



Burlington County Institution of Technology
Laura Reigelsperger
Director of Pupil Personnel Services

Discover
Your
Potential

Dr. Christopher J. Nagy
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Curriculum and Instruction
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Ms. Theresa L. Margiotta
Business Administrator/Board Secretary
tmargiotta@burlcoschools.org

August 10, 2018

Re: Request for Accommodations on PSATs

Dear Parent/Guardian:

In October 2018, students are provided the opportunity to take PSATs. In order for your student to receive testing accommodations on the test, we must apply to College Boards for approval. Attached are the forms for requesting accommodations. These forms must be completed, signed, and returned to me no later than August 16, 2018 as the submission deadline date is August 21, 2018. Our district does not determine eligibility or approval for accommodations on standardized tests such as SATs, PSATs, or AP tests

Please return all signed and completed documents to the attention of Judi Evans at BCIT-Westampton Campus at 695 Woodlane Road, Westampton, NJ 08060 or via email to pdevlin@burlcoschools.org. Please note: ***Students will not be eligible to receive accommodations on the PSATs if not pre-approved by College Boards.***

Very truly yours,



Laura Reigelsperger

Director of Pupil Personnel Services for BCIT Medford & Westampton

STUDENT DETAILS

DISABILITY

ACCOMMODATIONS

DOCUMENTATION

Student Information

Click here if you need to print out the Student Information form to be completed by a Student or Parent.

Please ensure the information you are entering is accurate and **exactly** as it appears on the student's plan and/or SAT registration (if applicable).

All fields are required, unless indicated

Basic Information

First Name:

* Middle Initial: * optional

Last Name:

* Email: * optional

Date of Birth: / /

Expected High School Graduation Date : /

Gender: Male Female

Current School

Mailing Address

USA, including its territories & Puerto Rico

Outside of USA

Street1:

Street2:

City:

State:

Zip / Post Code:

Home Phone (example 2221115555)



Services for Students with Disabilities

Consent Form for Accommodations Request

Student Information

Student Name: _____

School: _____

Student Date of Birth: _____

Student and Parent/Guardian Signature

I wish to apply for testing accommodation(s) on College Board tests (SAT, SAT Subject Tests, PSAT 10, PSAT/NMSQT, and/or Advanced Placement Exams) due to disability. I authorize my school: to release to the College Board copies of my records that document the existence of my disability and need for testing accommodations; to release any other information in the school's custody that the College Board requests for the purpose of determining my eligibility for testing accommodations on College Board tests; and to discuss my disability and accommodation needs with the College Board. I also grant the College Board permission to receive and review my records, and to discuss my disability and needs with school personnel and other professionals.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

(Parent/guardian signature is required if Student is under 18.)

Instructions to the School

This form should be used when a request for accommodation(s) is submitted electronically (via SSD Online). The form should be maintained by the school with the student's records. It does not need to be sent to the College Board. You will be asked to verify that a signed Consent Form is on file at the school prior to submitting a request for accommodations.