes Leon Jones  
Absent Paula Lee    Absent Todd Flora    Yes Robert Silcox

**Superintendent Report:** Christopher M. Manno, Ed.D., Superintendent, presented and recommended approval of the report. On a motion by Kathleen Burgess and seconded by Leon Jones the Board approved the report.

Chris Manno reviewed:

**BCSSSD:** ESY was very successful; Westampton Campus Administration has been realigned; Lumberton following norms of behavior to permeate campus life.

**BCIT:** Improvements in Adult Program (16 Apprentices); Working collaboratively with BCC on a Career Pathways project.

**District:** Crisis Management Plans are being updated; Safety and Security training videos; Security Staff have been restructured; NJ Safe Schools training program from NJSB Insurance Group have been adopted; Summer projects and cleaning; utilizing Google Drive platform to generate Board agenda; NJSMART reports, Perkins, IDEA have been submitted.

Invited everyone to the Opening Ceremonies.

**Roll Call:**

Yes Christopher Baxter    Yes Kathleen Burgess    Yes John Ferry    Yes Leon Jones  
Absent Paula Lee    Absent Todd Flora    Yes Robert Silcox

**Public Comments** - Superintendent Agenda Only:

Melody Canfield-Gaskill: Questioned the hiring of additional non-aligned personnel and administration and the cost associated.

Theresa Margiotta: These are shared positions and the salaries will be shared between both districts.

Chris Manno: The districts have been in the process of restructuring and transitioning and the shared positions that have been created are shared equally financially by both districts.

**Board Remarks:**

John Ferry: Welcome everyone back and ready to return to new school year.

Leon Jones: Hectic race to get schools ready, thanked custodial staff and technology department for their great job.

Kathleen Burgess: Busiest summer, positive changes, wished everyone a successful new school year.

**Adjournment**

Since there was no further business, Mr. Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Kathleen Burgess the Board adjourned at 4:50 p.m. with the next meeting to be the on Thursday, September 24, 2014, at Rutgers Media Center at 5:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta

Board Secretary/School Business Administrator

**I. PERSONNEL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Termination**

Name	Position	Reason	Effective
Cappello, Joseph	Bus Driver	Termination	07/21/14

**2. Conferences/Professional Workshops**

Personnel	Conference	Date(s)	Cost (over milage)
Baxter, Christopher Bonsall, Todd Burgess, Kathleen Ferry, John Flora, Todd Geltch, Laura Jones, Leon Lee, Paula Manno, Christopher Margiotta, Theresa Silcox, Robert	NJSBA Centennial Celebration Workshop, AC	10/28-30/14	\$416.00 (each)
Gallagher, Patricia Yanoschak, Barbara	NJJDA Annual Training 2014 Conference, AC	09/17/14	\$130.00 (each)
Reis, Deborah	Neurodevelopmental Disorders: Practical Strategies to Improve Processing, Cherry Hill	09/26/14	\$189.99

**A. Burlington County Special Services School District**

**1. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Croly, Frances	Teacher	Retirement	10/01/14
Escobar, Juan Manuel	Occupational Therapist	Resignation	08/31/14
Gates, Christopher	Teacher Assistant	Resignation	09/01/14
Gold, Carol	Payroll Secretary	Retirement	12/01/14
Hutnick, Michael	Teacher of Horticulture	Retirement	11/01/14
Knopp, Thomas	Teacher Assistant	Resignation	09/02/14
Lopez-Dejesus, Elliot	Teacher Assistant	Resignation	09/01/14
LoStracco, Heidi	Speech Therapist	Resignation	09/25/14
Opal, John	Teacher Assistant	Resignation	08/31/14
Shinn, Melissa	Principal	Resignation	08/11/14

**2. Resignations: Hourly**

Name	Position	Reason	Effective
Bresnahan, Debbie	Teacher	Resignation	08/31/14
Dickinson, Jacqueline	Teacher	Resignation	08/31/14
Haradon-Brooks, Erica	Teacher of Elem	Resignation	09/11/14
Horner, Jessica	Teacher Assistant	Resignation	08/31/14
Kaminski, Lee	Hourly Teacher	Resignation	08/31/14
Kelly, Caitlin	Teacher Assistant	Resignation	08/31/14
Langton, Nicole	Teacher Assistant	Resignation	09/02/14
McWhirk, Lauren	Physical Therapist	Resignation	10/03/14
Villar, Stephany	Teacher Assistant	Resignation	09/12/14

Yermish, Danielle	Teacher	Resignation	07/15/14
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**3. Employment: Full-Time** Effective date pending pre-employment requirements.

\*Administrative Approval and Pro-Rated.

Name	Position	Salary	Effective
Belz, Thera	Occupational Therapist	MA Step 10 \$67,964	09/22/14
Ciasca, Michelle	Supervisor	pro-rated \$80,000	11/01/14
Disler, Kelly	Speech Therapist	MA Step 1 \$56,091	09/01/14
Eng, Corinne	Educational Interpreter	NCLP Step 1 \$33,212	09/01/14
Markey, Jill	Secretary	Secretary Step 5 \$40,074	08/11/14*
Rivera, Amabel	Secretary	Secretary Step 2 \$38,130	08/18/14*
Sclarow, Kim	Teacher Elem/TOSD	MA Step 1 \$56,091	09/01/14
Shulman, Florence	Speech Therapist	MA Step 5 \$60,667	09/01/14
Welch, Caroline	Occupational Therapist	MA <sup>+15</sup> Step 7 \$65,242	09/01/14

**4. Employment: Hourly**

Name	Position	Hourly Rate	Effective
Campbell, Mary	Registered Nurse	\$26.46	09/01/14
Fidler, Brianna	Teacher Basic Skills	\$32.00	09/01/14
Jones, Dwayne	Security Aide	\$15.00	09/01/14
Mulholland, Michele	Registered Nurse	\$27.32	09/01/14
Tadduni, Rachel	School Psychologist	\$43.00	11/03/14

**5. Status Changes**

**Degree, Effective: 09/01/14**

Name	Position	From	To
Jones, Madison	Teacher Asst	HS <sup>+</sup> 90 Step 2 \$22,402	BA Step 2 \$22,476
Bonne-Annee, Mona	Teacher Asst	HS <sup>+</sup> 90 Stp 16 \$27,856	BA Step 16 \$28,411
Schouten, Simone	Sp Ed Tcher	BA Step 2 \$53,056	BA <sup>+</sup> 15 Step 2 \$54,311

**Hourly to Full-time, Effective: 09/01/14**

Employee	Position	From	To: Full-time
Cavaliero, Michal	Teacher Assistant	Hourly	BA Step 2 \$22,476
Colon, Jennifer	School Psychologist	Hourly	MA <sup>+</sup> 30 Step 2 \$63,692
Perez-Guebara, Gregory	Teacher Assistant	Hourly	HS Step 2 \$14,120
Wyllner, Robert	Teacher Assistant	Hourly	BA Step \$22,476

**6. Transfers**

Employee	From	To	Effective
DiNapoli, Pamela	Lumb	VQ	09/02/14
Flanagan, Janice	PASC/HS	3-HS/2-PASC	09/02/14
Jamison, April	Elem	HS Daycare	09/02/14
Lentini, David	Elem/Lumb	Lumb	09/02/14
Mangus, Jody	VQ	Lumb	09/02/14
Seppsy, William	HS	Jr/Sr	09/02/14
Webb, Cynthia	Lumb	Jr/Sr	09/02/14
White, Leroy	VQ	Lumb	09/02/14

**7. Leaves**

Employee	Position	Type	Effective
Croly, Frances	Teacher	FMLA	09/02/14 - 09/29/14
Dennion, James	Teacher	Inter FMLA	09/02/14 - 06/17/14
Fenimore, Amber	Teacher Assistant	Child Rearing	09/02/14 - 06/17/14
Gold, Carol	Secretary	LOA	09/02/14 - 11/30/14
Leonard, Madeline	Cafe Assistant	FMLA	09/02/04 - 11/24/14
Libucki, Monica	Teacher Assistant	NJFLA/LOA	09/02/14 - 11/14/14
Moreland, Latoya	Teacher Assistant	FMLA	09/02/14 - 10/31/14
Presner, Angela	Teacher	FMLA/NJFLA	09/04/14 - 11/26/14
Travaglione, Kristina	Teacher Assistant	FMLA	09/02/14 - 12/21/14
Warren, Linda	Teacher	Inter FMLA	09/02/14 - 06/17/15

**8. Employment, Work Study Students, at \$8.25 Hourly, Effective 09/01/14**

**Vision Quest**

Decker, Nicholas      Fiel, Dakota              Paul, Pauline  
Emmanuel, Willy      Gabourel, Sahaile      Suero, Jessy

**9. Resolution, MOA BCSSSD Principals/Directors Association**

Resolution to approve the negotiated agreement between the Board of Education and the Burlington County Special Services School District Principals/Directors Association for July 1, 2014 through June 30, 2016 as per the Memorandum of Agreement.

**10. Resolution, MOA BCSSSD Supervisors Association**

Resolution to approve the negotiated agreement between the Board of Education and the Burlington County Special Services School District Supervisors Association for July 1, 2014 through June 30, 2016 as per the Memorandum of Agreement.

**11. Student Teacher/Internship/Observations**

<b>Student Teacher</b>	<b>Placement</b>	<b>College</b>	<b>Dates</b>
Brown, Lashanda	OT Obsvr Hours	Wilmington Unv	Fall 2014
Burnett, Joanne	Practicum	Rowan University	Fall 2014
Darrow, Stephanie	Level II Sp/L Fldwrk	Stockton College	Fall 2014
Frymire, Amy	Practicum	Rowan University	Fall 2014
Narcisse, Cassandre	Level I OTA Fldwrk	Philadelphia Unv	Fall 2014
Rafferty, Maura	MSW Intern I & II	Rutgers Unv	F14-S15
White, Amy	Practicum	Rowan University	Fall 2014

**12. Stipends/Extra-Curricular Pay for 2014-15 School Year**

<b>Employee</b>	<b>Extra-Curricular</b>	<b>Stipend</b>
Caplan, Lisa	Volleyball Head Coach	\$1,069 per sport
Cook, Tom	Band Director	\$2,646 per annum
Charry, Anthony Nerolich, Kitty	Assistant Band Directors	\$2,137 total (\$1,068.50 each)
Jordan, Bert	Sub Custodial Caller/Coordinator	\$1,800 per annum
Kiczek, Renee	Swim Head Coach	\$2,188 per season
Lewis, Kristine	Bowling Head Coach	\$1,069 per sport
Misunas, Bethann	Special Olympics Coordinator	\$2,697 per annum
Mitchell, Alexis Roberts, Kelly Swern, Dorian Willey, Jackie	Team Leader-Lumberton Team Leader-VQ Team Leader-HS Team Leader-HS	\$3,205.00 each
Travaglione, Kristine	Swim Assistant Coach	\$1,679 per season
Voelker, Suzanne	Bowling Assistant Coach Track Head Coach Volleyball Assistant Coach	\$916 per sport \$560 per sport \$916 per sport

**Support Staff - Substitute Certificates, BA at \$1,425.00 - \$89,775.00**

<b><u>Elementary</u></b>	<b><u>Jr/Sr</u></b>	<b><u>Jr/Sr (cont.)</u></b>	<b><u>High School</u></b>
Briggs, Donna	Dornisch, Lisa	Guenther-Misunas, B.	Cadmus, Danielle
Karaska, Maureen	Edmond, Keith	Ray, Sharon	Cann, Michelle
Latimer, Suzanne	Fuelle, Shelly	Vance, Jasmine	Estrella, Benjamin
Moore, Cynthia	<b><u>PASC</u></b>	<b><u>PASC (cont.)</u></b>	Fazzie, Gregory
Morris, Nancy	Beaulieu, Dean	Holloway, Gary	Garren, Scott
Neufeld, Judith	Boyle, Brian	Hopkins, Paul	Haynes, Juliette
Niehaus, Patricia	Brandt, Lauren	Jobes, Sara	Jackson, Kim
Shuler, Alva	Caffrey, Scott	Jones, Madison	Lewis, Arline
Strittmatter, Megan	Caporale, Antoinette	Marquette, Shelli	Lombardo, Asuncion
Williams, Nicole	Caporale, Antoinette	Miller, Jonathan	Maldonado, Laura
Winnick, Mary E.	Chamberlain, Brandi	Panetta-Hagan, L.	Mayberry, Stephen
Zito, Vivian	Chandler, Teresa	Pennock, Shannon	Murdy, Deanna
	Danastasio, Mary	Rooney, Fionna	Nerolich, Yiwen
<b><u>Lumberton</u></b>	Dirscherl, Brittany	Streckenbein, Ryan	Rambo, Erin
Bonne-Annee, M.	Engman, Donna	Wilcox, Vanessa	Savoia, Martha
Cadmus, Blake	Fenimore, Amber		Travaglione, Jennifer
Stevenson, Ryan		<b><u>Vision Quest</u></b>	Watson, Michael
Travaglione, K.	<b><u>Vision Quest</u></b>	Verlander, James	Weaver, Kristine
	Blumenfeld, Jeremy		West, Harry
			Zawadzki, Katarzyna

**Support Staff - Substitute Certificates, HS+90 at \$1,120.00 = \$16,800.00**

<b><u>Elementary</u></b>	<b><u>High School</u></b>	<b><u>Lumberton</u></b>	<b><u>PASC</u></b>
Cannuli, Lisa	Dover, Barbara	Glover, Celeste	Eischen, Lorraine
Niessner, Judy	Phillips, Dorothy	Lowenthal, Kahleelah	Libucki, Monica
	<b><u>Vision Quest</u></b>		Macphee, Nancy
<b><u>Jr/Sr</u></b>	Herron, John		Murdy, Mark
Morse, Rochelle	Robinson, M.		Parker, Elizabeth

**Support Staff - Substitute Certificates, HS +60 at \$916.00 - \$36,640.00**

<b><u>High School</u></b>	<b><u>Jr/Sr</u></b>	<b><u>Elementary</u></b>	<b><u>PASC</u></b>
Artale, Cynthia	Davis, Chenita	Bodden, Yolanda	Artale, Daniel
Balderman, M.	Fish, Jane	Boone, Karmen	Buono, Donna
Farmer, Megan	Hagan, Georgia	Colona, John	Crosby, Deborah
Fennell, Barry	Milas, Katherine	Cronin, Sara	DeMurco, Joseph
Fryar, Livi	Rolling, Patricia	Davis-Patterson, R,	Lightcap, Karen
Kiczek, Renee		Estanislau, Jennifer	Smith, Freddie
Lecates, Roberta	<b><u>Lumberton</u></b>	Lecates, Jaime	
Mazahreh, Asmahan	Bennett, Henrietta	Mcgrogan, Kelly	<b><u>Vision Quest</u></b>
Micucci, Veronica	Newton, Ida	Torio, Patricia	Davis, Zaira
Petz, Lynn	Sharp, Beverly	West, Kathleen	
Ring, Beth	Snow, Debbi	Wilcox, Debbie	<b><u>Café</u></b>
Widhson, Linda			Levin, Rhonda
Wikowski, Judith			

**13. Course Approvals**

Employee	Position	College	Credits
Boyle, Brian	Teacher Assistant	Holy Family University	3
Flood, Michelle	Teacher	TCNJ	3
Roggio, Deborah	Teacher Assistant	CCC	3
Valasek, Adell	Supervisor	University of Scranton	3

**14. Course Reimbursements**

Employee	Position	College	Credits	Amount
Edmond, Keith	Teacher Assistant	Wilmington Univ.	6	\$1,500.00
Farmer, Megan	Teacher Assistant	BCC	3	\$376.50
Gates, Christopher	Teacher Assistant	Rowan Univ.	3	\$750.00
Savoia, Martha	Teacher Assistant	BCC	3	\$456.50
Valasek, Adell	Supervisor	Univ. of Scranton	3	\$1,000.00

**B. Burlington County Institute of Technology**

**1. Resignation/Retirement**

Name	Position	Reason	Effective
Marione-Dickinson, V.	Teacher Aide	Resignation	09/01/14
McCoy, David	Teacher of Mathematics	Retirement	09/19/14
Suabedissen, Lee	Stipend: Bowling Coach Assistant	Resignation	08/28/14
Williams, Malcolm	Science	Resignation	10/27/14

**2. Employment: Full-Time** Effective date pending pre-employment requirements.

\*Administrative Approval and Pro-Rated.

Name	Position (LR-Leave Replacement)	Salary	Effective
Bernal, Ascanio	Teacher of Spanish: LR	Step 1 Col A \$53,221	09/01/14 06/30/15
Breisacher, Jennifer	Teacher of Social Studies	Step 6 Col C \$58,559	09/01/14
Cattanea, James	Teacher Aide: LR	Step 1 Col E \$24,831	09/01/14 06/30/15
Danser, Victoria	Tch Social Studies: LR	Step 1 Col A \$53,221	09/01/14 10/17/14
Demree, Kristin	Teacher Aide	Step 1 Col E *\$24,831	09/08/14
Duong, Nancy	Teacher of Mathematics	Step 2 Col A \$53,424	09/01/14
Gage, Kathleen	Teacher of Science	Step 9 Col A*\$60,912	09/08/14
Gotta, Peter	Teacher of Science	Step 2 Col A \$53,424	09/08/14
Humphrey, Elisabeth	Teacher Pre.Eng.	Step 11 Col E \$69,414	09/01/14
Murray, Laura	Teacher of Social Studies	Step 5 Col A \$55,559	09/05/14
Purcell, Andrew	Teacher of Social Studies	Step 1 Col A \$53,221	09/01/14
Romano, Michael	Teacher Aide-Culinary	Step 1 Col D*\$24,446	09/19/14

Rosetti, Lauren	School Psychologist	Step 1 CST	\$61,450	09/01/14
Vincent, Cinnamon	School Psychologist	Step 2 CST	\$62,100	09/01/14

**3. Employment: Hourly**

Name	Position	Hourly Rate	Effective
Addis, William	Security Aide	\$15.00	09/01/14
Jowanna, Michele	Teacher of Mathematics	\$34.00	09/01/14
Lang, Gary	Security Aide	\$15.00	09/08/14
Richards, Patrick	Security Aide	\$15.00	09/01/14

**4. Salary Adjustments - Unpaid Absences**

Name	Position	Rate	Dates
Hirt, Judith	Secretary	-\$416.66	08/08,11/14
Lotierzo, Anthony	Custodian	-\$1,082.24	07/23/14-08/01/14

**5. Status Change: Effective: 09/01/14**

Name	Position	From	To: Full-time
Giambrone, Salvatore	12 Month Security Supervisor	Hourly	FT-pro-rated \$55,000
Faucett, Kathleen	Mathematics Teacher	Hourly	Step 1 Col A \$53,221

**6. Stipends/Extra-Curricular Pay for 2014-15 School Year**

**Medford**

Name	Extra-Curricular	Stipend
Brown, Heather	Head Teacher English	\$2,913.00
	English/Language Arts Literacy Specialist	\$3,000.00
	VOTAG- (shared)	\$1,457.00
Murrenburke, Holly	VOTAG-(shared)	\$1,457.00
Pensabene, Jeffrey	Bowling Coach Assistant	\$5,547.00
Suabedissen, Lee	Bowling Coach Head	\$6,780.00

**Westampton**

Name	Extra-Curricular	Stipend
Adams, Cynthia	After School/Saturday Detention Coverage-Tch	\$29.00
	Non-Credit Coverage - Teacher	\$34.00
	Student Supervision	\$34.00
	VO-TAG Advisor	\$2,913.00
Bangs, Robert	Robotics Club Advisor	\$2,560.00
Barker, Christopher	CPR Instructor	\$34.00
	HOSA Advisor (shared)	\$1,280.00
Boczany, Jocelyn	Class Advisor 2017	\$1,831.00
	Homework Club Instructor	\$34.00
Bova, Caitlin	Performing Arts Club Advisor	1,142.00
	After School Teacher Aide-Academic Support	\$29.00
	Enrichment Program Support Aide	\$29.00
Cacciatore, Ann	Student Supervision	\$34.00
Callaghan, Colleen	After School Financial Literacy Instructor	\$34.00
	After School Teacher - Academic Support Class	\$34.00
	AHSA Teacher	\$34.00
	Enrichment Program Support Teacher	\$34.00
	Homebound Instructor	\$34.00
	PSAT Proctor	\$34.00

	Title I Study Skills Enrichment Teacher	\$34.00
Cardinal, Marilee	After School/Saturday Detention Coverage-Tch AHSA Teacher Enrichment Program Support Teacher Homework Club Instructor Non-Credit Coverage - Teacher	\$29.00 \$34.00 \$34.00 \$34.00 \$34.00
Colombo, Diana	Student Council Advisor	\$1,890.00
Cross, Genevieve	FCCLA Advisor Student Supervision	\$2,560.00 \$34.00
Derickson, Martha	FBLA Advisor (shared)	\$1,280.00
Digney, Kelly	PSAT Proctor	\$34.00
Finn, David	Student Supervision	\$34.00
Fitzgerald, Kieshea	PSAT Proctor Yearbook Advisor	\$34.00 \$4,941.00
Flood, Thomas	PSAT Proctor	\$34.00
Gill, Karen	After School Financial Literacy Instructor PSAT Proctor Yearbook Advisor	\$34.00 \$34.00 \$4,941.00
Grater, John	Robotics Club Advisor Stage Crew Advisor Student Supervision	\$2,560.00 \$1,142.00 \$34.00
Greeby, Rachel	AHSA Teacher Enrichment Program Support Teacher PSAT Proctor Student Council Advisor Title I Study Skills Enrichment Teacher	\$34.00 \$34.00 \$34.00 \$1,890.00 \$34.00
Haney, Kevin	Non-Credit Teacher - Coverage	\$34.00
Hannon, LaChan	Class of 2016 Advisor Performing Arts Club Advisor Non-Credit Coverage - Teacher PSAT Proctor	\$2,037.00 \$1,142.00 \$34.00 \$34.00

Hannon, Lia	National Honor Society Advisor PSAT Proctor Skills USA (VICA) Advisor	\$1,142.00 \$34.00 \$2,560.00
Holbrook, Henry	After School & Saturday Detention Coverage-Tc After School Teacher - Academic Support Class Non-Credit Coverage - Teacher	\$29.00 \$34.00 \$34.00
Inman, Ellen	FFA Advisor	\$2,560.00
Jenkins, Monique	After School/Saturday Detention Coverage-Tch Homework Club Instructor	\$29.00 \$34.00
Jefferson, Michael	Head Baseball Coach	\$7,423.00
Jones, Michael	After School/Saturday Detention Coverage-Tch Assistant Boys Basketball Coach Class Advisor 2016 PSAT Proctor	\$29.00 \$5,981.00 \$2,037.00 \$34.00
Kenney, Edward	After School/Saturday Detention Coverage-Tch After School Teacher-Academic Support Class Enrichment Program Support Teacher Non-Credit Coverage-Teacher	\$29.00 \$34.00 \$34.00 \$34.00
Kling, Lois	After School/Saturday Detention Coverage-Tch Enrichment Program Support Teacher	\$29.00 \$34.00
LaRocca, Sherry	After School/Saturday Detention Coverage-Tch After School Teacher Aide-Academic Support Enrichment Program Support Aide Non-Credit Coverage-Teacher	\$29.00 \$29.00 \$29.00 \$34.00
Lee, Valerie	After School & Saturday Det Coverage Supv AHSA Supervisor Non-Credit Supervisor	\$40.00 \$40.00 \$40.00
Leshner, Joseph	Class Advisor 2017 After School/Saturday Detention Coverage-Tch	\$1,831.00 \$29.00
Lopez, Lydia	Student Supervision	Overtime
Malsbury, Vicki	Key Club Advisor	\$1,142.00
McGuinness, Jacqueline	After School Teacher-Academic Support Class	\$34.00

	Enrichment Program Support Teacher Title I Study Skills Enrichment Teacher VO-TAG Advisor	\$34.00 \$34.00 \$2,913.00
Morgan, Dawn	Robotics Club Advisor	\$2,560.00
Morris, Helen	DECA Advisor Head Bowling Coach	\$2,560.00 \$6,780.00
Munford, Andre	Assistant Bowling Coach After School/Saturday Detention Coverage-Tch	\$5,547.00 \$29.00
Murphy, Travis	Assistant Baseball Coach	\$5,150.00
Nevadomski, Kerry	Title I Study Skills Enrichment Teacher	\$34.00
O'Neill Mary Kate	Assistant Guidance Chairperson (Contracted) PSAT Proctor	\$2,560.00 \$34.00
Pino, Chrstian	After School & Saturday Det Coverage Supv AHSA Supervisor Non-Credit Supervision	\$40.00 \$40.00 \$40.00
Polizzi, Nicole	Extra Block Coverage - Fundamentals of Art	Per Diem
Quick, Rachelle	Class of 2015 Advisor	\$2,037.00
Rabinowitz, Brittany	Student Supervision	Overtime
Rista, Jessica	After School Financial Literacy Instructor After School Teacher - Academic Support Class Enrichment Program Support Teacher Homework Club Instructor Title I Study Skills Enrichment Teacher	\$34.00 \$34.00 \$34.00 \$34.00 \$34.00
Rivera, Joseph	FBLA Advisor (shared)	\$1,280.00
Ross, Earline	CNA Evaluator & Test Coordinator	\$34.00
Rodriguez-Muldrow,I.	AM Personnel Coordinator	Overtime
Sbraga, Jesmary	Student Supervision	\$34.00
Scalici, Steven	Skills USA (VICA) Advisor	\$2,560.00
Schott, Gregory	After School Teacher - Academic Support Class	\$34.00

	AHSA Teacher Enrichment Program Support Teacher Homework Club Instructor Title I Study Skills Enrichment Teacher	\$34.00 \$34.00 \$34.00 \$34.00
Shinn, Brenda	Activity Fund Coordinator	\$2,460.00
Sims, Laura	After School/Saturday Detention Coverage-Tch After School Teacher - Academic Support Class Enrichment Program Support Teacher Human Relations Club Homework Club Instructor Non-Credit Coverage - Teacher	\$29.00 \$34.00 \$34.00 \$1,142.00 \$34.00 \$34.00
Storm, John	After School Teacher - Academic Support Class AHSA Teacher Title I Study Skills Enrichment Teacher	\$34.00 \$34.00 \$34.00
Trzaska, Barbara	After School Teacher - Academic Support Class Enrichment Program Support Teacher Homework Club Instructor Title I Study Skills Enrichment Teacher	\$34.00 \$34.00 \$34.00 \$34.00
Urian, Marissa	After School/Saturday Detention Coverage-Tch Non-Credit Coverage - Teacher	\$29.00 \$34.00
Valenti, Gina	HOSA Advisor (shared) Substitute Athletic Trainer	\$1,280.00 \$34.00
Venuto, Joseph	After School & Saturday Det Coverage Supv AHSA Supervisor Non-Credit Coverage - Supervisor	\$40.00 \$40.00 \$40.00
Wells, Lisa	Homework Club Instructor	\$34.00
Williams, Natalie	AHSA Teacher Enrichment Program Support Teacher Title I Study Skills Enrichment Teacher	\$34.00 \$34.00 \$34.00
Witcher, Timothy	Skills USA (VICA) Advisor Student Supervision	\$2,560.00 \$34.00

**District**

Name	Extra-Curricular	Stipend
Mozelewski, Joseph	CIE Coordinator (Contracted)	\$5,748.00

**7. Employment, Work Study Students, at 8.50 Hourly, Effective 09/01/14-06/30/15**

Name	Department	Campus
Slater, Drew	Culinary Express	West
Wilson, Kiefer	Entertainment Technology	West
Wilson, Kraig	Administrative Offices	West

**8. Employment, Summer Crew Supervisors, Effective 07/01/14**

Name	Department	Campus	Hourly Rate
Sprague, Meagan	Entertainment Technology	West	\$34.00

**9. Summer School-to-Work Students, \$8.50 Hour, 07/01/14-08/28/14**

Name	Department	Campus
Wilson, Kiefer	Entertainment Technology	Westampton

**10. Substitutes**

Name	Position	Hourly Rate	Effective
Smith, Leigh	Secretary	\$15.00	09/01/14

**11. Volunteers**

Name	Volunteering	Campus
Gallagher, Katie	Impact Bible Club Advisor	Westampton
Holbrook, Henry	GSA Advisor	Westampton
Jenkins, Monique	Hispanic Heritage Club	Westampton
Jernigan, John	Boys Basketball Coach Assistant	Medford
Milton, Antione	Boys Basketball Coach Assistant	Medford
Murray, Laura	Girls Soccer Coach Assistant	Medford
Scalici, Steven	Law and Public Safety Club	Westampton
Wilson, Peter	Assistant Soccer Coach	Westampton

**12. Conferences**

Personnel	Conference	Date(s)	Cost (over milage)
Allen, Penny	NJASL 2014 Fall Conference, Long Branch	10/27/14	\$85.00 local
Dinovelli, Diane	Dyslexia Research Into Practice, Ewing	10/10/14	\$75.00 local
Evans, Judith	Trauma and Recovery, Somerset	11/12/14	None
Forline, Beverly Johnson, Beth	HSPA Training, Mt.Laurel	09/19/14	None
Inman, Ellen	1. Atlantic Coast Veterinary Conference, Atlantic City 2. Agricultural Ed. Professional Dvlt Conference, Columbus	10/14-16/14 09/24/14	\$290.00 local \$30.00 local
James, Richard	Hybrid Condensing Seminar,	09/17/14	None

	Mount Laurel		
Malsbury, Vicki	NJASL 2014 Fall Conference, Long Branch	10/26-27/14	\$125.00 local
Murtagh, Thomas	Eligibility, Policies and Procedures, Robbinsville	09/29/14	\$75.00 local
O'Neill, Mary Kate	HESAA Financial Aid for Counselors, Mount Laurel	10/28/14	None
Rodriguez, Irene Schroeder, Julie	Genesis User Group Meeting, Moorestown, Freehold	09/24; 11/12/14 01/28; 04/15; 06/03/15	None

**13. Student Teachers/MST Clinical Internships**

Name	College	Subject	Date(s)	Supervision
Laviola, Kara	Rowan Univ.	Theatre	Fall 9/2-12/17/14 Sprg 1/20-5/8/15	S.Cooney
Ucles, Stefanie	TCNJ	Biology	01/26/15-05/08/15	A.Hodges

**14. Appointments, Mentor Teachers for 2014-2015 School Year**

Acree, Pamela	Finn, David	Mohan, Mary Beth
Adams, Cynthia	Gallagher, Katie	Nasuta, Elaine
Aman, Courtney	Gifford, Ellen	Nebbia, Eleanor
Archer, Diana	Gill, Karen	Pinardo, Karen
Baker, Mary	Goatley, Richard	Pine, Victoria
Barker, Christopher	Grater, John	Reed, Richard
Bartello, Stacey	Greathouse, Stacey	Rivera, Joseph
Bodnar, Jason	Haney, Kevin	Rossini, Louis
Cacciatore, Ann	Hannon, LaChan	Saxton, Mark
Callaghan, Colleen	Hannon, Lia	Schott, Gregory
Canfield, Melody	Hartman, Danielle	Sienkiewicz, JoAnn
Cardinal, Marilee	Hodges, Andre	Sitchler, David
Cheney, Karen	Jones, Michael	Smith, Thomas
Christie, Maureen	Kaplan, Toby	Sommers, Kelly
Conpra, Gertrude	Kenney, Edward	Trzaska, Barbara
Cooney, Scott	Kling, Lois	Ward, Terence
Cooper, Kristine	Loughman, Jessica	Williams, Kimberlee
Derickson, Martha	Maurer, Patricia	Witcher, Timothy
Dogostino, Michele	McKnight, Beth	

**15. BCC CAP Instructors for the 2014-2015 School Year**

<b>BCIT ACADEMIC COURSE</b>	<b>BCIT APPROVED INSTRUCTOR</b>	<b>BCC EQUIVALENT COURSE</b> (Courses are 3 credits each unless otherwise noted.)
Honors US History I & Honors US History II	Thomas Smith Karen Gill Diana Archer Jason Bodnar Michael Jones	HIS 101 & HIS 102
Honors English III & Honors English IV	Mary Beth Mohan Lia Hannon Heather Brown Martha Derickson Patricia Larsen Rachel Fessenbecker Eleanor Nebbia	ENG 102 & ENG 101
Pre Calc	John Storm Lee Suabedissen Natola Steer (Adv Alg and Trig only) Terance Ward Natalie Williams (Adv Alg and Trig only) Colleen Callaghan Rachel Greeby	MTH 130 (4 credits)
Calculus	John Storm Lee Suabedissen Dave McCoy Terance Ward Colleen Callaghan Rachel Greeby Lois Kling	MTH 118 (4 credits)
Honors Biology	Andre Hodges Mary Baker	BIO 103
Honors Chemistry	Jacqueline McGuiness Kristine Cooper Courtney Aman	CHE 115

## II. PROGRAMS:

### **Burlington County Special Services School District/Burlington County Institute of Technology**

- 1. Policies/Regulations** (These items are available in the Superintendent's Office 48 hours before the Board meeting)
  - 1st Reading**
    - 6160.1 Corporate Funds from Private Sources
    - R6421.1 Standard Operating Procedures: Purchasing
    - R6421.2 Standard Operating Procedures: Receiving
    - R6421.3 Standard Operating Procedures: Accounts Payable
  - 2nd Reading**
    - 3283 Electronic Communications Between Teaching Staff Members and Students
    - 4283 Electronic Communications Between Support Staff Members and Students
  
- 2. 2014 Online School Self-Assessment** (Exhibit #1)

Approval of the 2014 Online School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, July 1, 2013 through June 30, 2014.
  
- 3. Handbooks**

Approval of the following Manuals/Handbooks. The following items will be available in Superintendent's Conference Room 24 hours before the Board of Education Meeting:

  - Staff Handbook**
  - Student/Parent Handbook**
  - BCIT-Substitute Teacher's Manual**
  - BCIT-Substitute Teacher's Crisis Manual**
  
- 4. SCIP Committee, 2014-2015**

Approval of 2014-2015 SCIP Committees for BCIT: Medford and Westampton Campuses; BCSSSD: Westampton and Lumberton Campuses and the Burlington County Alternative H.S.

### **A. Burlington County Special Services School District**

- 1. Exhibiting at Moorestown Mall**

BCSSSD will be an exhibitor at South Jersey MOM Magazine's Schoolapalooza Back to School Expo, Sunday, September 14, 2014, 11:00 am - 4:00 pm, Moorestown Mall.

**B. Burlington County Institute of Technology**

**1. Guest Speakers**

Campus -Medford/Westampton	Speaking to Students	Date
Orlando, Tamlyn, Dance Instructor	Performing Arts-M	10/7,14,21/14
Philadelphia Phillies (1 player)	All Students-M	09/12/14
Stewart, Melanie, Rowan University	Performing Arts-M	10/10/14
Brenner, Ron, OTC	Auto Technology-W	10/14/14
Moore, Terry, UNOH	Auto Technology-W	09/17/14

**2. Approval, Articulation Agreements**

Recommend approval of the following Articulation Agreements for the 2014-2015 school year: \*Available 48 hours prior to Board of Education Meeting

**Burlington County College CAP Program**

**Burlington County College ECC Program**

**3. Teaching Staff Salaries to be Funded by NCLB Grant, 2014-2015 School Year:**

Title I Funded Personnel	Total Salary	Title I Salary	Title I Funded
D'Antonio, Maureen	\$56,790.00	\$28,395.00	50%
Hartman, Danielle	\$106,250.00	\$106,250.00	100%
Kling, Lois	\$66,989.00	\$33,494.50	50%
Morgan, Dawn	\$61,567.50	\$30,783.75	50%
Trzaska, Barbara	\$67,815.00	\$33,907.75	50%

Title IIA Funded Personnel	Total Salary	Title IIA Salary	Title IIA Funded
Williams, Natalie	\$58,661.50	\$29,331.00	50%

**4. Textbook/Supplemental Reading Materials Approvals**

Approval of the following Textbooks/Supplemental Reading Materials. The following items will be available in Superintendent’s Conference Room 24 hours before the Board of Education Meeting:

“A Long Way Gone; Memoirs of a Boy Soldier”, 2007, *Beah, Ishmael*, Everbind

“DHO-Health Science” Textbook and Workbook, 2014, *Simmers*, Cengage

“Ethics: The Essential Writings, 2010, *Marino, Gordon*, Modern Library

“In the Time of the Butterflies”, 1994, *Alvarez, Julia*, Everbind

“Sula”, 1973, *Morrison, Toni*, Everbind

“The Human Body in Health & Illness”, 5th edition, 2015, *Herlihy*, Elsevier

**5. Approval, Accept IDEA Grant Funding FY 2015**

Approval to accept the IDEA allocation of \$494,158.00 to be used for salaries as follows

IDEA Funded Personnel	Total Salary	IDEASalary	IDEA Funded
Abdallah, Ibtisam	\$39,327.00	\$22,416.39	57%
Bova, Caitlin	\$25,881.50	\$14,638.46	57%
Brown, Charles	\$26,445.00	\$15,073.65	57%
Campanella, Robert	\$24,905.00	\$14,195.85	57%
Cimock, Leo	\$25,479.50	\$14,523.32	57%
Davies, Lawrence	\$39,327.00	\$22,416.39	57%
Donnelly, Dorothy	\$30,293.00	\$17,267.01	57%
Dragish, Ellen	\$40,141.50	\$22,880.66	57%
Dudley, Ken	\$25,479.50	\$14,523.32	57%
Evangel, Victoria	\$25,479.50	\$14,523.32	57%
Fisicaro, Joseph	\$26,771.50	\$15,259.76	57%
Jedda, Dennis	\$32,653.00	\$18,612.21	57%
Johnston, Ronald	\$25,231.50	\$14,381.96	57%
LaRocca, Sherry	\$38,557.00	\$21,977.49	57%
Marion-Dickinson, V.	\$28,117.50	\$16,026.98	57%

McCollum, Jairus	\$26,016.00	\$14,829.12	57%
Munford, Andre	\$29,288.50	\$16,694.45	57%
Musick, Oceanna	\$24,905.00	\$14,195.85	57%
Palazzo, Joseph	\$26,016.00	\$14,829.12	57%
Powell, Nicholas	\$26,771.50	\$15,259.76	57%
Ranieri, Steven	\$32,653.00	\$18,612.21	57%
Rossi, Jarett	\$25,479.50	\$14,523.32	57%
Say, James	\$41,681.50	\$23,758.46	57%
Taylor, Ann	\$24,905.00	\$14,195.85	57%
Thornton, Clara	\$28,518.50	\$16,255.55	57%
Tillery, Alex	\$27,391.00	\$15,612.87	57%
Wain, Robert	\$35,523.50	\$20,248.40	57%
Wheatley, Tamie	\$36,293.50	\$20,687.30	57%
Williams, Mike	\$28,546.00	\$15,739.05	55%

**6. Approval, Modification of Affiliation Agreement**

Approval of modification of Affiliation Agreement with TCNJ School of Nursing, Health and Exercise Science for their student clinical site experiences. \*Available 48 hours prior to Board of Education Meeting.

**7. Approval, Submit County Apprenticeship Coordinator Grant**

Approval to apply for the New Jersey Department of Labor and Workforce Development's Grant Program: County Apprenticeship Coordinator, in the amount of \$19,000.00, effective July 1, 2014 through June 30, 2015.

### III. STUDENT ACTIVITIES

#### Burlington County Special Services School District/Burlington County Institute of Technology

**1. Big Brothers/Big Sisters Program** (Exhibit #2)

Approval for BCIT Westampton Students to participate in the “Big Brothers/Big Sisters” program with High School Students from PASC.

**A. Burlington County Special Services School District**

**1. School Activities** (Exhibit #3)

- a) PASC PTO Calendar 2014-2015
- b) PASC PTO iPads for AU Fall Festival
- c) PASC PTO 2014-2015 CALENDAR OF EVENTS

09/11/14	PASC PTO Meeting	PASC Conference Room
09/28/14	Lion King	Minskoff Theatre, NYC
10/06/14	Family Fun Night	PASC MPR
10/15/14	Interactive Storytelling Using Drums, Guest-Evan Cohn	PASC
10/16/14	PASC PTO Support Group, Guest Speaker TBD	PASC
11/20/14	PASC PTO Meeting	PASC Conference Room
12/11/14	Family Fun Night	PASC MPR
01/29/14	PASC PTO, Parent Support Group	PASC Conference Room
02/05/14	PASC PTO Meeting	PASC Conference Room
03/19/14	Family Fun Night	PASC MPR
04/23/14	PASC PTO, Parent Support Group	PASC Conference Room

**2. Field Trips**

Campus	To	Date	Inst.	S	A
PASC	The Lion King, Minskoff Theater, NY	09/28/14	Adell Valesek	13	32
Jr/Sr	Special Olympics Sports Complex	09/6, 13, 20, 27/14	Janice Strug	12	2

**3. Fundraisers**

Campus	Event	Proposed Use of Funds	Date
Jr/Sr	Joe Corbi	Jr/Sr Activity Funds	09/15-10/10/14
Jr/Sr	Hat Day	Jr/Sr Activity Funds	Every Friday-Sept/Oct
Jr/Sr	Staff Breakfast	Jr/Sr Activity Funds	Every Day-Sept/Oct
Jr/Sr	Fall Holiday Raffle Basket	Jr/Sr Activity Funds	10/01-10/31/14
Jr/Sr	Basketball Shoot-Out	Jr/Sr Activity Funds	10/10/14
Jr/Sr	PJ Day	Jr/Sr Activity Funds	10/24/14
Jr/Sr	Boo Grams	Jr/Sr Activity Funds	10/20-10/31/14
PASC	Scrip Fundraising	Student Act. Funds	Ongoing

**B. Burlington County Institute of Technology**

**1. Transfers, Withdrawals, Suspensions, Homebound** (Exhibit #4)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	11	9
b. Transfers out of County	7	9
c. Dropouts	0	0
d. Transfer to West/Medford Campus	0	0
e. Suspensions	0	0
f. Homebound	0	1

**2. Field Trips**

Students	Trip	Date	Personnel
<b>FCCLA</b>	Habitat for Humanity, Maple Shade	09/27/14	Genevieve Cross Katina Lindsay
<b>FCCLA</b>	Pines Manor, Edison	11/25/14	Genevieve Cross Katina Lindsay Tonia Purnell-Respes
<b>FCCLA</b>	Githens Center, Mount Holly	12/04/14	Genevieve Cross Katina Lindsay Kristin Mayes Tonia Respes
<b>FCCLA</b>	Crowne Plaza, Cherry Hill	03/18-21/15	Genevieve Cross Kieshea Fitzgerald Katina Lindsay
<b>Seniors</b>	Black Bear Lake and Country Club, Clarksburg	05/27/14	Scott Cooney Heather Brown

**3. Activities**

**Medford** (Exhibit #5)

1. 2014-2015 Sports Calendar -Spring.
2. Cross Country will be running various routes in Medford for training from 8/28-11/8/14 from 3:00-5:00.
3. Class of 2015 would like to hold a homecoming dance on 11/21/14 from 7:00-10:00 p.m.
4. Class of 2015 would like to sell pretzels on all half days from 12/12/14 - 5/6/15 to raise money for the Class 2015.
5. Vietnam Veterans of America will pick up unclaimed lost and found items on a monthly basis on the first Monday of each month beginning 10/3/14.
6. Student Council will donate proceeds from their talent show to Alex Pigiacelli's Medical Account (receipt 715393/715470). Total donation is \$1,000.00.

**Westampton Campus** (Exhibit #6)

1. Approval of Activities Calendar for Westampton Campus.

**IV. BUSINESS/FINANCIAL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Cooperative Pricing Systems of Work, Materials and/or Supplies**

Membership approval to participate in the Burlington County Cooperative Pricing System #4BUCCP, relative to the purchase of general work, materials and/or supplies as needed by the school districts. This membership will be in effect until December 31, 2020.

**A. Burlington County Special Services School District**

**1. Professional Services Agreements (ESU)**

Burlington County Institute of Technology	Professional Services Agreement
Delanco Township	Professional Services Agreement
Eastern Regional H.S.	Professional Services Agreement
Gloucester City	Professional Services Agreement
Mount Holly Township School District	Professional Services Agreement
Northern Burlington County Regional	Professional Services Agreement
	Nonpublic Chapters 192/193
	IDEA Nonpublic
Palmyra	Professional Services Agreement
Rancocas Valley Regional High School	Professional Services Agreement
Tabernacle	Professional Services Agreement

**2. Affiliation Agreements**

	<u>PSA</u>	<u>IDEA</u>	<u>Technology</u>	<u>Nursing</u>
Beverly	Palmyra	NBCR	NBCR	NBCR
BCIT	NBCR			
Delanco	RVRHS			

**3. 2014-2015 Joint Transportation Agreements**

It is recommended a resolution be adopted renewing the following transportation contract, in accordance with N.J.A.C. 6A:27-9.16, between the Burlington County Special Services School District and the county listed below for the 2014-2015 school year:

**Camden County Jointure**

Joint Transportation Agreement with Camden County Educational Commission. Camden County to transport four students to Resurrection School in Cherry Hill, NJ for the 2014-2015 School Year for the sum total of \$2,610.00.

**4. 2014-2015 Transportation Contracts – Bid #110 – 7/31/14**

The Superintendent recommended that a resolution be adopted awarding the following transportation contracts, as a result of bids received, in accordance with N.J.A.C. 6A:27-9.10, between the Educational Services Unit and the corporations indicated for the 2014-2015 school year:

**Caravan Transport, Inc.**

H33 - \$180.00 per diem, \$43.00 aide, \$1.00 mileage clause

H34 - \$165.00 per diem, \$43.00 aide, \$1.00 mileage clause

H35 - \$189.00 per diem, \$43.00 aide, \$1.00 mileage clause

**Garden State Transport, Inc.**

H32 - \$79.00 per diem, \$30.00 aide, \$1.00 mileage clause

**Holcomb Bus**

H36 - \$227.00 per diem, \$0.00 aide, \$1.00 mileage clause

**Rick Bus Co.**

H29 - \$186.00 per diem, \$39.00 aide, \$2.50 mileage clause

H30 - \$234.00 per diem, \$48.00 aide, \$2.50 mileage clause

H31 - \$232.00 per diem, \$60.00 aide, \$2.50 mileage clause

H37 - \$424.00 per diem, \$0.00 aide, \$2.00 mileage clause

**5. 2014-2015 Transportation Contract Renewals**

It is recommended a resolution be adopted renewing the following transportation contracts, in accordance with N.J.A.C. 6A:27-9.13, between the Educational Services Unit and the corporations listed for the 2014-2015 school year:

**Car-A-Van Transport, Inc.**

Route T07 - \$310.46 per diem

Route C79 - \$287.45 per diem

**Eagle/Wolfington Leasing Corp.**

Route V18B - \$207.75 per diem

**First Student, Inc.**

Route P59 - 160 days @ \$70.79 per diem

Multi-Contract F.S. #1 - V16A -160 days @ \$84.83 per diem

Multi-Contract F.S.#2 - Z30 - \$144.26 per diem

Route V19 - \$221.97 per diem

Multi-Contract F.S.#3 - C84 - \$271.05 per diem

Multi-Contract F.S.#4 - C89 - \$135.64 per diem

**Garden State Transport, Inc.**

Route S53 - \$219.80 per diem

Route R66 - \$300.42 per diem

Route D06 - \$272.46 per diem

Route D56 - \$293.85 per diem

Route D07 - \$211.99 per diem

Multi-Contract 45C: M38 - \$270.96 per diem; M46 - \$277.64 per diem

Multi-Contract 27B: P56-\$193.83; P60-\$196.47; SH02-\$194.60 all per diem  
Multi-Contract 28C: D41 - \$331.68 per diem  
Multi-Contract 39A: D95 - \$237.94 per diem  
Route P53 - \$187.79 per diem  
Route P38 - \$185.75 per diem  
Multi-Contract A08: M89 - \$354.32 per diem; M96 - \$296.26 per diem  
Multi-Contract GST #2: T57 - \$321.82 per diem  
Route P58 - \$98.03 per diem  
Route T65 - \$324.12 per diem  
Multi-Contract GST #3: P66 - \$175.40 per diem  
Route Z09A - \$231.57 per diem  
Multi-Contract GST #4: C01-\$243.54; C07-\$300.26; C08-\$302.75 all per diem  
Route C34 - \$279.07 per diem  
Multi-Contract GST #6A: C49 - \$337.05 per diem  
Multi-Contract GST #6B: Z33 - \$242.64 per diem; Z34 - \$238.07 per diem  
Route Z13A - \$263.64 per diem  
Multi-Contract GST MULTI 7: C69 - \$353.99 per diem  
C70 - \$309.70 per diem  
Multi-Contract GST #5: C82 - \$285.98 per diem  
Route Z12A - \$203.45 per diem  
Multi-Contract GST #7: H01 - \$132.29 per diem  
Multi-Contract GST #14: H06 - \$194.03 per diem  
Multi-Contract GST #16: H11 - \$277.58 per diem  
Multi-Contract #36: P63, P64 - \$178.90 per diem each  
Multi-Contract #2: P02, P04, P17, P18, P19, P20, P21 - \$165.78; P22 - \$151.16; P33 - \$155.97; P37 - \$160.10 all per diem each  
Route PHS-1 - 156.55 per diem

**Hillman's Bus Service, Inc.**

Route P57 - 160 days @ \$91.71 per diem  
Multi-Contract HILL#2: V03A, V10A - \$269.14 per diem each  
Route C03 - \$310.10 per diem  
Multi-Contract HILL #4: C30 - \$298.86 per diem  
Route C77 - \$357.34 per diem  
Multi-Contract HILL#5: Z26C, Z35B - \$258.02 per diem each  
Route C67 - \$323.64 per diem  
Multi-Contract HILL#6: V02B, V07B, V13B - \$260.43; Z10A - \$266.99 all per diem

**Holcomb Bus Service, Inc.**

Route C66 - \$348.97 per diem

**Laurel Enterprises, Inc.**

Multi-Contract LE#3: C35 - \$342.64 per diem  
Multi-Contract LE#8: H10 - \$259.60 per diem; H14 - \$215.77 per diem

**Safety Bus Services, Inc.**

Multi-Contract SAFE #1: T54 - \$247.38 per diem

Multi-Contract SAFE #3: C43 - \$201.15 per diem

Multi-Contract SAFE #4: C55 - \$365.12 per diem

Route C83 - \$250.12 per diem

**Wills Bus Service, Inc.**

Route P05 - \$149.63 per diem

Route P07 - \$150.29 per diem

**6. Resolution NJDOE Submission, Long Range Facility Plan**

BE IT RESOLVED by the Board of Education of The Special Services School District and The Institute of Technology of the County of Burlington (the “Board”), that:

**WHEREAS**, the Board appointed The Design Collaborative, (the “Architect”) the Board’s Architect of Record to evaluate the Board’s School Facilities and investigate potential Capital Systems Building Maintenance projects on behalf of the Board;

**WHEREAS**, the Board had received information from the Architect concerning construction schedules, construction needs and appropriate submissions to the State of New Jersey, Department of Education, Divisions of Finance, Office of Facilities; and

**WHEREAS**, the Board has previously approved submission of an amended Long Range Facilities Plan to the State of New Jersey, Department of Education, Division of Finance, and

**WHEREAS**, the Board has hereby approved The Design Collaborative, Architects and Planners, PA to submit to New Jersey Department of Education a project application and a Long Range Facilities Plan Amendment Request form for Security Vestibules Projects, SP# 0605-010-14-1000, SP# 0605-030-14-2000 and SP# 0605-055-14-1000 seeking No State Funding, and

**WHEREAS**, the Board will allocate funds for its Local Fund Source to complete the scope of the Security Vestibules Projects.

**BE IT FURTHER RESOLVED** that the Business Administrator/Board Secretary is hereby authorized to file certified copies of this Resolution with the Office of the Burlington County Superintendent of Schools.

## **B. Burlington County Institute of Technology**

### **1. Submission of ROD Grant Agreement, Medford Campus**

Recommend approval for the The Design Collaborative, Architects and Planners, P.A., to submit DOE Project Number 0610-040-13-1001; SDA Project Number 0610-040-13-G3AD: BCIT Medford Campus Re-roofing Phase III to NJDOE seeking ROD Grant Number G5-6101 funding for the 2013-2014 school year, with local funding through a Capital Improvement Reserve Budget. The total cost of the project is \$2,059,377 with the total State Share being \$823,751 and the total Local Share being \$1,235,626.

Recommend approval of the issuance of a NJDOE submission for a ROD Grant relative to the Medford Campus pond and related drainage system which is under development.

### **2. Disposal of Inventoried Items**

Approval to dispose of computer hardware due to replacement with newer models.

### **3. Resolution #15-R01 - Making Certain Determinations in Connection with the Proposed Building Program**

#### **BACKGROUND**

**WHEREAS**, The Board of Education of the Special Services School District and the Institute of Technology of the County of Burlington, New Jersey ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board) has determined to undertake a capital improvement program (collectively, the "Project"); and

**WHEREAS**, under the Act, one of the approvals required to be obtained by the School District is a preliminary eligible cost approval with respect to the Project and a determination as to the amount of financial assistance to be provided; and

**WHEREAS**, the School District has received letters ("PEC Letters") from the New Jersey Department of Education ("NJDOE") setting forth the preliminary eligible cost and financial assistance determination with respect to the Projects, specifically 1.) Phase III Roof Replacement at the Medford Campus, and 2.) Site Drainage remediation at the Medford Campus, copies of which are attached hereto as Exhibit "A" and made a part hereof; and

**WHEREAS**, the Board must make certain determinations with respect to the PEC Letter, PEC Determination, form of financial assistance and method of constructing the Project.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON, NEW JERSEY, AS FOLLOWS:**

**Section 1.** Pursuant to the PEC Letters, the Board hereby accepts the PEC Determinations with respect to the two Projects referenced and agrees not to appeal said determination.

**Section 2.** Pursuant to the PEC Letters, the Board hereby accepts the financial assistance **\$823,751.00** for the roof replacement project and **\$1,821,156.00** for the storm water drainage reconstruction from the State of New Jersey with respect to the Projects in the form of a grant ("Grant"), instead of debt service aid. The President of the Board, Vice President of the Board, Superintendent of Schools and Business Administrator/Board Secretary are hereby severally authorized to execute a grant agreement with the New Jersey Schools Development Authority ("NJSDA"), with respect to the Project and the Grant.

**Section 4.** All actions heretofore taken and documents prepared or executed by or on behalf of the School District by the President of the Board, Superintendent of Schools, Business Administrator/Board Secretary or by the School District's professional advisors in connection with the Project or matters related thereto or the subject matter of this resolution are hereby authorized, approved, ratified and confirmed.

**Section 5.** The Business Administrator/Board Secretary is hereby authorized and directed to immediately file a certified copy of this resolution with the NJDOE.

**Section 6.** All resolutions, or parts thereof, inconsistent herewith are hereby repealed and rescinded to the extent of any such inconsistency.

**Section 7.** This resolution shall become effective immediately upon adoption this 19th day of December, 2013.

**4. Service Agreements for the 2014-2015 School Year**

Award service agreements as a result of quotations received for the period of July 1, 2014 through June 30, 2015:

Reel Plumbing Inc. for service and repair as indicated:

-\$75.00/Hour Master Plumber      -\$55.00/Hour Helper -15% Material Markup

Edward R. Woods & Co. for preventative maintenance services on AERCO boilers:

-Medford Campus      \$4,687.00      -Westampton Campus \$4,687.00

**5. Allowance Order for BCIT Medford Campus Partial Reroofing Phase III**

Acceptance of Patriot Roofing allowance order #AO-01, in the amount of \$4,500.00, representing a contract change in accordance with the requirements of the Unit Price Section of the Contract Documents, to be deducted from Patriot Roofing Allowance No. 1.

**6. Use of Facilities**

Agency	Building/Room - Campus	Date(s)
Westampton Rec. Soccer Practice	Soccer fields - W	08/01-09/30/14
Rancocas Valley Soccer Club	Soccer field/open area-W	08/05-10/30/14
Burlington County College- Chemistry	Classroom - W	09/03-12/10/14
Westampton Twp. Emergency Srvs.	Parking lot - W	09/06/14
BC Hlth Dept. Recipe for Disaster	Atrium - W	09/30/14
Ad Ed Nurse's Graduation Pinning	Audit.,Atrium, Med. Ctr.-W	10/01-02/14
BCIT Foundation Coach Bingo	Atrium - W	10/09/14
Westampton Rec. Basketball Tourn	2 Gymnsiums - W	10/10-12/14
BCIT Class of 2016 Variety Show	Auditorium - W	03/25-26/15
PMO Men Are Cookin in NJ	Café, Atrium, Panther Palate-W	05/01-02/15
Helene Stanley School of Dance	Auditorium/Cafeteria-W	05/16-17/15
Triplett Dance Academy	Auditorium - M	06/02-07/15

V. ENTERPRISE

B. BCIT, Adult Education

**1. Resignation/Retirements**

Name	Position	Reason	Effective
Beverly, Danna	Ad.Ed. Supv./Heath Occ Coord.	Retirement	11/01/14
Campbell, Dennis J.	Cust Trng/Electrical Inst. Hourly	Resignation	07/31/14

**2. Employment, Hourly Staff**

Recommend approval (\*\*pending background check), of the following hourly staff, effective 09/01/14-07/31/15, as needed:

Name	Position	Hourly Rate
Afflerback, Robert	Auto Tech Instructor	\$34.00
Bangs, Robert	Kitchen Design Instructor	\$34.00
Beaulieu, Candida	Substitute Secretary	\$19.00
**Bell, Robin	Medical Asst Instructor	\$34.00
**Bernheimer, Charles	Water/Wastewater Instructor	\$34.00
**Berthoas, Pierrette	Cosmetology Instructor	\$34.00
Beverly, Danna P.	Practical Nursing Instructor	\$34.00
**Chapman, Tammy	Practical Nursing Instructor	\$34.00
**Cimorelli, Mark	Water/Wastewater Instructor	\$34.00
Clauss, Gerard A.	Electrical Instructor	\$34.00
Coleman, Richelle	Sub Evening Secretary	\$19.00
**Cross, IV, Lawrence	Electrical Instructor	\$34.00
**Cross, Lawrence S.	Electrical Instructor	\$34.00

Cutler, Karen A.	CNA/HHA Instructor/Evaluator	\$34.00
Demree, John	HVAC/R Instructor	\$34.00
Doyle, Sharen	Substitute Secretary	\$19.00
Eib, Donald	Automotive Technology Instructor	\$34.00
**Ellis, Jamie	Veterinary Assistant	\$34.00
Fawcett, Jr., Thomas	Automotive Technology Instructor	\$34.00
Galbraith, Guy	HVAC/R Instructor	\$34.00
Galindo, Anthony	Welding Instructor	\$34.00
**Gallo, Dominik	Plumbing Instructor	\$34.00
Gardner, Marie	Cosmetology Instructor	\$34.00
Goatley, Richard H.	Diesel Technology Instructor	\$34.00
Golding, George	Electrical Instructor	\$34.00
Greenbaum, Paula	Practical Nursing Instructor	\$34.00
Grupico, Vivian	Practical Nursing Instructor	\$34.00
Haney, Kevin	Graphic Arts/Photoshop/Digital Photography Inst.	\$34.00
Hartner, David	HVAC/R Instructor	\$34.00
Heston, Claire	Dental Assisting Instructor	\$34.00
Hoch, Amanda	Veterinary Assisting Instructor	\$34.00
**Holland, Leo A.	Water/Wastewater Instructor	\$34.00
Horner, Jr., Charles F.	Welding Instructor, Customized Training	\$34.00
Horner, Sr. Charles F.	Welding Instructor	\$34.00
Hultch, Linda	Dental Radiology	\$34.00
James, Richard	Plumbing Instructor	\$34.00
**Jepsen, Christopher	Water/Wastewater	\$34.00
Kay, Bradley S.	Golf Instructor	\$34.00
Kazorowski, Annette	Dental Assisting Instructor	\$34.00

**Kolchinsky, Jan S.L.	Interior Design Instructor	\$34.00
**Lawler, II, Joseph M.	Pharmacy Technician Instructor	\$34.00
Librizzi, Sue Ellen	Dental Assisting Instructor	\$34.00
Link, Simone	Pet Grooming Instructor	\$34.00
Lloyd, Joseph E.	Welding Instructor	\$34.00
Lofink, Krista Mae	Veterinary Assisting Instructor	\$34.00
Maffei, Donna	Practical Nursing Instructor	\$34.00
McGinty, Donna	Cosmetology Instructor, Customized Training	\$34.00
Melrose, Larry G.	Automotive Technology Instructor	\$34.00
Morgan, Dawn	Adult Basic Skills Instructor	\$34.00
Musick, Oceanna	ID Programming Aide	\$34.00
**Nieder Korn, Kevin	Plumbing Instructor	\$34.00
**Patton, Michael	Computer Instructor	\$34.00
Persechetti, Matthew	AutoCAD Instructor	\$34.00
Peterson, Edward J.	HVAC/R Instructor	\$34.00
Pirolli, Paul	IT Instructor	\$34.00
Porazza, Anthony	CDL Instructor, Customized Training	\$34.00
Potter, Joan	Substitute Secretary	\$19.00
**Reed, Ian R.	Electrical, Home Repair Inst., Customized Training	\$34.00
Reyes, Galinda	Practical Instructor	\$34.00
Rivera, Joe	Computers for Beginners, Microsoft Excel	\$34.00
Ross, Aislynn M.	Veterinary Assistant Instructor	\$34.00
Ross, Earline	CNA/HHA Instructor/Evaluator	\$34.00
Rushen, George D.	Automotive Technology Instructor	\$34.00
**Samwal-Rao, Anita	Dental Assistant Instructor	\$34.00
Saxton, Mark	Culinary Instructor	\$34.00

**Schindler, Frederick	Water/Wastewater Instructor	\$34.00
Sitchler, David	Diesel Technology Instructor	\$34.00
Smith, Thomas	Digital Photography Instructor	\$34.00
Taylor, Ann	Adobe Photoshop Instructor	\$34.00
**Taylor, Christian M.	Automotive Technology Instructor	\$34.00
**Thompson, C.	Electrical Instructor	\$34.00
Tisdale, Larry	Culinary Instructor	\$34.00
**Traino, Mark	HVAC/R	\$34.00
**Tucker, Joya	Practical Nursing, CNA/HHA Instructor/Evaluator	\$34.00
Wain, Robert	Culinary Arts Instructor	\$34.00
Walker, James E.	HVAC/R Instructor	\$34.00
Watson, Denise	Substitute Secretary	\$19.00
**Webber, Mary Lee	Medical Assistant Instructor	\$34.00
**Williams, Danial	Pet Grooming Instructor	\$34.00
Williams, Jeffrey	Water/Wastewater Instructor	\$34.00
Witcher, Timothy	Culinary Arts Instructor	\$34.00

**4. Field Trips**

Students	Trip	Date(s)	Personnel
Cosmetology	Salon Karyn Max Moorestown, NJ	01/14/15	Donna McGinty Marie Gardner

**6. Affiliation Agreements**

Recommend approval of the affiliation agreement for LPN students for the period of 09/01/14 through 08/30/15 between BCIT Adult Education and Our Lady of Lourdes Healthcare Services, Inc.

**Fire Academy**

**1. Employment: Hourly for the 2014-2015 School Year**

Name	Position	Hourly Rate
Kennedy, Brian	Emergency Services Instructor	\$15.00
McFarland, Robert L.	Emergency Services Instructor	\$15.00
Paolo, Joseph	Emergency Services Instructor	\$15.00
Pine, Alan	Emergency Services Instructor	\$15.00