

**BOARD OF EDUCATION OF THE SPECIAL SERVICES SCHOOL DISTRICT AND THE  
INSTITUTE OF TECHNOLOGY OF THE COUNTY OF BURLINGTON  
REGULAR MEETING**

The Regular Meeting of the Board of Education of the Special Services School District and The Institute of Technology of The County of Burlington was held on Thursday evening, June 25, 2015, at the Rutgers Media Center, 2 Academy Dr., Westampton, NJ. The meeting was called to order at 5:30 p.m. by President Silcox, followed by the flag salute. Theresa Margiotta, Board Secretary, stated that this meeting was in accordance with the Open Public Meeting Act and that this was a public meeting.

**Roll Call** Theresa Margiotta, Board Secretary, called the roll:

Christopher Baxter	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Kathleen Burgess	Term Ex.	6/30/16	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John J. Ferry	Term Ex.	6/30/17	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Leon E. Jones, Jr.	Term Ex.	6/30/17	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula E. Lee	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert C. Silcox	Term Ex.	6/30/15	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Todd Flora	Ex. County Supt		<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

**Public Attendance:** Adams, Cynthia; Brand, James; Colweel-Stingel, Margaret; Conpra, Trudy; Dinovelli, Diane; Evans, Judith; Geltch, Laura; Ilconich, Lori; Janowicz, Renee; Simpson, Nadiyah; Maguire, Natalie; McGuinness, Jackie.

**Communication & Correspondence:** Nothing at this time.

**Presentations:** Dr. Manno presented the EVVRS for both BCIT and BCSSSD.

**Minutes:** Theresa Margiotta, Board Secretary, presented the Minutes of May 21, 2015.

On a motion by Leon Jones and seconded by Paula Lee, the Board approved the Minutes.

**Roll Call:**

Abstain Christopher Baxter    Yes Kathleen Burgess    Absent John Ferry    Yes Leon Jones  
Yes Paula Lee    Absent Todd Flora    Yes Robert Silcox

**Financial Report:** Theresa Margiotta, Board Secretary, presented Financial Report. On a motion by Kathleen Burgess and seconded by Christopher Baxter, the Board approved the Financial Report.

**Roll Call:**

Yes Christopher Baxter    Yes Kathleen Burgess    Absent John Ferry    Yes Leon Jones  
Yes Paula Lee    Absent Todd Flora    Yes Robert Silcox

**Public Comments** - Superintendent Agenda Only: Nothing at this time.

**Superintendent Agenda**

Dr. Manno presented and recommended approval of the report, along with the addendum. On a motion by Kathleen Burgess and seconded by Leon Jones the Board approved the report.

**Roll Call:**

Yes Christopher Baxter    Yes Kathleen Burgess    Absent John Ferry    Yes Leon Jones  
Yes (V. #2 Abstain) Paula Lee    Absent Todd Flora    Yes Robert Silcox

**Public Comments:**

BCSSSD: James Brand: Wrap up year 1,000 hours, two students working at Shoprite, total student workers making over \$70,000. Complemented Dr. Manno for surviving the rollercoaster when he chaperoned the Hershey Park High School Trip.

BCIT: Renee Janowicz: BCIT Foundation received more grants. Appreciates all BoE support.

**Board Comments:**

Christopher Baxter: Great job this school year and to student graduates.

Robert Silcox: Graduations were unbelievable events, children/graduates/classmates were well behaved and BCIT was an emotional ceremony. BCSSSD was fun and emotional. Commend all involved.

Leon Jones: Great year, best wishes for great summer.

Kathleen Burgess: Wonderful graduations, thank you for another great year.

Paula Lee: Amazing graduations for both campuses and programs.

**Roll Call:**

Yes Christopher Baxter    Yes Kathleen Burgess    Absent John Ferry    Yes Leon Jones  
Yes Paula Lee    Absent Todd Flora    Yes Robert Silcox

**Adjournment**

Since there was no further business, President Silcox asked for a motion to adjourn. On a motion by Leon Jones and second by Kathleen Burgess the Board adjourned at 5:50 p.m. with the next meeting to be the Reorganizational Meeting on Tuesday, July 7, 2015, at Rutgers Media Center at 9:00 a.m.

Respectfully Submitted,

Theresa L. Margiotta  
Board Secretary/School Business Administrator

**I. PERSONNEL**

**Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Superintendent's Evaluation (Exhibit #1)**

**A. Burlington County Special Services School District**

**1. Resignation/Retirements: Full-Time**

Name	Position	Campus	Reason	Effective
Johnstone, Jessica	Teacher	PASC	Resignation	06/30/15
Alberti, James	Director of Facilities	District	Resignation	07/31/15
Chamberlain, Brandi	Teacher Assistant	PASC	Resignation	06/30/15
Gannone, William	Teacher of Carpentry	Jr/Sr	Retirement	07/01/15

**2. Resignations: Part-Time**

Name	Position	Campus	Reason	Effective
Mackie, Caroline	Teacher Assistant	PASC	Resignation	06/30/15

**3. Employment 2015-2016 School Year:**

**Substitute Custodian \$16.50/hr**

Name	Name	Name	Name
Anderson, April	Daly, Emily	Hobbs, James	Stevenson, Ryan
Austin, Russell	Dillard, Brian	Lodge, Robert	Stewart, Joshua
Boyle, Brian	Ferguson, Jesse	Morris, Chris	Warfield, Theodore
Burton, Giuseppi	Ferrante, John	Shuler, Alva	

**Substitute Custodian (Summer Work Student Coordinators)**

**Effective 08/03/15 to 08/31/15 - \$16.50/hr**

Name	Name
Boyle, Marie	Mayberry, Stephen

**Summer Work Students, Effective 08/03/15 to 08/31/15 - \$10.00/hr**

Name	Name	Name	Name
Anderson, Lawrence Befoh, Diane Burt, William Davis, Tre'von	Dye, Min Jeon Jackson, Kyree Pruitt, Michael	Scott, Jayson Smith, Nicolette Smith-Gibson, Ashir	Stewart, Javon Tijani, Usman Whitney, Louis

**4. Reappointments 2015-2016 School Year:**

**Non-Aligned Personnel \*Amended**

Name	Position	Salary
Young, Roberta	Transportation Dispatcher	\$35,613*

**Substitute Nurses: \$150/day**

Name	Name	Name	Name
Deonarain, Michelle	Flanagan, June	Keen, Constance	Mcandrew-Schlehtweg, Susan

**5. Stipends/Extra Curricular Pay, 2014-2015**

Name	Extra-Curricular	Rate
Student Field Experience		\$18.50/hr
Angelini, Maria Bonne-Annee, Mona Brambilla, Eli Brandt, Lauren DeMara, Marlane Dodulik-Swern, Doriann Edmond, Keith Hayes, Lori Hogan, Erin Jones, Keith Karr, Doris Knighton, Monique	Lecates, Roberta Lewis, Kristine Lombardo, Asuncion Maldonado, Laura Mamie, Lori Marshall, Ryan Morse, Rochelle Panetta-Hagan, Lenora Patriarca, Michael Polito, Rebecca Rambo, Erin Reuter, Jamie	Rosenberg, Joyce Salmons, Lori Stewart, Michelle Thompson, Gerald Thurman, Donna Travaglione, Jennifer Walton, Cindy Willey, Jackie Wilt, Lorelee Wyllner, Robert Zielinski, Peter
Hepkin, Lauren	Nurse	\$25.50/hr

**Stipends/Extra Curricular Pay, 2015-2016**

Name	Extra-Curricular	Rate
Curriculum Writing		\$35.00/hr
Bonfanti, Celeste Brogan, Carla Corley, Jayne Fletcher, Kelly Gorman, Peggy Ellen	Hewitt, Christine Hinkson, Wayne Koch-Wood, Linda Langan, Lauren Maista, Cathleen	McKinney-Dewson, Linda O'Brien, Deborah Stewart, Diana Will, Barbara
Job Coach		\$19.00/hr
Artale, Cindy Artale, Daniel	Hall, Kerri Molica, Cindy	Patterson, Rettia

**6. Leaves 2014-2015 School Year**

Employee	Position	Type	Effective
Capriotti, Matthew	Warehouse	FMLA	05/01/15-06/30/15
Davis, Zaira	Teacher Assistant	FMLA	05/13/15 - 06/19/15

**Leaves 2015-2016 School Year**

Employee	Position	Type	Effective
Lovejoy, Heather	Occupational Therapist - ESU	FMLA	08/03/15-11/20/15
Tadduni, Rachel	School Psychologist	LOA	09/01/15-10/30/15

**7. Salary Adjustments, Unpaid Absences**

Name	Position	Rate	Date
Albers, Judith	School Nurse	-\$2025.24	06/03-10/15
Bennett, Henrietta	Teacher Assistant	-\$174.27	05/15/15
Brunetto, Lori	Teacher	-\$171.78	½ 05/22/15

Carlson, Wendy	Teacher Assistant	-\$329.54	06/01,08/15
Cavaliero, Michael	Teacher Assistant	-\$112.38	05/27/15
Chamberlain, Brandi	Teacher Assistant	-\$174.95	06/02/15; ½ 06/03/15
Charry, Anthony	Teacher Assistant	-\$224.76	05/13/15; 06/09/15
Ferrell, Michelle	Teacher Assistant	-\$103.96	06/02/15
Hewko, Kathleen	Teacher Assistant	-\$227.97	05/21,28/15
Hornor, Pamela	Teacher Assistant	-\$351.28	05/13-14,19,26/15
Kiczek, Renee	Teacher Assistant	-\$76.97	½ 05/28/15
Kurtz III, Thomas	Teacher	-\$1780.15	05/27-29/15; 06/04,08/15
Langan, Lauren	Teacher	-\$289.01	06/01/15
Long, Caroline	Secretary	-\$259.14	½ 05/15/15; 06/01/15
Marquette, Shelli	Autism Prog Fcltr	-\$710.24	½ 05/19/15; 05/29/15; ½ 06/02/15; 06/04-05/15
Moreland, Latonya	Teacher Assistant	-\$125.42	05/28/15
Moses, Brandee	Teacher Assistant	-\$157.64	05/21,29/15
Murdy, Mark	Teacher Assistant	-\$124.52	06/01/15
Paris, Tracey	Cafe Assistant	-\$302.84	05/20/15; 06/03/15
Patterson, Kelli	Teacher Assistant	-\$348.54	05/22/15; 06/02/15
Presner, Angela	Teacher	-\$304.40	06/02/15
Scholz, Dawn	Secretary	-\$89.27	½ 05/22/15
Simon, Shoshana	Occup. Therapist	-\$140.23	½ 05/22/15
Stevenson, Margaret	Teacher Assistant	-\$74.44	½ 05/18/15
Stolarski, Sherry	Teacher	-\$217.18	½ 06/05/15

Vance Jr, James	Custodian	-\$321.71	05/14/15; ½ 06/02/15
Zielinski, Peter	Teacher Assistant	-\$177.47	05/18/15; ½ 06/08/15

**8. Employment, Work Study Students, at \$8.38 per hour Effective 7/1/15**

<u>Lumberton</u>		<u>High School</u>	<u>JR/SR</u>
Fenimore, Lawrence	Powell, Anthony	Terry, Matthew	Wiltse, Lance
Francesco, Dominic	Rojas, Jonathan	Thomas, Kevin	
Huey, Daiquan	Rucci, Tyler	VanSickle-Snyder, Allyn	
James, Rahvion			

**9. Observations: 15-16 School Year**

Student Teacher	Placement	College	Date
Edmond, Keith	TBD	Wilmington Univ.	Fall 2015
Feldman, Valerie Martinelli, Kaylee	TBD	Rowan Univ.	07/6-13/15

**10. Course: Approvals \*2015-2016 School Year**

Name	Position	College	Credits
Farmer, Megan	TA	BCC/FDU	3
Liedtka, Anne	Teacher	Gratz	6
Miller, Jonathan	TA	BCC	7
Roggio, Deborah	TA	Camden County College	6
Rosenberg, Joyce	Teacher	Advancement Courses	3

**11. Course: Reimbursements**

Name	Position	College	Credits	Amount
Boyle, Brian	TA	Holy Family Univ.	3	\$750
Farmer, Megan	TA	BCC	3	\$750
Hepkin, Lauren	Nurse	LaSalle Univ	6	\$1500

Hoge, Jessica	TA	BCC	3	\$750
Konzelmann, Sarah	TA	Rowan Univ.	3	\$750
Marquette, Shelli	Autism Prg Fcltr	Georgian Court Univ.	3	\$750
Welch, Caroline	Occ. Therapist	Temple University	3	\$1000

**12. Teacher Assistant Evaluation Assistance**

Teacher Assistant Evaluation Assistance: The Education Information Resource Center (EIRC) will provide an evaluator to assist in the required evaluations for BCSSSD. The EIRC Evaluator will conduct up to 265 evaluations during the 2015-2016 school year at the cost of \$71,550. Evaluator assigned by EIRC: Linda Rohrer.

- 13.** Approval of Marie Phillips of Innovative Educational Options, LLC to provide a 90 minute workshop to BCSSSD and ESU administrators on August 24, 2015 during a Leadership Retreat on the topic of Utilizing the Danielson Model to Provide Effective Feedback to Staff for a fee of \$400.

**B. Burlington County Institute of Technology**

**1. Resignation/Retirements: Full-Time**

Name	Position	Reason	Effective
Cooper, Kristine	Science Teacher	Resignation	06/30/15
Donnelly, Dorothy	Teacher Aide	Retirement	07/01/15
Flood, Thomas	Guidance Counselor	Retirement	01/01/16
Khan, Andrea	English Teacher	Resignation	08/02/15
Palmer, Sherri	Secretary	Resignation	07/31/15

**Resignation/Retirements: Hourly**

Name	Position	Reason	Effective
Williams, Brenda	Hourly Aide	Retirement	06/19/15



**2. Employment: Full-Time**

Name	Position	Salary	Effective
Brownridge, Marcie	Secretary	Col C Step 9 \$36,687	07/01/15
Chamberlain, Brandi	Secretary	Col C Step 5 \$32,263	07/16/15
Harris, Glenn	Teacher Aide	Col E Step 10 \$31,134	09/01/15
Jurkowsch, Colleen	Secretary	Col C Step 6 \$32,896	07/16/15
Soper, Laura	Teacher Aide	Col E Step 1 \$25,928	09/01/15
Turowski, Pamela	Teacher: Vocational Music/Instrumental	Col F Step 8 \$65,697	09/01/15

**Employment: Hourly**

Name	Position	Hourly Rate	Effective
Lindsay, Jimmy	Summer Camp Instructor	\$34	07/06/15-07/31/15
Trout, Timothy	Summer Camp Instructor	\$34	07/06/15-07/31/15

**Employment: Substitute**

Name	Position	Hourly Rate	Effective
Golding III, George	Substitute Maintenance	\$34/hr	07/01/15
Vickers, Jason	Substitute Maintenance	\$34/hr	07/01/15

**3. Transfers: Westampton to Medford Campus**

Name	Position	Effective
Anenberg, Anne	Teacher: Science	09/01/15
Conpra, Trudy	Teacher: Special Education	09/01/15

**4. Salary Adjustments, Unpaid Absences**

Name	Position	Rate	Date
Jones, Michael	Teacher	-\$148.69	06/10/15

Larocca, Sherry	Teacher Aide	-\$303.41	½ 05/26/15; 05/27/15
Lindsay, Katina	Teacher	-\$338.38	½ 06/05/15; ½ 06/12/15
Santana, Mary	Custodian	-\$161.28	06/08/15

**5. Status Change, Pro-rated - Salary Pending Settlement of Negotiated Agreement**

Name	From	To	Salary	Effective
Pappler, Jesse	Teacher: Health & PE	Interim: Assistant Principal	Rank 2 Step 1 \$118,950	08/01/15- 12/31/15
Martin, Steven	Full Time	Mission One Hrly		07/01/15

**6. Leave, 2014-15 School Year**

Employee	Position	Type	Effective
Purnell-Respes, Tonia	Career Major Tutor	LOA	02/02/15-06/19/15

**Leave, 2015-16 School Year \*Intermittent**

Employee	Position	Type	Effective
Apgar, Alison	Teacher of Science	LOA	09/01/15-02/02/16
D'Antonio, Maureen	Teacher English	FMLA/ NJFLA	09/01/15-10/30/15
Hitchon, Ashley	Custodian	FMLA/ NJFLA	08/03/15-06/30/16*
McKnight, Beth	Teacher Health & PE	LOA	09/01/15 - 06/30/16

**7. Stipends/Extra-Curricular Pay for 2014-15 School Year**

Name	Extra-Curricular/ Campus	Rate
Schott, Gregory	Extra Block - English	Per Diem
Taylor, Ann	Student Supervision - Graphics Arts	\$34 hr

**Stipends/Extra Curricular Pay for 2015-2016 School Year**

Name	Extra-Curricular	Rate
Summer Maintenance Crew Supervisor		\$21/hr
West	Medford	Printing/West
Conpra, Gertrude Haney, Kevin Rivera, Joseph (Alternate)	Cooney, Scott Reed, Richard	Finn, David (\$34/hr)
Summer IEP's		\$34/hr
Aman, Courtney Bartello, Stacey Breisacher, Jennifer Colombo, Diana Fessenbecker, Rachel Golding, George Harris, Keturah Holbrook, Henry Maier, Grace	McCoy, Tammy Mongada, Sharon Morgan, Dawn Murrenburke, Holly Murro, Heather Nasuta, Elaine Pappler, Jesse Pine, Vicki Purcell, Andrew	Pursel, Mary Ruder, Laura Schott, Gregory Smith, Thomas Sommers, Kelly Stevenson, Herbert Trzaska, Barbara Urian-Richardson, Marissa
Home Instruction		\$34/hr
Boczany, Jocelyn Harris, Keturah Holbrook, Henry	McGuinness, Jacqueline Murrenburke, Holly Schott, Greg	Sims, Laura Trzaska, Barbara
Summer Camps		\$34/hr
Cacciatore, Anna Cooney, Scott Cross, Genevieve Demree, John Fawcett, Thomas Gebhart, Lauren	Haney, Kevin Humphrey, Elisabeth LaRocca, Sherry Ogden, Carla Sbraga, Jesmary Sheehan, Anna	Sienkiewicz, JoAnn Sprague, Meagan Steich, Susan Tisdale, Larry Trout, Timothy Valenti, Gina Wain, Robert (\$29/hr)
Summer Curriculum Writers		\$34/hr
Aman, Courtney Anenberg, Anne Marie Apgar, Alison	Hannon, Lia Harder, Lisa Hartman, Danielle	Pappler, Jesse Polizzi, Nicole Saxton, Mark

Bartello, Stacey Bodnar, Jason Cooper, Kristine A. Cooney, Scott Cutler, Karen Gebhart, Lauren	Hodges, Andre Jaworski, Leonard Jenkins, Monique Jones, Michael Mariano, Anthony Nikolidakis, Michael	Sienkiewicz, Joann Sitchler, David Turowski, Pamela Witcher, Timothy Valenti, Gina
Modification Facilitators (Admissions Testing)		\$34/hr
Callaghan, Colleen D'Antonio, Maureen Fessenbecker, Rachel Fitzgerald, Kiesha Gill, Karen Hannon, LaChan Harris, Keturah	Hodges, Marguerite Lawrence, Kyle MacDonald, Susan Murrenburke, Holly Pensabene, Jeff Pine, Victoria Pursell, Mary	Quick, Rachelle Ruder, Laura Schott, Gregory Schroeder, Julie Spitz, Michael Urian, Marissa Valenti, Gina
Participating Staff Members	Academy Night; Accepted Student Events; Prg Adv Committee Meetings; 2nd Discovery Night	\$34/hr
Cuffari, MaryBeth	Summer Social Worker - Max. of 20 days	Per Diem
Rosetti, Lauren Vincent, Cinnamon	Summer School Psychologist Max. of 20 days	Per Diem
Swinehart, Sharlotte	Summer Speech/Language Pathologist	Per Diem

**Stipends/Extra Curricular Pay for 2015-2016** (\*\*\*\*per negotiated agreement)

Medford		
Name	Extra-Curricular	Rate
Abdallah, Ibtisam	After School & Saturday Detention	\$29/hr
	After School Aide-Academic Support	\$29/hr
	Enrichment Program Support Aide	\$29/hr
	Non Credit Teacher	\$34/hr

Allen, Penny	Head Teacher Media Center After School & Saturday Detention Non Credit Teacher Head (Varsity) Girls Soccer Coach	\$2,913 \$29/hr \$34/hr \$7,214
Aman, Courtney	Head Teacher Science	\$2,913
Apgar, Alison	After School & Saturday Detention Non Credit Teacher Homework Club Instructor	\$29/hr \$34/hr \$34/hr
Baker, Mary	After School & Saturday Detention Non Credit Teacher Homework Club Instructor After School Academic Support	\$29/hr \$34/hr \$34/hr \$34/hr
Baptiste, Donna	After School Nurse Coverage Nurse (Immunizations) Nurse (Physicals)	\$34/hr \$34/hr \$34/rr
Bartello, Stacey	Head Teacher-English Class Advisor 2018 ASHA Teacher Teen Writers Guild (shared)	\$2,913 \$1,831 \$34/hr \$2,470.50
Bodnar, Jason	Head Teacher-Social Studies Heads (Varsity) Boys/Girls Cross Country Auxiliary Personnel	\$2,913 \$6,143 *****
Canfield, Melody	After School -Academic Support Enrichment Teacher-summer Head (Varsity) Field Hockey Coach	\$34/hr \$34/hr \$7,214
Caton, Dean	Assistant (Varsity) Baseball Coach Head (Varsity) Boys Soccer Coach Auxiliary Personnel	\$5,150 \$7,214 *****
Cheney, Karen	Head Teacher-Math	\$2,913
Colwell-Stingel, M.	Auxiliary Personnel	*****
Conyer, Robert	Assistant (JV) Boys Basketball Coach	\$5,981

Cooney, Scott	Student Supervision Assistant (Varsity) Boys Soccer Coach	\$34/hr \$5,096
Davies, Lawrence	After School & Saturday Detention Auxiliary Personnel Non Credit Teacher Student Supervision	\$29/hr ***** \$34/hr \$34/hr
Demree, John	Student Supervision	\$34/hr
Dogostino, Michelle	Class Advisor 2018 Enrichment-summer	\$1,831 \$34/hr
Fessenbecker, Rachel	Teen Writers Guild (shared) PSAT Proctor	\$2,470.50 \$34/hr
Gebhart, Lauren	Class Advisor 2017	\$2,037
Gifford, Ellen	Head Teacher Special Education	\$2,913
Golding/ George	After School & Saturday Detention Auxiliary Personnel Student Supervision	\$29/hr ***** \$34/hr
Gonzalez, Alejandro	Class Advisor 2016	\$2,037
Grobelny, Barbara	After School & Saturday Detention After School Academic Support Class Auxiliary Personnel	\$29/hr \$34/hr *****
Harris, Keturah	After School Financial Literacy After School & Saturday Detention After School-Academic Support AHSA Teacher Auxiliary Personnel Enrichment Program Support Homework Club Instructor Non Credit Teacher PSAT Proctor Student Supervision Enrichment-summer	\$34/hr \$29/hr \$34/hr \$34/hr ***** \$34/hr \$34/hr \$34/hr \$34/hr \$34/hr \$34/hr

Kaplan, Toby	National Honor Society (shared)	\$571
Kenney, Edward	Head (Varsity) Girls Basketball Coach	\$8,622
Kwartin, Deborah	Auxiliary Personnel	*****
MacDonald, Susan	Guidance Counselor (summer max 10 days) National Honor Society (shared) Scholarship Coordinator PSAT Proctor	Per Diem \$571 \$1,910 \$34/hr
McCardell, Linda	Guidance Counselor (summer max 10 days)	Per Diem
McCoy, Tammy	After School Financial Literacy After School and Saturday Detention After School Academic Support Auxiliary Personnel Homework Club Instructor Non Credit -Teacher PSAT Proctor Student Supervision Assistant (Varsity) Softball Coach	\$34/hr \$29/hr \$34/hr ***** \$34/hr \$34/hr \$34/hr \$34/hr \$34/hr \$5,150
Murray, Laura	Assistant (Varsity) Girls Soccer Coach	\$5,096
Murrenburke, Holly	Interact After School Financial Literacy After School Academic Support AHSA Teacher Enrichment Program Support Homework Club Instructor Non Credit Teacher PSAT Proctor Student Supervision Enrichment Teacher Head Teacher -Small Learning Communities	\$1,142 \$34/hr \$34/hr \$34/hr \$34/hr \$34/hr \$34/hr \$34/hr \$34/hr \$34/hr \$2,913
Nebbia, Eleanor	Enrichment Teacher	\$34/hr
Pagan-Colon, Katrina	Auxiliary Personnel	*****

Paiano, Daniel	Student Supervision Stage Crew-Supervision	\$34/hr \$34/hr
Pappler, Jesse	Head Coach Baseball	\$7,423
Pensabene, Jeffrey	Class Advisor 2017 Assistant (JV) Boys/Girls Bowling Coach After School & Saturday Detention Auxiliary Personnel Non Credit Teacher Assistant (JV) Boys Soccer Coach	\$2,037 \$5,547 \$29/hr ***** \$34/hr \$5,096
Pine, Victoria	After School & Saturday Detention After School Academic Support Auxiliary Personnel Homework Club Instructor Non Credit Teacher PSAT Proctor	\$29/hr \$34/hr ***** \$34/hr \$34/hr \$34/hr
Powell, Nickolas	After School & Saturday Detention Head (Varsity) Boys Basketball Coach Assistant (JV) Boys/Girls Cross Country Coach Assistant (JV) Softball Coach	\$29/hr \$8,622 \$5,096 \$5,150
Pursell, Mary	After School Teacher-Academic Support Auxiliary Personnel Enrichment Program Support Teacher	\$34/hr ***** \$34/hr
Richardson, Trevor	After School & Saturday Detention Non Credit Coverage Teacher	\$29/hr \$34/hr
Rossi, Jarrett	Assistant (JV) Baseball Coach Assistant (JV) Girls Basketball Coach Assistant (Varsity) Field Hockey Coach	\$5,150 \$5,981 \$5,096
Rushen, George	Race Car Club	\$1,142
Shinn, Brenda	Activity Fund Coordinator Auxiliary Personnel	\$2,460 *****



Sienkiewicz, JoAnn	Class Advisor 2016 CPR Instructor	\$2,037 \$34/hr
Spitz, Michael	After School & Saturday Detention Auxiliary Personnel Non Credit Teacher PSAT Proctor Student Supervision Guidance Counselor-(summer max 10 days)	\$29/hr ***** \$34/hr \$34/hr \$34/hr Per Diem
Suabedissen, Lee	Head (Varsity) Boys/Girls Bowling Coach Head (Varsity) Softball Coach After School & Saturday Detention AHSA Teacher Non Credit Teacher PSAT Proctor	\$6,780 \$7,423 \$29/hr \$34/hr \$34/hr \$34/hr
Thornton, Clara	After School & Saturday Detention After School Aide Academic Support Enrichment Program Support Aide Non Credit Teacher Student Supervision	\$29/hr \$29 Hr \$29 Hr \$34/hr \$34/hr
Tisdale, Larry	Student Supervision Enrichment Teacher-summer	\$34/hr \$34/hr
Wheatley, Tamie	After School & Saturday Detention After School Aide-Academic Support Aide Auxiliary Personnel Enrichment Program Support Aide Student Supervision	\$29/hr \$29 Hr ***** \$29 Hr \$34/hr

Westampton Campus		
Name	Position	Stipend
Adams, Cynthia	After School & Saturday Detention Coverage Non-Credit Coverage - Teacher Student Supervision - Culinary	\$29/hr \$34/hr \$34/hr

Barker, Christopher	Head Teacher - Health and Physical Education Athletic Trainer CPR Instructor	\$2,914 \$17,251 \$34/hr
Basham, Chad	Assistant (JV) Boys Soccer Coach	\$5,096
Boczany, Jocelyn	Class of 2017 Advisor Title I Study Skills Enrichment Teacher	\$2,037 \$34/hr
Breisacher, Jennifer	After School Financial Literacy Instructor After School & Saturday Detention Coverage Non-Credit Coverage - Teacher	\$34/hr \$29/hr \$34/hr
Brown, Charles	After School & Saturday Detention Coverage Non-Credit Coverage - Teacher	\$29/hr \$34/hr
Cacciatore, Anna	Student Supervision - Culinary Arts	\$34/hr
Callaghan, Colleen	After School Financial Literacy Instructor Auxiliary Personnel Enrichment Program Support Teacher Non-Credit Coverage - Teacher Title I Study Skills Enrichment Teacher Summer Enrichment Teacher	\$34/hr ***** \$34/hr \$34/hr \$34/hr \$34/hr
Colombo, Diana	After School Financial Literacy Instructor	\$34/hr
Conpra, Gertrude	Auxiliary Personnel	*****
Cross, Genevieve	Summer Child Care Aide Student Supervision - Child Care	\$21/hr \$34/hr
Daily, Jennifer	Guidance Counselor-(summer max 10 days)	Per diem
D'Antonio, Maureen	Auxiliary Personnel	*****
Digney, Kelly	Guidance Counselor-(summer max 10 days)	Per diem
Evangel-Rindosh, V.	Enrichment Program Support Aide	\$29/hr
Fazzie, Karen	Student Supervision - Child Care Summer Child Care Aide	overtime \$21/hr

Finn, David	Student Supervision - Stage Crew/Print Shop	\$34/hr
Fitzgerald, Kieshea	Guidance Counselor-(summer max 10 days)	Per diem
Flood, Thomas	Guidance Counselor-(summer max 10 days)	Per diem
Gill Karen,	After School Financial Literacy Instructor Head Teacher - Social Studies	\$34/hr \$2,914
Greeby, Rachel	Auxiliary Personnel Enrichment Program Support Teacher Summer Enrichment Teacher Title I Study Skills Enrichment Teacher	***** \$34/hr \$34/hr \$34/hr
Haney, Kevin	After School & Saturday Detention Coverage Non-Credit Coverage - Teacher	\$29/hr \$34/hr
Hannon, LaChan	Summer Enrichment Title I Study Skills Enrichment Teacher	\$34/hr \$34/hr
Hannon, Lia	Auxiliary Personnel Summer Enrichment Teacher	***** \$34/hr
Hodges, Andre	Head Teacher - Science Title I Study Skills Enrichment Teacher	\$2,914 \$34/hr
Hodges, Marguerite	Student Supervision - School Store School-To-Work Coordinator	\$34/hr \$34/hr
Holbrook, Henry	After School & Saturday Detention Coverage Non-Credit Coverage - Teacher Title I Study Skills Enrichment Teacher	\$29/hr \$34/hr \$34/hr
Irizarry, Doris	Auxiliary Personnel	*****
Jenkins, Monquie	After School & Saturday Detention Coverage Non-Credit Coverage - Teacher	\$29/hr \$34/hr
Johnson, Beth	Guidance Counselor (summer max 10 days)	per diem
Johnston, Ronald	Student Supervision - Stage Crew	\$34/hr
Kenney, Edward	After School & Saturday Detention Coverage	\$29/hr

	Non-Credit Coverage - Teacher Summer Enrichment Teacher	\$34/hr \$34/hr
Kling, Lois	After School Financial Literacy Instructor After School & Saturday Detention Coverage Enrichment Program Support Teacher Non-Credit Coverage - Teacher Title I Study Skills Enrichment Teacher Summer Enrichment Teacher	\$34/hr \$29/hr \$34/hr \$34/hr \$34/hr \$34/hr
Kwartin, Deborah	Auxiliary Personnel	*****
LaRocca, Sherry	After School & Security Detention Coverage Enrichment Program Support Aide Non-Credit Coverage - Teacher	\$29/hr \$29/hr \$34/hr
Lawrence, Kyle	Auxiliary Personnel Head (Varsity) Girls Soccer Coach	***** \$7,214
Leary-Bova, Michela	Head Teacher - Special Education	\$2,914
Leshner Joseph	Class Advisor 2017 After School & Saturday Detention Coverage Head (Varsity) Boys Soccer Coach	\$2,037 \$29/hr \$7,214
Lopez, Lydia	Summer Child Care Aide Student Supervision - Child Care	\$21/hr overtime
Malsbury, Vicki	SRI/SMI Testing Instructor Reading/Math Inventory Testing Teacher	\$34/hr \$34/hr
Mayes, Kristin	Summer Child Care Aide	\$21/hr
McGuinness, Jacqueline	Title I Study Skills Enrichment Teacher	\$34/hr
McDevitt, Nicole	Summer Child Care Aide Student Supervision - Child Care	\$21/hr overtime
Mohan, Mary Beth	Head Teacher - English	\$2,914
Morgan, Dawn	Summer Enrichment Teacher SRI/SMI Testing Instructor	\$34/hr \$34/hr

	Reading/Math Inventory Testing Teacher	\$34/hr
Murphy, Travis	Heads (Varsity) Boys/Girls Cross Country	\$6,143
Napolitano, Molly	Assistant (JV) Girls Soccer Coach After School & Saturday Detention Coverage Non-Credit Coverage - Teacher	\$5,096 \$29/hr \$34/hr
Nevadomski, Kerry	Enrichment Program Support Teacher Summer Enrichment Teacher Title I Study Skills Enrichment Teacher	\$34/hr \$34/hr \$34/hr
O'Neill, Mary Kate	Guidance Counselor (summer max 10 days)	per diem
Purcell, Andrew	Class of 2018 Advisor	\$1,831
Rabinowitz, Brittany	Summer Child Care Aide Student Supervision - Child Care	\$21/hr overtime
Rista, Jessica	After School Financial Literacy Instructor Enrichment Program Support Teacher Non-Credit Coverage - Teacher Title I Study Skills Enrichment Teacher	\$34/hr \$34/hr \$34/hr \$34/hr
Rivera, Joseph	Auxiliary Personnel	*****
Rodriguez-Muldrow, I.	Auxiliary Personnel	*****
Rodriguez, Joelle	Auxiliary Personnel	*****
Sbraga, Jesmary	Student Supervision - Culinary Arts	\$34/hr
Schott, Gregory	Summer Enrichment Teacher Title I Study Skills Enrichment Teacher	\$34/hr \$34/hr
Sims, Laura	After School Financial Literacy Instructor After School & Saturday Detention Coverage Auxiliary Personnel Non-Credit Coverage - Teacher	\$34/hr \$29/hr ***** \$34/hr
Sommers, Kelly	After School Financial Literacy Instructor After School & Saturday Detention Coverage Non-Credit Coverage - Teacher	\$34/hr \$29/hr \$34/hr

Sprague, Meagan	Student Supervision - Stage Crew	\$34/hr
Steer, Natola	Auxiliary Personnel	*****
Taylor, Ann	Auxiliary Personnel Student Supervision - Stage Crew, Graphics Arts	***** \$34/hr
Trzaska, Barbara	After School Financial Literacy Instructor Non-Credit Coverage - Teacher Summer Enrichment Teacher Title I Study Skills Enrichment Teacher	\$34/hr \$34/hr \$34/hr \$34/hr
Urian, Marissa	After School & Saturday Detention Coverage Assistant (JV) Boys/Girls Cross Country Auxiliary Personnel CPR Instructor Non-Credit Coverage - Teacher	\$29/hr \$5,096 ***** \$34/hr \$34/hr
Witcher, Timothy	Student Supervision - Culinary Arts	\$34/hr

**8. Volunteers, Westampton**

Name	Volunteering
Jenkins, Monique	Hispanic Heritage Club Advisor
Sbraga, Jesmary	Impact Bible Club Advisor

**9. Mentor, Effective 06/22/15 - 06/30/16, Westampton**

Name	Mentor
Callaghan, Colleen Wilmington Univ., New Castle, DE Practicum in School Leadership Adm. Internship	Venuto, Joseph, Principal

**10. Employment, Work Study Students, at \$8.50 per hour, Effective 07/01/15**

Department	Name	Name
<b><u>Westampton Campus</u></b>		
Administrative Office	Logan, Justin	
Child Care	Montgomery, Destiny Morgan, Maiya Ortiz, Gloria	Speaker, Courtney Tonne, Ariel Valme, Kathryn
Culinary Arts	Brown, Jackson	LaFleur, Amina
Print Shop	Hosein, Emmanuel Kim, Brittany	Nutter, Alyssa
Summer Camp-Adv. & Art Design	Adams, Zoe	Pezzolla, Ashley
Summer Maintenance Crew	Barthelemy, Celine Dye, Min Gayles, Jr., Chance Gonzalez-Quesada, Daniel Johnson, Michael Lipscomb, Maya	Mesidor, Charlene Mesidor, Jason Scott, Gabrielle Scott, Jayson Slaffey, Achsah Wilson, Mariah
Tech Crew	Lewis, Andrew Muhammad, Kashta	Nuss, Tyler
<b><u>Medford Campus</u></b>		
Summer Camp-Pre Engineering	Cullen, Richard	
Summer Maintenance Crew	Bachman, Julia Baitinger, Katie Bonsall, Jaxson Brown, Dominique Cruse, Kiele	Dobbins, Jenna DuCoin, Edward Harris, Joshua Thomas, Morgan Verrett, Jayla
Tech Crew	Greathouse, McKaela Lima, Jose	Vaughan, Desaree

**11. District Mentors, 2015-2016**

Name	Name	Name
Acree, Pamela	Gallagher, Katie	Nebbia, Eleanor
Adams, Cynthia	Gifford, Ellen	Pinardo, Karen
Aman, Courtney	Gill, Karen	Pine, Victoria
Archer, Diana	Goatley, Richard	Reed, Richard
Baker, Mary	Greathouse, Stacey	Rivera, Joseph
Barker, Christopher	Haney, Kevin	Rossini, Louis
Bartello, Stacey	Hannon, LaChan	Rushen, George
Bodnar, Jason	Hannon, Lia	Saxton, Mark
Cacciatore, Anna	Hartman, Danielle	Schott, Gregory
Callaghan, Colleen	Hodges, Andre	Sienkiewicz, JoAnn
Canfield, Melody	Jones, Michael	Sitchler, David
Cheney, Karen	Kaplan, Toby	Smith, Thomas
Christie, Maureen	Kenney, Edward	Sommers, Kelly
Conpra, Gertrude	Kling, Lois	Trzaska, Barbara
Cooney, Scott	Loughman, Jessica	Ward, Terence
Cooper, Kristine	Maurer, Patricia	Williams, Kimberlee
Derickson, Martha	McKnight, Beth	Witcher, Timothy
Dogostino, Michele	Mohan, Mary Beth	
Finn, David	Nasuta, Elaine	

**12. Course: Approvals \*15-16 School Year**

Name	Position	College	Credits
Bouchard, Heidi	Asst. Principal	Concordia Univ.	3.5
Gill, Karen	Teacher	TCNJ	6
McGuiness, Jacqueline	Teacher	TCNJ	6



**13. Course: Reimbursements**

Name	Position	College	Credits	Amount
Demree, Kristin	TA	TCNJ	3	\$2,024.04
Hartman, Danielle	Supervisor	Stockton College	5	\$2,852.95
Lazarus, Euphemia	Allied Health Coordinator	Wilmington Univ.	3	\$1,302
		Thomas Edison State College	3,3,3	\$1,851 each

**14. Conferences**

Personnel	Conference	Date	Cost (over milage)
Bodnar, Jason Jones, Michael	AP World History Summer Institute, Middlesex CC	8/10-13/15 max 35 hours	\$900 each \$34 hr
Callaghan, Colleen	STEAM Educator Cert. Training, Philadelphia, PA	07/27-28/15	\$300
Cross, Genevieve	New Approaches to Integrating Curriculum, Princeton Univ.	08/11-12/15	None
Dogostino, Michelle	2nd Annual Driver's Ed. Teacher Conf., Hammonton	08/26/15	\$25
Evans, Judith	Deepening Trauma Awareness, Westampton	(12 sessions) 07/09/15	None
Evans, Judith	Youth Mental Health First Aid Training, Piscataway	07/21/15	None
Finn, David	Graphic Design Summer Curr. Inst., Scotch Plains	06/29/15- 07/02/15	None
Geltch, Laura	2015 Safe Schools Symposium East Windsor	10/15/15	\$199
Hannon, Lia	Rutgers AP Institute for English Literature, New Brunswick	07/13-18/15 max 35 hours	\$1,025 \$34 hour

Hartman, Danielle Schroeder, Julie	LinkIt! 2015 NJ Data Forward Inst., Bridgewater	07/14-15/15	\$200 each funded NCLB
Hodges, Marguerite	1) Hot Topics in Business Ed 2) Global Logistics & Supply Chain Mgm Course, Piscataway 3) NJCTE, Robbinsville	07/08-09/15 07/13-22/15 08/07/15	None None \$125
Jenkins, Monique	60 in 60 Web Tools! EIRC, Mullica Hill	08/17/15	\$149
Manno, Christopher	2015 Safe Schools Symposium, East Windsor	10/15/15	\$199
Manno, Christopher Bonsall, Todd Cruet, Patrick Parker, Mike	NJCCVTS, Little Egg Harbor	07/23/15	\$65 each
Pino, Christian	Staff Rights, Staff Accountability and School Ethics, Monroe Twp.	07/28/15	\$150
Murtagh, Tom Pino, Christian Venuto, Joseph	9th Annual School Safety & Security Cnf., Sewell	08/18/15	None
Rosetti, Lauren Swineheart, Sharlotte	Social Thinking Practical Strategies to Develop Social & Academic Skills, Mt. Laurel	10/26-27/15	\$347.20 each
Venuto, Joseph	AAO Day 1 Discrimination Law and Role of Affirmative Act Off	07/30/15	\$150.00

**II. PROGRAMS:**

**Burlington County Special Services School District/Burlington County Institute of Technology**

- 1. **Policies/Regulations Exhibit #2** (These items are available on the website.)  
Revised  
Policy/Regulation 5310: Health Services  
Policy/Regulation 5308: Student Health Records  
Policy: 3281 Inappropriate Staff Conduct  
Policy: 3211 Code of Ethics  
Policy: 4215 Code of Ethics Support Staff  
Policy: 4281 Inappropriate Staff Conduct Support Staff  
Regulation: 8460 General Administrative Investigative Procedures
- 2. **Recommend acceptance of EVVRS Report for Period 1 (September 1, 2014 -December 31, 2014).**  
Presented by Dr. Manno, Superintendent.
- 3. **Teacher Mentoring Plan Statement of Assurances**  
Recommend approval of the District Teacher Mentoring Plan for BCSSSD and BCIT for the 2014-2017 school years and Statement of Assurances. \*These items will be available in the Supt.'s Conference Room 48 hours before meeting.

**A. Burlington County Special Services School District**

1. **School Assemblies/Speaker**

Campus	Assembly/Speaker	Audience/Class	Dates
PASC	Lego Skills, Zachary Kelly	PASC	07/16, 23, 30/15

- 2. **Revision of School Calendar 2015-2016, Alternative School**  
Early dismissal (noon) on October 30, 2015 and June 16-17, 2016.

**B. Burlington County Institute of Technology**

- 1. **Approval, Submit Application and Accept, No Child Left Behind Grant Funds Title I Part A FY' 16**  
No Child Left Behind Grant Funds Title I Part A for \$558,217.00 & Title II Part A for \$53,065.00, effective 07/01/15-06/30/16.

- 2. Reject, NCLB Title III Grant Funding FY'16**  
Reject, No Child Left Behind Title III Grant Funds, \$1,657.00.
- 3. Approval, Accept, Carl D. Perkins Grant Funding FY'16**  
Carl D. Perkins Secondary Grant Funds, for \$232,295 effective 07/01/15-06/30/16.
- 4. Approval, Submit Application and Accept, IDEA Grant FY' 16**  
Individuals with Disabilities Education Act for \$523,589, effective 07/01/15-06/30/16.

### III. STUDENT ACTIVITIES

#### Burlington County Special Services School District/Burlington County Institute of Technology

##### 1. Harassment, Intimidation and Bullying (HIB)

Recommend acceptance of the June monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5512 and the NJ Anti-Bullying Bill of Rights Act. (Exhibit #5: Report is considered privileged in nature.)

#### A. Burlington County Special Services School District

##### 1. Suspensions for:

BCAHS	7	Junior/Senior	13
Elementary	19	PASC	0
High School	0	Lumberton/CA	51
Homebound BCAHS	1		

##### 2. School Activities

Campus	Activity	Date
PASC	HS Dance; Brunetto/Reuter/Fletcher/Bakely/Brambilla	06/17/15

#### B. Burlington County Institute of Technology

##### 1. Transfers, Withdrawals, Suspensions, Homebound (Exhibit #3)

	<u>Medford</u>	<u>Westampton</u>
a. Transfers in County	5	1
b. Transfers out of County	0	0
c. Dropouts	0	0
d. Transfer to West/Medford Campus	0	0
e. Suspensions	12	10
f. Homebound	3	15

##### 2. Field Trips (\*Administrative Approved)

Students	Trip	Date	Personnel
10 Yearbook	Drew University, Madison	7/21-22/15	Fitzgerald; Gill

**3. Activities**

Activity	Dates
Medford Campus	
Athletic Memberships and Resolutions-Burlington County Scholastic Athletic League (BCSL) New Jersey State Interscholastic Athletic Association (NJSIAA) New Jersey Technical Athletic Council (NJTAC)	2015-2016
2015-2016 Sports Calendar	Exhibit #4
Junior & Senior Prom Dinner/Dance	05/20/16

#### IV. BUSINESS/FINANCIAL

##### **Burlington County Special Services School District/Burlington County Institute of Technology**

**1. Year End Closeout 2014-2015**

It is recommended a resolution be adopted authorizing the Business Administrator/Board Secretary to process year-end close out and pay any outstanding invoices upon review with the Board President.

**2. Payment of July Bills 2015-2016**

It is recommended a resolution be adopted authorizing the Business Administrator/Board Secretary to process and pay July bills upon review with the Board President.

**3. Award of Food Services Contract Addendum, District, 2015-2016 School Year**

A one year contractual agreement effective July 1, 2015 through June 30, 2016 with the option to renew for four (4) additional years, with Sodexo Management, Inc. (FSMC) based on the following terms:

**BCSSSD:**

**a. Administrative Fee:**

General Support Services Allowance equal to One Hundred Six Thousand and Six Hundred Sixty Four Dollars (\$106,664) for the 2015-2016 contract year, payable in ten equal installments of Ten Thousand Six Hundred and Sixty Six Dollars (\$10,666), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

**b. Guarantee:**

District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2015-2016 school year as follows:

**Deficit Guarantee:**

If Food Service operations result in a Deficit greater than Four Hundred Three Thousand Seven Hundred Forty Two Dollars (\$403,742) for the 2015-2016 school year, the following shall apply. Sodexo shall reimburse District for the Deficit greater than Four Hundred Three Thousand Seven Hundred Forty Two Dollars (\$403,742) in amount not to exceed one hundred percent (100%) of Sodexo's General Support Services Allowance.

**BCIT:**

**a. Administrative Fee:**

General Support Services Allowance equal to Thirty One Thousand Five Hundred Fifty Dollars (\$31,550) for the 2015-2016 contract year, payable in ten equal installments of Three Thousand One Hundred Fifty Dollars (\$3,150), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

**b. Management Fee:**

District shall pay Sodexo a Management Fee in an amount equal to Fifty Five Thousand Five Hundred Dollars (\$55,500.00) payable in ten equal installments of Five Thousand Five Hundred Fifty Dollars (\$5,500), September through June for the 2015-2016 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

**c. Guarantee:**

District and Sodexo shall work together to ensure a financially sound operation and anticipate to breakeven for the 2015-2016 school year.

**4. Student Breakfast and Lunch Prices, 2015-2016 School Year**

<b>BCSSSD</b>	Price	<b>BCIT</b>	Price
Student paid Breakfast, Elem/Middle School	\$1.65	Breakfast- Regular	\$2.00
Student paid Breakfast, High School	\$1.75	Lunch - Teir 1	\$3.25
Student paid Lunch, Elem/Middle School	\$2.65	Lunch - Teir 2	\$3.75
Student paid Lunch, High School	\$2.75	Lunch - Teir 3	\$4.25
Student milk price	\$.55	Student milk price	\$.55
Student juice price	\$.50	Student juice price	\$.50

**5. Resolution to Join New Jersey School Boards Insurance Group/BACCEIC**

Approval of Resolution for the Burlington County Special Service School District and Institute of Technology to join New Jersey School Boards Association Insurance Group/BACCEIC, effective July 1, 2015 through June 30, 2018.



**6. Trust Renewal Agreement, New Jersey School Boards Insurance Group**

Trust renewal agreement between New Jersey School Boards Insurance Group, and Burlington County Special Service School District and Institute of Technology, effective July 1, 2015 through July 1, 2018.

**A. Burlington County Special Services School District**

**1. Transfer of Funds for the 2015 Extended School Year Program**

It is recommended a resolution be adopted requesting the New Jersey Department of Education to Transfer funds in the amount of \$3,000,000.00 for the operation of the Burlington County Special Services 2015 Extended School Year Program.

**2. Source4Teachers/MissionOne Contract Renewal 2015-2016**

It is recommended a resolution be adopted renewing the following contract with Source4Teachers/MissionOne:

**WHEREAS**, the Burlington County Special Services School District Board of Education (“Board”) has determined that the Educational Services Unit has a need for the provision of comprehensive services providing substitute certificated staff on a regular basis; and

**WHEREAS**, the nature and extent of the services to be provided cannot be reasonably described by written specifications given the unique nature of the credential, training and expertise required to provide such services as stated in the attached description of services; and

**WHEREAS**, the Business Administrator/Board Secretary has certified the availability of funds for payment of such services; and

**WHEREAS**, N.J.S.A. 18A:18A-5(a)(2) requires that the resolution authorizing the award of a contract for extraordinary unspecifiable services without competitive bids state the supporting reasons therefore and a brief notice thereof be published and a copy of the contract be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that the Board President and Board Secretary are hereby authorized and directed to execute the contract with Teacher Placement L.L.C., d/b/a Source4Teachers/MissionOne; and that the contract

is awarded without competitive bidding as an extraordinary unspecifiable service in accordance with N.J.S.A. 18A:-18A-5(a)(2) of the Public School Contracts Law because as stated herein, the services to be provided are not susceptible to bidding by specification; and

**BE IT FURTHER RESOLVED** that notification of this contract award shall be published in The Burlington County Times as required by N.J.S.A. 18A:18A-5(a)(2).

**3. Use of Facilities**

Agency/Program	Building/Room - Campus	Date(s)
BCSSSD Custodial Association	Media Center	06/29/15,07/31/15, 08/28/15,11/05/15, 02/12/16, 03/25/16, 06/30/16
BCSSSD Transition Fair	Central Gym Westampton	09/17/15 9:00am - 8:00pm
Heart Club	Central Gym/Pool	July 2015 - May 2016 Tuesday and Thursday evenings with the exception of holidays and when the school is closed for winter and spring recess
NJ Joint Council of County Special Services School Districts	Media Center	12/07/15, 03/14/16

**4. Substitute Hourly Rates 2015-2016 (Mileage: In accordance with NJ Law.)**

Position	Rate
Substitute Bus Aide	\$14.00/hr
Substitute Bus Driver	\$20.75/hr
Substitute Certified Lifeguard	\$25.50/hr
Substitute Custodian	\$16.50/hr

Substitute Custodian (Summer Work Student Coordinators)	\$16.50/hr
Substitute Custodian (Summer Work Student)	\$10.00/hr
Substitute Nurse	\$150.00 per day

**5. Lease/Rental Agreement - 2015-2016 School Year**

Approval of a one year Lease Agreement between BCSSSD and Northern Burlington County Regional School District BOE, effective: September 1, 2015 - June 30, 2016 for \$18,665 annually.

**6. Daycare Fees 2015-2016**

It is recommended a resolution be adopted approving the following fees via payroll deduction for Daycare at Burlington County Special Services School District for the 2015-2016 School Year:

\$240.00 without lunch \$270.00 with lunch  
 \$360.00 ESY or \$20.00 per session for Drop-in

**B. Burlington County Institute of Technology**

**1. Source4Teachers Award Contract 2015-2016**

It is recommended a resolution be adopted awarding the following contract as a result of RFPs, to Source4Teachers:

**WHEREAS**, the Burlington County Institute of Technology Board of Education (“Board”) has determined that it has a need for the provision of comprehensive services providing substitute certificated staff on a regular basis; and

**WHEREAS**, the nature and extent of the services to be provided cannot be reasonably described by written specifications given the unique nature of the credential, training and expertise required to provide such services as stated in the attached description of services; and

**WHEREAS**, the Business Administrator/Board Secretary has certified the availability of funds for payment of such services; and

**WHEREAS**, N.J.S.A. 18A:18A-5(a)(2) requires that the resolution authorizing the award of a contract for extraordinary unspicifiable services without competitive bids

state the supporting reasons therefore and a brief notice thereof be published and a copy of the contract be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that the Board President and Board Secretary are hereby authorized and directed to execute the contract with Teacher Placement L.L.C., d/b/a Source4Teachers; and that the contract is awarded without competitive bidding as an extraordinary unspecifiable service in accordance with N.J.S.A. 18A:-18A-5(a)(2) of the Public School Contracts Law because as stated herein, the services to be provided are not susceptible to bidding by specification; and

**BE IT FURTHER RESOLVED** that notification of this contract award shall be published in The Burlington County Times as required by N.J.S.A. 18A:18A-5(a)(2).

**2. Use of Facilities**

Agency/Program	Building/Room - Campus	Date(s)
BCIT Foundation/ Coach Bingo	Atrium - West Category A - No Charge	10/15/15
BC Library Amphitheater/Rain Location	Auditorium No Charge - Category A	Friday & Saturday 07/03/15-09/18/15

**3. Donations**

Donor	Item Donated	Utilized
Lockheed Martin Space Systems Company	3 Multimeters, 3 Scope Amplifiers, 1 Oscilloscope, 5 Power supplies	Pre-Engineering
Humphrey, John	Drill Press	Pre-Engineering
Will, John, Lincoln Tech	Tool box	Automotive

**4. Contracted Professional Services: Education Services, 2015-2016 (as needed)**

Dr. Edwin Castillo	Psychiatrist	\$600 per evaluation
Dr. Carl J. Chiappetta	Psychiatrist	\$450 per routine eval/report \$550 per urgent eval/report

Dr. James Hewitt	Psychiatrist	\$525 per eval at Lawnside Office \$550 per eval at Vineland Office \$550 per eval at school \$600 per Neurodevelopmental eval
Dr. Hatice Yilmaz	Psychiatrist	\$750 per eval
Dr. Liya Beyderman, Nemours, duPont Pediatrics	Neurological Evals	\$491 per standard eval \$621 per eval beyond 60 minutes
Dr. Barbara Leech	Neuropsychological Evaluations	\$1,400 per eval
Dr. Mark Wagner	Neuropsychological Evaluations	\$2,500 per evaluation
REM Audiology Assc.	Audiological Eval Central Auditory Processing Eval	\$250 per eval \$495 per eval
Para-Plus Translations, Inc	Language Interpreters	\$80 per hour and \$0.51 per mile
Educational Specialized Associates, LLC	Bilingual Child Study Team Evaluations	\$500 per eval
The Bilingual Child Study Team	Bilingual Child Study Team Evaluations	\$900 per eval
Advancing Opportunities	Assistive Technology Evaluations	\$880 per eval
Brett DiNovi and Associates, LLC	Functional Behavior Assessments	\$125 per hour, estimate 10 hours per eval

**5. Substitute & Hourly Rates 2015-2016**

Position	Rate
Adult Education Instructor	\$34/hr
Career Major Tutors	\$16/hr start rate
Child Care Summer Aides	\$21/hr
Instructional Duties (Certified): Non-credit, Home Instruction, IEP Meetings, Tutoring, SRA, HSPA, Student and STW Supervisors, Holistic Scorer, Modification Facilitator, Curriculum Writing, Homework Club Instructor, After School Academic Support, Enrichment Teacher	\$34/hr
Non-Instructional Duties (Certified): Detention, Saturday Suspension, After School Aide-Academic Support, Enrichment Program Support Aide	\$29/hr
School to Work (STW) Student	\$8.50/hr
Substitute Bus Driver	\$20.75/hr
Summer Maintenance Crew Supervisor	\$21/hr
Substitute Custodial Repair	\$24/hr
Substitute Maintenance - Licensed/Certified	\$34/hr
Substitute Nurses	\$150/day

**6. Resolution to Terminate State Health Benefits**

Approval of a Resolution be adopted to terminate all participation under the State Health Benefits Program and School Employee's Health Benefit Program (Medical and Prescription only) for Employees of BCIT effective 09/01/15.

**7. Award Contract to Horizon Blue Cross Blue Shield of NJ**

Approval of Resolution to enter into a contract with HBCBS of NJ which agrees benefit levels that are equal to or better than the Direct Access Plans in the SHBP at a competitive locked in rate for 16 months.

**V. ENTERPRISE**

**A. Burlington County Special Services School District: ESU**

**1. Resignations: Part-Time**

Name/Position	Campus	Reason	Effective
Bauer, Diane/Speech Therapist	ESU	Resignation	07/01/15
Cook, Diane/Registered Nurse	ESU	Retirement	7/01/15
Grazioli, Rachelle/Teacher	ESU	Resignation	7/16/15
Kreismmer, Heather/Psychologist	ESU	Resignation	8/16/15

**2. Professional Services Agreements**

Bordentown	Professional Services Agreement
Burlington City	Professional Services Agreement
Burlington Twp	Professional Services Agreement
Chesterfield	Nonpublic 192/193 Nonpublic IDEA Nonpublic Nursing
Cinnaminson Township	Professional Services Agreement
Clementon	Professional Services Agreement
Delanco	Professional Services Agreement
Hainesport	Professional Services Agreement
Lenape Reg. HS District	Professional Services Agreement Nonpublic 192/193 Nonpublic IDEA Nonpublic Nursing Nonpublic Technology Nonpublic Textbook
Mansfield	Professional Services Agreement
Mount Holly Twp	Professional Services Agreement Nonpublic 192/193 Nonpublic IDEA Nonpublic Nursing
No. Burlington Co. Reg.	Professional Services Agreement
No. Hanover Township	Professional Services Agreement
Pemberton Township	Professional Services Agreement

Rancocas Valley Reg. HS	Professional Services Agreement
Region V Council for Spec. Ed./	
River Edge Board of Ed.	Professional Services Agreement
Riverbank Charter School	Professional Services Agreement
Riverside Township	Professional Services Agreement
Riverton	Nonpublic 192/193
	Nonpublic IDEA
	Nonpublic Nursing
Southampton Township	Professional Services Agreement
Springfield Township	Professional Services Agreement
Stratford	Professional Services Agreement
Tabernacle Township	Professional Services Agreement
Westampton	Professional Services Agreement
Winslow	Professional Services Agreement

**3. Agreement between The Educational Services Unit of the Burlington County Special Services School District and Innovative Educational Options, LLC**

It is recommended a resolution be adopted approving the Agreement between the Educational Services Unit of the Burlington County Special Services School District and Innovative Educational Options, LLC for the Provision of a Burlington County School Crisis Team Administrator for the 2015-2016 School Year, not to exceed \$33,990.00 which is inclusive of administrator's rate and other designated costs.

**4. ESU Transportation Contracts 2014-2015 - Amended**

It is recommended a resolution be adopted amending the following transportation contract renewals, in accordance with N.J.A.C. 6A:27-9.13, between the Educational Services Unit and the corporations listed for the 2014-2015 school year:

**Car-A-Van Transport, Inc.**

Route T07 - \$278.98 per diem

Route C79 - \$244.74 per diem

**First Student, Inc.**

Multi-Contract F.S.#3: C84 - \$237.46 per diem

Multi-Contract F.S.#4: C89 - \$117.34 per diem

**Garden State Transport, Inc.**

Route R66 - \$265.85 per diem

Route D06 - \$233.82 per diem



Multi-Contract 45C: M38 - \$231.30 per diem, M46 - \$237.99 per diem  
Multi-Contract 28C: D41 - \$293.04 per diem  
Multi-Contract A08: M89 - \$311.61 per diem, M96 - \$256.61 per diem  
Multi-Contract GST #2: T57 - \$283.18 per diem  
Route T65 - \$284.46 per diem  
Multi-Contract GST #4: C01 - \$208.96 per diem, C07 - \$257.55 per diem, C08 - \$260.04 per diem  
Route C34 - \$240.43 per diem  
Multi-Contract GST #6A: C84 - \$296.38 per diem  
Multi-Contract GST MULTI 7: C69 - \$309.25 per diem, C70 - \$266.99 per diem  
Multi-Contract GST #5: C82 - \$243.27 per diem  
Multi-Contract GST #7: H01 - \$111.95 per diem  
Multi-Contract GST #16: H11 - \$236.91 per diem

**Hillman's Bus Service, Inc.**

Route C03 - \$266.98 per diem  
Multi-Contract HILL #4: C30 - \$254.11 per diem  
Route C77 - \$312.59 per diem  
Route C67 - \$277.87 per diem

**Holcomb Bus Service, Inc.**

Route C66 - \$298.12 per diem

**Laurel Enterprises, Inc.**

Multi-Contract LE#3: C35 - \$299.93 per diem  
Multi-Contract LE#8: H10 - \$209.77 per diem, H14 - \$165.93 per diem

**Safety Bus Services, Inc.**

Multi-Contract SAFE #1: T54 - \$219.05 per diem  
Multi-Contract SAFE #3: H14 - \$165.93 per diem  
Multi-Contract SAFE #4: C55 - \$312.14 per diem  
Route C83 - \$210.49 per diem

**5. ESU Extended School Year Transportation Contracts 2015-2016**

Recommended a resolution be adopted approving the following quoted temporary transportation contracts, in accordance with N.J.A.C. 6A:27-9.12, between the Educational Services Unit and the corporations listed for the 2015-2016 extended school year:

**Car-A-Van Transport, Inc.**

S20 (30 days) - \$175.00 per diem, \$43.00 aide, \$1.00 mileage clause  
S30 (30 days) - \$230.00 per diem, \$49.00 aide, \$1.00 mileage clause  
S36 (30 days) - \$185.00 per diem, \$43.00 aide, \$1.00 mileage clause

**Garden State Transport, Inc.**

S06 (15 days) - \$184.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S07 (30 days) - \$177.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S08 (35 days) - \$224.00 per diem, \$58.00 aide, \$1.00 mileage clause  
S09 (30 days) - \$217.00 per diem, \$50.00 aide, \$1.00 mileage clause  
S10 (30 days) - \$229.00 per diem, \$48.00 aide, \$1.00 mileage clause  
S11 (30 days) - \$224.00 per diem, \$48.00 aide, \$1.00 mileage clause  
S12 (35 days) - \$247.00 per diem, \$65.00 aide, \$1.00 mileage clause  
S13 (35 days) - \$198.00 per diem, \$48.00 aide, \$1.00 mileage clause  
S15 (30 days) - \$239.00 per diem, \$50.00 aide, \$1.00 mileage clause  
S16 (20 days) - \$219.00 per diem, \$50.00 aide, \$1.00 mileage clause  
S17 (20 days) - \$177.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S18 (20 days) - \$177.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S21 (30 days) - \$198.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S22 (30 days) - \$179.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S23 (32 days) - \$193.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S24 (32 days) - \$178.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S25 (24 days) - \$168.00 per diem, \$40.00 aide, \$1.00 mileage clause  
S26 (24 days) - \$168.00 per diem, \$40.00 aide, \$1.00 mileage clause  
S27 (30 days) - \$168.00 per diem, \$40.00 aide, \$1.00 mileage clause  
S28 (24 days) - \$174.00 per diem, \$40.00 aide, \$1.00 mileage clause  
S31 (24 days) - \$174.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S32 (30 days) - \$198.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S33 (30 days) - \$198.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S35 (30 days) - \$189.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S37 (20 days) - \$158.00 per diem, \$45.00 aide, \$1.00 mileage clause  
S38 (24 days) - \$179.00 per diem, \$45.00 aide, \$1.00 mileage clause

**Hillman's Bus Service, Inc.**

S14 (30 days) - \$183.00 per diem, \$39.80 aide, \$1.00 mileage clause  
S19 (32 days) - \$192.50 per diem, \$38.90 aide, \$.50 mileage clause  
S34 (35 days) - \$222.40 per diem, \$40.00 aide, \$1.00 mileage clause

**6. Employment: Part-Time Summer Work (Rate per Negotiated Agreement)**

Name	Position	Name	Position
Birch, Katherine	Speech Therapist	O'Malley, Katharine	Teacher
Bonfanti, Celeste	Teacher of the Deaf	Pape, Katherine	Speech Therapist
Cann, Victoria	Occ. Therapist	Pozega, Kris	Physical Therapist
Davies, Kristy	Speech Therapist	Pratt, Kimberly	Speech Therapist
Disler, Kelly	Speech Therapist	Quigg, Carolyn	Occ. Therapist
Evans, Melissa	Occ. Therapist	Read, Kristen	Occ. Therapist
Hanzok, Marquel	Occ. Therapist	Reis, Deborah	Speech Therapist
Hartman, Jean	Speech Therapist	Robertson, Michelle	Psychologist
Holmes, Michele	Teacher	Stroud, Bruce	Physical Therapist
Letcher, Kelly	LDT/C	Vidal, Sarah	Physical Therapist
Limanni, Juliet	Psychologist	Wachter, Eileen	Psychologist
Lovejoy, Heather	Occ. Therapist	Wajda, Cathleen	Speech Therapist
Lutgen, Sharon	Teacher	Weinberg, Lisa	Occ. Therapist
Mahan, Blair	Speech	Welch, Amy	Occ. Therapist
Mongon, Katy	Physical Therapist	Welch, Caroline	Occ. Therapist
Obermeier, Antoinette	Psychologist	Yanoschak, Barbara	Teacher

**7. Status Change**

Name	From	To	Salary	Effective
Wilson, Alvin	Hourly	Full Time Wiring Technician	\$40,700	07/01/15

**8. ESU Vendors 2015-2016**

It is recommended a resolution be adopted renewing the following services contracts for the 2015-2016 school year in accordance with the CPI for services provided in a satisfactory manner:

- OPUS Consultancy (Student Data Base) \$65.00 per hour as needed
- Transfinder Annual Maintenance (Transportation Program) \$3,400 per annum

**B. Burlington County Institute of Technology: Adult Education**

**1. Employment: Hourly**

Name/Position	Rate	Effective
Cassano, Phyllis/ Veterinary Tech Instructor	\$34/hr	08/01/15
Hudson, Marlene / Massage and Bodywork Therapy Instr.	\$34/hr	08/01/15
Johnson, Regina/ CPR Instructor	\$34/hr	07/08/15
Kpaka-Sumner, Cecilia/ Dental Assisting Instructor	\$34/hr	08/01/15

**2. Guest Speaker**

Students	Date(s)	Speaking to Students
Dave Groves	7/29/15 & 8/19/15	LPN class

**3. Agreements**

**Burlington County Farm Fair and BCIT with BCSSSD**

We are being granted a 10 x 10 space in “Commercial Tent 2” for free with electric. It is 6 days straight from July 14, 2015 - July 19, 2015.

**4. Submit Application, Grantee County Apprenticeship Coordinator, (CAC) FY 15 (Extension) Budget Summary, July 1, 2015 - December 31, 2015**

**5. Proposed School Tours in Summer**

DATES	CAMPUS	HOURS
07/08/15	Westampton	4:30pm-6:30pm
07/09/15	Westampton	9:00am-11:00am

08/03/15	Westampton	9:00am-11:00am
08/04/15	Westampton	4:30pm-6:30pm

**6. Reappointments, Hourly Instructor @ \$34/hr, 2015-2016 School Year**

Name	Position	Effective
Bell, Robin	Medical Assistant	07/01/15
Chapman, Tammy	LPN	07/01/15
Kaczorowski, Annette	Dental Assistant	07/01/15

**7. Summer & Fall Course Brochure (Exhibit #6)**

Recommend approval of BCIT Adult Education Tentative Summer and Fall 2015 Catalog.

**8. BCIT Adult Education Course Descriptions and Cost 2015-2016 School Year**

Course Description	Cost	Course Description	Cost
Advanced Carpentry	\$600	Hatha Yoga I	\$99
Advanced Collections Operations	\$450	Heating, Ventilation, Air Conditioning & Refrigeration I	\$2,415
Advanced Computerized Engine Controls	\$1,100	Heating, Ventilation, Air Conditioning & Refrigeration II	\$2,235
Advanced Wastewater Operation	\$950	HVAC & Refrigeration Exam Prep	\$395
Advanced Water Operation	\$950	Home Repair	\$400
Art of Home baking	\$200	Homeopathy	\$99
ASE Test Prep	\$1,200	Improving Your Golf Game	\$150
Auto Body Repair	\$528	Industrial Waste Treatment	\$450
Auto Technology I	\$2,720	Information Technology	\$3,000
Auto Technology II	\$2,600	Interior Design	\$99

Automatic Engine Repair	\$1,100	Introduction to Aromatherapy	\$99
Automotive Fuel and Emission Systems	\$1,100	Introduction to Entrepreneurship	\$125
Automotive Transmissions/Transaxels	\$1,100	Introductory Survey to Vocational Career Paths for Adults	\$99
Baking and Pastry	\$400	Introduction to Water and Wastewater	\$1,900
Barbering Crossover Exam Review	\$350	Licensed Practical Nursing	\$14,000
Basic Car Maintenance	\$99	Maintaining Small Engines	\$99
Basic Life Support for Healthcare Providers	\$75	Massage and Bodywork Therapy	\$5,200
Blueprint Reading for Residential Construction	\$300	Med Tech Health and Fitness	\$99
Career Management Certificate Program	*Free	Medical Assisting Cert. Exam Rev.	\$400
Carpentry for Beginners	\$600	Medical Assisting I	\$2,750
Certified Home Health Aide	\$500	Medical Assisting II	\$2,750
Certified Home Health Aide-non CAN Applicants	\$1,000	Medical Billing and Coding	\$2,750
Certified Nurse Aide	\$1,250	Microsoft Excel for Beginners	\$99
Commercial Driver's License	\$2,700	NJ State Motor Vehicle Inspector Training	\$350
Computers for Beginners	\$99	Pet Grooming	\$700
Computer Kitchen Design	\$150	Pet Grooming -Advanced	\$600
Cosmetology I	\$8,000	Pharmacy Technician	\$2,850
Cosmetology Refresher Course	\$2,350	Phlebotomy	\$1,050
Culinary Arts I	\$1,750	Plumbing for Beginners	\$600

Culinary Arts II	\$1,750	Plumbing IA	\$650
Dental Assisting I	\$4,000	Plumbing IB	\$650
Dental Assisting II	\$4,000	Plumbing IIA	\$650
Dental Radiology	\$500	Plumbing IIB	\$650
Diesel Technology I	\$1,500	Plumbing IIIA	\$650
Diesel Technology II	\$1,500	Plumbing IIIB	\$650
Electrical Trades I	\$2,000	Plumbing IVA	\$650
Electrical Trades II	\$2,000	Plumbing IVB	\$650
Electricity I	\$650	Plumbing Code State Exam	\$540
Electricity II	\$650	Serve Safe Food Management Certification	\$275
Electricity III	\$650	Social Dancing	\$99
Electricity IV	\$650	State Specific Training	\$125
Electricity V	\$650	Very Small Water Systems	\$250
Electricity VI Blueprint Reading	\$650	Veterinary Assisting I	\$1,750
Electricity VII Journey Workers Exam Prep	\$650	Veterinary Assisting II	\$1,500
Electrocardiography	\$1,050	Welding I	\$2,250
Emission Technician Education Program	\$550.00	Welding II	\$2,250
Emission Technician Education Program Sect 6	\$325	Zumba Fitness	\$99
Emission Technician Education Program Sect 7	\$325		

**9. New Courses for Approval:**

Test Preparation Course For Dental Assisting National Board Radiation Health	
Test Preparation Course for Dental Assisting National Board General Chairside Exam	
Dental Assisting for Advanced Standing	Medical Billing and Coding
Electrocardiography (includes 5 courses)	Pharmacy Technician
Massage and Bodywork Therapy	Phlebotomy
Medical Assistant	