

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON**

**REGULAR MEETING**

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday evening, January 29, 2015, at the Rutgers Media Center, 2 Academy Dr., Westampton, NJ.

The meeting was called to order at 5:35 p.m. by President Robert Silcox, followed by the flag salute.

Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

**Roll Call Theresa Margiotta, Board Secretary, called the roll:**

Christopher Baxter	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Kathleen Burgess	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/14	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/14	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Todd Flora	Ex. County Supt		<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**Public Attendance:**

Also present were: Adams, Cynthia; Adens, Linda; Bevrett, Janice; Bonsall, Todd; Brand, Jim; Canfield, Melody; Cofield, Chantiel; Conpra, Trudy; Demby, Matt; DeVito, Joyce; Dodulik-Swern, Doriann; Evans, Judith; Fletcher, Kelly; Geltch, Laura; Harris, Keturah; King, Denise; Kumar, Sagarika; MacDonald, Susan; Margiotta, Nicole; McGuinnis, Jackie; Neil, Dawn; Newcomb, Kathy; Richman, John; Richman, D.; Rivera, Joseph; Rodriguez, Joelle; Scherer, Helen; Schindewolf, James; Schwarz, Pamela; Simpson, Nadiyah; Stevenson, Charleen; Stingel-Colwell, Margaret; Thurman, Greg; Tillery, Alex; Wileoef, Sandi; Will, Barbara; William, Kraig; Wilson, Kiefer.

**Communication & Correspondence:** None at this time.

**Presentations:**

Mr. Joseph Venuto, Principal of the BCIT Westampton Campus, introduced Joseph Rivera, Instructor and his three students: Kraig Wilson, James Schindewolf, Sagarika Kumar who designed and developed a website for NJATA. Dawn Neil, President of NJATA stated this was a community service project and the students did a wonderful job, they were very professional. Ms. Neil read a resolution and presented their Business Leaders of America Account a \$500 check.

Mr. Todd Bonsall, Assistant Superintendent of Curriculum and Instruction, presented the Student Achievement Report for BCIT.

Mr. Todd Flora: stated it was great to see from State level all scores moving in the right direction. He applauded their efforts.

Ms. Joyce DeVito, Principal of BCSSSD PASC, introduced instructors Matt Dennion and Kelly Fletcher who presented and explained community outings and how the students could apply methods/skills in real life situations and be assessed via task analysis.

Dr. Manno: Thanked staff for their patience and caring on a daily basis is extraordinary.

**Minutes:** Theresa Margiotta presented Minutes of December 18, 2014. On a motion by Paula Lee and seconded by Kathleen Burgess the Board approved the Minutes.

**Roll Call:**

Abstain Christopher Baxter    Yes Kathleen Burgess    Yes John Ferry    Yes Leon Jones  
Yes Paula Lee            Yes Todd Flora            Yes Robert Silcox

**Financial Report:** Theresa Margiotta, Board Secretary, presented Financial Report.

On a motion by Leon Jones and seconded by Christopher Baxter, the Board approved the Financial Report.

**Roll Call:**

Yes Christopher Baxter    Yes Kathleen Burgess    Yes John Ferry    Yes Leon Jones  
Yes Paula Lee            Yes Todd Flora            Yes Robert Silcox

**Public Comments - Superintendent Agenda Only:** None at this time.

Superintendent Report: Christopher M. Manno, Ed.D., Superintendent, presented and recommended approval of the report and addendum. On a motion by Kathleen Burgess and seconded by Leon Jones the Board approved the report and addendum.

**Roll Call:**

Yes Christopher Baxter    Yes Kathleen Burgess    Yes John Ferry    Yes Leon Jones  
Yes Paula Lee            Yes Todd Flora            Yes Robert Silcox

## **Public Comments:**

Nadiyah Simpson, Parent BCIT student/basketball player, sports liaison representative. Requested the Board of Education consider having email addresses so that the public can email members. Read a statement in support of the coaches.

Marcus King: Parent two BCIT students/basketball players. School did an investigation and his son was questioned. Request that going forward parents should be notified if their child is questioned. Coaches need to be allowed to make decisions regarding who plays and not be denigrated. Request the Board to make sure they look at all sides before an outcome is decided.

Greg Thuman: Father of BCIT student/basketball player. He went on Florida trip and went to the store. He is willing to sit down and talk with anyone personally. Thanked coaches for a great job.

John Richman: Father of BCIT student/basketball player. Supported coaches/chaperone in action and comments.

Linda Adens: Parent two BCIT students/basketball player. Claims she is the one percent that disagrees with previous speakers and on behalf of all players that don't want to speak up. Attended Florida trip feels alcohol was inappropriate on a school trip. Inappropriate language was unacceptable. She felt administration should be aware of her concerns.

Melody Canfield: BCIT EA President. Regarding 2015-2016 school year calendar stated that there was no reason to close school on election day. Questioned job description of Director of Special Education if this was a new position, and requested explanation.

Dr. Manno: Would take calendar into consideration. Explained that it was not a new position but a revised job description for the current Director of Special Education. However; there is a posting for an Assistant Superintendent of Special Education who will be shared for both BCIT and BCSSSD.

James Brand and Dorian Dodulik-Swern: BCSSSD employees. Stated there are 24 students in the school to work program. One received a \$200 Christmas Bonus. Have raised \$1,600 towards senior trip. Transition Team students HS learning how to work on project-preparing folders to be scanned onto discs. Accuscan Corp. pays our students to remove the paperclips and staples in prep of scanning documents.

**Board Remarks:**

President Silcox: Thank everyone and would take their statements into account.

Todd Flora: Loved the workplace readiness presentation and thanked all staff.

Christopher Baxter: Thanked everyone for their comments.

John Ferry: Attended Holiday and Craft Show and suggested moving these events along with graduation to the BCIT auditorium for a more professional setting.

Leon Jones: Thanked everyone who worked on the Holiday shows. Was great to see the positive move in the Achievement Report that Dr. Bonsall presented.

Kathleen Burgess: Show was heartwarming, thanked everyone and loved all the crafts. Thanked parents for their comments.

Paula Lee: Thanked for sharing achievements and progress. Pleased that all students are able to seek employment and the work the staff does to prepare them. Appreciated the great lengths everyone is doing on the Deaf/HH program.

**Adjournment**

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Christopher Baxter the Board adjourned at 6:35 p.m. with the next meeting to be the on Thursday, February 26, 2015, at Rutgers Media Center at 5:30 p.m.

Respectfully Submitted,

Theresa L. Margiotta

Board Secretary/School Business Administrator

**I. PERSONNEL**

**A. Burlington County Special Services School District**

**1. Resignation/Retirements: Full-Time**

Name	Position/Campus	Reason	Effective
Mercatini-Bocci, Josephine	Director/ESU	Retirement	09/01/15
Perez-Guebara, Gregory	Teacher Asst/Lumb	Resignation	01/07/15
Sepessy, William	Teacher SpEd Jr/Sr	Retirement	04/01/15

**2. Resignations: Part-Time**

Name	Position/Campus	Reason	Effective
Allen, Michael	Teacher Assistant/PASC	Resignation	01/30/15
Collins, David	Teacher Assistant/Lumb	Abandonment of Position	01/20/15

**3. Leaves (\*Amended; \*\* Intermittent)**

Employee	Position	Type	Effective
Artale, Cynthia	Teacher Asst.	FMLA	01/12/15-02/02/15
Baum, Nechama	Speech Ther.	FMLA.NJFLA	01/10/15-03/24/15
McKinney-Dewson, L.	Teacher	FMLA	01/12/15-02/15/15
Petz, Lynn	Teacher Asst.	FMLA	01/05/15-02/13/15
Sepessy, William	Teacher	FMLA/LOA*	09/16/14-03/31/15
Severino, Angela	Occ.Therapist	FMLA/NJFLA	04/02/15-06/17/15
Travaglione, Kristina	Teacher Asst.	FMLA**	09/02/14-06/17/15
Wilcox, Debbie	Teacher Asst.	FMLA	02/02/15-02/27/15
Zack, Stephanie	Nurse	LOA	10/10/14-01/08/15

**4. Status Change**

Employee	Cmps	From	To	Salary Pro-rated	Effective
Winnick, Mary Beth	Elem	TA	Teacher (TOSD)	BA Step 1 \$52,143	02/01/15

**5. Salary Adjustment**

Name	Position	Rate	Date
Chamberland, Brandi	Teacher Assistant	-233.26	01/09,21/15
Hornor, Pamela	Teacher Assistant	-87.82	01/05/15
Kurtz, Thomas	Teacher	-356.03	01/09/15
Marquette, Shelli	Autism Prg. Facilitator	-88.78	12/22/14 ½ Day
Rambo, Erin	Sub. Certificate Stipend (Failure to keep current)	-\$1,415 Pro-rated	01/01/15
Rivers, Amabel	Secretary	-\$317.76	12/22-23/14

**6. Stipends/Extra-Curricular Pay for 2014-15 School Year**

Name	Extra-Curricular	Rate
Fuelle, Shelly	Special Olympics Floor Hockey Coach	\$1,069
Wyllner, Robert	Special Olympics Floor Hockey Asst Coach	\$916
Ciasca, Michelle	Home Instruction, ESU	\$35
Warfield, Theodore	Snow Removal Crew	\$25

**7. Substitute Bus Aides, Effective: 02/1/15**

Ebert, Richard                      Zawadzki, Katarzyna

**8. Employment, Work Study Students, \$8.38 Hourly, Effective 02/01/15**

JR/SR	Lumberton	High School
Kiss, Molly    Wills, Michelle	Riley, Sean	Conrad, Zachary
Brown, Precious		

**9. Course: Approvals**

Employee	Position	College	Credits
Farmer, Megan	TA	BCC/Fairleigh Dcknsn Univ.	3
Marquette, Shelli	Autism Prg Fcltr	Georgian Court Univ.	3
Rodgers, Keith	Electrician	Inst of Tech Adv	N/A
Roessler, Erica	Teacher	Marian Univ.	3

**10. Course: Reimbursements**

Employee	Position	College	Amount
Boyle, Brian	TA	Holy Family Univ.	\$750
Flood, Michelle	Teacher	TCNJ	\$2,000
Konzelman, Sarah	T.A.	Rowan Univ.	\$750
Liedtka, Anne	Teacher	TCNJ-Teaching 2.0: iPads in Ed	\$1,000

**11. Student Teacher/Internship/Observations/Practicum**

Student	Placement	College	Dates
Mastranuono, Sophia	School Psych Pract.	Rowan	Spring'15
Jacob, Jamie	PT Clinical Experience	Unv. of Sciences	04-05/15
Hunt, Lindsey	OT Observation	Stockton College	01-06/15

**12. Conferences/Professional Workshops**

Personnel	Conference	Date	Cost (over mileage)
Arena, Adrienne Brambilla, Elijah Carrington, Elizabeth* Clark, William* Fletcher, Kelly Flood, Michelle Traino, Nicole * Uhl-Bergman, Jennifer	All Kids Can Succeed! Teaching Social, Behavioral and Executive Functioning Skills to the Student/Child with Autism Spectrum Disorders, Mt. Laurel	02/19/15	\$145 (1 day) Each  *\$195 (2 days) Each
Carpenetti, Terri	Self Reg in Children: Keeping Body.. on Task, Webcast	03/10/15	\$150
Corley, Jayne Lutgen, Sharon	1. Safe Schools Training- Edison 2. Facing the Future 23 Emp:.. Dream, New Brunswick	03/12/15 03/20/15	\$100 \$150
Dimitruk, Ellen Garrano, Connie	Schools & Communities: Better Together! Cherry Hill	03/17/15	\$40
DeVito, Joyce Valasek, Adell	Legal Issues When Schools Provide ABA ..., Mt. Laurel	03/20/15	\$38 Each
Jones, Maureen Mangini, Maria Velzy, Sharon	Tenure Eligibility Issues, Trenton	02/12/15	None
Mongon, Kathryn	Pediatric Yoga and Self Regulation, Mt. Laurel	03/06/15	\$150
Yeo, Pierrette	Practical Strategies for Occ. Therapists, Cherry Hill	01/29/15	\$150
Zawadzki, Katrina	Anxiety Disorder in Children and Adolescents, Cherry Hill	02/24/15	\$150



**B. Burlington County Institute of Technology**

**1. Resignation/Retirements: Full-Time**

Name	Position	Campus	Reason	Effective
Kennedy, Ryan	Custodian	West	Resignation	01/09/15

**2. Employment and Adjustment Increment Withheld, Effective 02/01/15**

Employee #102085 Employee #100043

**3. Employment: Full-Time**

Name	Position	Salary (pro-rated)	Effective
Hodges, Marguerite	Teacher Marketing	Step 4 Col.E, \$60,355	03/01/15

**4. Salary Adjustments - Unpaid Absences**

Name	Position	Campus	Rate	Dates
Fiscaro, Joseph	Teacher Aide	Medford	-131.80	01/07/15
Wheatley, Tamie	Teacher Aide	Medford	-345.82	01/05,06/15

**5. Stipends/Extra-Curricular Pay for 2014-15 School Year**

Name	Extra-Curricular	Rate
Aiken, Fred Bouchard, Heidi Milanowicz, Lauren *Parker, Michael	After School & Saturday Detention Coverage-Supervisor Non-Credit Coverage-Supervisor *AHSa Supervisor	\$40 each
D'Antonio, Maureen Hannon, Lia Quick, Rachelle Tarantini, Mary	Extra Block Coverage	per diem
Flanagan, June	CNA Proctor/Evaluator	\$34
Kling, Lois	After School Fncl Lit; Non-Credit	\$34

**6. Substitute Teachers, Effective 02/02/15, \$11.00 per Period**

(Pending completion of New Hire Requirements)

Ackroyd IV, James    Jacob, Fawzia  
Damiani, Jamilah    Schuyler, Peter

**7. Leaves**

Employee	Position	Type	Effective
Duong, Nancy	Teacher Math	LOA	04/22/15-06/17/15
McDevitt, Nicole	Teacher Aide	FMLA	01/26/15-03/23/15
Stevenson, Herbert	Teacher SpEd	FMLA	01/02/15-02/16/15
Talar, Kelly	Teacher H&PE	LOA	03/09/15-06/17/15 09/01/15-01/31/16
Wells, Lisa	Teacher SpEd	FMLA/NJFLA	03/16/15-06/17/15

**8. Course: Approvals**

Employee	Position	College	Credits
Demree, Kristen	TA	TCNJ	3
Hannon, Lia	Teacher English	Rowan Univ.	3
Rossini, Louis	Teacher SpEd	Rowan Univ.	3

**9. Course: Reimbursements**

Employee	Position	College	Amount
Demree, Kristen	TA	TCNJ	\$2,024.04

**10. Volunteer**

Name	Volunteering (*pending BCC approval)	Campus
Leshner, Joseph	BCC CAP Instructor	West

**11. Conferences**

Personnel	Conference	Date	Cost (over milage)
Aiken, Fred	Workshop School, Phila., Pa	02/12/15	None
Cooper, Kristine	Jacques Cousteau's Project Wet and WOW! Wonders of Wetlands, Tuckerton	02/28/15 05/02/15	None \$15.00
Dinovelli, Diane Rosetti, Lauren	Oppositional, Defiant & Disruptive Children/Adolescents, Cherry Hill	03/06/15	\$199.99 Each
Dinovelli, Diane Ilconich, Lori	Anxiety Disorders in Children & Adolescents, Cherry Hill	02/24/15	\$189.99 \$206.95 book/mat
Dinovelli, Diane Lawrence, Kyle Rosetti, Lauren Vincent, Cinnamon	NJASP Spring Conference East Windsor	TBD	\$175 Each
Fawcett, Thomas	MEA Training Center, Maplewood	01/23,30; 02/06,20	None
Fawcett, Thomas Sitchler, David	ATC Instructors Workshop, Warminster, PA	03/11/15	None
Fawcett, Thomas	MEA Training Center, Maplewood	1/23,30; 2/6,20/15	None
Gill, Karen	Economy & NJ Workers Wkshp and Tour, Botto House, Haledon	03/18/15	\$25
Latigona, Joseph	Security Officer Instructor Refresher Class, Hamilton	03/20/15	
Malsbury, Vicki	What's New in Young Adult Lit and How to Use It, Cherry Hill	02/26/15	\$239
McCardell, Linda	Crisis Response Team Training, BCSSSD-West	01/27/15	None
McKnight, Beth	2015 NJAHPERD Annual	02/23,24	\$125 ea

Urian, Marissa	Convention, Long Branch		\$16 room
Pirozzi, Rose Mary Webster, Kathleen	Dyslexia: The New Mandates Adm Need Know, Mullica Hill	02/18/15	\$149
Smith-Evans, Samantha	1. A Basic Guide to Intrv/Ref Services (I & RS) 2.Dyslexia Reading Brain, Monroe Township	03/05/15	\$149
		04/15/15	\$149
Forline, Beverly Johnson, Beth Schroeder,Julie	PARCC NJ Administration Training, Princeton	02/12/15	None
Schroeder, Julie Van Laeys, Ryan	PARCC NJ Technical Training, Vineland	01/21/15	None
Vincent, Cinnamon	Addressing Student Mental Health Issues, Monroe Twp	02/24/15	\$150
Ward, Terence	PARCC Elm/Middle/HS, Glassboro	02/19/15	\$135

## II. PROGRAMS

### **Burlington County Special Services School District/Institute of Technology**

- 1.** **Policies/Regulation** (Exhibit #1)  
2415.07 District Protocol For Student Testing/Assessments (BCIT) (2nd Reading)  
R2340 Field Trips (Revision)  
6471 Prohibited Travel Reimbursements and Expenses (Revision)
- 2.** **2014-2015 Use of Paraprofessional Staff Statement of Assurance**  
Submission of the 2014-2015 Use of Paraprofessional Staff Statement of Assurance.
- 3.** **2015-2016 School Calendars** (Exhibit #2)
- 4.** **Calendars Revision 2014-2015**
  - a. BCAS Calendar change March 25, 2015 from full student day, to early dismissal with teacher professional development in the afternoon to align with BCSS PD; teachers and administration will participate in a workshop on Dyslexia.
  - b. BCIT Calendar change January 27 to closed due to inclement weather and change January 28 from Full Day Teacher In-service closed for students to ½ Day Teacher In-service early dismissal for students.

### **A. Burlington County Special Services School District**

#### **1.** **School Assemblies/Guest Speakers**

Campus	Assembly/Speaker	Audience/Class	Date
Lumb	Emily Griffith	Graphic Arts Classes	02/06/15
Lumb	Mr./Mrs. Van Bruner	Campus	01/26/15
Lumb	Black History Luncheon	Campus	02/26/15
PASC	Stacy Kuchinski	Campus	Monthly
PASC	Annual Poster Pres.	CST, Related Services, Teachers, Adm., Burl. Cnty	05/07/15

**2. Affiliation Agreements**

Approval of Affiliation Agreement with:

- a. Rowan University for their University’s School Psychology program for student clinical site experiences.
- b. University of the Sciences for their clinical education program for the University’s physical therapy students.

**3. Special Education Program - Elementary Resource Program** (Exhibit #A2)

It is recommended a resolution be adopted approving the Board of Education’s request to establish a new Special Education Program - Elementary Resource Program-pull/out support grades 6-8 and pull/out replacement grades K-5 for students with auditory impairments.

**B. Burlington County Institute of Technology**

**1. Guest Speakers**

Guest	Speaking to Students	Date
Herbst, Warren, Kosick, Dane Preston, Mark -Boys State	Boys State Nominees	02/04/15
Fieber, Larry, The College of New Jersey	Early Childhood Ed.	02/13/15
Breisacher, Shawn, Ortho Nursing	Sports Medicine	02/17/15
Morris, Chuck, Sports Performance	Sports Medicine	Feb.’15

**2. Submit and Acceptance of Grant Amendment**

Recommend approval of FY’15 Perkins Grant amendment submission and acceptance of additional grant funds in the amount of \$18,644.

**3. Revised Job Description: Director of Special Education** (Exhibit #3)

### III. STUDENT ACTIVITIES

#### A. Burlington County Special Services School District

##### 1. Suspensions:

- a) Elementary 3
- b) High School 2
- c) Junior/Senior 8
- d) Lumberton 54

##### 2. School Activities

Campus	Activity	Date
HS	Student of the Month Luncheon	2/10/15
HS	Book Fair	2/17 thru 2/24/15
HS	Fun Day	2/27/15
ELEM	Believe Kids Spring Fundraiser	2/9/15 thru 2/27/15

##### 3. Field Trips

Campus	To	Date	Instructor	S	T
HS	Band members, Lumb. to West. Campus	01/29/15	Cook, Thomas	3	2
HS	Black History Luncheon-Lumb	02/26/15 *02/27/15	Cook, Thomas	10	4
HS	St. Patrick's Day Parade, Mt. Holly	03/07/15	Cook, Thomas	14	6
AHS	Lumberton Campus	02/05,12, 19/15	Fitzgerald, Steve	15	2
AHS	Cubra Libre Restaurant Philadelphia, PA	02/13/15 *02/10/15	Campanini, Matias	20	3
AHS	BCC, Pemberton	02/26/15	Fitzgerald, Steve	15	2
AHS	Upper Darby Performing Arts Cnter, Drexel Hill, PA	03/06/15	Smith, Celeste	20	3

AHS	National Zoo, Holocaust Museum, National Mall, Washington DC	03/20/15	Downs, Bobbie	20	5
AHS	Scottish Rite Theater, Collingswood	04/22/15	Campanini, Matias	20	3
AHS	Rowan Univ. and Planetarium, Glassboro	05/01/15	Maista, Cathy	20	3
AHS	BCIT Adult School	05/07/15	Gessert, Pamela	15	2
AHS	Old City Phl Scavenger Hunt, Philadelphia, PA	06/05/15	Downs, Bobbie	30	5
VQ/ Lumb	Friendly's Restaurant, Mt. Laurel	02/4,18; 03/04,18; 04/01.29 05/13,27; 06/03,17	Roberts, Kelly	6	2

**4. Fundraisers**

- a. Student Council-Spirit Year Dress Down for Classes- t-shirt sell
- b. Sky Zone Event for HOSA competition - February 26, 2015
- c. Robotics Club Personalized Dog Tags - February 2 - June 15, 2015
- d. Key Club Chinese Auction to benefit Childrens Home Society - 04/18/15
- e. Key Club Newborns in Need Program - May 14, 2015
- f. Class of 2018 Decorate Lockers - January 30 - June 26, 2015
- g. Class of 2018 Flower Sale for Valentine's Day - February 13, 2015
- h. Class of 2018 Dress Down Day - May 6, 2015
- i. Class of 2018 Staff vs. Students Volleyball Game - May 15, 2015

**5. Students Discipline**

Approval of the recommendation from the Discipline Committee and Administration regarding students #0010081 and #0008010.



**B. Burlington County Institute of Technology**

**1. Transfers, Withdrawals, Suspensions/Homebound** (Exhibit #4)

	<b><u>Medford</u></b>	<b><u>Westampton</u></b>
a. Transfers in County	2	2
b. Transfers out of County	0	3
c. Dropouts	0	0
d. Transfer to West/Medford Campus	0	0
e. Suspensions	9	13
f. Homebound	0	5

**2. Student Discipline**

Approval of the recommendation from the Discipline Committee and Administration regarding student #181039.

**3. Activities: National CTE Month Activities** (Exhibit #5)

**Medford**

- a. VO-Tag Ceremony -June 8, 2015, auditorium
- b. Performing Arts Auditions for the 2014-2015 school year-03/21, 04/18, 05/30
- c. Cheerleaders to NJTAC Cheerleading Championship, 2/21/15 at Middlesex County Voc. and Tech.HS, 10:00 am, bus: 7:30 am.
- d. Adv. Art & Design to participate in VANS Custom Culture Shoe Design Contest
- e. Boy's basketball team to sell Chick-fil-A during home games.
- f. Culinary students serve/prepare food: Prfmg Arts Dinner Theater, 02/20/15.

**Westampton**

- a. Bowling South Sectional Championships-Variou dates; fee \$80.00 team.
- b. Bowling South Sectional, Laurel Lanes, Maple Shade, Brunswick Zone, Deptford- 02/7,14/15.
- c. NJSIAA Bollinger Boys Bowling, Brunswick Zone, Deptford, 02/08/15.
- d. Bowling Individual Championships - 02/18/15.
- e. Bowling Tournament of Champions - Boys - 02/13, 20/15.
- f. Wrestling Tournament, Holy Cross, Delran-02/18-21/15; fee \$100.00.
- g. Next Generation Science Standards Video Project - filming Allied Health Occupations during 1/30/15-2/15/15.
- h. Allied Health Occupations' An Evening of Research, 06/09/15.
- i. Student Council's Book Drive for Dr. Seuss - 03/2-13/15.
- j. National Honor Society Induction, 02/11/15.

**4. Field Trips-Medford/Westampton**

Students	Trip	Date	Personnel
Koffa, Amos	Poetry Out Loud Reg. Competition, Camden	02/05/15	Stacey Bartello
30 HOSA	Academy of Allied Health and Science, Neptune	02/07/15	Barker; Urian; Valenti
1 Skills USA	US Army Mid-Atlantic Recruiting Command, Fort Dix	02/20/15	Timothy Witcher
50 Cosmo	Jacob Javitz Center, New York, NY	03/10/15	Johnston;Pinaro LaRocca;Williams
Koffa, Amos	Poetry Out Loud State Competition, Princeton	03/13/15	Stacey Bartello
9 Pre-Eng.	Engineering Career Day, Rutgers Piscataway	03/18/15	Elisabeth Humphrey
20 Performing Arts	New Jersey High School Dance Festival, Union	03/14/15	Lauren Gebhart, Scott Cooney
7 Juniors	Rena Elle Couture Maple Shade	03/23,24/15	LaChan Hannon
4 Vet. Tech	Rutgers Univ, New Brunswick	04/16/15	Ellen Inman
40 Vet. Tech	Philadelphia Zoo, Philadelphia, PA	4/17/15	Compra; Inman Holbrook; Tillery
45 Hispanic Heritage Club/Spanish	Repertono Espanol and Metropolitan Museum of Art, New York, NY	05/22/15	Bernal; Hannon; Jenkins; Polizzi; McCollum
420 Junior/Seniors	Spirit of Philadelphia, Penns Landing, Philadephia, PA	05/29/15	various staff members
Allied Health	Masonic Home, Burlington	02/24,26/15	Diane Wood

#### IV. BUSINESS/FINANCIAL

### **Burlington County Special Services School District/Burlington County Institute of Technology**

#### BCSSSD/BCIT School Board of Education Resolution

*School Board Recognition Month, January 2015*

WHEREAS, The New Jersey School Boards Association has declared January 2015 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The BCSSSD/BCIT Board of Education acts in the interest of the welfare of the children of our community; and

WHEREAS, The BCSSSD/BCIT Board of Education shares the school board's goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for educating approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

WHEREAS, New Jersey's 4,800 school board members, who receive no remuneration for their services, act as advocates for public school students as they work with parents, teachers and school administrators for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as class size, college entrance exam participation, entrance exam math scores, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the BCSSSD/BCIT Board of Education appreciates and humbly accepts the observance of January 2015 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the BCSSSD/BCIT Board of Education urges all citizens to work with their boards of education and public school staffs toward the improvement of our children's education.

**A. Burlington County Special Services School District**

**1. Resolution for Burlington County Special Services School District Phase II Re-roofing Building and Funding**

BE IT RESOLVED by the Board of Education of The Special Services School District and The Institute of Technology of the County of Burlington (the “Board”), that:

WHEREAS, the Board appointed The Design Collaborative, (the “Architect”) the Board’s Architect of Record to evaluate the Board’s School Facilities and investigate potential Capital Systems Building Maintenance projects on behalf of the Board;

WHEREAS, the Board had received information from the Architect concerning construction schedules, construction needs and appropriate submissions to the State of New Jersey, Department of Education, Division of Finance, Office of Facilities; and

WHEREAS, the Architect has previously submitted an amendment to the District’s Long Range Facilities Plan to the State of New Jersey, Department of Education, Division of Finance, for the complete scope of the replacement of the sloped roofing, and

WHEREAS, the Architect has previous received approval of the above referenced Long Range Facilities Plan amendment, and

WHEREAS, the Board has allocated funds totaling \$500,000.00 toward the second phase of the Westampton Campus Reroofing project, and

WHEREAS, the Board has hereby approved The Design Collaborative, Architects and Planners, PA to issue plans and specifications for solicitation of bids for the second phase of the Westampton Campus Reroofing project in accordance with N.J.S.A. 18A:18A-1 et seq

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to file certified copies of this Resolution with the Office of the Burlington County Superintendent of Schools.

**2. Extension on Borrowing Funds from Susquehanna Bank**

Extension on borrowing \$2,500,000.00 from Susquehanna Bank on a one year line of credit at an interest rate of prime + zero. Also, recommend approval to authorize Theresa L. Margiotta, School Business Administrator, to execute necessary documents to finalize this extension.

**3. Change Order for BCSSSD Westampton/Lumberton Security Vestibule Project**

It is recommended a resolution be adopted accepting the change order #COR 005 of WJG, in the amount of \$9,925.36, representing a contract increase for “Labor for Entrance System Hardware Modifications to enhance accessibility...” in accordance with TDC email dated January 7, 2015.

**4. Use of Facilities**

Agency	Room/Campus	Date(s)
Central Burl. Girls Fastpitch	Gym-Jr/Sr HS	1.5 hrs/week; Dates TBD

**B. Burlington County Institute of Technology**

**1. Extension on Borrowing Funds from Susquehanna Bank**

Extension on borrowing \$4,000,000.00 from Susquehanna Bank on a one year line of credit at an interest rate of prime + zero. Also, recommend approval to authorize Theresa I. Margiotta, School Business Administrator, to execute necessary documents to finalize this extension.

**2. Bid #2015-01, Medford Campus - Performing Arts Blackbox Lighting**

Recommend that Bid #2015-01, Medford Campus - Performing Arts Blackbox Lighting be awarded to the apparent low bidders as listed below: (Exhibit #6)

- Overall (Stage Equipment\* & Electrical) Construction: -Dec Electric: \$74,400.00

**3. Donations**

Donor	Item Donated	Utilized
Grever, Phyllis	1997 Cadillac Seville	Auto Mechanics

**4. Use of Facilities**

Agency	Room/Campus	Date(s)
BCC-Chemistry Class	Clssrm-Medford	02/04; 05/06/15 Weds.)
NJSBA-8th Grade Dialogue Program	Atrium-West	03/05/15
Performing Arts-Showcase	Audm/2 Clssrms-W	04/24,25/15
Program Advisory Dinner	Atrium-West	04/29/15
Hispanic Heritage/Performing Arts - Latin Night	Atrium-West	04/30/15

V. ENTERPRISE

B. Burlington County Institute of Technology

**BCIT Adult Education**

**1. Employment, Hourly Staff, 02/02/15-07/31/15**

\*Pending completion of New Hire Requirements

Name	Position	Rate
Kramer Jr., Raymond *	Electrical Instructor	\$34
Santilli, Gloria *	Certified Nurse Aide and Certified Homemaker Home Health Aid Instructor	\$34
Greene, Cheryl *	Licensed Practical Nursing Instructor	\$34
Odulana, Oppune *	Certified Nurse Aide Instructor	\$34
Wig III, Jacob *	Electrical Instructor	\$34
Hatrak, Philip *	Electrical Instructor	\$34

**2. Field Trips**

Students	Trip	Date(s)	Personnel
Intro Water/Wastewater	Mt Laurel MUA Plant	02/05/15	Bernheimer,C

**3. Curriculum**

Approval of the Curriculum for Homemaker-Home Health Aide. \*This curriculum is available in the Board Room 48 hours before Board meeting.

**4. Affiliation Agreements**

Affiliation contracts between Adult Education for Dental Assisting students and:

1. Dr. Alan Meltzer & Associates
2. Westampton Dental
3. CAMcare Dental

Practical Nursing and Nurse Aide students and:

1. Alaris Health at Cherry Hill