

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE
INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

REGULAR MEETING

REGULAR MEETING

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday evening, December 18, 2014, at the Rutgers Media Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 5:00 p.m. by President Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

Roll Call: Theresa Margiotta, Board Secretary, called the roll:

Christopher Baxter	Term Ex.	6/30/16	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kathleen Burgess	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Todd Flora	Ex. County Supt		<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Public Attendance:

Also present were: Brand, James; Bonsall, Todd; Caporale, Antoinette; Clark, Gwen; Colwell-Stingel, Margaret; Dodulik Swern, Doriann; Geltech, Laura; Harris, Margiotta, Nicole; Seibold, Mary; Stevenson, Charleen,

Communication & Correspondence: BCSSSD custodial sent request to commence negotiations.

Minutes: Theresa Margiotta presented Minutes of November 25, 2014. On a motion by Kathleen Burgess and seconded by Leon Jones the Board approved the Minutes.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Yes (with correction) John Ferry Yes Leon Jones
Yes Paula Lee Yes Todd Flora Yes Robert Silcox

Financial Report: Theresa Margiotta, Board Secretary, presented Financial Report.

On a motion by Leon Jones and seconded by Kathleen Burgess, the Board approved the Financial Report.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Yes John Ferry Yes Leon Jones
Yes Paula Lee Yes Todd Flora Yes Robert Silcox

Presentation: None.

Public Comments on Superintendent Report: None

Superintendent Report: Christopher M. Manno, Ed.D., Superintendent, presented and recommended approval of the report along with addendum. On a motion by Kathleen Burgess and seconded by Paula Lee the Board approved the report.

Dr. Manno explained page 13, IV. 5. "Lease Agreement" with Eastampton Township BOE for a Deaf and Hard of Hearing program. Congratulated Nicole Margiotta for outstanding job on this program.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Yes John Ferry Yes Leon Jones
Yes Paula Lee Abstain: Policy & Addendum Todd Flora Yes Robert Silcox

Public Comments:

Holiday Show and Craft Fair is tonight at the BCSSSD Westampton Campus.

BCSSSD: Gwen Clark gave handout "BCSSSD High School Teachers are Thankful for..."

Board Remarks:

John Ferry: Happy Holiday and lot of Health

Todd Flora: Was at State Board recognition ceremony yesterday and everyone was in awe with the beautiful job the students and staff did. Happy Holiday.

Paula Lee: Happy Holiday, Attended the Advisory Dinner, students did a wonderful job and it was very informative.

Kathleen Burgess: Also attended the Advisory Dinner it was a lovely evening and thanked everyone for their continued commitment.

Leon Jones: Happy Holidays, looking forward to tonights Holiday Show.

President Silcox: Happy Holidays please join the Board at the Craft Fair and Holiday Show, it is fabulous!

Adjournment

Since there was no further business, President Mr. Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Kathleen Burgess the Board adjourned at 5:10 p.m. with the next meeting to be the on Thursday, January 29, 2015, at Rutgers Media Center at 5:30 p.m.

Roll Call:

Absent Christopher Baxter Yes Kathleen Burgess Yes John Ferry Yes Leon Jones
Yes Paula Lee Yes Todd Flora Yes Robert Silcox

Respectfully Submitted,

Theresa L. Margiotta

Board Secretary/School Business Administrator

I. PERSONNEL

Burlington County Special Services School District/Burlington County Institute of Technology

1. Employment: Substitute Bus Drivers, \$20.75 Hourly, Effective 01/01/15

Burton, Charlotte

2. Submission of Equivalent Application NJAC 6A:5

Recommend submission of the Equivalent Application NJAC 6A:5 to the Executive Superintendent of Schools to require 2 (long) observations in lieu of 3 (short) observations for tenure teacher (per 6A:10-4.4(d)3).

A. Burlington County Special Services School District

1. Resignation/Retirements: Full-Time

Name	Position	Reason	Effective
Buckwold, Chana	Speech Therapist	Resignation	01/11/15
Kind, Rosalind	LD Teacher Consultant	Retirement - <i>Amended</i>	07/01/15
Neufeld, Judith	Teacher Assistant	Resignation	12/19/14
Soltesz, Velma	Cafe Assistant	Retirement	12/01/14

2. Resignations: Hourly

Name	Position	Reason	Effective
Cohen, Sarah	Teacher Assistant	Resignation	11/26/14

3. Employment: Hourly

Name	Position	Rate	Effective
Sanders, Lynne	Teacher of Spanish, Lumberton	\$37.50	01/05/15

**4. Stipends/Extra-Curricular Pay for 2014-15 School Year
Snow Removal Crew, \$25.00 Hourly**

Dorety, Daniel Grim, Philip Herron, John Stevenson, Ryan

5. Salary Adjustments

Name	Position	Rate	Dates
Buckwold, Chana	Speech Therapist	-\$1,161.44	10/14-17/14
Hersh, David	Teacher	-1227.48	11/25-26/14
Kurtz III, Thomas	Teacher	-356.03	12/02/14
Watson, Michael	Substitute Certificate Stipend (Failure to keep current)	-\$1,415.00 Pro-rated	Effective 12/01/14

6. Leaves (*Amended)

Employee	Position	Type	Effective
Friel, Wendy	Teacher	Intermittent FMLA	10/28/14-06/17/15
Leonard, Madeline	Cafe Assistant	*FMLA	09/02/14-01/30/15
Mercantini-Bocci, Josephine	Director-ESU	Intermittent FMLA	11/18/14-06/30/15
Moreland, Latoya	Teacher Asst	*Intermittent FMLA	09/02/14-06/17/15
Snow, Debbi	Teacher Asst	Intermittent FMLA	10/24/14-06/17/15

7. Employment, Work Study Students, at \$8.25 Hourly, Effective 01/05/15

Vision Quest

Granger, Dominic
Hickmond, Glenn Jr.
Rucci, Tyler

JR/SR

Clark, Courtney
Rieser, Collin
Tookes-Ely, Kyshawna

High School

Jones, Daylin

8. Course Approvals

Employee	Position	College	Credits
Boyle, Brian	Teachers Assistant	Holy Family Univ.	3
Nerolich, Yiwen	Teachers Assistant	Cairn Univ	3

9. Course Reimbursements

Employee	Position	College	Credits	Amount
Bergman, Jennifer Carrington, Elizabeth Hewitt, Christine McLarney, Carol Shields, Belle Salmon, Lori	Spch Lng Thpst Teacher Teacher Teacher Teacher Teacher	TCNJ-Teaching 2.0: iPads in Education	3	\$1000 Each

10. Student Teacher/Internship/Observations

Student Teacher	Placement	College	Dates
Milgram, Lindsay	OT II Observation	Temple	02/04/14-04/15-14
Pinto, Elizabeth	OT I	Stockton College	01/05/14-03/27/15
Bova, Caitlin Burnett, Joanne	20 hour Practicum Experience-TBD	Rowan Unv.	01/2015- TBD
Kurtz, Christina Spera, Briella Toress, Jarlin	20 hour Practicum Experience-TBD	Widener Unv.	03/2015-04/24/15

11. Conferences

Personnel	Conference	Date(s)	Cost (over milage)
Brand, James Dodulik-Swern, D.	Transition from School to Adult Life - Learning Resource Ctr, Trenton	12/8/14	None
Marquett, Shelli	All Kids! Teaching Social Behavior & Executive Functioning Skills to Student/Child with ASD, Cherry Hill	02/19-20/15	\$195
Hanzok, Marquel Quigg, Carolyn Weinberg, Lisa Welch, Amy	Practical Strategies for Occupational Therapists, Voorhees	01/29/15	\$150 each

B. Burlington County Institute of Technology

1. Employment: Full-Time (pro-rated)

Name	Position	Salary	Effective
Basham, Chad	Teacher Health and Phy Ed	\$55,707 Col A, Step 4	01/05/15
Carr-Olschewski, Kelley	Business Office Secretary	\$45,000	01/05/15
Martin, Steven	Security Coordinator	\$55,000	02/01/15

2. Employment: Substitute, Security

Faustini, Alfred - Declined Position

3. Salary Adjustments - Unpaid Absences

Name	Position	Campus	Rate	Dates
Fisicaro, Joseph	Teacher Aide	Medford	-131.80	12/03/14

4. Stipends/Extra-Curricular Pay for 2014-15 School Year

Westampton

Name	Extra-Curricular	Stipend
Callaghan, Colleen Hannon, LaChan Hodges, Andre Rivera, Joseph	Auxiliary	TBD
Hartman, Danielle Lee, Valerie Murtagh, Thomas Pino, Christian Venuto, Joseph	Auxiliary - Supervisor	\$40
Leshner, Joseph	Head Bowling Coach	\$6,780
O'Neill, MaryKate	Assistant Bowling Coach	\$5,547
Rivera, Joseph	Assistant Baseball Coach	\$5,150

Medford

Name	Extra-Curricular	Stipend
Russell, Jason	Custodian/Repair Person	\$2,500

District

Name	Position	Rate	Effective
CTE Teachers; Guidance Counselors Child Study Team Full Time Teacher's Aides (TBD)	Participate in *District Fall and Spring Program Advisory Committee Meetings	\$34	12/03/14 04/29/15
Part Time Aides and Part Time Career Major Tutors	Participate in *District Fall and Spring Program Advisory Committee Meetings	Hourly	12/03/14 04/29/15
CTE Teachers Guidance Counselors (TBD)	Participate in Discovery Night	\$34	02/24/14 Alt: 02/26/14

5. Leaves (*Amended)

Employee	Type	Effective
Allen, Leigha	*FMLA/NJFLA/Child Rearing	12/12/14-06/17/15
Employee ID# 100334	Administrative Paid Leave	11/20/14-TBD

6. Employment, Work Study Students, at 8.50 Hourly, Effective 12/19/14-06/30/15

Name	Department	Campus
Frazier-Hall, Imani Jones, Sajdah Lewis, Andrew Massimiano, Andrew Wood, Brian	Entertainment Crew	Westampton

7. Volunteer

Hajzer, Shane (Substitute Teacher): Volunteer Wrestling Coach-Westampton

8. Course Approvals

Employee	Position	College	Credits
Hartman, Danielle	Supervisor of Humanities	Stockton College	5
Sbraga, Jesmary	Culinary Arts Teacher	Johnson & Wales	4.5
Steer, Natola	Teacher of Mathematics	Rowan Univ.	3

9. Course Reimbursements

Employee	Position	College	Credits	Amount
Sbraga, Jesmary	Culinary Arts Tch	Johnson & Wales	4.5	\$1,521

10. Student Teacher/Internship/Observations

Student Teacher	Placement	College	Dates
Stavrakis, Carleigh	Practicum/Observation	Rowan	01/05/15-01/15/15

11. Conferences

Personnel	Conference	Date(s)	Cost (over mileage)
Bouchard, Heidi	Legal One Training-1.Racial and Ethnic Discrimination Issues; 2. Discrimination Issues/Sex Harassment Monroe	12/19/14 02/26/15	\$75 (each)
Demree, John Golding, George	Green Program of Study, NJDOE, Trenton	01/12/15	None
Hartman, Danielle	Educon 2.7, Science Leadership Academy, Philadelphia, PA ISTE 2015, Philadelphia PA	01/24-25/15 06/28/15- 07/01/15	\$150 (NCLB) \$392
Johnson, Beth	Preparing for PARCC Shift into high gear, FEA, Monroe Township HPSA Meeting, Mt. Laurel	02/06/15 01/23/15	\$149 None

MacDonald, Susan	NJ Project Lead the Way, Rowan University, Glassboro	01/14/15	None
Nevadomski, Kerry Rista, Jessica Williams, Natalie	Use iPads to Strengthen MATH Instruction, Cherry Hill	02/24/15	\$229 Each
Ogden, Carla	New Jersey State Board Exams, BCIT Westampton	01/26/15, 03/23/15	None
Parker, Michael	Education Interview Days, Ewing	04/17,24/15	None
Scalici, Steven	FBI Annual Training Conference and Exhibition, Seattle, WA	07/11-14/15	\$475 meals, lodging, airfare, and per diem
Steich, Susan	All Kids Can Succeed: Effective Interventions for Behavioral and Social Challenges, Mt. Laurel	02/19-20/15	\$195 (local)
Schroeder, Julie	Preparing for PARCC: Shift into High Gear, Monroe Twp.	02/06/15	None
Schroeder, Julie Forline, Beverly	HSPA/Biology District Test Coordinator Training, Mt. Laurel	01/23/15	None
Vincent, Cinnamon	Legally Compliant IEP; Holding Compliant IEP, Monroe Twp.	03/09/15	\$150.00 (local)
Williams, Kimberlee	Certified Trichologist, International Association of Trichologists - Modules 1-3, 4	on-line course	\$700 Each module, & \$75 registration

II. PROGRAMS:

Burlington County Special Services School District/Burlington County Institute of Technology

- 1. Policies/Regulations** (These items are available in the Superintendent’s Office 48 hours before the Board meeting)
 - 2430.1 Special Olympics (BCSSSD) - 2nd Reading
 - R2430.1 Special Olympics (BCSSSD): Rules/Regulations - 2nd Reading
 - 8660 Transportation by Private Vehicle - Rescind
 - 3281 Inappropriate Staff Conduct - Revised
 - 2415.07 District Protocol For Student Testing/Assessments (BCIT) - 1st Reading

A. Burlington County Special Services School District

- 1. Revised Calendar 2014-2015, Burlington County Alternative High School**
Revise Calendar 2014-2015 for the Burlington County Alternative High School for January 29, 2015 to be a half day.

2. Guest Speakers

Guest	Speaking to	Date
Young Audiences-“Become Your Dreams”- Lumberton	Campus-wide	01/08/15

B. Burlington County Institute of Technology

1. Guest Speakers

Guest	Speaking to	Date
Dixon, Lamont; Riley, Destiny, Rutgers Unv.	All students	01/15/15
Gehris, Michael, PEX	Plumbing	Feb. 2015
Strandskov, Jennifer, YMCA	Early Childhood Ed	Jan. 2015
Verrett, Cody, Rovi Mobility X3	Drafting, Pre-Eng	12/19/14-2/1/15

2. Approval, Submit Grant Amendment

Recommend approval to accept and submit No Child Left Behind (NCLB) FY 2015 amendment.

III. STUDENT ACTIVITIES

Burlington County Special Services School District/Burlington County Institute of Technology

1. Harassment, Intimidation and Bullying (HIB)

Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the New Jersey Anti-Bullying Bill of Rights Act. (Exhibit #1: Report is considered privileged in nature.)

A. Burlington County Special Services School District

1. Suspensions:

Elementary	5
High School	0
Junior/Senior	9
PASC	0
Lumberton	66

2. School Activities

Campus	Activity	Dates
HS	Student of the Month Luncheon	01/14/15
HS	CBI Rewards Luncheon	01/22/15
All School	Philly Phanatic Visiting School-Won Reading Competition	TBD

3. Field Trips *Alternate Dates

Campus	To	Date	Instructor	S	A
HS	Human Services Bistro	01/13/15 *01/14/15 02/10/15 *02/11/15 03/03/15 *03/04/15 04/14/15 *04/08/15 05/12/15 *05/13/15 06/09/15 *06/10/15	Lyman	12	2
JR/SR	2015 Teen Arts Festival	03/20/15	Turkot	16	3

4. Fundraisers

Campus	Event	Proposed Use of Funds	Date
PASC	Operation Yellow Ribbon	Donations to Troops	on going

5. Long Term Suspension

Approval of long term suspension of Student #0010081, effective 12/4/2014 and Student #0000110, effective 12/2/14, pursuant to N.J.S.A. 18A:137-1 et. seq. N.J.A.C. 6A:16-7.1(c)2 and 5, pending Board of Education Discipline Hearing.

B. Burlington County Institute of Technology

1. Transfers, Withdrawals, Suspensions, Homebound (Exhibit #2)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	2	1
b. Transfers out of County	0	1
c. Dropouts	0	0
d. Transfer to West/Medford Campus	0	0
e. Suspensions	4	5
f. Homebound	3	4

2. Field Trips-Medford/Westampton

Students	Trip	Date	Personnel
10 Health Occ	PSI Testing, Cherry Hill	12/17/14	Wood
14 Law/Public Sfty	Cooper Hospital, Camden	12/22/14	Scalic; Talar
40 Science	Adv. Aquarium, Camden	01/08/15	Bova; Holbrook; Conpra; Stevenson
20 Key Club	Masonic Home, Burlington	01/19/15	Malsbury; Musick
14 Health Occ	UMDMJ, Rutgers	01/29/15	Cutler; Dragish
14 Health Occ	CareOne Clinical, Evesham	01/09/15- 04/30/15	Karen Cutler
3 Pre-Engineering	CDC Design, Newark	1/27-28/15	Humphrey
6 N. Honor Society	BC Academic Trn, Lenape	01/31/15	MacDonald; Kaplan
31 Robotics	Robotics Competition,	01/31/15	Humphrey;

	Monmouth Junction		Persichetti
40 Health Occ	Rutgers SHRP, Scotch Plains	02/05/15 05/28/15	Evangel; McCollum; Musick; Sheehan
35 Eltrn/Pre-Eng	Radwell, Lumberton	02/05/15	Grater; Vogel; Mozelewski
43 Early Childhood Ed and preschoolers	Please Touch Museum, Philadelphia, PA	02/26/15	Cross; Fazzie; Mayes Lopez; McDevitt; Rabinowitz
32 Early Childhood Ed.	Kean University, Union-no cost	02/20/15	Cross; Fitzgerald; Mayes
30 Sports Medicine	Six Flags Great Adventure, Jackson-students	04/16/15	Barker; Lawrence Valenti
200 Seniors (sponsored by Human Relations)	Six Flags Great Adventure, Jackson-students	06/05/15	Boczany; Bova; Fitzgerald; Greeby; Hannon; Hartman; Jenkins; Johnston; Lee; Leshar; McGuinness; Pino; Quick; Spinogatti Schott; Steer; Tillery; Williams
1 Student-Desaree Vaughan	Hugh O'Brian Youth Leadership, Long Branch	6/19-21/15	None
25 HVAC	Paterson Charter School of Science/Tech, Paterson	TBD 2015	Mullarkey; Tillery Williams
11 Dental Occ.	BCC, Pemberton	02/06/14	Heston; Kaczorowski
15 Skills USA 10 Skills USA 4 Skills USA 15 Skills USA	Sussex County Tech Sparta Cumberland CT; Bridgeton Comm. HS, Wall Gloucester Cnt Ins, Sewell	03/20/15 03/21/15 03/28/15 04/18/15	Greathouse; Saxton

3. Activities

Medford

- a. Student athletes Marquise Wade, Dwane Tracy and Coach Dean Caton to attend Soccer Coaches Association of New Jersey All State Banquet on Sunday, January 11, 2015 at Pines Manor, Edison, NJ.
- b. Teen Writers Guild book signing-May 12, 2015 at 6:00PM
- c. Culinary Senior Dinner-June 11, 2015 at 6:00PM
- d. ROVI X3 would like to partner with BCIT Medford's Drafting/Pre-Engineering classes. Cody Verrett is the owner of this company which is part of the power mobility industry. He is requesting that our students design and create obstacles for his new model of a wheelchair to maneuver through at an upcoming trade show in February. He has allocated a budget for this project and will supply all materials. The project would begin 12/19/14-2/1/15.
- e. Class of 2016 to sell Prom tickets from January 15-May 21, 2015 before and after school and during lunches.
- f. Performing Arts Dinner Theater-February 20-21, 2015 at 7:00PM
- g. Performing Arts-Musical Theater Cabaret Night-March 5-6, 2015 at 7:00PM

Westampton Campus

- a. PRIDE Event during 1st block Circus Time- 01/09/15
- b. Key Club - American Heart Association Fundraiser 02/02-06/15
- c. Key Club Candy Gram Fundraiser 02/02-17/15
- d. TEDx Conference Fundraiser 12/15/14-03/13/15

4. Pride Student Activity Account, Westampton

Approval for PRIDE Student Activity Account for fundraisers and events, Westampton Campus, Advisor Louis Rossini.

5. Long Term Suspension

Approval of long term suspension of Student #181039 effective 12/2/14, pursuant to N.J.S.A. 18A:137-1 et. seq. N.J.A.C. 6A:16-7.1(c)2 and 5 to Board of Education Discipline Hearing.

IV. BUSINESS/FINANCIAL

A. Burlington County Special Services School District

1. Professional Services Agreements (ESU)

Benjamin Banneker Prep. Charter School	Professional Services Agreement
Greater Egg Harbor Township High School District	Professional Services Agreement
Winslow Township School District	Professional Services Agreement

2. 2014-2015 Joint Transportation Agreements

It is recommended a resolution be adopted for the following new transportation contract, in accordance with N.J.A.C. 6A:27-9.16, between the Burlington County Special Services School District and the Township listed below for the 2014-2015 school year:

- a. **West New York Township Jointure:** Joint Transportation Agreement with West New York Township Board of Education. BCSSSD to transport one West New York Township student to Mary Dobbins School in Mt. Holly, NJ for the 2014-2015 School Year for the sum total of \$5,830.00.

3. ESU Outstanding Checks

It is recommended a resolution be adopted writing-off the following Susquehanna Bank General Checking Account outstanding checks, per the auditors:

Issue Date	Check #	Amount	Issue Date	Check #	Amount
01/13	55498	\$798.64	06/13	56178	\$346.75
10/13	56651	\$128.79	02/14	57094	\$80.00
07/14	57727	\$11,558.05	08/14	57916	\$1,535.29
				TOTAL	\$14,447.52

4. Change Order for BCSSSD Westampton Phase I - Partial Reroofing

It is recommended a resolution be adopted accepting the change order #GC-02 of Patriot Roofing, in the amount of \$4,801.70, representing a contract increase in accordance with TDC email dated August 18, 2014 and Patriot Roofing Change Order Requests 1 and 2.

5. Lease Agreement

Approval of a one year Lease Agreement between BCSSSD and Eastampton Township BOE, effective: September 1, 2015 - June 30, 2016 for

- One (1) classroom @ \$25,000.00 Annually
- Conference room @ \$100.00 Per Day (as needed)

B. Burlington County Institute of Technology

1. Use of Facilities

Agency	Building/Room - Campus	Date(s)
Burlington County ESTC-Graduation	Auditorium/Atrium - West No Charge - Category A	01/06/15
BCIT Foundation - Coach Bingo	Atrium - West No Charge - Category A	03/19/15
Burlington County 4-H Players - Shakespeare Production	Auditorium - West No Charge - Category A	01/09-04/27/15 Fridays 04/27- 28;30; 05/01/14

2. NJ Department of Education Equivalency Application

Recommend approval to submit to the Executive County Superintendent the New Jersey Department of Education Equivalency Application per NJAC 6A:5 denoting that BCIT has been deemed high performing, achieving 80% or greater in each of the five QSAC areas listed below and therefore has been exempt from a full QSAC DPR (District Performance Review):

- Instruction & Program
- Fiscal Management
- Government
- Personnel
- Operations

V. ENTERPRISE

B. BCIT, Adult Education

1. Employment, Hourly Staff, 01/05/15 - 07/31/15

Name	Position	Hourly Rate
Sanchez, Ana	Dental Assisting Instructor	\$34.00

2. Guest Speakers

Campus - Westampton	Speaking to Students	Date
Mike Gehris	Plumbing Class	01/15/15

3. Field Trips

Students	Trip	Date(s)	Personnel
Cosmetology	True Colors Hair Salon, Bijou Salon & VC Salon Spa	05/18/15	McGinty; Gardner
Advanced Wastewater Operations	Mt. Laurel Water Pollution Control Facility, Mt. Laurel	12/29/14	Cimorelli
Intro Water/WasteWtr	Mt. Laurel MUA, Mt. Laurel	12/18/14	Bernheimer

4. Conferences

Personnel	Conference	Date	Cost (over mileage)
Hirt, Judy	NJ Association of Veterans (NJAVPA)	03/27/15	None

5. Affiliation Contracts

Recommend approval of the following affiliation contracts between BCIT Adult Education Medical Assistant students and:

1. Anthony M. Albert-Puleo, MD
2. Family Practice Associates of Voorhees
3. Lourdes Medical Center (Cooper BMA)
4. Lourdes Medical Associates (HMSO)
5. Southern Jersey Family Medical Centers, Inc.
6. TLC Healthcare
7. Virtua Health Legal Department

Fire Academy

1. Employment: Hourly for the 2014-2015 School Year

Name	Position	Hourly
Everman, Joseph	Emergency Services Staff	\$15.00
Maschke, Joseph	Emergency Services Staff	\$15.00

ADDENDUM - December 18, 2014

I. PERSONNEL

A. Burlington County Special Services School District

1. Resignations: Hourly

Name	Position	Reason	Effective
Hoch, Amanda	Career Major Tutor	Resignation	12/18/14

B. Burlington County Institute of Technology

1. Resignations: Full-time

Name	Position	Reason	Effective
Riches, Teresa	Secretary-Medford	Resignation	01/16/15

2. Conferences

Personnel	Conference	Date(s)	Cost (over mileage)
Forline, Beverly Johnson, Beth Schroeder, Julie	PARCC Online Assessment	01/08/15	None

II. PROGRAMS

B. Burlington County Institute of Technology

1. Approval to Submit Application (Exhibit #A1)

Recommend approval to submit InnovateNJ Community Application to the State of New Jersey Department of Education for inclusion in a consortium.

III. STUDENT ACTIVITIES

A. Burlington County Special Services School District

1. Field Trips *Alternate Dates

Campus	To	Date	Instructor	S	A
BCAHS	Mutter Museum, Philia., PA	01/15/15	Maista	20	3
BCAHS	UPenn Anthropology and Archaeology Museum, Phila., PA	12/11/14	Downs	15	2

2. Long Term Suspension

Approval of long term suspension of Student #0008010 effective 12/17/2014 pursuant to N.J.S.A.18A:137-1 et. seq. N.J.A.C. 6A:16-7.1(c)2 and 5, pending Board of Education Discipline Hearing.

B. Burlington County Institute of Technology

1. Field Trips *Alternate Dates

Students	Trip	Date(s)	Personnel
16 Westampton LPS Students	Burlington County Courthouse, Mount Holly	01/20, 21,22, 26,27/15	Scalici; Myers

2. Long Term Suspension

Approval of long term suspension of Student #213220 effective 12/17/2014 pursuant to N.J.S.A.18A:137-1 et. seq. N.J.A.C. 6A:16-7.1(c)2 and 5, pending Board of Education Discipline Hearing.