

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE
INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

REGULAR MEETING

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Tuesday evening, November 25, 2014, at the Rutgers Media Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 5:35 p.m. by President Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Swearing In: Mr. Leon Jones was sworn in by Theresa Margiotta

Roll Call: Theresa Margiotta, Board Secretary, called the roll:

Christopher Baxter	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Kathleen Burgess	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/15	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Todd Flora	Ex. County Supt		<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Public Attendance:

Also present were: Adams, Cynthia; Bell, Sam; Brand, James; Bonsall, Todd; Burns, Joe; Canfield-Gaskill, Melody, Colwell-Stingel, Margaret; Conpra, Trudy; Dodulik Swern, Doriann; Evans, Judith; Geltch, Laura; Harris, Keturah; Higgs, Jennifer; Johnson, Joanne; King, Denise; Margiotta, Nicole; McDonald, Susan, McGuinness, Jackie; McLemore, Russell; Niehaus, Pat; Parker, David; Scherer, Helen; Simpson, Nadiyah; Stevenson, Charleen, Stewart, Michelle, Webster, Kathy.

Communication & Correspondence: Nothing at this time.

Minutes: Theresa Margiotta presented Minutes of October 21, 2014. On a motion by Kathleen Burgess and seconded by Todd Flora the Board approved the Minutes.

Roll Call:

Yes Christopher Baxter Yes Kathleen Burgess Yes John Ferry Yes Leon Jones
Absent Paula Lee Yes Todd Flora Yes Robert Silcox

Financial Report: Theresa Margiotta, Board Secretary, presented Financial Report.

On a motion by Leon Jones and seconded by Kathleen Burgess, the Board approved the Financial Report.

Roll Call:

Yes Christopher Baxter Yes Kathleen Burgess Yes John Ferry Yes Leon Jones
Absent Paula Lee Yes Todd Flora Yes Robert Silcox

Presentation:

Superintendent Christopher Manno presented the Period 2 (January -June 2014) Electronic Violence and Vandalism Reporting System (EVVRS) and Harassment Intimidation and Bullying (HIB) reports. He stated they were on the websites and gave an overview with handouts.

Public Comments on Superintendent Report:

BCIT: Melody Canfield-Gaskill asked about item IV. #3. Shared Service Agreement. Asking for explanation and if this would affect any Union members or if Union members will lose their positions.

Superintendent Manno explained that the Shared Services would be for Administrative Services, Facilities Operations, maintenance and capital planning; specifically: physical plan operations, maintenance and repair; building operations, grounds, rehab construction services, relocation services, custodial services and capital planning. Dr. Manno explained that the purpose is not to displace any existing services, but rather to harness the capacity of County Resources by the Board of Chosen Freeholders, BCC, BCSSSD, BCIT, and the BC Library. Such partnership allows County entities to tackle larger projects as a team without incurring the expense of outside vendors or services. Examples of such shared services were provided by Dr. Manno, including: the BCIT Drainage Basin at BCIT Medford; an access road constructed at BCSSSD Lumberton Campus; Computer Fiber run for BCIT; Striping of parking lots provided by the County for BCSSSD and BCIT facilities; and demolition, construction and relocation services for the BCSSSD Alternative HS. Dr. Manno stated that there would not be an impact on Association membership.

Superintendent Report: Christopher M. Manno, Ed.D., Superintendent, presented and recommended approval of the report. On a motion by Leon Jones and seconded by Kathleen Burgess the Board approved the report.

Roll Call:

Yes Christopher Baxter Yes Kathleen Burgess Yes John Ferry Yes Leon Jones
Absent Paula Lee Yes Todd Flora Yes Robert Silcox

Public Comments:

BCSSSD: Mr. McLemore, Jennifer Higgs, and Michelle Stewart shared a poster and gave a presentation on “Our Bountiful Activities at Jr/Sr High School.”

BCSSSD: Ms. Helen Scherer presented a poster from the Fine Arts HS Campus “Come to Your Senses” from the field trip to the Philadelphia Art Museum.

BCSSSD: Ms. Pat Niehaus shared pictures and explained: Special thank you cards for the Military” from PRIDE.

BCSSSD: Mr. James Brand handed out information regarding the Holiday Craft Show on December 18th, and “Watch Our Float Grow.” He informed the Board that there were seventeen School-to-Work students that worked a total of 12,050 hours making over \$10,000. He also stated that for the Senior Trip to Hershey Park they have raised \$900.00.

Board Remarks:

Kathy Burgess: Always impressed. Happy Thanksgiving.

Leon Jones: Thanked Board of Chosen Freeholders for another term. Complimented BCSSSD Jr/Sr and Lumberton for the wonderful Holiday Feasts. Happy Thanksgiving.

Todd Flora: Also attended the Feast and received a great pineapple stuffing recipe. Enjoyed the presentations. Happy Thanksgiving.

President Silcox: BCIT Discovery Night was a lot of effort and they did an excellent job. Hope everyone has a very nice Holiday.

Executive Session: RESOLUTION 2014 AUTHORIZING EXECUTIVE SESSION

On a motion by Leon Jones and seconded by Kathleen Burgess the Board went into Executive Session at 6:25.

Roll Call:

Yes Christopher Baxter Yes Kathleen Burgess Yes John Ferry Yes Leon Jones

Absent Paula Lee Yes Todd Flora Yes Robert Silcox

Whereas, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

Whereas, the Board of Education of the Burlington County Special Service School District/Institute of Technology has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

Whereas, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 6:40 p.m. this evening.

Now, Therefore, Be It Resolved that the Board of Education of the Burlington County Special Service School District/Institute of Technology will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is JA);

Be It Further Resolved that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

Be It Further Resolved that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Theresa Margiotta, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Burlington County Special Service School District/Institute of Technology Board of Education

at their meeting held on November 25, 2014.

Returning to open Session at 6:40:

On a motion by Leon Jones, and seconded by Kathleen Burgess, approved that the recommendation of the Board of Education regarding a confidential employee matter pertaining to NJSA 18A:6-10, NJAC 6A:32-6.3 and BCIT/BCSSSD Policy 4161 as discussed in Executive Session be approved.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Absent John Ferry Yes Leon Jones
Absent Paula Lee Yes Todd Flora Yes Robert Silcox

Adjournment

Since there was no further business, President Mr. Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Kathleen Burgess the Board adjourned at 6:42 p.m. with the next meeting to be the on Thursday, December 18, 2014, at Rutgers Media Center at 5:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta
Board Secretary/School Business Administrator

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Employment: Substitute Bus Drivers, \$20.75 Hourly, Effective 12/01/14

Lopez-DeJesus, Elliott (*Eff. 09/01/14*) Schwanda, Carol
 Moreno, Jose

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Albers, Judy	School Nurse	Retirement	07/01/15
Kind, Rosalind	LD Teacher Consultant	Retirement	09/01/15
Lewis, Eileen	Occupational Therapist	Retirement	07/01/15

2. Resignations: Hourly

Name	Position	Reason	Effective
Williams, Grant	Teacher Assistant PASC	Resignation	11/14/14

3. Employment: Full-Time Effective date pending pre-employment requirements.

Name	Position	Salary Pro-rated	Effective
Edelschein, Robert	Teacher of Horticulture	MA Step 10 \$67,964	12/08/14
Pratt, Kimberly	Speech Therapist ESU	MA Step 5 \$60,667	02/01/15
Simon, Shoshana	Occ Therapist ESU	MA Step 1 \$56,091	01/01/15

4. Employment: Hourly

Name	Position	Rate	Effective
Mari, Kristen	Secretary, ESU Business Office	\$20.00	01/01/15

5. Employment: Substitutes

Name	Position	Rate	Effective
Ebert, Richard	Bus Aide	\$14.00 per hour	12/01/14
Keen, Constance	Nurse	\$150.00 per day	12/03/14
Marshall, Ryan	Bus Aide	\$14.00 per hour	12/01/14

6. Salary Adjustments

Name	Position	Campus	Rate	Dates
Pape, Katie	Speech Therapist	ESU	-\$621.04	01/08-09/15

7. Status Changes: Degree, Effective: 12/01/14

Employee	Position	From	To
Carpenetti, Terri	Spch Lng. Specialist	MA+15 Step 3 \$59,731	MA+30 Step 3 \$61,647
Scheetz, Kimberly	Occ. Therapist	MA+15 Step 8 \$66,754	MA+30 Step 8 \$68,712

8. Transfers

Employee	From	To	Effective
Jamison, April, Teacher	PASC	Elem Pre-K	11/11/14

9. Employment, Work Study Students, at \$8.25 Hourly, Effective; 12/01/14

<u>JR/SR</u>	<u>Lumberton</u>	<u>High School</u>
Curbelo, Reina	Daye, Nasziere	Davison, Joseph
Francese, Kyla	Hoskins, Tyrek	
	Smith, Joseph	

10. ESU Teacher Evaluation Assistance

ESU Teacher Evaluation Assistance: The Education Information Resource Center (EIRC) will provide an evaluator to assist in the required evaluations for the ESU. The EIRC Evaluator will conduct up to 45 evaluations at a rate of \$1,350/5 evaluations not to exceed a total of \$16,200. Evaluator assigned by EIRC: Linda Rohrer.

11. Leaves (*Amended)

Employee	Position	Type	Effective
Higgs, Jennifer	Social Worker	Intermittent Military	09/19/14-06/17/15
Hornor, Pamela	Teacher Asst.	*LOA	09/01/14-11/28/14
Jeitner, Jessica	Teacher	Intermittent FMLA/LOA	10/09/14-06/17/15
Johnstone, Jessica	Teacher	*FMLA/Child Rearing	09/01/14-06/18/15
Jones, Dana	Teacher Asst.	*FMLA/NJFLA/Child Rearing	09/01/14-06/17/15
Neufeld, Judith	Teacher Asst.	FMLA	10/30/14-11/28/14
Scheetz, Kimberly	Occ. Thpst	FMLA/NJFLA	12/19/14-05/08/15
Sepessy, William	Teacher	FMLA/LOA	09/16/14-01/15/15
Soltesz, Velma	Cafe Asst.	FMLA	09/22/14-11/21/14
Torio, Patricia	Teacher Asst.	FMLA	10/29/14-11/14/14

12. Stipends/Hourly Extra-Curricular Pay for 2014-15 School Year

Extra-Curricular		Stipend
<u>After School & Saturday Detention</u>	Elem	\$27.50 per hour
Briggs, Donna Bodden, Yolanda Colona, John Davis-Patterson, Rietta Ebert, Richard	Harris, Shannon Hepp, Mary Soto, Glenda Stewart, Diana Torio, Patricia	Walker, Sherahn West, Kathleen Westphal, Denise Wilcox, Sandi Williams, Nicole
<u>Respite Workers</u>	Cummings, Brianna Eishen, Lorraine	\$21.50 per hour
<u>Snow Removal Crew</u>		\$25.00 per hour
Alberti, James Boyle, Brian Duckett, Jon Garcia, Orlam	Freck, Tammy Horton, Richard Krisanda, Scott Murdy, Mark	Sachs, Robert Stanfield, Edward Stevenson, John

<u>Home Instruction - ESU</u>	Koch-Wood, Linda	\$35.00 per hour
<u>Substitute Certification HS+60</u> <i>Pro-rated; Effective 12/01/14</i>	Snow, Debbi	\$916.00 a year

13. Student Teacher/Internship/Observations

Student Teacher	College	Placement	Dates
Cairone, Julie Anne	Rowan University	TBD	01/26/15; 03/28/15
Classetti, Zachary	Rowan University	TBD	01/26/15; 03/28/15
Heussaff, Morgan	International School - Brussels PASC		2/2015
Bauman, Lisa	Delaware College	TBD	01/21/15; 02/26-15

14. Course Approvals

Employee	Position	College	Credits
Jones, Madison	TA	University of Phoenix	3
Hepkin, Lauren	Nurse	LaSalle University	9
Liedtka, Anne	Teacher	Gratz College	3
Valasek, Adell	Supervisor	University of Scranton	3
Welch, Caroline	Occupational Therapist	Temple University	3

15. Course Reimbursements

Employee	Position	College	Credits	Amount
Miller, Jonathan	TA	Florida Inst. Tech.	3	\$750
Scheetz, Kimberly	Occ. Therapist	Gratz College	3	\$1,000

16. Conferences

Personnel	Conference	Date(s)	Cost (over mileage)
Bergman, Jennifer Marquette, Shelli McMahon, Kathie	PECS Level 1 Training - Basic Bankbridge Development Ctr., Sewell	12/15-16/14	\$325.00 Each
Buckwold, Chana	How to Increase your Confidence in Assessment and Treatment of Childhood Apraxia of Speech, Lakewood	12/08/14	\$150.00
Cann, Victoria Moyn, Tracy Vidal, Sarah	Self Regulation in Children Cherry Hill	12/12/14	\$150.00 Each
Cheeseman, Deborah Moyn, Tracy Wilkins, Patricia	Severe Behaviors Workshop Mt. Laurel	11/21/14	\$90.00 Each
Colon, Jennifer Limanni, Juliet	NJASP Winter Conference, East Windsor	12/12/14	\$110.00 Each
Disler, Kelly	Lang. Intervention in Autism: Implications of Neurobiological Research, Webinar	12/11/14- 12/09/15	\$129.00
Hayes, Lori McKinney-Dewson, L.	Transition from School to Adult Life: Making the Process Meaningful, Trenton Planning for a Student's Transition to Adult Life: Transition Assessments for Students, Trenton	12/08/14 01/05/15	None None
Witowski-Argentine, J.	Northeast Conf. for Speech Lang. Pathologist West Orange	12/09/14	\$150.00

B. Burlington County Institute of Technology

1. Resignation/Retirement

Name	Position	Reason	Effective
Beach, Joan	Accounts Payable Secretary	Retirement	02/01/15
Dudley, Kenneth	Teacher Aide, West	Resignation	10/23/14
Morris, Helen	Teacher, Marketing, West	Retirement	07/01/15
Munford, Andre	Teacher Aide, West	Resignation	01/02/15

2. Employment: Full-Time Pending completion of all New Hire Requirements.

Name	Position: Leave of Absence Replacement	Salary Pro-rated	Effective
Harris, Glenn	Teacher, Vet. Tech.	Step 1 Col A \$53,221	12/08/14-06/30/15

3. Employment: Hourly

Name	Position	Rate	Effective
Cohen, Jeffrey	Teacher Aide, Med	\$11.50	10/23/14
Waldis, Kerrie	Secretary, Business Office	\$19.00	12/15/14

4. Substitutes Pending completion of all New Hire Requirements.

Security Personnel, \$15.00 per hour

Alberti, Desiree
Esposito, Michael
Flunder, Anthony

Gortor, Edmond
Rauch, Richard
Williams, Kevin

Custodian, \$13.00 per hour

Mahouski, Joseph

5. Salary Adjustments - Unpaid Absences

Name	Position	Rate	Dates
Arora, Ruchika	Teacher, West	-\$609.12	11/13-14/14
Fisicaro, Joseph	Teacher Aide, Med	-\$131.80	11/05/14
Hitchon, Ashley	Custodian, West	-\$133.76	10/15/14 (½); 11/05/14 (½)

- 6. Revised Salary Guide for Hourly Workers 2014-2015, Effective 12/01/14 (Exhibit #1)**
Change: Substitute Bus Driver \$20.75

- 7. Status Change: Effective: 12/01/14**

Name	From: Position	To: Position
Holbrook, Henry	Special Education Teacher	Science Teacher (LW Retirement)

- 8. Stipends/Hourly Extra-Curricular Pay for 2014-15 School Year**
Declined Position

Name	Position	Original Board Approval
Munford, Andre	Assistant Bowling Coach	06/26/2014

Westampton

Extra-Curricular		
After School Tch-Acad Title I Study Skills Enr. Tch.	Cardinal, Marilee	\$34.00 \$34.00
Auxiliary Personnel	Rate: TBD (Secretaries-OT)	
Conpra, Gertrude D'Antonio, Maureen Hannon, Lia Hodges, Andre Irizarry, Doris Kwartin, Deborah LaRocca, Sherry	McGuinness, Jacqueline Musick, Oceanna Pagan-Colon, Katrina Rodriguez, Joelle Rodriguez-Muldrow, Irene Sims, Laura Spinogatti, Kathryn	Steer, Natola Talar, Kelly Taylor, Ann Urian, Marissa Williams, Natalie
Stage Crew Advisor	Finn, David	\$1,142.00
Asst. Girls Basketball Coach	Greeby, Rachel	\$5,981.00
After School Financial Lit. Non-Credit Coverage- Tch.	Kling, Lois	\$34.00 \$34.00
Assistant Bowling Coach	Leshner, Joseph	\$5,547.00

9. Leaves

Employee	Position	Type	Effective
Allen, Leigha	Teacher of Veterinary Tech.	FMLA	12/11/14-06/30/15
Beach, Joan	Accounts Payable Secretary	FMLA	10/29/14-01/31/15
Morris, Helen	Teacher, Marketing	FMLA	11/24/14-06/30/15
Wheatley, Tamie	Teacher Aide	FMLA	09/29/14-10/31/14

10. Employment, Work Study Students, at 8.50 Hourly, Effective 11/26/14-06/30/15

Name	Department	Campus
Kelly, Djuana Vives, Gisel	Culinary Arts	Westampton

11. Volunteers

Name	Volunteering	Campus
Gotta, Peter	Photography Club	Westampton
Sbraga, Jesmary	Impact Bible Club Advisor	Westampton
Breisacher, Jennifer Kenney, Edward Paliotta-Nevadomski, Kerry	BCC CAP Instructors (*pending BCC approval)	Westampton

12. Student Teachers/MST Clinical Internships

Name	College	Subject	Date(s)	Supervision
DeRita, Daniel	Rowan Univ.	Art	03/16/15 - 05/11/15	Nicole Polizzi

13. Conferences

Personnel	Conference	Date(s)	Cost (over mileage)
Callaghan, Colleen Kling, Lois Trzaska, Barbara	PARCC in the High School, Rowan University, Glassboro	02/05/15	\$135.00 Each
Callaghan, Colleen	Using the iPad in Middle School and HS Math Class, Glassboro	12/02/14	\$135.00
Cuffari, MaryBeth	Planning for a Student's Transition to Adult Life: Transition Assessments for Students with Disabilities, Mullica Hill	01/29/15	None
	Best Practices in Assessment and Treatment of Children, Adolescents, and Families, Mullica Hill	03/27/15	\$149.00
D'Antonio, M. Williams, Natalie	Strategies for Teaching English Lang. Learners in the Content Area Classroom, SRI/ETTC, Galloway	11/18/14 01/18;02/24; 04/21/15	None
Demidont, Andy Durham, Tom Jones, Dwayne Pinero, Jose Pitts, James	Gang Awareness, BCIT West	12/03/14	None
Digney, Kelly O'Neill, Mary Kate	Annual College Counselor's Wkshp and Luncheon, Mahwah	12/05/14	None
Dinovelli, Diane Lawrence, Kyle Rosetti, Lauren Vincent, Cinnamon	School Psychologist County Meetings, Westampton	Various Dates 2014/15	None
Evans, Judith	A Stepped Care Approach to Puzzle of Self-Injury, Somerset	12/04/14	\$95.00
Fawcett, Thomas Goatley, Richard Sitchler, David	Ohio Tech Alt. Fuels Prg, Cleveland, OH (Ohio Tech College covers most expenses other than registration)	06/28/15 - 07/02/15	\$150.00 meals,ldg per diem

Fawcett, Thomas Goatley, Richard Sitchler, David	University of Northwest Ohio Fuels Program, University of Ohio, Lima, OH	07/21-25/15	meals, lodging, per diem
Fawcett, Thomas Goatley, Richard Sitchler, David	Honda Manufactures Instructors, Marlton	08/03-07/15	Per diem
Forline, Beverly	Preparing for PARCC, Monroe	12/01/14	\$149.00
Gill, Karen Jones, Michael	Philosophy in the Schools Day and Religions of the World Day, Being Good - Why Bother? Montclair	12/05/14	\$25.00 Each
Hodges, Andre	STEM in Middle School and High School Class, Glassboro	01/13/15	\$135.00
Johnson, Beth	Preparing for PARCC Shift Into High Gear, FEA, Monroe Twp. Suicide and Self-Mutilation Stopping Pain, Sheraton Bucks County, Langhorne, PA	12/01/14 01/13/15	\$149.00 \$99.99
Dinovelli, Diane Lawrence, Kyle Rosetti, Lauren Vincent, Cinnamon	NJASP Winter Conference, East Windsor	12/12/14	\$165.00 Each
Mayes, Kristin McDevitt, Nicole	2015 Conference for New Jersey Pre-Kindergarten Teachers, AC	02/23-24/15	\$388.00 Each
Murtagh, Thomas	Legal Liability & Athletics, Hazing, Bullying & Athletics, NJSIAA, Robbinsville	12/16/14	\$150.00
Rosetti, Lauren	Tools to Help, Heal, and Support Students, Galloway	12/05/14	\$30.00
Scelza, Robert	Basics of Turfgrass Management, Ralph Geiger Turfgrass Education Center, New Brunswick	12/18/14	\$195.00
Sheehan, Anna M.	Rutgers Advisory for Health Sciences, Rutgers, Scotch Plains	12/11/14 03/12;05/17	None None

Sheehan, Anna M.	Capstone Conference, Brookdale Community College, Lincroft	06/05/15	None
Sitchler, David	Audi Academy, Allendale Learning Center, Allendale	01/30/15	None
Suabedissen, Lee	Using the IPAD in Middle and High School, Glassboro	12/02/14	\$135.00
Venuto, Joseph	Burlington County Principals' Roundtable: Moorestown HS; Delran HS; Shawnee HS	02/05/15 04/01/15 05/28/15	None None None
Vincent, Cinnamon	Suicide/Self Mutilation, Cherry Hill	01/15/15	\$99.99

II. PROGRAMS:

Burlington County Special Services School District/Burlington County Institute of Technology

- 1. Policies/Regulations** (These items are available in the Superintendent’s Office 48 hours before the Board meeting)
R2340 Field Trips - Revised
2430.1 Special Olympics (BCSSSD) - 1st Reading
R2430.1 Special Olympics (BCSSSD): Rules/Regulations - 1st Reading
3270 Professional Responsibilities - Revised
5516 Use of Electronic Communication and Recording Devices - Revised
7440 Security of School Premises - Revised
R9150 School Visitors - Revised

- 2. Violence and Vandalism; HIB, Report Perod 2 for 2013-2014**
Recommend approval of the Violence and Vandalism Report and the HIB Report for Period 2 for the 2013-2014 school year, presented by BCSSSD Supervisor of Educational Programs, Natalie MaGuire; BCIT Admissions, Joseph Burns and Assistant Superintendent Dr. Todd Bonsall. (Exhibit #2)

A. Burlington County Special Services School District
Nothing at this time.

B. Burlington County Institute of Technology

1. Guest Speakers

Guest	Speaking to Students	Date
Gano, Thomas; Gift of Life	Sophomores	11/24/14
Gravett, Ryan; Strassner, Christy; Sound Design	Performing Arts	12/18/14
Landers, Michael; US Navy	Seniors	12/01/14
Odunlami, Nina; NJ Watershed Ambassador, Ameri Corps	Environmental Science	12/01-02/14
Parmetier-Longo, Suzanne; NJ Army National Guard	Seniors	12/16/14
Tozzi, Joanne; The Art Inst. of Philadelphia	TV Digital Media Prd.	12/09-10/14

2. Submit Haines Foundation Grant

Approval to submit grant application to Haines Foundation Grant through the BCIT Foundation and accept funds if awarded in the amount of \$50,000. The Board of Education will receive 90% of the award but commit to spending 100% of the award.

3. Submit PSE&G's Community Foundation Support Grant

Approval to submit grant application to PSE&G's Community Foundation Grant through the BCIT Foundation and accept funds if awarded in the amount of \$1,500. The Board of Education will receive 90% of the award but commit to spending 100% of the award.

4. Submit 2014-2015 Progress Targets Action Plan and Statement of Assurances

Approval to submit the 2014-2015 Progress Targets Action Plan and Statement of Assurances. (This item will be available in the Superintendent's Office 48 hours before the Board meeting.)

5. Submit 2013-2014 Perkins Secondary and Post-Secondary Final Reports

Approval to submit the 2013-2014 Perkins Secondary and Post-Secondary Final Reports.

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. Harassment, Intimidation and Bullying (HIB)

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the New Jersey Anti-Bullying Bill of Rights Act. (Exhibit #3: Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. Suspensions:

Elementary	4
High School	4
Junior/Senior	13
PASC	0
Lumberton/VQ	38

2. School Activities

Campus	Activity	Dates
ELEM	Thanksgiving Basket Food Drive	11/11-21/14
ELEM	PRIDE Military Appreciation	11/11,13,14/14
ELEM	Thanksgiving Luncheon	11/18/14
ELEM	Santa's Shop	12/9,10,11/14
ELEM	Santa Visit - Distributing gifts to students	12/12/14
ELEM	Holiday Dance	12/12/14
ELEM	Holiday Show	12/18/14
ELEM	The Nutcraker @ BCIT - Medford Campus	12/19/14
HS	Craft Fair	12/18/14
HS	Holiday Show	12/18/14
HS	Holiday Dance	12/22/14
HS	Reindeer Games	12/23/14

PASC	PASC PTO Meeting	11/20/14
PASC	Evan Cohn - Music and Storytelling	11/21/14
PASC	PTO Turkey Trot	11/22/14
PASC	Thanksgiving Food Drive Continues	11/01-26/14
PASC	PASC PTO Family Fun Night	12/11/14
PASC	Cookies with Santa (PTO event)	12/18/14
PASC	Sweets for Staff (PTO event)	12/19/14
PASC	Winter Art Activity	12/19/14

3. Field Trips *alternate dates

Campus	To	Date	Instructor	S	A
ELEM	Lumberton Harvest Feast	11/20/14	Cook, T.	6	3
ELEM	Friendly's, Mt. Holly	01/21/15 *01/23/15	Wilkins, P.	25	5
ELEM	Broadway Theater of Pittman, Pittman	03/19/15 *03/20/15	Clark/Bennett /Friel	30	9
ELEM	Adventure Aquarium, Camden	03/24/15 *03/26/15	Stolarski/ Bennett	18	16
ELEM	Garden State Discovery Museum, Cherry Hill	03/26/15 *04/16/15 *04/23/15 *04/30/15	Graven/ Hewitt	19	19
ELEM	Laurel Lanes Bowling, Maple Shade	03/26/15 *03/27/15	Wilkins, P.	25	5
ELEM	Lincoln FncI Field, Phila. PA	05/07/15	McLarney, C.	20	5
ELEM	Story Book Musical Theatre Phila., PA	05/08/15 *05/6/15	Brogan/Shield s/McLarney	30	15
ELEM	NJ Renaissance Faire Liberty Lakes	05/28/15 *05/29/15	Roessler, E.	77	16

ELEM	Sahara Sam's; West Berlin	06/05/15	Wilkins, P.	25	5
ELEM	The Nutcracker; BCIT- Med	12/19/14	Wilkins, P.	92	40
ELEM	Mall Expo-Burl. Center Mall	03/TBD/15	McLarney	80	25
ELEM Respite	Laurel Lanes, Maple Shade & Regal Cinema, Burl.	03/14/15	Strug, Janice	20	5
PASC Respite	Shady Brook Farm, PA	12/13/14	Strug, Janice	10	6
PASC Respite	Bus Trips (TBD) to area places for students	05/9/15	Strug, Janice	25	10
LC	Cherry Hill Playdrome	01/16/15 *01/30/15	Warren	15	4
LC	Millennium Skate Zone, Camden	01/21/15, *01/22,23,27/15	Knighton	20	5
LC	Cherry Hill Playdrome	01/23/15 *01/30/15	Mitchell	10	2
LC	Willie Barber Shop, Burlington	01/08/15 *01/15/15	Caplan	10	4
LC	Empire Beauty School, Bordentown	02/26/15 *02/19/15	Caplan	10	4
LC	Cinnaminson Speedway	02/27/15	Mitchell	10	2
LC	Adventure Aquarium, Camden	03/13/15 *03/20/15	Warren	10	4
LC	International Beauty Show, New York, NY	03/10/15	Caplan	10	4
LC	Teen Arts Festival, BCC Pemberton	03/20/15	Hogan	20	5
LC	Baltimore Aquarium, Baltimore, MD	03/25/15 *03/24,23/15	Jeitner	25	11
LC	Lowes, Lumberton	03/15/15	Osborne	6	2

LC	Skyzone Trampoline Park, Moorestown	03/27/15 *03/20/15	Mitchell	10	2
LC	Pennco Tech & McDonalds; Bristol, PA	04/13/15 *04/14,16,17/15	Micallef	14	3
LC	Philadelphia Zoo; Phila. PA	04/16/15 *04/17,24,25/15	Jeitner	20	25
LC	Automotive Training Center, Warminster, PA	04/20/15 *04/21,22,23/15	Micallef	14	3
LC	Funplex, Mt. Laurel	04/24/15	Mitchell	12	3
LC	Ironwood Outdoor Center, Lumberton	05/08/15	Warren	10	4
LC	Air Victory Museum, Lumberton	05/06/15, *05/07,08,09/15	Micallef	20	3
LC	Spirit of Philadelphia, PA	05/15/15	Angelini	40	10
LC	Barnegat Lighthouse	05/15/15 *05/12,13,14	Guzman	50	20
LC	BC Fire Marshal & McDonalds, Westampton	05/18/15 *05/19,20,21/15	Micallef	20	3
LC	Burlington Veterans Memorial	05/20/15	Osborne	6	3
LC	Cherry Hill Mall	05/22/15	Mitchell	15	3
LC	Philadelphia Zoo, Phila., PA	05/27/15 *05/28,29,/15 6/03/15	Knighton	20	5
LC	Grounds-Sculpture, Trenton	06/02/15	Hogan	20	5
LC	Great Adventure, Jackson	06/04/15	Angelini	30	10
LC	Philadelphia Zoo, Phila., PA	06/05/15	Warren	20	4
LC	Funplex, Mt. Laurel	06/05/15	Mitchell	15	3
LC	Franklin Institute, Phila., PA (originally approved in Sept.)	12/05/14 new date	Warren/ Cottrell	15	4

LC	Independence Maritime, Phil., PA (originally approved in Sept.)	12/11/14 new date	Dennion, James	40	20
HS	Lion's Club Parade, Moorestown	12/6/14	Cook	11	6
LC/HS	Holiday Show Rehearsal, West. Campus-Elem. Rm 506	12/17/14 12/18/14	Cook	3	1
HS	Westampton Diner	01/22/15 *01/21/15	Corley	20	12
HS	Countryside School, Mt. Laurel	02/19/15 *02/26/15 04/16/15 *04/23/1	Jackson Windsor	32	15
HS	BCIT Pre-School, West.	03/02/15	Arthur	9	2
HS	Franklin Institute, Phil., PA	03/04/15 *03/11,12,18/15	Patriarca	26	13
HS	Franklin Institute, Phil., PA	03/12/15 *03/20/15	Wilt/Willey	16	12
HS	Walmart, Lumberton	03/13/15 *03/20/15	Corley	12	7
HS	Broadway Theater of Pitman	03/20/15 *02/06/15 *04/17/15	Scherer/Bush/ Clark	21	17
HS	Walmart, Burlington	03/20/15 *03/27/15	Thompson	12	6
HS	My Little Advt., Mt. Laurel	03/31/15	Arthur	19	4
HS	Westampton Diner	04/02/15 *04/01/15	Corley	20	12
HS	Funplex Lanes, Mt. Laurel	04/21/15	Thompson	12	12
HS	Fernbrook Farms, Chesterfield	05/05/15	Atkinson	22	13
HS	Laurel Lanes/Ruby Buffet-Mt.	05/21/15	Corly/Swern/	36	22

	Laurel/Cherry Hill	*05/20,22/15	Thompson		
HS	Westampton Diner	06/02/15 *06/09/15	Corley	20	12
HS	Hershey Park Senior Trip, Hershey, PA (overnight)	06/03/15 06/04/15	Brand	24	11
HS	Marlton Playground	06/12/14	Arthur	19	4
JR/SR	Bridges Adult Day Care Center, Willingboro	12/11/14	Cassel	7	3
JR/SR	Penn Museum, Phila., PA	12/12/14 *01/09,16,23/15	Schouten	17	8
JR/SR	Eastampton Garden Apartments, Eastampton	12/18/14 *12/11/14	McKinney	10	5
JR/SR	Home Depot, Westampton	01/06,20/15 *01/13,27/15 02/03,17/15 *02/10,24/15 03/03,17/15 *03/10,24/15	McKinney	8	6
JR/SR	Shoprite, Hainesport	01/13/15 *1/27/15	DeMara	12	6
JR/SR	Rancocas Nature Center, Westampton	01/16; 02/20; 03/20; 04/17; 05/15/15	Cassel	12	3
JR/SR	Ichiban Grill, Lumberton	01/30/15 *01/16/15	Stewart	90	12
JR/SR	Ichiban Grill, Lumberton	02/20/15 *02/26/15	Fowler, Turkot	16	5
JR/SR	Adventure Aquarium, Camden	03/13 *03/20/15	Cassel, Koch, Meekins	36	12
JR/SR	Burlington County Clerk's Office, Mt. Holly	03/27/15 *03/30/15	McKinney	12	6

JR/SR	Regal Cinema, Burlington	03/27/15 TBD	Stewart	90	12
JR/SR	NJ DMV/CVS/Aaron's, Mt. Holly	04/17/15 *04/24/15	McKinney	12	6
JR/SR	NJ Transit Bus Stop *pick up only, Moorestown (Mall)	05/15/15 *05/22/15	McKinney	10	6
JR/SR	Independence Hall & Historical Sites, Phil., PA.	05/15/15 *05/22/15	Cassel, Koch, Meekins	36	13
JR/SR	The Funplex, Mt. Laurel	05/22/15	Stewart	90	13
JR/SR	The Funplex, Mt. Laurel	06/03/15 *06/05,09/15	Cassel	28	8
JR/SR	Clementon Park, Clementon	06/05/15	Stewart	70	12

4. Fundraisers

Campus	Event	Proposed Use of Funds	Date
ELEM	Believe Kids	Student Activities	10/31/14 - 11/17/14
ELEM	Labels for Education	Student Activities	12/1/14 - 6/15/15
ELEM	Box Tops for Education	Student Activities	12/1/14 - 6/15/15
ELEM	Holiday Fund Raiser	Student Activities	12/12/14
HS	Candy Grams	Hershey Park Trip/Yrbk	December
HS	Jeans on Friday	Hershey Park Trip/Yrbk	On-Going
JR/SR	Hat Day	Student Activities	Every Friday
JR/SR	Staff Breakfast	Student Activities	Every Day
JR/SR	Staff Jean Day	Student Activities	Every Friday
JR/SR	Holiday Raffle Basket	Student Activities	December 2014
JR/SR	Ornament Fundraiser	Student Activities	December 2014
JR/SR	Food Service Entree	Student Activities	12/05/14; 02/27; 3/27; 05/08;06/12/15

JR/SR	Volleyball Tournament	Student Activities	12/12/14
JR/SR	Apple/Crnbrry Pie Fndrs	Student Activities	12/18-19/14
JR/SR	Pastry Shop	Student Activities	01/09,30/15; 02/06; 03/13; 04/24; 05/22/15
JR/SR	Hoagie Sale	Student Activities	01/14; 03/18; 05/13/15
JR/SR	Valentine's Raffle	Student Activities	February 2015
JR/SR	Basketball Shoot Out	Student Activities	02/12/15
JR/SR	Italian/Cheese Grinder	Student Activities	02/01/15
JR/SR	March Madness	Student Activities	March 2015
JR/SR	PJ Day	Student Activities	03/20/15
JR/SR	Spring Fling Raffle	Student Activities	April 2015
JR/SR	Mixed Bag Sale	Student Activities	04/01-05/29/15
JR/SR	Coffee Ring/Sticky Bun	Student Activities	04/02/05
JR/SR	Italian Muffaletta Sandwich Sale	Student Activities	04/15/15
JR/SR	Summer Raffle Basket	Student Activities	05/01-30/15
JR/SR	Box Car Race	Student Activities	05/11-29/15

A. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Homebound (Exhibit #4)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	8	2
b. Transfers out of County	2	0
c. Dropouts	0	0
d. Transfer to West/Medford Campus	2	3
e. Suspensions	13	10
f. Homebound	0	7

2. Field Trips-Medford/Westampton

Students	Trip	Date	Personnel
40 Bldg Men and Women of Tomorrow	South Jersey Food Bank, Pennsauken-no cost	12/16-17/14	Pensabene/Powell/ Gebhart
20 Prfg Arts Club	Burlington County Special Services, Westampton	12/18/14 *12/22/14	Hannon, LaChan/ Fitzgerald
48 Seniors	BC College, Mt. Laurel	04/20/15	McCardell/Forline/ MacDonald
8 Prom Committee	Rena Elle Couture, Maple Shade	2/12/15	Alex Gonzalez, Joann Sienkiewicz
10 Allied Health Occupations	Masonic Home, Burlington Township	11/10-25/14 12/02-22/14 1/5,8,12/15	Diane Wood
1 Skills USA Officer	Middlesex County Vo-Tech, Perth Amboy Somerset County Vo-Tech, Bridgewater BCIT Medford Campus	11/14/14 11/17/14 11/21/14	Timothy Witcher
21 FCCLA	Pines Manor, Edison (Appr. in August)	11/24/14 date change	Cross/Lindsay/ Mayes
48 US History II	Washington, DC	12/04/14	Briesacher/Gill/ Musick/Tillery/ Williams

48 Allied Health Occupations	Liberty Science Center, Jersey City	12/05/14	Evangel/Musick/Sheehan/McCollum/Williams
20 Performing Arts	Third Annual Theater Festival, Robbinsville	12/8-9/14	Cooney/Gebhart
20 FFA	Rutgers University, Cook Campus, New Brunswick	12/13/14	Hoch/Inman
1 Skills USA	Middlesex County Vo-Tech, East Brunswick	12/19/14	Timothy Witcher
13 Early Childhd Ed. and 21 Preschoolers	BCIT Medford Campus PAC	12/19/14	Mayes/McDevitt/Rabinowitz
30 Fine Arts	PA Academy of the Fine Arts, Phila, PA	01/06/15 01/08/15 01/13/15	Harder/Forline Harder/Pensabene Harder/Say
15 Auto Tech/HEDT 10 Auto Tech/HEDT	Northampton Community College, Bethlehem, PA UTI, Exton, PA	01/13/15 01/24/15	Fawcett/Sitchler
12 Human Relations Club	Trenton Soup Kitchen, Trenton	01/16;04/15 05/15/15	Sims/Tillery
45 Allied Health Occupations	Rutgers SHRP, Scotch Plains	02/05/15 05/28/15	Evangel/Musick/Sheehan/McCollum/Tillery
32 Early Childhood Education	Rider University, Lawrenceville	02/12/15 02/20/15	Cross/Fazzie/Mayes/Fitzgerald
30 FBLA	East Brunswick Hilton, East Brunswick	02/25-27/15	Derickson/Musick/Rivera
10 Automotive Technology/HEDT	Automotive Training Center, Warminster, PA	02/27/15	Fawcett/Sitchler/Williams
30 Robotics Club	Springside Chestnut Hill Academy, Phila. PA Seneca HS, Tabernacle	03/12-14/15 03/20-22/15	Bangs/Cooper/Morgan

3. Activities

- a. Non Credit Make-up Sessions, Medford: to be held on the following dates: January 13, 14, 15, 20, 21, 24; February, 10, 11, 12, 14, 17, 18, 19, 24, 2015, as needed.
- b. Non-Credit Sessions, Westampton: to be held on the following dates: December 6, 13; January 3, 10, 24, 31; February 7, 21, 28; March 7, 14, 21, 28; April 18, 25; May 2, 9 16, 30; June 6, 12, 13, 15, as needed.

Medford

- b. Recommend approval for the English Department would like to participate in a research study conducted by College Board on the redesign of the SAT Essay prompts for inclusion in future SAT Essay assignments. The administration would take place in December during one block. Selected junior and seniors would participate.
- c. Class of 2017: Make and sell candy grams to be distributed to recipients prior to winter break.
- d. International Thespian Society-Raise money for Broadway Cares Equity Fights for Aides in honor of World Aids Day on 12/1 by selling bracelets and dress down passes.
- e. International Thespian Society to hold induction ceremony on Tuesday, December 2, 2014 to induct new members to the organization.

Westampton Campus

- a. Class of 2016: Roll & Bounce Skating Party Fundraiser, Holiday Skating Rink, Delanco.
- b. FCCLA: Hot lunch fundraiser for FCCLA Spring Conference

IV. BUSINESS/FINANCIAL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Comprehensive Annual Financial Report (Report included)

It is recommended a resolution be adopted approving the District's Comprehensive Annual Financial Report for the fiscal year ending June 30, 2014, conducted by Holman Frenia & Allison, Medford, NJ and a copy of the audit synopsis is available to the public.

2. Audit Report Recommendation, Fiscal Year Ended June 30, 2014

Accept the Recommendation and Corrective Actions Plan for the audit report for the Fiscal Year ending June 30, 2014.

3. Shared Services Agreement

Approval pursuant to N.J.S.A. 18A:18 80-2, and N.J.S.A. 18A:64-1, to enter into the Shared Services Agreement by and Between the Burlington County Board of Chosen Freeholders, Burlington County College, The Board of Education of The Special Services School District and the Vocational School District of The County of Burlington and the Burlington County Library Commission. (Exhibit #5)

A. Burlington County Special Services School District

1. Professional Services Agreements 2014-2015 School Year (ESU)

Burlington Township	Professional Services Agreement
Hainesport	Professional Services Agreement
Lenape	Nonpublic Chapters 192/193 Nonpublic IDEA; Nonpublic Nursing Nonpublic Technology; Nonpublic Textbook
Millville	Professional Services Agreement
Moorestown	Nonpublic Chapters 192/193 Nonpublic IDEA; Nonpublic Nursing Nonpublic Technology;
Willingboro	NCLB (Title 1); Nonpublic Chapters 192/193 Nonpublic IDEA; Nonpublic Nursing

2. 2014-2015 Joint Transportation Agreements

It is recommended a resolution be adopted for the following new transportation contracts, in accordance with N.J.A.C. 6A:27-9.16, between the Burlington County Special Services School District and the Townships listed below for the 2014-2015 school year:

- a. **Franklin Township Jointure:** Joint Transportation Agreement with Franklin Township Board of Education. BCSSSD to transport two Franklin Township students to BCSSSD PASC in Westampton, NJ for the 2014-2015 School Year for the sum total of \$17,239.80.
- b. **Pennsauken Township Jointure:** Joint Transportation Agreement with Pennsauken Township Board of Education. BCSSSD to transport one Franklin Township student to Brookfield Academy in Cherry Hill, NJ for the 2014-2015 School Year for the sum total of \$7,819.20.

3. ESU Outstanding Checks

It is recommended a resolution be adopted writing-off the following Susquehanna Bank General Checking Account outstanding checks, per the auditors:

Issue Date	Check #	Amount	Issue Date	Check #	Amount
05/30/13	41337	\$53.45	04/30/14	43177	\$33.16
06/26/13	41585	\$442.00	06/25/14	43264	\$442.00
06/26/13	41675	\$884.00	06/25/14	43268	\$442.00
06/26/13	41707	\$884.00	06/25/14	43384	\$442.00
06/26/13	41820	\$442.00	06/25/14	43474	\$442.00
06/27/13	42007	\$8.46	06/25/14	43490	\$442.00
06/27/13	42024	\$13.33	06/25/14	43507	\$442.00
06/27/13	42057	\$13.95	06/25/14	43538	\$884.00
06/27/13	42089	\$5.89	06/25/14	43539	\$442.00
06/27/13	42107	\$13.95	06/25/14	43591	\$442.00
08/29/13	42208	\$1,397.28	06/25/14	43631	\$442.00
12/19/13	42378	\$20.55	06/25/14	43665	\$442.00
01/29/14	42463	\$884.00	06/25/14	43717	\$442.00
01/29/14	42528	\$884.00	06/25/14	43736	\$442.00
01/29/14	42578	\$442.00	06/25/14	43810	\$884.00

01/29/14	42592	\$442.00	06/25/14	43889	\$125.00
01/29/14	42629	\$442.00	06/25/14	43890	\$432.00
01/29/14	42753	\$442.00	06/25/14	43892	\$88.35
01/29/14	42805	\$442.00	06/25/14	43894	\$82.85
01/29/14	42844	\$442.00	06/25/14	43895	\$35.34
01/29/14	42919	\$442.00		TOTAL	\$16,909.56

B. Burlington County Institute of Technology

1. Use of Facilities

Agency	Room - Campus	Date(s)
BC Prosecutors Office: Gang Awareness Wkshp	Auditorium -West No Fee - Category A	12/03/14
Black Watch Color Guard	Gymnasium - Med \$350/day + \$50/hr Custodian	12/17/14-04/12/15 (Sundays)
District Program Advisory Council Committee Meeting	Cafeteria, Foyer, Classrooms - Med No Fee - Category A	12/03/14
Westampton Recreation Futsal Soccer League	Main & Aux Gymnasiums - West \$350/day + \$300/day + \$50/hr Custodian	01/11/14-03/01/15 (Sundays)
BCIT Child Care Center - Mother's Day Brunch	Atrium - West No Fee - Category A	05/08/15
BCIT Child Care Center	Atrium & Auditorium - West No Fee - Category A	06/03-05/15

V. ENTERPRISE

B. BCIT, Adult Education

1. Extra Curricular, Hourly, Effective October 24, 2014, Executive Approval

Name	Extra Curricular	Rate
Lazarus, Euphemia Marlene	Health Occupation Coordinator Not to exceed: \$8,000.00	\$34.00

2. Employment, Hourly Staff

Recommend approval (**pending background check), of the following hourly staff, effective 09/01/14-07/31/15, as needed:

Name	Position	Rate
Finn, Dave	Computer Technician	\$19.00
Remsea, Mark	Business Instructor	\$34.00

3. Miscellaneous

Recommend approval of updated Licensed Practical Nursing curriculum.

4. Conferences

Personnel	Conference	Date(s)	Cost (over milage)
Hirt, Judy	NJAVPA (Veterans Adm) Stockton College	12/05/14	None